



Rathdrum

City Council Minutes

February 12, 2020

6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261

WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

1) CALL THE MEETING TO ORDER

Meeting called to order at 6:00 pm

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL

PRESENT: Councilor Hill, Councilor Rickard, Councilor Adams and Mayor Holmes and Councilor Laws via phone.

ABSENT:

STAFF: City Administrator Duce, City Clerk Halligan, City Engineer/Public Works Director Jump, Sergeant Ray, Park and Recreation Director Singer and City Attorney Herrington

4) AMENDMENTS TO THE AGENDA

5) **ACTION ITEM:** CONSENT CALENDAR APPROVAL

- A) Council Minutes of January 8, 2020
- B) Regular and Special Bills as presented

City Administrator gave a brief presentation on the consent calendar

Councilor Laws stated that she would like to make an amendment on the agenda it states the Council Agenda minutes are January 8, 2019 instead of 2020.

Councilor Rickard made a MOTION that we approve the Consent Calendar as presented with the correction on the agenda date. Motion seconded by Councilor Laws.

AYES: Councilor Rickard
Councilor Laws
Councilor Hill
Councilor Adams

NAYES: None

ABSENT:

Passed by all

- 6) VISITORS COMMENTS – An opportunity to address concerns not on the agenda (No formal action allowed – 3-minute time limit per issue) issues may be placed on subsequent agenda. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight’s meeting, if time permitting. Repeated comments of the same or similar topic will be considered out of order and not allowed.**

Bryan Peterson
792 W Keva Ln
Athol, ID

Mr. Peterson expressed concern that it was his understanding that staff stated that sewer rates would not increase with the addition of the Brookshire Subdivision. He then wanted to know why the sewer rates were increased.

7) OLD BUSINESS

8) CEREMONIES AND REPORTS

- A) Youth Achievement Award to Erika Gallus

Mayor Holmes presented Erika Gallus with the Youth Achievement Award

9) NEW BUSINESS

- A) **ACTION ITEM:** Consideration of professional services agreement with HMMH engineering for the Latah street Bridge replacement

City Engineering/Public Works Jump gave a brief presentation.

From a qualification-based selection process, we selected HMM Engineering to provide professional engineering/design services for the replacement of the Latah Street Bridge.

Councilor Laws made a MOTION to approve the professional services agreement with HMM engineering and authorize the Mayor to sign. Motion seconded by Councilor Rickard.

AYES: Councilor Laws
Councilor Rickard
Councilor Hill
Councilor Adams

NAYES: None

ABSENT:

Passed by all

- B) ACTION ITEM:** Consideration of professional services agreement with David Evans & Associates for SH53-Meyer Road intersection improvements

City Engineering/Public Works Jump gave a brief presentation.

From a qualification-based selection process, we selected David Evans & Associates to provide professional engineering/design services for capital improvements to the SH53-Meyer Road intersection.

Councilor Rickard made a MOTION to authorize the Mayor to execute the agreement with David Evans & Associates for SH53-Meyer Road intersection improvements study. Motion seconded by Councilor Laws.

AYES: Councilor Rickard
Councilor Laws
Councilor Adams

NAYES: Councilor Hill

ABSENT:

Passed

- C) ACTION ITEM:** Consideration Lease Agreement with Royal Business Systems for large format printer-copier-scanner

Councilor Rickard made a MOTION to authorize the Mayor to enter into the Lease Agreement with Royal Business Systems for the large Format Printer-Copier-Scanner. Motion seconded by Councilor Adams.

AYES: Councilor Rickard
Councilor Adams
Councilor Hill
Councilor Laws

NAYES: None

ABSENT:

Passed by all

D) Presentation about City Financial expectations for the SH41 widening project

City Engineering/Public Works Jump gave a power point presentation on the SH41 improvements.

Mayor and Council discussed the financial side of the project at length.

E) City Council email addresses discussion

City Administrator Duce gave a brief presentation on City Council having a City email address vs having your own personnel email account.

11) STAFF REPORTS

- A) Public Works Reporting**
- B) Police Reporting**
- C) Park and Recreation Reporting**
- D) City Administrator**
 - 1. Public Records Presentation**

City Administrator Duce gave a PowerPoint presentation on the Public Records.

City Administrator Duce highlighted for the Mayor and Council

- Definition of a Public Record
- What does this mean
- Exemptions
- City Responsibilities

12) MAYOR'S REPORT/APPOINTMENTS

13) COUNCIL REPORTS

14)ADJOURN

Meeting was adjourned at 8:26 pm



Vic Holmes, Mayor

Attest:



Sherri L Halligan, City Clerk

Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.