



Rathdrum

City Council Minutes

January 08, 2020

6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261

WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

1) CALL THE MEETING TO ORDER

Meeting called to order at 6:02 pm

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL

PRESENT: Councilor Meckel, Councilor Laws, Councilor Rickard, Councilor Holmes and Mayor Holmes

ABSENT:

STAFF: City Administrator Duce, City Clerk Halligan, City Engineer/Public Works Director Jump, Police Chief McLean, Sergeant Ray, City Planner Siess, Park and Recreation Director Singer and City Attorney Herrington

4) AMENDMENTS TO THE AGENDA

5) ACTION ITEM: CONSENT CALENDAR APPROVAL

- A) Council Minutes of December 11, 2019
- B) Regular and Special Bills as presented

City Administrator gave a brief presentation on the consent calendar

Councilor Meckel made a MOTION that we approve the Consent Calendar as presented. Motion seconded by Councilor Holmes.

AYES: Councilor Meckel
Councilor Holmes
Councilor Laws
Councilor Rickard

NAYES: None

ABSENT:

Passed by all

- 6) VISITORS COMMENTS – An opportunity to address concerns not on the agenda (No formal action allowed – 3-minute time limit per issue) issues may be placed on subsequent agenda. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight’s meeting, if time permitting. Repeated comments of the same or similar topic will be considered out of order and not allowed.**

Michael Fox
13403 N Grand Canyon St
Rathdrum, ID

I have an inquiry. Is the Comprehensive plan available on the City Website?

City Planner Siess stated I don’t believe it is on the City Website but we can try and setup an FTP site to get it on there.

I am making a request for the City of Rathdrum to provide an official individual city email address for every elected Council member.

7) OLD BUSINESS

- A) ACTION ITEM:** Consideration of Ordinance to Post the State Statute of Firework stand hours

City Attorney Herrington gave a brief presentation on the State Statute of Firework stand hours.

Councilor Meckel made a MOTION that the Ordinance to Post the State Statute of Firework stand hours be placed on its first reading by title only, under suspension of

the rules and to waive its second & third readings. Motion seconded by Councilor Holmes.

AYES: Councilor Meckel
Councilor Holmes
Councilor Laws
Councilor Rickard

NAYES: None

ABSENT:

Passed by all

Mayor then reads Ordinance by title only.

Councilor Meckel made a MOTION that we adopt the Ordinance to Post the State Statute of Firework stand hours and to publish by summary only & incorporate the title of the Ordinance into the body of the summary. Motion seconded by Councilor Holmes.

AYES: Councilor Meckel
Councilor Holmes
Councilor Laws
Councilor Rickard

NAYES: None

ABSENT:

Passed by all

8) CEREMONIES AND REPORTS

A) Present Deborah Holmes and Fred Meckel Appreciation awards for years of service

Mayor Holmes presented Deborah Holmes and Fred Meckel with a plaque of Appreciation for 12 years of service with the City of Rathdrum

B) 5 Minute Recess

C) Oath of Office Mayor Holmes, Councilor Adams and Councilor Hill

City Clerk Halligan read the oath of office and affirmed Mayor Holmes and Councilor Adams into office.

Councilor Hill was absent from the Council Meeting. He will be affirmed into office at a later date.

ROLL CALL:

PRESENT: Councilor Laws, Councilor Rickard, Councilor Adams and Mayor Holmes

ABSENT: Councilor Hill

D) ACTION ITEM: Election of Council President

Councilor Rickard made a MOTION to nominate Paula Laws as City Council President. Motion seconded by Councilor Adams.

AYES: Councilor Rickard
Councilor Adams
Councilor Laws

NAYES: None

ABSENT: Councilor Hill

Passed

9) NEW BUSINESS

A) ACTION ITEM: Consideration of the 2020 Meeting Calendar

City Administrator Duce gave a brief presentation on the 2020 meeting Calendar.

Councilor Laws made a MOTION to approve the Council Meeting days as presented with the amendments of removing January 22nd and move the November 11th meeting to November 18th. Motion seconded by Councilor Rickard.

AYES: Councilor Laws
Councilor Rickard
Councilor Adams

NAYES: None

ABSENT: Councilor Hill

Passed

B) ACTION ITEM: Consideration of a Lease Agreement with Royal Business Systems for a wide Format Printer-Copier-Scanner

City Engineer/Public Works Jump gave a brief presentation on the Lease Agreement with Royal Business systems to obtain a large-scale printer, copier and scanner.

Mayor Holmes and the Council discussed if it would be best to purchase or lease the printer.

The Council decided to move forward with the lease agreement.

Councilor Rickard made a MOTION to accept the Lease Agreement with Royal Business Systems for a wide Format Printer-Copier-Scanner. Motion seconded by Councilor Adams.

AYES: Councilor Rickard
Councilor Adams
Councilor Laws

NAYES: None

ABSENT: Councilor Hill

Passed

- C) ACTION ITEM:** Consideration of Ordinance to change select misdemeanor code violations to infractions.

Councilor Rickard made a MOTION that the Ordinance to change select misdemeanor code violations to infractions be placed on its first reading by title only, under suspension of the rules and to waive its second & third readings. Motion seconded by Councilor Laws.

AYES: Councilor Rickard
Councilor Laws
Councilor Adams

NAYES: None

ABSENT: Councilor Hill

Passed

Mayor then reads Ordinance by title only.

Councilor Rickard made a MOTION that we adopt the Ordinance to change select misdemeanor code violations to infractions and to publish by summary only & incorporate the title of the Ordinance into the body of the summary. Motion seconded by Councilor Laws.

AYES: Councilor Rickard
Councilor Laws
Councilor Adams

NAYES: None
ABSENT: Councilor Hill

Passed

- D) ACTION ITEM:** Consideration of the Memo of Understanding with the Rathdrum Chamber of Commerce.

City Administrator Duce gave a brief presentation on the Memo of Understanding with the Rathdrum Chamber of Commerce.

Councilor Laws made a MOTION to approve the consideration of the Memo of Understanding with the Rathdrum Chamber of Commerce. Motion seconded by Councilor Rickard.

AYES: Councilor Laws
Councilor Rickard
Councilor Adams

NAYES: None
ABSENT: Councilor Hill

Passed

11) STAFF REPORTS

- A)** Park and Recreation Reporting
- B)** Police Reporting
- C)** Public Works Reporting
- D)** City Administrator
 - 1)** Open Meeting Law Training

City Administrator Duce gave a PowerPoint presentation on the Open Meeting Law.

City Administrator Duce highlighted for the Mayor and Council

- What is a Meeting
- The difference between a Decision and a Deliberation
- Notice of Meetings – Agendas
- Executive sessions
- Violations

12) MAYOR'S REPORT/APPOINTMENTS

13) COUNCIL REPORTS

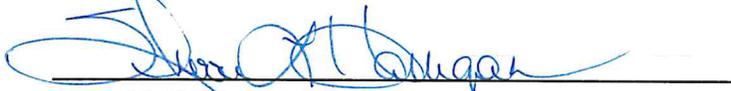
14)ADJOURN

Meeting was adjourned at 7:57 pm



Vic Holmes, Mayor

Attest:



Sherri L Halligan, City Clerk

Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.