



## PARK/FACILITY/FIELD RESERVATION FORM

*The facilities which you will be using belong to the citizens of Rathdrum and are under the supervision of the City of Rathdrum Parks & Recreation Dept. To preserve the rights of the public for the use of a public recreation facility, a few rules and regulations are necessary and we ask you and your group to cooperate. Enjoy!*

Organization/Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

City Resident? (Most City Residents, pay a water bill to the City of Rathdrum):    Yes    No

Day (s): Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Date (s) \_\_\_\_\_, 20 \_\_\_\_\_

Type of Event: \_\_\_\_\_ # of attendees: \_\_\_\_\_

**PARK/FACILITY/FIELD REQUESTED**

City Park                     Victorian Gazebo     Pavilion     Pavilion w/Kitchen

Cooper Field                     Baseball field

Majestic Park    Picnic Shelter             Pavilion     Pavilion w/Kitchen

Amphitheater             Amphitheater & Picnic Shelter

Picnic Shelter, Pavilion, w/Kitchen & Amphitheater

Holcomb Field (softball)     Franco Field (softball)

Stub Myers Park    Picnic Shelter     Concession Stand

Field #1                     Field #2 (softball)     Holt Field - #3

Thayer Park                     Soccer field

Tables Included with your Facility Reservation: Pavilion: Six (6) tables, Gazebo: Two (2) tables Picnic Shelters: Four (4) tables

What time should Park staff meet you at the facility? \_\_\_\_\_

Start time of Event: \_\_\_\_\_ End Time of Event: \_\_\_\_\_

*RPR STAFF NOTES:*

PARKS FACILITY RESERVATION & FIELD USE FEES

\$ \_\_\_\_\_ FEE(s)

City Park Pavilion - Heaters (\$ 6/hour), if applicable Start Time: \_\_\_\_\_ End: \_\_\_\_\_

\$ \_\_\_\_\_ HEAT

IDAHO 6% \$ \_\_\_\_\_ SALES TAX

\$ \_\_\_\_\_ SUBTOTAL

**Refundable Cleaning DEPOSIT** Due with reservation, deposit refunds will be issued after the next regular scheduled City Council meeting. Deposits will be refunded if the facility/facilities rented is/are returned clean and back to their original state.

Picnic Shelters, Pavilions, Gazebo's \$25.00 Kitchen w/ Pavilion or Concession Stand or \$50.00  
Majestic Park Stage, Picnic Shelter & Amphitheatre \$75.00

Refundable \$ \_\_\_\_\_ DEPOSIT

TOTAL \$ \_\_\_\_\_ AMT. DUE



Paperwork signed, deposit and reservation fees must be paid in full to be a valid reservation. No refunds or credit will be given if you are unable to use the Park area due to weather conditions. All adjustment to Park Reservations should be made 7 days prior to actual registration date. Adjustments will be made only if available. YOUR RESERVATION ENTITLES YOU TO USE ONLY THE FACILITY YOU HAVE RESERVED. THE PARKS & AREAS AROUND FACILITIES WILL REMAIN OPEN TO THE GENERAL PUBLIC AT ALL TIMES. I have read the rules and regulations for City of Rathdrum Parks & Recreation and agree to abide by them.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Checks Payable to: City of Rathdrum Email: parksrec@rathdrum.org Fax: (208) 687-6421  
If submitting paperwork in our drop box, electronically, or by mail include your card information below:

Full Name on Card: \_\_\_\_\_ Expiration date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Card # \_\_\_\_\_ Zip Code: \_\_\_\_\_ CVC: \_\_\_\_\_

Email for Receipt: \_\_\_\_\_

Date: _____	XBP/CHECK # _____	Amt. _____	CASH
Cmptr _____	Binder _____	Budget _____	Signage _____
			Rec'd by: _____

## Park Rules



- No Smoking
- No dogs or pets allowed in parks.
- No glass containers allowed in parks.
- Alcohol is permitted in plastic or aluminum containers only.
- No motorized vehicles with the exception of handicap vehicles.
- No open fires, explosives or fireworks.
- No overnight parking or camping.
- No loud or disturbing noises that may interfere the enjoyment of other park visitors.
- No littering, please use trash receptacles.
- No golfing. Disc golf permitted only at Stub Myers Park, 3-hole course.
- The use of metal detectors and/or digging is strictly prohibited.
- Destruction or vandalism is a crime and violators will be prosecuted.

**\*The Proceeding Rules Apply To All City of Rathdrum Park Properties\***

## Park Hours

**7:00 AM – 10:00 PM** April – October  
**7:00 AM – 6:00 PM** November – March

**Majestic Park Splash Pad 10:00 AM – 8:00 PM**  
*May– September, weather permitting*

**Majestic Park Dog Park 7:00 AM – 10:00 PM**  
*Water unavailable during Winter months*

**To report vandalism, please contact the  
Rathdrum Police Department at (208) 687-0711  
For an emergency call 911**



## RATHDRUM PARKS

**Roth Park** - 1.62 water faucets, a tot lot playground system, drinking fountain, portable restroom and a small basketball court. Roth Court is a circular street located at **14875 N Roth Court** in Roth Addition that surrounds the park. Roth Park is predominantly for passive use, on-street parking only”.



**City Park** - This facility is the City’s “signature” park, encompasses 2.28 acres, including Rathdrum Creek. The park fronts Highway 53 near the City’s westerly entry at **15456 N. Latah Street, Rathdrum**. There is a pedestrian bridge over the creek and a pond-less water feature. The park has, a drinking fountain, a large pavilion with a full-service kitchen, which has



aluminum picnic tables and restrooms. A large covered gazebo with decorative aggregate concrete is also available for use. Further, there is a playground system which includes swings, horse shoe pits, barbeques, and several park benches that sit on the edge of the creek. There is paved parking along Latah Street, which is on the west side of the park. Additional and overflow parking is available along Alturas Street, which is on the east side of the park.

**John Brown Sports Complex** - Located between John Brown Elementary School and Lakeland Junior High School off Main Street. It is home to **Cooper Field**, a baseball field owned by the City. This complex also has neighboring basketball and tennis courts, which are located on the south side of the park, and a large playground which is part of the City and School District’s combined usage. The baseball field occupies approximately 1.23 acres of the larger 4.00 acres devoted to the combined municipal and school recreational park area. The field has a batting cage, electronic scoreboard, and available storage for equipment. A portable rest room is on site seasonally. Asphalt off-street parking areas are accessible from Main Street.





**Thayer Park** – is located at encompasses 3.25 acres of land area and has two (2) tiers. The upper tier has a large soccer field, which has fully paved off-street parking lot accessible from Winchester Drive. The lower tier has a playground, drinking fountain, park benches, and a portable restroom.

**Stub Myers Park** - This recreation complex is the second largest existing park at 9.19 acres. Stub Myers Park is located at **8320 W. Fourth Street, Rathdrum**. There is a concession stand with a kitchen, ADA accessible restrooms, picnic shelter, horse shoe pits, a playground system with swings, volleyball court, 6 barbeques, and a large basketball court. In open areas, there are two concrete picnic tables and six park benches. There are three baseball/softball fields that range from T-ball to adult softball. There is paved diagonal parking on the south side along Montana Street, and a paved parking lot on the north accessed from Fourth Street.



**Majestic Park** - This is Rathdrum's newest full service park located at **5400 West Majestic Avenue**. Majestic Park is 11.83 acres of panoramic views including a breathtaking view of Rathdrum Mountain. Amenities include a large pavilion with a full-service kitchen, splash pad which is open, Memorial Day - September 30 (weather permitting) from 10:00 am – 8:00 pm, playground equipment, climbing wall,

swing set, two softball fields (scoreboards and lights will be added during 2017), bike storage area, and a paved pathway for everyone to enjoy. The park also features a newly designed amphitheater area that is ideal for large gatherings and events. Majestic Park's multi-field sports complex can accommodate youth and adult softball and baseball. A large paved parking lot is available just north of the park with handicapped access and parking available for users.

**Majestic Dog Park** - "The Barking Lot" is located on the northwest corner of Majestic Park at **5400 West Majestic Avenue**. Open 7:00 AM – 10:00 PM (no water available during Winter months). It is a great place to bring your dog to exercise, socialize and play. Rules and regulations are posted at the entrance of the dog park. Majestic Park Dog Park





**Rathdrum Skate Park** - A short distance from the City Hall, at **7851 W. Main Street**, a concrete skate park is available for skateboard enthusiasts. The improvements are on 4,200 square feet (0.10 acres). The skate park has a half-pipe, grinding boxes and rails. The skate park has outdoor lighting and is open from 7 am to 10 pm in the summer months. The site is adjacent to the Parks and Recreation Department

office.

**Goodness Grow's Community Garden** - Enjoy eye catching colors, fragrant smells and beautiful flowers, all within the seasonal vegetable gardens. If you're taking a summer walk, this is an excellent place to visit in the downtown Rathdrum area. Bring a sack lunch and enjoy the park from the pergola! Located next to the Parks and Recreation office at **7851 W. Main Street, Rathdrum.**



To schedule a park reservation please contact  
 The Rathdrum Parks & Recreation Department at (208) 687-2399  
[parksrec@rathdrum.org](mailto:parksrec@rathdrum.org) or find printable forms online at [www.rathdrum.org/parks](http://www.rathdrum.org/parks)

Rathdrum Parks & Recreation Staff

Director  
**Eric Singer**  
 eric@rathdrum.org

Parks Supervisor  
**David Page**  
 david@rathdrum.org



Recreation Supervisor  
**Mickael Stevens**  
 mickael@rathdrum.org

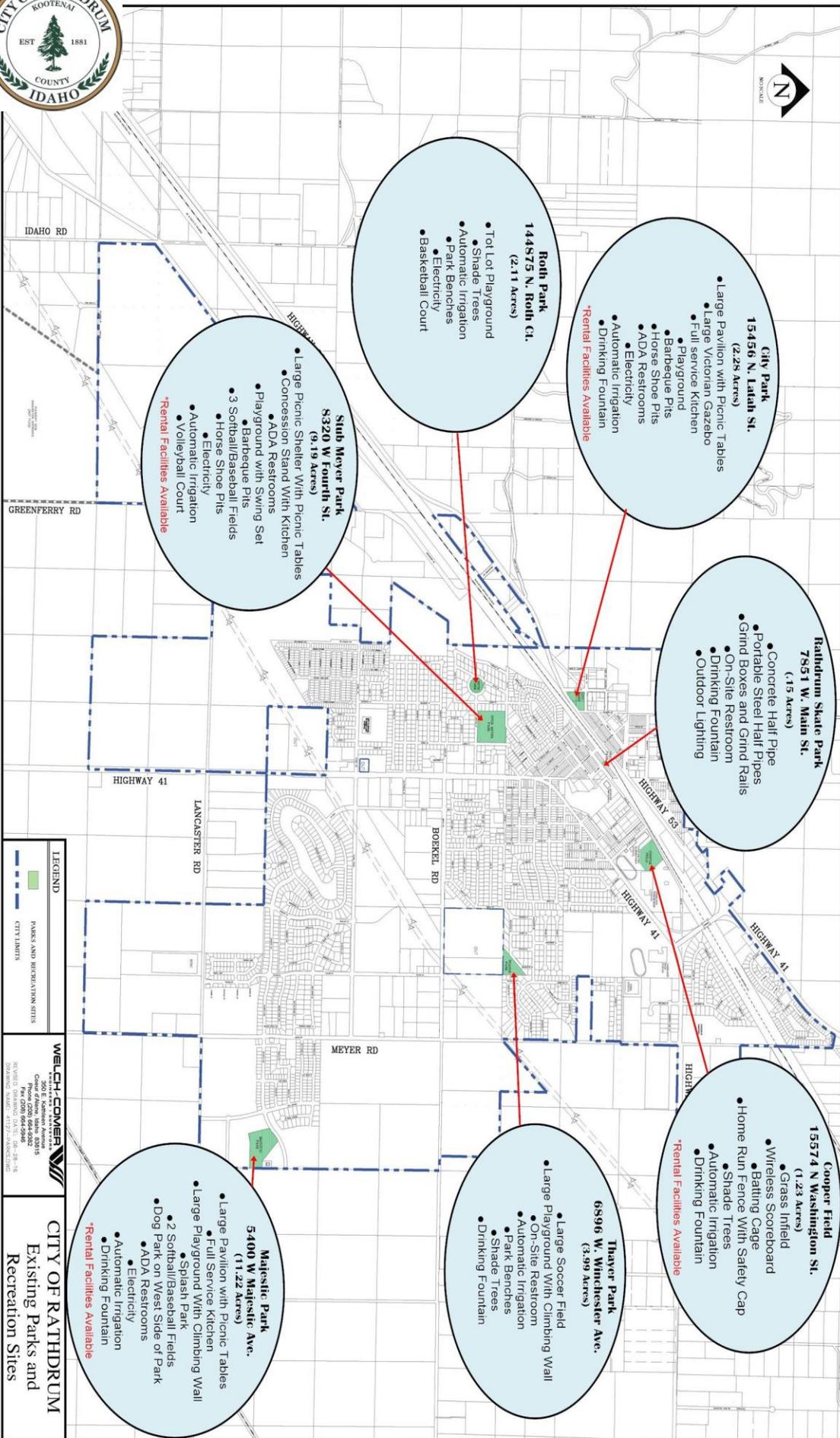
Park & Recreation Commission

**Chairperson: Deasa Stein**

**Members: Vincent Massey,  
 Dr. Jeffrey Oswell, and Tammy Rickard**

**Mayor Vic Holmes, City Council Liaison**

# City of Rathdrum Existing Parks and Recreation Sites



**City Park**  
15456 N. Latah St.  
(2.28 Acres)

- Large Pavilion with Picnic Tables
- Large Victorian Gazebo
- Full service Kitchen
- Playground
- Barbeque Pits
- Horse Shoe Pits
- ADA Restrooms
- Electricity
- Automatic Irrigation
- Drinking Fountain

\*Rental Facilities Available

**Roth Park**  
144875 N. Roth Ct.  
(2.11 Acres)

- Tot Lot Playground
- Shade Trees
- Automatic Irrigation
- Park Benches
- Electricity
- Basketball Court

**Stub Meyer Park**  
8320 W Fourth St.  
(9.19 Acres)

- Large Picnic Shelter With Picnic Tables
- Concession Stand With Kitchen
- ADA Restrooms
- Playground with Swing Set
- Barbeque Pits
- 3 Softball/Baseball Fields
- Horse Shoe Pits
- Electricity
- Automatic Irrigation
- Volleyball Court

\*Rental Facilities Available

**Rathdrum Skate Park**  
7851 W. Main St.  
(1.5 Acres)

- Concrete Half Pipe
- Portable Steel Half Pipes
- Grind Boxes and Grind Rails
- On-Site Restroom
- Drinking Fountain
- Outdoor Lighting

**Cooper Field**  
15574 N Washington St.  
(1.23 Acres)

- Grass Infield
- Wireless Scoreboard
- Batting Cage
- Home Run Fence With Safety Cap
- Automatic Irrigation
- Shade Trees
- Drinking Fountain

\*Rental Facilities Available

**Thayer Park**  
6896 W. Winchester Ave.  
(3.99 Acres)

- Large Soccer Field
- Large Playground With Climbing Wall
- On-Site Restroom
- Automatic Irrigation
- Park Benches
- Shade Trees
- Drinking Fountain

**Majestic Park**  
5400 W Majestic Ave.  
(11.22 Acres)

- Large Pavilion with Picnic Tables
- Full Service Kitchen
- Large Playground with Climbing Wall
- Splash Park
- Dog Park on West Side of Park
- ADA Restrooms
- Electricity
- Automatic Irrigation
- Drinking Fountain

\*Rental Facilities Available

**LEGEND**

	PARKS AND RECREATION SITES
	CITY LIMITS

**WELCH-COMER**  
3501 E. Robinson Avenue  
Coeur d'Alene, Idaho 83815  
Phone (208) 765-3400  
Fax (208) 664-0548  
504 MAIN STREET • 4177 • COEUR D'ALENE

**CITY OF RATHDRUM**  
Existing Parks and Recreation Sites

RATHDRUM PARKS & RECREATION  
**FIELD MAINTENANCE REQUIREMENTS**



Coaches:

Please help us keep our fields as one of the best baseball fields in Kootenai County. We have come a long ways in improvements to our baseball facilities in the last few years we need to keep a certain set of standards which will keep our facilities top notch. The partnership we are developing will continue so that future generation of ball players will have the same opportunities that we have today.

Before Practice/Games:

Check for any hazardous conditions that may exist of the field and contact the Rathdrum Parks and Rec.

Pick up any trash/litter off the playing facility.

Pack home plate/rake mound/base paths/rake around bases

Chalk field if Game

If need to water field - Do not adjust the sprinklers. Contact Rathdrum Parks/Rec if field needs to be water before game or practice.

After every Practice/Games:

Rake mound/home plate so next team will not have to prep field for practice or game. Field position players must rake around bags. Outfielders should rake baselines.

Pick up all trash/clean dugouts

If field is wet, do not practice on infield. It is too time consuming to repair the infield.

Do not adjust the sprinklers, this must be done by a City staff member.

All work done to field must be approved by the Parks and Recreation

Director, Eric Singer (208) 929-0193 [eric@rathdrum.org](mailto:eric@rathdrum.org)

Parks Supervisor, David Page (208) 929-0214 [david@rathdrum.org](mailto:david@rathdrum.org)

Thank you!

**Department of Parks and Recreation  
Park Reservation  
Customer Service Survey**

After your reservation, please fill out the form below so we can make your next visit more enjoyable.

	Yes	No
1. Were the facilities clean when you arrived?	_____	_____
2. Did our staff arrive on time for your reservation?	_____	_____
3. Were our staff members polite and courteous?	_____	_____
4. Were garbage cans emptied and restrooms kept clean during your visit?	_____	_____
5. Did you enjoy your visit in our park?	_____	_____
6. Would you visit our facility again in the future?	_____	_____

If you answered "No" to any of the questions above please explain below.

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Name of Parks User or Organization: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Use: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_



**RETURN FORM TO:**

Eric Singer, Parks and Recreation Director  
7851 W. Main Street  
Rathdrum, ID 83858

[eric@rathdrum.org](mailto:eric@rathdrum.org)

(208) 697-2399, ext. 130

(208) 687-6421 fax