

City of Rathdrum  
Planning & Zoning Department  
8047 W Main St #2  
Rathdrum, ID 83858-6476

**Zone Change  
Application**



Applicant's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Legal Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Street Address of Property: \_\_\_\_\_

Lot #: \_\_\_ Block #: \_\_\_ Subdivision \_\_\_\_\_, Parcel # \_\_\_\_\_

Current Zoning : \_\_\_\_\_ Proposed Zoning : \_\_\_\_\_

Current Land Use: \_\_\_\_\_

Attach the following information:

1. Written authorization from the property owner to process the application.
2. Title report providing legal description and current ownership.
3. Vicinity map showing location of the property, the local street network, the zoning of adjacent properties and current land use activities on all adjacent properties.
4. Statement describing; a) the availability of public facilities,  
b) how the proposed zone change conforms to Rathdrum's Comprehensive Plan, and  
c) how the proposed zone change is compatible with adjacent zoning and land use.
5. Attach a listing and three sets of mailing labels, with the property owners' names and addresses, of property owners within a 300 foot radius of the property as provided by a licensed Kootenai County title company and issued within the past 60 days. (Include your own address and others whom you wish to receive hearing notices).
6. Other information as requested by the Planning Administrator.

(If Section 11-10-3: "Conditional Zoning and Development Agreements" applies, attach supplementary application form with attachments)

Attach the **\$1,170.00** processing fee made payable to the City of Rathdrum.  
(Any extraordinary fees incurred during processing of the application will be billed directly to applicant.)

X \_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date



# City of Rathdrum

## Zone Change Application Process

*Please refer to current fee schedule.*

### CHAPTER 10

### ZONE CHANGES AND CODE AMENDMENTS

(The following flow chart outlines the application process for a zone change. Please refer to Title 11 Chapter 10 of the Zoning Code to ensure all steps are properly followed.)

