



Rathdrum

City Council Minutes

June 24, 2020

6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261

WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

1) CALL THE MEETING TO ORDER

Meeting called to order at 6:00 pm

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL

PRESENT: Mayor Holmes. Councilor Hill, Councilor Laws, Councilor Rickard, and Councilor Adams

ABSENT:

STAFF: City Administrator Duce, Deputy City Clerk Morrell, and City Planner Siess, Finance Director Taylor

4) AMENDMENTS TO THE AGENDA AND DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS The declaration and justification of an amendment must be approved by motion of the Council.

5) ACTION ITEM: CONSENT CALENDAR APPROVAL

A) Regular Council Minutes of June 10, 2020

B) Regular and Special Bills as presented

C) Consideration of Surplus Laser Jet 4250 Printer and Ithaca Series 150 Receipt Printer

City Administrator gave a brief presentation on the consent calendar

Councilor Rickard made a MOTION that we approve the Consent Calendar as presented. Motion seconded by Councilor Hill.

AYES: Councilor Rickard
Councilor Hill
Councilor Laws
Councilor Adams

NAYES: None

ABSENT:

Passed by all

6) CEREMONIES AND REPORTS

7) VISITORS COMMENTS – An opportunity to address concerns not on the agenda (No formal action allowed – 3-minute time limit per issue) issues may be placed on subsequent agenda. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight’s meeting, if time permitting. Repeated comments of the same or similar topic will be considered out of order and not allowed.

8) OLD BUSINESS

9) PUBLIC HEARING

10) NEW BUSINESS

A) **ACTION ITEM:** Consideration of the Code Enforcement Policy

Administrator Duce went over the City of Rathdrum Policy for Enforcement Action.

The purpose of this Policy is to provide a general overview of the expected practice for Code enforcement procedures for the City’s Code Enforcement Officer position, the policies and procedures used, and differentiate those Code enforcement actions performed by the Rathdrum Police Department (RPD).

Due to limited resources in the past the City Planning and Zoning Department has not “policed” activity within the community which is within the department’s authority to maintain and enforce. “Policing” means, for the purposes of this policy, daily monitoring of all portions of the City for full compliance with applicable Rathdrum City Code

sections. Rather than such resource-driven activity, the department utilized a terraced system with levels of enforcement for efficient and effective prioritization and timely responsiveness. This Policy will follow the same basic format.

This Policy shall serve as a tool for the Code Enforcement Officer in performing their normal duties related to the goal of obtaining compliance. Additionally, the Policy provides guidance to general Planning, Building and Public Works staff regarding the processing of Code violations.

Motion was made by Councilor Laws to table the decision for the Code Enforcement Policy until the second meeting in July with staff to provide more information on this. Motion was seconded by Councilor Hill.

AYES: Councilor Laws
Councilor Hill
Councilor Rickard
Councilor Adams

NAYES: None

ABSENT:

Passed by all

11)STAFF REPORTS

- A) Finance Reporting
- B) City Administrator

12)MAYOR'S REPORT/APPOINTMENTS

13)COUNCIL REPORTS

14)ADJOURN

Meeting is adjourned 7:47 pm

Vic Holmes, Mayor

Attest:

Sherri L Halligan, City Clerk

Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.