



# Rathdrum

Special City Council Agenda  
August 19, 2020  
6:00 p.m.

Location: City Council Chamber  
8047 W. Main Street  
Rathdrum, ID 83858  
(208) 687-0261

Zoom Conference information will be on  
the City Website –  
[www.rathdrum.org/councilmeetings](http://www.rathdrum.org/councilmeetings)

---

## WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

**Physically attending the open meeting:** The City Council Chambers will be open for the meeting. However, please note the following:

1. Limited Seating will be provided at a minimum distance of 6' apart in accordance with guidelines.
2. If you are feeling sick, have been in close contact with someone who has been sick, or are uncomfortable being in physical attendance, please use the video conferencing option.
3. It is recommended those in attendance wear a face mask.

### 1) CALL THE MEETING TO ORDER

### 2) PLEDGE OF ALLEGIANCE

### 3) ROLL CALL

### 4) PUBLIC HEARING

- A) Increase City fees more than 5% or new fees
- B) FY 2020-2021 Budget

### 5) NEW BUSINESS

- A) **ACTION ITEM:** Consider the adoption of City Fee Resolution
- B) **ACTION ITEM:** Consideration of the Annual Appropriation Ordinance

### 6) **ACTION ITEM:** Executive Session: I.C. 74-206(1)(C) TO CONSIDER THE EVALUATION, DISMISSAL OR DISCIPLINING OF, OR TO HEAR COMPLAINTS OR CHARGES BROUGHT

**AGAINST, A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OR INDIVIDUAL AGENT, OR  
PUBLIC SCHOOL STUDENT**

**7) ADJOURN**

# Proposed Fees for 2020-2021



# Fees

- ▶ Fees also reflect the principle that the cost of public services should be borne by those who benefit from the services.
- ▶ Fees must be reasonably related to, but cannot exceed, the cost of providing the service.



# Credit Card Convenience Fees

## ▶ **Credit Card Convenience Fee**

Proposed 3% Fee

- ▶ Businesses have expressed an interest in using credit cards to pay for permits and fees.
- ▶ Staff is requesting to waive the convenience fee on items less than \$250 to allow water and sewer bills to be paid without the fee.
- ▶ Staff is also requesting to reduce the convenience fee to 1.8% which more closely reflects the actual cost of the fees from the bank that the City pays.



# Administrative New Fees

## ▶ **Public Vendor Application**

\$25.00 per permit

- ▶ Rathdrum City Code (RCC) 7-6-3 requires vendors at City Parks must have a vendor permit. The City has not yet established a fee by resolution for the Public Vendor Application.

## ▶ **Copy Expenses for NEW printer**

**Print jobs over 11x17**

- ▶ The City recently leased two oversized printers and we need to establish fees for these printers.
- ▶ Public Records request do receive a credit in the amount of 100 8 X 11 paper copies.

B & W - \$1.25/page  
Color - \$2.05/sq ft



# Administrative New Fees

## ▶ **Thumb Drives**

- ▶ Due to computer safety procedures if the public would like to place documents on a thumb drive, they will need to bring an unopened thumb drive or purchase one from the City.

2 & 8 GB Drives \$3 each  
16 GB Drives \$4 each



# Building Department New Fees

▶ **Site Plan Permit (Any structure under 200 sq ft)**

\$25.00 per permit

- ▶ In an effort to document the approved placement of small accessory structures a small fee would be required to pay for staff time to review and approve the placement.

▶ **Retaining Walls**

Assessed value of \$6/sq ft over 4 feet in height

- ▶ New definition – This will only apply to retaining walls over 4 feet in height.



# Engineering Department New Fees

## ▶ **Sediment & Erosion Control Plan Review**

- ▶ It is important that an erosion and sediment control plan is effective in preventing illicit discharge. Careful examination of the specific project site during project design to identify potential problems posed by slope, drainage patterns, and soil types is important in preparing an effective erosion and sediment control plan.

Less than 1 acre - \$100

1 acre and larger - \$300



# Parks & Rec Department Increased Fees

- ▶ **Majestic Park – Ball Field Lights**

- ▶ The first year we estimated what the expense was for ball field lights. After review, it was determined that the appropriate cost should be \$100/field/day.

Increased the fee from

\$75 to \$100



# Public Works Department Increased Fees

## ▶ Sewer Service Base Fee

- ▶ The City of Post Falls raised the sewer treatment fees. The City of Rathdrum passes this increase on to the customer accounts.

Increased the fee from

\$63 to \$66

## ▶ Sewer Flow Rate per 1,000

- ▶ The City of Post Falls raised the sewer treatment fees. The City of Rathdrum passes this increase on to the customer accounts.

\$10.50 to \$11.00



# Public Works Department Increased Fees

- ▶ **Sanitary Sewer Hookup Fee**

- ▶ The City of Post Falls raised the sewer hookup fees. The City of Rathdrum passes this increase on to new sewer hookups.

Increased the fee from

\$3,169 to \$3,433



# Proposed Budget for 2020-2021



# Possible Ways to Increase Collection of Taxes

- ▶ Raise Taxes up to 3% on ALL property owners
- ▶ Collect Taxes on New Construction within City limits at last years levy rate
- ▶ Collect Taxes on Newly Annexed Properties
- ▶ Use Foregone Taxes – Increases taxes on ALL property owners



# Tax History

Fiscal Year	% Increase	Foregone	NC & Annexation	Total Tax Levied
2021 Proposed	0%	\$0	\$118,275	<b>\$3,053,658</b>
2020	0%	\$0	\$182,264	<b>\$2,935,119</b>
2019	0%	\$0	\$145,981	<b>\$2,742,467</b>
2018	1.92%	\$0	\$124,518	<b>\$2,545,425</b>



# Proposed Property Tax of \$3,078,279

- ▶ Total Amount will be submitted to Kootenai County on the L-2 Form
- ▶ That amount will be divided into portions for payment based off the taxable assessed value of your home and property
- ▶ Each year the County Assessor's office sends out your current assessed value of your property and home
- ▶ Last year many homeowners received a tax bill that was lower than the previous year and many homeowners received a tax bill the was higher



# General Fund Revenues



Revenue Type	2018-19 Actual	2019-20 Budget	2020-21 Proposed
Taxes	\$2,809,868	\$2,935,199	<b>\$3,053,658</b>
Licenses & Permits	\$7,370	\$7,800	<b>\$7,800</b>
Non-Business Lic	\$437,512	\$285,250*	<b>\$290,300</b>
Shared Revenue	\$1,247,721	\$1,225,920	<b>\$1,173,249</b>
Enforcement Services	\$62,531	\$65,400	<b>\$16,500**</b>
Misc. Revenue	\$338,404	\$237,620	<b>\$268,520</b>
Fund Bal Transfer	\$0	\$903,103	<b><u>\$895,000</u></b>
<b>Total Revenues</b>	<b>\$5,028,896</b>	<b>\$4,882,189</b>	<b>\$4,936,027</b>

\* Note: Actual Revenues for this line item is at \$677,020 year to date.

\*\* There is no funding from LJSD for the School Resource Officer.



# General Fund Expenditures

Expenditure Type	2018-19 Actual	2019-20 Budget	2020-21 Proposed
Mayor and Council	\$72,897	\$72,350	<b>\$72,350</b>
Finance, Admin & Professional	\$454,661	\$505,175	<b>\$504,820</b>
Law Enforcement	\$1,965,737	\$2,077,324	<b>\$2,153,070</b>
Public Works	\$286,173	\$327,680	<b>\$292,407</b>
Planning and Zoning	\$98,080	\$214,505	<b>\$213,112</b>
Engineering	\$199,660	\$224,646	<b>\$235,884</b>
Building	\$92,691	\$103,844	<b>\$150,642</b>



# General Fund Expenditures (Cont.)

Expenditure Type	2018-19 Actual	2019-20 Budget	2020-21 Proposed
Streets	\$806,238	\$1,106,499	<b>\$1,049,843</b>
Parks & Rec	\$195,510	\$195,692	<b>\$208,849</b>
Parks	\$251,659	\$359,472	<b>\$330,800</b>
Cemetery	\$14,007	\$34,664	<b>\$33,587</b>
Recreation	\$209,791	\$245,611	<b>\$233,133</b>
Other Expenditures	\$113,449	\$136,000	<b>\$127,750</b>
<b>Total Expenditures</b>	<b>\$4,760,543</b>	<b>\$5,603,462</b>	<b>\$5,606,246</b>



# Special Revenue Funds

- ▶ Capital Projects - Large projects that are capitalized or depreciated.
  - ▶ Examples Include: Streets, Parks, Water and Sewer projects
  - ▶ Some project require savings for multiple years before we can complete the project.
- ▶ Impact Fees – Parks and Circulation
  - ▶ Fees charged to new growth to pay for maintaining a level of service
  - ▶ Parks = 5 developed acres per 1,000 population
  - ▶ Circulation = Maintain the same level of service on road conditions
- ▶ Cemetery Fund
  - ▶ Lots & Niches
  - ▶ Opening and Closing of graves



# Special Revenue Funds

- ▶ It is currently the policy of the City that all funds are placed in the budget. The purpose of this policy is to be transparent to the public.
- ▶ I would like to recommend that we change that policy in the next year. Each year that we budget the entire amount in the fund it appears as if we are planning to spend 4 to 5 times the amount we spent in the actual column.
- ▶ We can find a way to be more transparent with that funding without appearing to be spending all of it.



# Special Revenue Funds

	2018-19 Actual	2019-20 Budget	2020-21 Proposed
Revenues	\$59,088	\$1,786,044	<b>\$2,234,304</b>
Expenditures	\$374,142	\$1,786,044	<b>\$2,234,304</b>



# Enterprise Funds

- ▶ Water
  - ▶ Water Fund – Day to Day operation of the City Water Department
  - ▶ Water Capital Fund – Long Range Capital Projects for Water
- ▶ Sewer
  - ▶ Sewer Fund – Day to Day operation of the City Sewer Department
  - ▶ Sewer Capital Fund – Long Range Capital Projects for Water
- ▶ Some project require savings for multiple years before we can complete the project.



# Enterprise Funds

- ▶ It is currently the policy of the City that all funds are placed in the budget. The purpose of this policy is to be transparent to the public.
- ▶ I would like to recommend that we change that policy in the next year. Each year that we budget the entire amount in the fund it appears as if we are planning to spend 4 to 5 times the amount we spent in the actual column.
- ▶ We can find a way to be more transparent with that funding without appearing to be spending all of it.



# Special Revenue Funds

	2018-19 Actual	2019-20 Budget	2020-21 Proposed
Revenues	\$3,504,474	\$13,064,199	<b>\$15,144,891</b>
Expenditures	\$4,950,784	\$13,064,199	<b>\$15,144,891</b>



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY OF RATHDRUM, KOOTENAI COUNTY, IDAHO  
SETTING FEES FOR SERVICES WHICH WOULD OTHERWISE BE FUNDED BY  
PROPERTY TAX REVENUES.**

WHEREAS, the City of Rathdrum has reviewed fees charged for services which would otherwise be funded by property tax revenues; and

WHEREAS, the City of Rathdrum has determined that the fee schedule be amended to the reasonable cost of providing services, including additional fees and fee increases in excess of 5%; and

WHEREAS, after public hearing on August 19, 2020 regarding the new fees and the fees that constitute an increase in excess of 5%, it is deemed by the City Council to be in the best interest of the City of Rathdrum and the citizens thereof that the fee schedule attached hereto as Attachment 1 and incorporated herein by reference, be adopted for the City of Rathdrum, which includes the new and increased fees which were addressed in the public hearing, fee increases less than 5% and current fees.

NOW THEREFORE BE IT RESOLVED, by a majority vote taken by the City Council of the City of Rathdrum on August 19<sup>th</sup>, 2020 that the fee schedule be amended to reflect the following fees that are hereby adopted, effective October 1, 2020.

Upon a motion made by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, the following vote was recorded:

Council Member Mike Hill	_____ Yes	_____ No
Council Member Paula Laws	_____ Yes	_____ No
Council Member Steven Adams	_____ Yes	_____ No
Council Member Darrell Rickard	_____ Yes	_____ No

APPROVED by the City Council on this 19<sup>th</sup> day of August 2020.

CITY OF RATHDRUM

By: \_\_\_\_\_  
Vic Holmes, Mayor

ATTEST:

\_\_\_\_\_  
Sherri Halligan, City Clerk

## ATTACHMENT 1

### CITY OF RATHDRUM ADMIN/CLERKS OFFICE

<b>Beer License</b>		
On Premise	\$200.00	
Off Premise	\$50.00	
Transfer Fee	\$25.00	
<b>Liquor</b>		
by the drink	\$565.00	
Transfer fee	\$25.00	
<b>Wine</b>		
On Premise	\$100.00	
Off Premise	\$150.00	
Transfer Fee	\$25.00	
<b>Parades &amp; Public Assemblies</b>	\$20.00 per day	
<b>Public Vendor Application</b>	\$25.00 per permit (90 days)	<b>NEW FEE</b>
<b>Fireworks Permits</b>		
Permit Fee	\$35.00	
Clean up Deposit	\$100.00	
<b>Catering Permit</b>	\$20.00 per day	
<b>Door to Door Solicitation Permit</b>	\$25.00	
<b>Records and Copy Fees</b>		
Records Oversight & Copy Fee Schedule - consistent with Records Policy and Idaho Law (no research or redaction required; over 100 copies or over 2 hours of copying or hours of records oversight, cumulatively - first 100 copies of black and white per 8 1/2 x 11" image area at no charge so long as can be done in less than 2 hours)		
Black and White Copies	.10 per page (not to exceed 11" x 17")	
Color Copies	.20 per page (not to exceed 11" x 17")	
Black and White Copies	\$1.25 per page (over 11" x 17")	<b>NEW FEE</b>
Color Copies	\$2.05 per square foot (over 11" X 17")	<b>NEW FEE</b>
DVD Copies	\$1.00 each	
CD Copies	\$1.00 each	
Photos	\$2.00 each per 8 1/2" x 10" or smaller image	
Thumb Drive	2GB & 8GB--\$3.00 each 16GB-- \$4.00 each	<b>NEW FEE</b>
Records examination oversight (for services beyond 2 hrs in any calendar year)	Lowest hourly wage plus benefited amount (25% of wage) of any employee qualified to assist in the records research and oversight	
All Credit Card Transactions will be charged a 3% convenience fee		
<b>NEW FEE</b>		

**ATTACHMENT 1**

**CITY OF RATHDRUM  
BUILDING DEPARTMENT**

**Fees determined by Appendix L of current adopted code**

*\*\*Credit to building permitting and review fees*

*\*\*\* Value shall be determined utilizing one-half fair market value of change regardless if higher or lower value*

<b>New Construction</b>	
Building Permit: Single-Family Residence (new)	Fees determined by Appendix L of current adopted code
Building Permit: Multi-Family Residence (new)	Fees determined by Appendix L of current adopted code
Building Permit: Commercial (new)	Fees determined by Appendix L of current adopted code
Building Permit: Foundations & Footings Only- Residential**	\$200.00
Building Permit: Foundations & Footings Only- Commercial**	\$300.00 per building
Commercial plan review:	65% of permit cost
Residential plan review:	10% of permit cost
Building without a Permit (including all construction that requires a permit)	*double the original fee
Modifications to previously reviewed and approved plans	*** One-half of value of modification using Appendix L of current adopted code
Site Plan Permit (Any Structure under 200sq ft)	\$25.00
<b>Building Demolition or Relocation</b>	
Building Moving Permit	\$300.00
Demolition - Commercial	\$300.00
Demolition - Residential	\$300.00
<b>Mechanical Permit Fees</b>	
Processing Fee - for all permits	\$45.00
Furnace, all types under 100KBTU	\$18.00
Furnace, all types over 100KBTU	\$22.00
Misc Venting, C/A, duct modifications	\$15.00
Gas fireplace	\$25.00
Residential range hood	\$16.00
Gas water heater	\$15.00
Clothes dryer	\$16.00
Heat pump, A/C 0 - 3 tons	\$16.00
Heat pump, A/C 3+ - 15 tons	\$30.00
Heat pump, A/C 15+ - 30 tons	\$40.00
Heat pump, A/C 30+ - 50 tons	\$60.00
Heat pump, A/C over 50 tons	\$100.00
Air handlers, fan coil units	\$15.00
Air handlers, fan coil units (over 10,000)	\$20.00
Air to air heat exchangers	\$25.00
Evaporative coolers, all types	\$15.00
Type I hood, commercial use (per foot)	\$16.00
Type II hood, commercial use (per foot)	\$16.00
Solid fuel stoves, inserts (must be listed)	\$25.00
Installation - relocation of unit	\$20.00
Ventilating/exhaust fan	\$10.00
Gas piping - each outlet	\$5.00
<b>Manufactured Homes and/or Modular Homes</b>	
Manufactured Home Regular Set (Single & Double)	\$150.00
Manufactured Home-foundation (Pit Set Required)	\$400.00
Modular Home Set	\$340.00
<b>Roofing</b>	
Re-Roof (with Tear-Off)	\$115.00
Commercial re-roof (based on valuation of work) *minimum charge	\$150.00
<b>Additions / Improvements</b>	
<i>Amounts below are used for assessed value.</i>	

**NEW FEE**

**ATTACHMENT 1**

<b>Fees determined by Appendix L of current adopted code</b>		
Building Addition - per ft <sup>2</sup>	\$98.00	
Patio Cover only - per ft <sup>2</sup>	\$11.00	
Deck (<\$4,000 cost evaluation)	\$100.00	
Deck (>\$4,000 cost evaluation)	Fees determined by Appendix L of current adopted code	
Deck only - per ft <sup>2</sup>	\$15.00	
Deck (covered) - per ft <sup>2</sup>	\$20.00	
Deck/Patio Cover and Enclosure - per ft <sup>2</sup>	\$21.00	
Breezeway - per ft <sup>2</sup>	\$25.00	
Interior Finish - per ft <sup>2</sup> (finishing of unfinished basement)	\$20.00	
Basement - per ft <sup>2</sup> (finished)	\$98.00	
<b>New Construction (unattached to residence)</b>		
Retaining walls - (per wall face ft <sup>2</sup> over 4 feet in height)	\$6.00	<b>NEW FEE</b>
Garage - per ft <sup>2</sup>	Fees determined by Appendix L of current adopted code	
Carport - per ft <sup>2</sup>	\$13.00	
Storage Building (200 ft <sup>2</sup> and less) - per ft <sup>2</sup>	n/c	
Storage Building (between 200 ft <sup>2</sup> and 400 ft <sup>2</sup> ) - per ft <sup>2</sup>	\$11.00	
Storage Building (greater than 400 ft <sup>2</sup> ) - per ft <sup>2</sup>	\$37.00	
<b>Additions / Improvements</b>		
Special Inspection / Re-Inspection	\$100.00	
Sign Structure permit (sign and inspection)	\$125.00	
Permanent sign permit	\$54.00	
Inspections for which no fee is specifically indicated	\$50.00 / hr (min. 1/2 hr)	
All Credit Card Transactions will be charged a 3% convenience fee		<b>NEW FEE</b>

## ATTACHMENT 1

### CITY OF RATHDRUM ENGINEERING DEPARTMENT

<b>Plan Review</b>		
<b>Non-Residential Plan Review</b>		
Commercial/Industrial - less than 1.0-acre	\$600.00	
Commercial/Industrial - 1.0-acre to 5.0-acres	\$1,100.00	
Commercial/Industrial - per acre (above 5.0-acres)	\$300.00	
Commercial/Industrial addition, parking lot or landscape change	\$150.00	
Site Preparation Review - review of ESC plans	\$150.00	
<b>Sediment &amp; Erosion Control Plan Review</b>		
less than 1.0 acre	\$100.00	<b>NEW FEE</b>
1.0-acre and larger	\$300.00	<b>NEW FEE</b>
<b>Residential Subdivision Plan Review</b>		
1 to 4 lots (BASE Fee)	\$1,300.00	
Per lot - over 4 lots (in Addition to BASE Fee)	\$50.00	
<b>Residential, Multi-Family Site Plan</b>		
Less than 1.0 acre	\$400.00	
Per Acre [above 1.0-acre] (in Addition to 1.0-acre Fee)	\$250.00	
<b>Construction Observation</b>		
Residential Subdivision		
1 to 4 lots (BASE Fee)	\$2,300.00	
Per lot -over 4 lots (in Addition to BASE Fee)	\$225.00	
Commercial/Industrial		
less than 1.0-acre	\$1,250.00	
per acre [above 1.0-acre] (in Addition to 1.0-acre Fee)	\$300.00	
All Credit Card Transactions will be charged a 3% convenience fee		<b>NEW FEE</b>

**ATTACHMENT 1**

CITY OF RATHDRUM PARKS & RECREATION		<i>Proposed Fee</i>	<i>Proposed Change</i>
PARK FEES			
Park Reservation Use Fees	Resident/Non-Resident		
<b>City Park - Pavilion (per 4 hours)</b>			
0-99 people	\$80.00/\$90.00		
100 - 199 people	\$100.00/\$110.00		
200 + people	\$120.00/\$130.00		
*Radiant Heaters	\$6.00/hour		
<b>City Park - Pavilion &amp; Kitchen (per 4 hours)</b>			
0-99 people	\$100.00/\$110.00		
100 - 199 people	\$120.00/\$130.00		
200 + people	\$140.00/\$150.00		
*Radiant Heaters	\$6.00/hour		
<b>City Park - Gazebo (per 4 hours)</b>			
0-99 people	\$70.00/\$80.00		
100 - 199 people	n/a		
200 + people	n/a		
<b>City Park - Pavilion, Kitchen &amp; Gazebo (per 4 hours)</b>			
0-99 people	\$250.00/\$280.00		
100 - 199 people	\$290.00/\$320.00		
200 + people	\$340.00/\$370.00		
*Radiant Heaters	\$6.00/hour		
<b>Stub Myers Park - Picnic Shelter (per 4 hours)</b>			
0-99 people	\$70.00/\$80.00		
100 - 199 people	\$90.00/\$100.00		
200 + people	\$110.00/\$120.00		
<b>Stub Myers Park - Concession Stand (per 4 hours)</b>			
0-99 people	\$50.00/\$60.00		
100 - 199 people	\$70.00/\$80.00		
200 + people	\$80.00/\$90.00		
<b>Stub Myers Park - Picnic Shelter &amp; Concession Stand (per 4 hours)</b>			
0-99 people	\$120.00/\$140.00		
100 - 199 people	\$160.00/\$180.00		
200 + people	\$190.00/\$210.00		
<b>Majestic Park - Pavilion (per 4 hours)</b>			
0-99 people	\$90.00/\$100.00		
100 - 199 people	\$110.00/\$120.00		
200 + people	\$130.00/\$150.00		
*Radiant Heaters	\$6.00/hour		
<b>Majestic Park - Pavilion &amp; Kitchen (per 4 hours)</b>			
0-99 people	\$100.00/\$110.00		
100 - 199 people	\$120.00/\$130.00		
200 + people	\$140.00/\$150.00		
*Radiant Heaters	\$6.00/hour		
<b>Majestic Park - Picnic Shelter (per 4 hours)</b>			
0-99 people	\$70.00/\$80.00		
100 - 199 people	n/a		
200 + people	n/a		
<b>Majestic Park - Stage &amp; Amphitheatre (per 4 hours)</b>			
0-99 people	\$125.00/\$135.00		
100 - 199 people	\$140.00/\$150.00		
200 + people	\$160.00/\$170.00		
<b>Majestic Park - Pavilion, Kitchen, Stage &amp; Amphitheatre (per 4 hours)</b>			
0-99 people	\$385.00/\$425.00		
100 - 199 people	\$440.00/\$480.00		
200 + people	\$510.00/\$550.00		
*Radiant Heaters	\$6.00/hour		
<b>Roth Park - Picnic Shelter (per 4 hours)</b>			
0-99 people	\$70.00/\$80.00		
100 - 199 people	n/a		
200 + people	n/a		

**ATTACHMENT 1**

<b>Refundable Cleaning/Use Deposit Fees</b>			
Picnic Shelters, Pavilions, Gazebo's	\$25.00		
Kitchen with Pavilion	\$75.00		
Concession stand only	\$50.00		
Majestic Park Stage, Picnic Shelter & Amphitheatre	\$75.00		
Spider Box (Electrical for stage area)	\$50.00		
<b>FIELD USE FEES</b>			
<b>Hourly usage fee, per field</b>	\$10 per hour		
Youth Team (per team) *season is a maximum of 4 months	\$195.00 per season		
Adult Teams (per team) *season is a maximum of 4 months	\$225.00 per season		
<b>Majestic Park- Ballfield Lights</b>	\$75.00 per field, per day	\$100.00 per field, per day	<b>INCREASE &gt; 5%</b>
<b>Tournament Fees</b>			
Youth & Adult Teams	\$100.00 per field, per day		
Scoreboard Controler Deposit Fee	\$25.00 per field, per event		
Storage Shed Rental Fee (5'X 8') *season is maximum of 4 months	\$50.00/season		
<b>RECREATION</b>			
<b>Basketball</b>			
Kindergarten & 1st Grade Basketball	Res: \$20.00 Non-Res: \$25.00 League Sponsorship: \$350.00		
2nd Grade Basketball	Res: \$20.00 Non-Res: \$25.00 League Sponsorship: \$350.00		
3rd & 4th Grade Basketball	Res: \$20.00 Non-Res: \$25.00 Sponsor: \$125.00 per team		
5th & 6th Grade Basketball	Res: \$20.00 Non-Res: \$25.00 Sponsor: \$125.00 per team		
7th & 8th Grade Basketball	Res: \$20.00 Non-Res: \$25.00 Sponsor: \$125.00 per team		
Adult Basketball	Team Fee: \$200.00 League Sponsorship: \$350.00		
<b>Baseball</b>			
Youth Baseball Tee Ball	Res: \$20.00 Non-Res: \$25.00 Sponsor: \$125.00 per team		
Youth Pitching Machine	Res: \$20.00 Non-Res: \$25.00 Sponsor: \$125.00 per team		
<b>Soccer</b>			
Mini Mites (Ages 3 & 4)	Res: \$20.00 Non-Res: \$25.00 Sponsor: \$60.00 per team		
Mighty Mites (Ages 5 & 6)	Res: \$20.00 Non-Res: \$25.00 Sponsor: \$100.00 per team		
Mega Mites (Ages 7 & 8)	Res: \$20.00 Non-Res: \$25.00 Sponsor: \$100.00 per team		
U10 (Ages 9 & 10)	Res: \$20.00 Non-Res: \$25.00 Sponsor: \$125.00 per team		
U12 (Ages 11 & 12)	Res: \$20.00 Non-Res: \$25.00 Sponsor: \$125.00 per team		
U14 (Ages 13 & 14)	Res: \$20.00 Non-Res: \$25.00 Sponsor: \$125.00 per team		

**ATTACHMENT 1**

Winter Kickers Soccer League	Res: \$20.00 Non-Res: \$25.00 Sponsor: \$75.00 per team League Sponsorship: \$350.00		
<b>Softball</b>			
Adult Co-Ed Softball	Per Team: \$500.00 League Sponsorship: \$350.00		
<b>Volleyball</b>			
Youth Volleyball	Res: \$20.00 Non-Res: \$25.00 League Sponsorship: \$350.00		
Adult Co-Ed Volleyball (4's & 6's)	Team Fee: \$200.00 League Sponsorship: \$350.00		
<b>Flag Football (Kindergarten-6th Grade)</b>			
Flag Football (Kindergarten-6th Grade)	Res: \$20.00 Non-Res: \$25.00 Sponsor: \$125.00 per team		
<b>Other Programs</b>			
3 on 3 Basketball Street Hoops	Youth & Adult teams: \$100.00 Court Sponsorship: \$200.00 per court		
AAU Basketball Tournament	\$200.00 team		
All-Comers Track Meet	<b>FREE</b>		
Community Easter Egg Hunt	<b>FREE</b>		
Dinner & a Movie Night	<b>FREE</b>		
Father-Daughter Dance	\$15.00 per couple		
Junior Home Run Derby	<b>FREE</b>		
Mayors Cup Golf Tournament	\$280.00 per team		
Memorial Day Remembrance	<b>FREE</b>		
Mother -Son Skating	\$20.00 per couple		
Pitch Hit & Run	<b>FREE</b>		
Santa Call In	<b>FREE</b>		
North Idaho Strongest	<b>\$25.00</b>		
Taste of Rathdrum	Premium Vendor Spot & Beer Garden: \$100.00 (new fee) Food Vendor: \$50.00 (no power) \$75.00 (w/power) Informational Booth \$30.00 Non-Food Vendor: \$30.00 BBQ Competitor: \$25.00		
Main Street Market	<b>Artisan &amp; Craft, Product, Food, Agriculture Vendors:</b> One (1) event \$20, all (3) events \$50 <b>Flea Market Vendors:</b> One (1) event \$10, All (3) events \$20 <b>Beer &amp; Wine Vendors:</b> One (1) event \$30, All (3) events \$70		
Trunk r Treat	<b>FREE</b>		
Veterans Day Recognition	<b>FREE</b>		
Youth Fishing Derby	<b>FREE</b>		
All Credit Card Transactions will be charged a 3% convenience fee			<b>NEW FEE</b>
<b>LATE FEES</b>	INDIVIDUAL ACTIVITIES: \$5.00 TEAM EVENTS: \$25.00 per team		

## ATTACHMENT 1

### CITY OF RATHDRUM PLANNING AND ZONING

<b>Subdivision Plan Application Fees</b>	
Short Plat	\$1,400.00
Long Plat	\$1,900.00
Per Lot Fee (in addition to Long Plat Base Fee)	\$30.00
Subdivision Amendment	\$450.00
Subdivision Extension	\$150.00
<b>Planned Unit Development (PUD)</b>	
PUD Application	\$1,700.00
PUD final review	\$950.00
PUD Agreement	\$950.00
Amendment to PUD	\$700.00
<b>Final Plat Application</b>	
Short Plat	\$1,350.00
Long Plat	\$2,100.00
Per Lot Fee (in addition to Long Plat Base Fee)	\$30.00
Condominium Plat	\$1,400.00
<b>Agreements &amp; Administration</b>	
Admin Fee - letter of credit	\$125.00
Development Agreement	
1 to 4 Lots	\$500.00
Greater than 4 Lots	\$800.00
Amendment to Development Agreement	\$300.00
Construction Improvement Agreement	
1 to 4 Lots	\$350.00
Greater than 4 Lots	\$700.00
<b>Annexation</b>	
Annexation Application	\$1,500.00
Annexation Agreement	\$1,100.00
<b>Other Fees</b>	
Comprehensive Plan - Text Amendment	\$1,100.00
Future Land Use Map Amendment	\$1,200.00
Vacation of Right-of-Way or Easement	\$1,250.00
Zone Change	\$1,100.00
Zone Change - Mapping	\$500.00
Conditional Zoning Development Agreement	\$550.00
Conditional Use Permit	\$650.00
Conditional Use Permit - Home Occupancy	\$300.00
Variance	\$600.00

## ATTACHMENT 1

Appeal	\$300.00
Admin Permit / Administration Relief	\$300.00
Public Notice - Advertising	\$60.00
Public Notice - Mail	\$10.00
<b>Publications</b>	
City Limits Map	\$15.00
City Street Map	\$15.00
Plan on CD	\$10.00
Comprehensive Plan (book)	\$25.00
Large Zoning Map	\$25.00

All Credit Card Transactions will be charged a 3% convenience fee

**NEW FEE**

**ATTACHMENT 1**

**CITY OF RATHDRUM  
PUBLIC WORKS**

**Proposed  
Fee**

**Proposed  
Change**

		<b>Proposed Fee</b>	<b>Proposed Change</b>
<b>Utilities</b>			
<b>Water Services</b>			
<b>Service Fees</b>			
<b>Water Deposits</b>			
Residential	Based on 1 month Utility Bill		
Duplexes	Based on 1 month Utility Bill per unit		
Apartments	Based on 1 month Utility Bill		
Irrigation	Based on 1 month Utility Bill		
Commercial	Based on 1 month Utility Bill		
Industrial	Based on 1 month Utility Bill		
Non-Profit	Based on 1 month Utility Bill		
<b>Commercial Monthly Water</b>			
¾"	\$21.00		
1"	\$25.00		
1½"	\$32.60		
2"	\$46.75		
3"	\$66.30		
4"	\$85.85		
6"	\$125.00		
¾" & 1" (un-metered)	\$23.00		
Residential Usage - Above 10,000 Gallons (rate per 1,000 gallons)	\$0.65		
Non-Residential Usage - Above 10,000 Gallons (rate per 1,000 gallons)	\$0.65		
Utility bill - late fee	\$5.70		
Backflow Assembly check fee allocated monthly	\$2.50		
Single family - per dwelling unit (minimum ¾" - 1" size)	\$20.00		
Duplex - per meter (minimum ¾" size)	\$20.00		
Duplex - per dwelling (minimum ¾" size), one meter per duplex exist	\$40.00		
Door Hanger Fee	\$25.00		
Shut Off Fee	\$25.00		
Reconnection Fee	\$50.00		
<b>Bulk Water Permit</b>			
Deposit	\$300.00		
Base Fee (up to 1,000 gallons)	\$28.00		
1,000 gallons up to 10,000 gallons	\$64.00		
Above 10,000 gallons - (per 1,000 gallons)	\$1.50		
Fire hydrant meter rate (per 1,000 gallons)	\$1.50		
Fire hydrant meter deposit	\$2,300.00		
<b>Connection Fees</b>			
Water Tap/Connection	\$228.00		
Sanitary Sewer Tap/Connection	\$228.00		
Water Meter & ERTs (Encoder Receiver Transmitter)	Actual Costs		
<b>Sewer Services</b>			
<b>Service Fees</b>			
Monthly sewer base fee	\$63.00	\$66.00	<b>INCREASE &gt; 5%</b>
Sewer flow rate per 1,000	\$10.50	\$11.00	<b>INCREASE &gt; 5%</b>
<b>Capitalization Fees</b>			
Sewer Capitalization Fees			

**ATTACHMENT 1**

<b>Sanitary Sewer (per Equivalent Residential Unit)</b>			
Post Falls Wastewater Treatment Plant	\$3,169.00	\$3,433.00	<b>INCREASE &gt; 5%</b>
Sanitary Sewer Transmission Main (Rathdrum to Post Falls)	\$751.00		
Sanitary Sewer Collection System	\$3,249.00		
<u>Note:</u> an ERU is 165 gallons per day (or 5,000 gallons per month)			
<b>Water Capitalization Fees</b>			
¾" to 1"	\$5,661.00		
1 ½ "	\$10,783.15		
2"	\$17,244.64		
3"	\$32,346.35		
4"	\$53,909.54		
6"	\$107,815.96		
South zone surcharge connection - Water	\$501.00		
<b>Impact Fees</b>			
Circulation Impact Fee - Residential average daily trip (ADT)	\$134.40		
Circulation Impact Fee - Non-Residential ADT	\$32.07		
Park Impact Fee - per single-family dwelling unit	\$1,236.16		
<b>Work in City Right of Way</b>			
<b>Permit Fees</b>			
Public Works Inspection Fee	\$237.00		
Right-of-Way Encroachment - Utility	\$255.00		
Right-of-Way Encroachment - Commercial	\$255.00		
Right-of-Way Encroachment - Industrial	\$255.00		
Right-of-Way Encroachment - Multi-Family	\$255.00		
Right-of-Way Encroachment - Residential	\$75.00		
Road Cut Permit (in addition to Encroachment Permit)	\$1,705.00		
Right-of-Way Use - License or Easement	\$650.00		
Structural Inspection	\$125.00		
<b>City Crews Performed Work in Right of Way</b>			
<b>Equipment (per hour, 2 hour minimum- does not include operator)</b>			
1-ton flatbed Truck	\$60.00		
10-yard dump truck	\$80.00		
5-yard dump truck	\$60.00		
Air compressor	\$35.00		
Backhoe	\$75.00		
Grader	\$85.00		
Water truck	\$70.00		
Sweeper	\$75.00		
<b>Labor (per hour, 2 hour minimum)</b>			
Straight time	\$65.00		
Overtime and Holidays	\$95.00		
All Credit Card Transactions will be charged a 3% convenience fee			<b>NEW FEE</b>

# CITY OF RATHDRUM

## ANNUAL APPROPRIATION ORDINANCE # \_\_\_\_\_

**AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 APPROPRIATING THE SUM OF \$24,330,090 TO DEFRAY THE EXPENSE AND LIABILITIES OF THE CITY OF RATHDRUM FOR SAID FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE.**

Be it ordained by the Mayor and City Council of the City of Rathdrum, Kootenai County, Idaho.

Section 1: That the sum of \$24,330,090 be, and the same is appropriated to defray the necessary expenses and liabilities of the City of Rathdrum, Kootenai County, Idaho for the Fiscal year beginning October 1, 2020.

Section 2: The objects and purposes for which such appropriation is made, and the amount of each object and purpose is as follows:

ESTIMATED EXPENDITURES:

General Fund Expenditures	\$6,950,895
Special Revenue Funds Expenditures	\$2,234,304
Water Fund Expenditures	\$6,936,740
Sewer Fund Expenditures	\$8,208,151
TOTAL EXPENSES	\$24,330,090

Section 3: That a general tax levy to yield \$3,053,658 on all taxable property within the City of Rathdrum be levied in an amount allowed by law for the general purposes for said City, for the fiscal year beginning October 1, 2020.

Section 4: All ordinances and parts of ordinances in conflict with the ordinance are hereby repealed.

Section 5: This ordinance shall take effect and be in full force upon its passage, approval and publication in accordance with law.

Passed, under suspension of the rules upon which a roll call vote was taken and enacted an Ordinance of the City of Rathdrum, Idaho, at a regular meeting of the City Council held on the 19th day of August 2020.

CITY OF RATHDRUM

BY \_\_\_\_\_  
Vic Holmes, Mayor

Attest:

\_\_\_\_\_  
Sherri Halligan, City Clerk