

City of Rathdrum
Planning & Zoning
8047 W. Main Street
Rathdrum, ID 83858

208 687-2700
www.rathdrum.org



CITY OF RATHDRUM APPLICATION FOR VARIANCE or ADMINISTRATIVE RELIEF

Date Received: _____ by _____

1. Applicant's Name: _____
Site Address: _____
Legal Owner-Name: _____ Phone: _____
Legal Owner-Address: _____
Contact Person-Name: _____ Phone: _____
Contact Person-Address: _____

2. Street Address of Property: _____
Legal Description: Lot # _____ Block # _____ Parcel # _____
Subdivision: _____ Current Zoning District: _____

3. ATTACH a written description of your requested variance and reason(s) why you feel this variance should be granted you by the City of Rathdrum. Also outline the impacts of your proposed variance on the surrounding properties. Reference Chapter 9 of Title 11 Zoning Code attached.

4. ATTACH a title report issued within the past 60 days.

5. ATTACH a SITE PLAN detailing all of the following that apply:
 - Location of all buildings
 - Parking and loading areas
 - Traffic Access and circulation
 - Open spaces and landscaping
 - Signage
 - Refuse areas and service areas
 - Residential
 - Commercial
 - Industrial/MFG

NOTE: Site plans must be drawn to scale.

6. ATTACH a processing fee made payable to the City of Rathdrum:
\$ _____ Filing Fee includes deposit towards publication and mailing of the Notice of Public Hearing

Applicant's Signature

Date



City of Rathdrum Variance/Administrative Relief Application Process

Please refer to current fee schedule.

(The following flow chart outlines the application process for a variance or administrative relief. Please refer to Title 11 Chapter 9 of the Zoning Code to ensure all steps are properly followed.)

