



PARK FACILITY/FIELD RESERVATION FORM

The facilities which you will be using belong to the citizens of Rathdrum and are under the supervision of the City of Rathdrum Parks & Recreation Dept. To preserve the rights of the public for the use of a public recreation facility, a few rules and regulations are necessary, and we ask you and your group to cooperate.

Enjoy!

Name: _____ Phone: _____

Organization/Company (if applicable): _____

Do you or your landlord pay a Water Bill to the City of Rathdrum? Yes No

Type of Event: _____ # of attendees: _____

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Date _____, 2021						
Start Time _____ AM/PM		-		End Time _____ AM/PM		
Include set up and clean up time						

PARK/FACILITY/FIELD REQUESTED

- City Park** Gazebo Pavilion Pavilion & Kitchen
- Cooper Field** Baseball field
- Majestic Park** Picnic Shelter Pavilion Pavilion & Kitchen
- Amphitheater Amphitheater & Picnic Shelter
- Picnic Shelter, Pavilion, Kitchen & Amphitheater
- Holcomb Field Franco Field
- Roth Park** Picnic Shelter
- Stub Myers Park** Picnic Shelter Concession Stand
- Field #1 Field #2 Holt Field - #3
- Thayer Park** Soccer field

Tables Included with Reservation: Pavilions: Six (6), Majestic & Stub Myers Park Picnic Shelters: Four (4), City Park Gazebo & Roth Park Picnic Shelter: Two (2)

YOUR RESERVATION ENTITLES YOU TO USE ONLY THE FACILITY YOU HAVE RESERVED. THE PARKS & AREAS AROUND FACILITIES RENTED WILL REMAIN OPEN TO THE GENERAL PUBLIC AT ALL TIMES.

CONTINUED ON REVERSE → → →

RESERVATION FEE	\$ _____
IDAHO 6% SALES TAX	\$ _____
HEATERS: City Park/Majestic Park only (\$6.00/hr)	\$ _____
FIELD FEES	\$ _____
FIELD LIGHTS (Majestic Only)	\$ _____
SCOREBOARD/CONTROLLER DEPOSIT	\$ _____
SPIDER BOX DEPOSIT <i>(Majestic Amphitheatre stage only)</i>	\$ _____
CLEANING DEPOSIT	\$ _____
<i>Picnic Shelter/Pavilion/Gazebo \$25, Kitchen/Concession stand \$50, Stage, Picnic Shelter & Amphitheatre \$75.00</i>	
TRANSACTION FEE <i>(if applicable)</i>	\$ _____
TOTAL DUE for RESERVATION	\$ _____

All credit card transactions over \$ 250.00 will be charged a 1.8% convenience fee.

Paperwork signed, deposit (s) and reservation fees must be paid in full to be a valid reservation. No refunds or credit will be given if you are unable to use the Park area due to weather conditions. All adjustment to Park Reservations should be made 7 days prior to actual registration date. Adjustments will be made only if available. The City of Rathdrum requires a 48-hour cancellation notice for any park/field reservation.

YOUR RESERVATION ENTITLES YOU TO USE ONLY THE FACILITY YOU HAVE RESERVED. THE PARKS & AREAS AROUND FACILITIES WILL REMAIN OPEN TO THE GENERAL PUBLIC AT ALL TIMES.

I have read the rules and regulations for City of Rathdrum Parks & Recreation and agree to abide by them.

Signed: _____ Date: _____

Mailing Address/City/State/Zip: _____

E-mail Address: _____

Full Name on Card: _____ Exp. date: ____/____

Card # _____ CVC: _____

Checks Payable to: City of Rathdrum Email: parksrec@rathdrum.org Fax: (208) 687-6421

Office Only Date paid: _____ XBP# _____

CASH	CHECK # _____	Rec'd by: _____
Cmp _____	Bndr _____	FY-B _____
	Sgns _____	Scan _____

All credit card transactions over \$ 250.00 will be charged a 1.8% convenience fee.

PARK RULES

- No Smoking, this includes e-cigarettes & or vaping
- No dogs or pets allowed in parks.
- No glass containers allowed in parks.
- Alcohol is permitted in plastic or aluminum containers only.
- No motorized vehicles except for handicap vehicles.
- No open fires, explosives or fireworks.
- No overnight parking or camping.
- No loud or disturbing noises that may interfere the enjoyment of other park visitors.
- No littering, please use trash receptacles.
- No golfing. Disc golf permitted only at Stub Myers Park, 3-hole course.
- The use of metal detectors and/or digging is strictly prohibited.
- Destruction or vandalism is a crime and violators will be prosecuted.

Park Hours

<u>April – October</u>	<u>November – March</u>
7:00 AM – 10:00 PM	7:00 AM – 6:00 PM
Majestic Park Splash Pad May – September, <i>weather permitting</i>	10:00 AM – 8:00 PM
Majestic Park Dog Park <i>Water unavailable during winter months</i>	7:00 AM – 10:00 PM

Director
Eric Singer
eric@rathdrum.org
(208) 929-0193

Parks Supervisor
Jeremy Millert
jeremy@rathdrum.org
(208) 929-0214

Recreation Supervisor
Mickael Stevens
mickael@rathdrum.org
(208) 929-8122

To schedule a park reservation or schedule field use, please contact

(208) 687-2399

parksrec@rathdrum.org

www.rathdrum.org/parks



PARK & FIELD LOCATIONS

City Park- 15456 N. Latah Street

Goodness Grow's Community Garden- 7851 W. Main Street, Rathdrum.

John Brown Sports Complex/Cooper Field- 7452 W. Main Street

Roth Park- 14875 N Roth Court

Thayer Park – 6896 W. Winchester Avenue

Stub Myers Park- 8320 W. Fourth Street, Rathdrum.

Majestic Park & The Baking lot Dog Park- 5750 West Majestic Avenue, Rathdrum

Skate Park- 7851 W. Main Street

FEES

City of Rathdrum - FIELD FEES		<i>approved 10/1/2020</i>
Hourly Use fee		\$10 per hour, per field
Youth Team (per team) *season is a maximum of 4 months		\$195.00 per season
Adult Teams (per team) *season is a maximum of 4 months		\$225.00 per season
Majestic Park- Ballfield Lights		\$100.00/per field, per day
Tournament Fees, Adult & Youth		\$100.00 per field, per day
Scoreboard Controler Deposit Fee		\$25.00 per field, per event
Storage Shed Rental Fee (5'X 8') *season is maximum of 4 months		\$50.00/season, if available
All credit card transactions over \$ 250.00 will be charged a 1.8% convenience fee.		



PARK FEES	
Park Reservation Use Fees	Resident/Non-Resident
City Park - Pavilion (per 4 hours)	
0-99 people	\$80.00/\$90.00
100 - 199 people	\$100.00/\$110.00
200 + people	\$120.00/\$130.00
*Radiant Heaters	\$6.00/hour
City Park - Pavilion & Kitchen (per 4 hours)	
0-99 people	\$100.00/\$110.00
100 - 199 people	\$120.00/\$130.00
200 + people	\$140.00/\$150.00
*Radiant Heaters	\$6.00/hour
City Park - Gazebo (per 4 hours)	
0-99 people	\$70.00/\$80.00
100 - 199 people	n/a
200 + people	n/a
City Park - Pavilion, Kitchen & Gazebo (per 4 hours)	
0-99 people	\$250.00/\$280.00
100 - 199 people	\$290.00/\$320.00
200 + people	\$340.00/\$370.00
*Radiant Heaters	\$6.00/hour
Stub Myers Park - Picnic Shelter (per 4 hours)	
0-99 people	\$70.00/\$80.00
100 - 199 people	\$90.00/\$100.00
200 + people	\$110.00/\$120.00
Stub Myers Park - Concession Stand (per 4 hours)	
0-99 people	\$50.00/\$60.00
100 - 199 people	\$70.00/\$80.00
200 + people	\$80.00/\$90.00
Stub Myers Park - Picnic Shelter & Concession Stand (per 4 hours)	
0-99 people	\$120.00/\$140.00
100 - 199 people	\$160.00/\$180.00
200 + people	\$190.00/\$210.00
Majestic Park - Pavilion (per 4 hours)	
0-99 people	\$90.00/\$100.00
100 - 199 people	\$110.00/\$120.00
200 + people	\$130.00/\$150.00
*Radiant Heaters	\$6.00/hour
Majestic Park - Pavilion & Kitchen (per 4 hours)	
0-99 people	\$100.00/\$110.00
100 - 199 people	\$120.00/\$130.00
200 + people	\$140.00/\$150.00
*Radiant Heaters	\$6.00/hour
Majestic Park - Picnic Shelter (per 4 hours)	
0-99 people	\$70.00/\$80.00
100 - 199 people	n/a
200 + people	n/a
Majestic Park - Stage & Amphitheatre (per 4 hours)	
0-99 people	\$125.00/\$135.00
100 - 199 people	\$140.00/\$150.00
200 + people	\$160.00/\$170.00
Majestic Park - Pavilion, Kitchen, Stage & Amphitheatre (per 4 hours)	
0-99 people	\$385.00/\$425.00
100 - 199 people	\$440.00/\$480.00
200 + people	\$510.00/\$550.00
*Radiant Heaters	\$6.00/hour
Roth Park - Picnic Shelter (per 4 hours)	
0-99 people	\$70.00/\$80.00
100 - 199 people	n/a
200 + people	n/a
Refundable Cleaning/Use Deposit Fees	
Picnic Shelters, Pavilions, Gazebo's	\$25.00
Kitchen with Pavilion	\$75.00
Concession stand only	\$50.00
Majestic Park Stage, Picnic Shelter & Amphitheatre	\$75.00
Spider Box (Electrical for stage area)	\$50.00

All credit card transactions over \$ 250.00 will be charged a 1.8% convenience fee.

Customer Service Survey

After your reservation, please fill out the form, below so we can make your next visit more enjoyable.

- | | Yes | No |
|--|-------|-------|
| 1. Were the facilities clean when you arrived? | _____ | _____ |
| 2. Did our staff arrive on time for your reservation? | _____ | _____ |
| 3. Were our staff members polite and courteous? | _____ | _____ |
| 4. Were garbage cans emptied and restrooms kept clean during your visit? | _____ | _____ |
| 5. Did you enjoy your visit in our park? | _____ | _____ |
| 6. Would you visit our facility again in the future? | _____ | _____ |

Comments or Notes. Additionally, if you answered "No" to any of the questions above please explain below.

Name of Parks User or Organization:

Phone: _____ Email: _____

Date of Use: ____/____/____ Facility Used: _____



RETURN FORM TO:

Eric Singer, Parks and Recreation Director
7851 W. Main Street, Rathdrum, ID 83858
eric@rathdrum.org (208) 697-2399, ext. 130 (208) 687-6421 fax