

RATHDRUM  
PLANNING AND ZONING

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**PLANNING AND ZONING COMMISSION MEETING  
MEETING MINUTES**

**SPECIAL MEETING**

Tuesday – August 25, 2020

6:00 PM

**Due to the Coronavirus, this meeting was held with a Zoom device and Commission members/Staff present in city hall.**

**PRESENT:** Commissioner Shuman, Commissioner Munyer, Commissioner Compton and Commissioner Carr

**ABSENT:** Commissioner Hatcher

**STAFF:** Planner Siess, Asst Planner Davey and City Administrator Duce

Planner Siess gave the procedure for the Public Hearing process.

**PUBLIC HEARING:** Update to Rathdrum City Code

Planner Siess: The purpose of this public hearing is to consider proposed amendments to the Rathdrum City Zoning Code text, Title 11, Chapter 5, General Provisions and Performance Standards, Section 3, Commercial, Industrial, Multi-Family and Institutional Standards, Subsections 11-5-3b – Off Street Parking Standards, replacing Section 4, Site Plan Review, with new supplemental multi-family and Institutional Standards, and creating and amending a new section for Site Plan as the new section 5. The intent of the text amendments to respond to identified deficiencies and/or conflicts in code, address common practices and/or to provide for clarity and ease of use as requested by the Rathdrum City Council.

***Open the public hearing***

***Those present via zoom wanting to speak – None***

***Those present at City Hall - None***

***Close the public hearing***

The following sections were read by Planner Siess:

Supplemental Multi-Family and Institutional Standards

Purpose and Intent

Building place and orientation

Building design and architecture

Open space and amenities

- Parking, access and circulation
- General landscaping standards
- Project entry landscape
- Accessory Structures, utilities, mechanical and fencing
- Lighting of parking areas

Site Plan Review:

- Purpose
- Applicability – review and approval

Open discussion:

How does this code change effect existing project? It will not affect them, once the code has been adopted, all project then will have to comply with this city code. Commissioners complimented and thanked Planner Siess for a wonderful job of gather the information from the previous workshop/meeting on this code update.

Motion: “I move to recommend to the City Council the updated Multi-Family Code as presented to be adopted and passed” made by Commissioner Munyer and seconded by Commissioner Carr. All in favor stating aye.