



# Rathdrum

City Council Minutes

July 8, 2020

6:00 p.m.

Location: City Council Chamber - **Zoom Conference information will be on the**  
8047 W. Main Street **City Website – [www.rathdrum.org](http://www.rathdrum.org)**  
Rathdrum, ID 83858  
(208) 687-0261

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**WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.**

**Physically attending the open meeting:** The City Council Chambers will be open for the meeting. However, please note the following:

1. Limited Seating will be provided at a minimum distance of 6' apart in accordance with guidelines.
2. If you are feeling sick, have been in close contact with someone who has been sick, or are uncomfortable being in physical attendance, please use the video conferencing option.
3. It is recommended those in attendance wear a face mask.

## 1) CALL THE MEETING TO ORDER

Meeting called to order at 6:00 pm

## 2) PLEDGE OF ALLEGIANCE

## 3) ROLL CALL

**PRESENT:** Mayor Holmes, Councilor Hill and Councilor Adams. Councilor Laws and Councilor Rickard via Zoom video Conference

**ABSENT:**

**STAFF:**

City Administrator Duce. Deputy Clerk Morrell. City Engineer/Public Works Director Jump, Police Chief McLean, City Planner Siess, Park and Recreation Director Singer and City Attorney Herrington via Zoom video Conference

4) **AMENDMENTS TO THE AGENDA AND DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS** The declaration and justification of an amendment must be approved by motion of the Council.

5) **ACTION ITEM: CONSENT CALENDAR APPROVAL**

- A) Regular Council Minutes of June 24, 2020
- B) Special Council Minutes of July 2, 2020
- C) Regular and Special Bills as presented
- D) Westwood Pines Development Agreement changes

City Administrator gave a brief presentation on the consent calendar.

Councilor Laws made a MOTION that we approve the Consent Calendar items 5A – 5C as presented and 5D done separately. Motion seconded by Councilor Hill.

**AYES:** Councilor Laws  
Councilor Hill  
Councilor Rickard  
Councilor Adams

**NAYES:** None

**ABSENT:** None

Passed by all

Discussion concerning Section 3.3 Landscaping/Street Trees of the Westwood Pines Development Agreement.

Councilor Hill mad a MOTION to approve Item 5d with the removal of the amendments to Section 3.3 of the Development Agreement. Motion seconded by Councilor Adams.

**AYES:** Councilor Hill  
Councilor Adams  
Councilor Rickerd

**NAYES:** Councilor Laws

**ABSENT:** None

Motion passed

6) **CEREMONIES AND REPORTS**

7) **VISITORS COMMENTS – An opportunity to address concerns not on the agenda (No formal action allowed – 3-minute time limit per issue) issues may be placed on subsequent agenda. Comments regarding performance by city employees are**

inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight’s meeting, if time permitting. Repeated comments of the same or similar topic will be considered out of order and not allowed.

Lacey Schwab  
13524 N Apollo Street  
Rathdrum, ID

Ms. Schwab came before the Council stating her interest in joining the Planning & Zoning Committee.

**8) OLD BUSINESS**

**9) PUBLIC HEARING**

**10) NEW BUSINESS**

**A) ACTION ITEM:** Consideration Supplemental Agreement #1 with David Evans & Associates for the Boekel Road-Meyer Road Intersection Project

City Engineer/Public Works Director Jump gave a brief presentation on the Supplemental Agreement #1 with David Evans & Associates for the Boekel Road-Meyer Road Intersection Project

Councilor Rickard made a MOTION that we approve the Supplemental Agreement #1 with David Evans & Associates for the Boekel Road-Meyer Road Intersection Project Motion seconded by Councilor Laws.

**AYES:** Councilor Rickard  
Councilor Laws  
Councilor Hill  
Councilor Adams

**NAYES:** None

**ABSENT:** None

Passed by all

**B) ACTION ITEM:** Willow Creek Preliminary Replat and Planned Unit Development (PUD)

City Planner Siess gave a brief presentation on the Supplemental Agreement #1 with David Evans & Associates for the Boekel Road-Meyer Road Intersection Project

Councilor Laws made a MOTION to table the Proposal. Motion was seconded by Councilor Adams.

After a brief discussion, Councilor Laws withdrew her motion and Councilor Adams withdrew his second.

Councilor Hill made a MOTION to approve the proposal, finding that it is in accord with the recommended findings of fact, conclusions of law, and conditions of approval. I further move that minor deviations such as project phasing may be modified by the Planning and Zoning Administrator if in the opinion of the Planning and Zoning Administrator such do not change the nature of the approved project nor constitute a variance. The Planning and Zoning Administrator may require changes to be brought back for further Commission and Council review at their discretion. The Planning and Zoning Administrator shall provide a reasoned decision regarding this action to the Applicant. One Additional condition of approval regarding the language Grandfathered to be replaced with “shall be allowed to remain”. Motion seconded by Councilor Laws.

**AYES:** Councilor Hill  
Councilor Laws  
Councilor Rickard

**NAYES:** Councilor Adams  
**ABSENT:** None

Motion Passed

**C) DISCUSSION ITEM:** Red Flag positions

Administrator Duce gave a brief discussion in response to the Council’s request during the budget workshop. The Council asked for us to go back and look at regional & population-based cities to find out what Red Flag Positions we may have. We made requests to several different cities and we have received some actual numbers and received mostly ranges. We have resubmitted the request for actual numbers to see what those Red Flag Positions are and what they should be adjusted for. Some of the position titles are: Police Chief, Finance Director, Parks & Rec Director and a couple of the Administrative Staff. We are still working on those actuals and will provide you with more information at the next Council meeting when we address the final draft of the budget. We will forward the information to the Council Members as soon as we receive it, so that you will have time to review it ahead of time.

**11) STAFF REPORTS**

**A) Public Works Reporting**

Latah Street Bridge Preplacement Project – opening bids on July 15<sup>th</sup>  
Boekel / Meyer Intersection Improvement Project is back Underway

**B) Police Reporting**

**C) Park and Recreation Reporting**

With the recent rise in the COVID numbers, most events between now and the end of July have been postponed or cancelled. Will be having a meeting on July 20<sup>th</sup> to look at the August events and make some decisions.

Park Reservations have been limited to 50 people or less.

Rathdrum Mountain has new trails built.

Meeting scheduled for next week with Kootenai County Search & Rescue to put together a plan/protocol in case someone gets lost or injured on the mountain.

Extended hours on Rathdrum Mountain during the summer to 9:00 pm thru September and October thru April will close at 7:00 pm.

**D) City Administrator**

Property Taxes – Governor’s Cares Funding for payroll for Public Safety  
COVID-19 report

**12)MAYOR’S REPORT/APPOINTMENTS**

**13)COUNCIL REPORTS**

**14)ADJOURN**

Meeting is adjourned 7:50 pm

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Vic Holmes, Mayor

Attest:

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Sherri L Halligan, City Clerk

**Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours’ notice prior to the meeting.**

