RATHDRUM
PLANNING AND ZONING

PLANNING AND ZONING COMMISSION MEETING

MEETING MINUTES
Wednesday – March 23, 2016
6:00 PM

PRESENT: Commissioner Havercroft, Commissioner Rickard and Commissioner Kellner
ABSENT: Commissioner Hanninen, Commissioner Parker

STAFF: Planner Armes, City Attorney Cafferty and Office Asst. Davey

MINUTES: Motion to approve January 20, 2016 meeting minutes made by Commissioner Rickard and seconded by Commissioner Kellner

WORK SHOP – Review of the Subdivision Ordinance

Open discussion was done:
Planner Armes gave overview of the procedure of a subdivision application submittal.
The language that was addressed to consider changing was agency letters to have a time frame for response to approve or deny the subdivision.
Possibly having the Park and Recreation department involved in the pre-application meeting when a subdivision is reviewed.
Development agreement requirement need to be added to the language.
Construction improvement agreement to be added to the definitions.
Hearing Examiner to be removed from the current ordinance and define Administrator and Director thru out the document.
Define the terms for Short Plat/Minor Subdivision/Short Subdivision with simplifying the language.

ADJOURNMENT