



Rathdrum

City Council Agenda

September 14, 2016

6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261

WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

- 1) **CALL THE MEETING TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL**
- 4) **AMENDMENTS TO THE AGENDA**
- 5) **CONSENT CALENDAR APPROVAL**
 - A) Regular Council Minutes of August 10, 2016
 - B) Budget Hearing Minutes of August 17, 2016
 - C) Regular Council Minutes of September 7, 2016
 - D) Regular and Special Bills as presented
 - E) Reject Coverage under the Terrorism Risk Insurance Act
 - F) Award Bid to BCR Land Services for Barrett Rd Right-of Way Clearing
 - G) Accept Highway 41 well property Project
 - H) Accept Agreement for Centerline Stripping LLC
- 6) **CEREMONIES AND REPORTS**
- 7) **VISITORS COMMENTS – An opportunity to address concerns not on the agenda (No formal action allowed – 3 minute time limit per issue) issues may be placed on subsequent agenda. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight’s meeting,**

if time permitting. Repeated comments of the same or similar topic will be considered out of order and not allowed.

8) PUBLIC HEARINGS

A) Proposed Increase to Sewer Fees

9) OLD BUSINESS

10) NEW BUSINESS

A) Adoption of Sewer Fee Resolution

B) Adoption of Avista Zoning Ordinance

11) STAFF REPORTS

- Finance Reporting
- Park and Recreation Reporting
- Police Reporting
- Public Works Reporting
- City Administrator Calendaring

12) MAYOR'S REPORT/APPOINTMENTS

A) Appointment of Sherry Tevis to the Cemetery Board

13) COUNCIL REPORTS

14) ADJOURN

Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.



City of Rathdrum Council Meeting

September 14, 2016

Executive Agenda Summary

TO: Mayor Vic Holmes
Council President Fred Meckel
Councilors Paula Laws, Darrell Rickard and Debbie Holmes

FROM: Leon Duce, City Administrator

CC: Department Heads

5. Consent Calendar

- A. Regular Council Minutes of August 10, 2016– For your review
- B. Budget Hearing Minutes of August 17, 2016– For your review
- C. Regular Council Minutes of September 7, 2016– For your review
- D. Regular and Special Bills as presented– For your review
- E. Reject Coverage under the Terrorism Risk Insurance Act – See attached document in the packet
- F. Award Bid to BCR Land Services for Barrett Rd Right-of Way Clearing – Seeking award of the bid to BCR Land Services, this will start the project for the widening of the road up to Rathdrum Mountain
- G. Accept Highway 41 well property Project – This item will accept the donation so that we can continue forward with drilling the new water production well.
- H. Accept Agreement for Centerline Stripping LLC – This agreement will allow the contract to be signed for the street striping in town.

6. Ceremonies & Reports

7. Visitors Comments

8. Public Hearings

- A. Proposed Increase to Sewer Fees – A public hearing will be held to increase the Sewer Fees by:

Item	Current	Proposed Fee	% Increase	\$ Increase
Post Falls Portion	\$29.70	\$32.37	10%	\$2.67
Rathdrum Portion	\$21.80	\$22.98	5.4%	\$1.18
Total Sewer Bill	\$51.50	\$55.35	7.4%	\$3.85

The increase in the Post Falls portion is mandatory according to our sewer agreement. The City of Rathdrum's portion increase is there to offset rising costs, Rathdrum's portion has not increased since 2012.

9. Old Business

10. New Business

- A. Adoption of Sewer Fee Resolution – This resolution will adopt the new sewer fees.
- B. Adoption of Avista Zoning Ordinance – This ordinance has been before the City Council in the public hearing to change the zoning from mixed uses to industrial.

11. Staff Reports

- A. Finance Reporting – See report in Packet
- B. Park and Recreation Reporting – See report in Packet
- C. Police Reporting – See report in Packet
- D. Public Works Reporting – See report in Packet
- E. City Administrator Calendaring – See Calendar in Packet

12. Mayor's Report / Appointments

13. Council Reports

14. Adjourn



CALENDAR

September– 2016

Sept 14	6:00 pm	Council Meeting
Sept 15	12:00 pm	Chamber Luncheon
Sept 20-23	10:30 am	ICCTFOA Conference
Sept 21	6:00 pm	Planning and Zoning
Sept 27	8:00 am	KCATT
Sept 27	6:00 pm	Park & Recreation
Sept 28	5:00 pm	Cemetery Commission
Sept 28	4:00 pm	Ribbon Cutting @ NIC
Oct 04	7:00 am	Jobs Plus
Oct 05	7:00 pm	Historical Society – Old Jail
Oct 12	6:00 pm	Council Meeting
Oct 14	8:00 am	Council Payday

by all these lovely TOKENS
september DAYS ARE HERE,
WITH SUMMER'S BEST OF *weather*
AND **autumn's**
best of cheer.



Rathdrum

City Council Minutes

August 10, 2016
6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261



WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

1) CALL THE MEETING TO ORDER

Meeting called to order at 6:00pm

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL

PRESENT: Councilor Meckel, Councilor Laws, Councilor Worthen, Councilor Holmes and Mayor Holmes.

ABSENT: None

STAFF: City Administrator Duce, City Engineer/Public Works Director Jump, City Clerk Halligan, Finance Director/Treasurer Taylor, City Planner Armes, Park & Rec Director Singer, Interim Police Chief McLean and City Attorney Cafferty.

4) AMENDMENTS TO THE AGENDA

5) CONSENT CALENDAR APPROVAL

- A) Special Council Minutes of June 1, 2016
- B) Special Council Minutes of June 29, 2016
- C) Regular Council Minutes of July 13, 2016
- D) Special Council Minutes of July 20, 2016

E) Regular and Special Bills as presented

City Administrator Duce gave a brief overview of the Consent Calendar.

Councilor Holmes stated I would like to amend something mentioned in the June 1st Council Minutes. It says “Councilor Holmes would like to see some numbers about a stoplight at SH53 &SH41” actually I asked about numbers for a spotlight at SH53 and Meyer Rd.

Councilor Laws made a MOTION to accept the consent calendar as amended. Motion seconded by Councilor Worthen.

- AYES:** Councilor Laws
Councilor Worthen
Councilor Meckel
Councilor Holmes
- NAYES:** None
- ABSENT:** None

Passed by all

6) CEREMONIES AND REPORTS

- A) Youth Achievement Award**
 - a) Zoe Forstrom
 - b) Alyssa George
 - c) Sean Powell

Mayor Holmes presented Zoe, Alyssa and Sean with the 2016 Mayors Youth Achievement Award.

7) VISITORS COMMENTS – An opportunity to address concerns not on the agenda (No formal action allowed – 3 minute time limit per issue) issues may be placed on subsequent agenda. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight’s meeting, if time permitting. Repeated comments of the same or similar topic will be considered out of order and not allowed.

8) PUBLIC HEARINGS

- A) Avista Zone Change -** The proposal is to amend the official zoning map for approximately 302 acres located to the east of Idaho Road, southeast of Burlington Road and west of Greensferry Road. The Applicant is proposing to change the zoning from Industrial, C-1, C-2, R-1, R-2S, R-3, O (Parks and Open Space) and P (Public) to Industrial.

City Planner Armes gave the presentation on the Avista Zone Change.

In accordance with Rathdrum City Code 11-10-5 it is the recommendation of the Rathdrum Planning and Zoning Commission that the requested rezone be approved.

Greg Hesler, Senior Legal Counsel for Avista. This property was previously zoned Industrial and we are asking for it to be returned to Industrial. The purpose of rezoning the parcels is that sometime in the future we may want to utilize the property for Power Generation Needs.

Steve Silkworth, the Applicant representative stated that they are a regulated utility and with an intergraded resource plan. With that the market is then tested to justify the need for a power plant. A Request for Proposal (RFP) study is done then it is determined if the customer needs will be met with a new plant or not. The plant would be an 80 megawatt deficit simple cycle gas fire combustion turbine. Studies and research would need to be done to determine if the customer's needs would be met with a new power plant. This would be a peak power type of plant that would provide power only when needed and less expensive to operate and produce cheaper power than what you would buy it for.

City Planner Armes stated she wanted to put on the record that she received a letter on August 9th from Greg Hesler regarding the zone change and what he has spoken about with the Zoning Development Agreement.

Mayor Holmes opened the public hearing.

In Support:

None

Neutral:

Greg Alder
Plant Manager of the Rathdrum Power
9924 W Lancaster Rd
Rathdrum, ID

Teresa Foster
11930 N Idaho Rd
Rathdrum, ID

Ron Wilson
East Green Acres Water District

Opposing:

None

Mayor Holmes closed the public hearing.

Councilor Meckel made a MOTION to approve the proposal to change the zoning from C-1, C-2, R-1, R-2S, R-3, O (Parks and Open Space) and P (Public) to Industrial as presented with modifications to the Planning and Zoning recommendations of a conditional zone permit to be run through and be created by staff for further approval by the City Council and the finding that it is in accordance with Rathdrum City ordinance, code and goals and policies of the Comprehensive Plan. Motion seconded by Councilor Holmes.

AYES: Councilor Meckel
Councilor Holmes
Councilor Laws
Councilor Worthen

NAYES: None

ABSENT: None

Passed by all

9) OLD BUSINESS

A) Acceptance of FY 2014-2015 Audit

Councilor Worthen made a MOTION to accept the FY 2014-2015 Audit. Motion seconded by Councilor Laws.

AYES: Councilor Worthen
Councilor Laws
Councilor Meckel
Councilor Holmes

NAYES: None

ABSENT: None

Passed by all

B) Update on the Reader Board

City Administrator Duce gave the Mayor and Council an update on the Reader Board.

On Highway 41 and California Street we have put the cement footing and the pole in. So when the actual reader board arrives it is ready to put into place.

Today, we got a phone number for the modem which will allow us to communicate with the reader board to put information on it from where ever staff maybe.

The reader board will be shipped tomorrow. It will take 5 to 7 days for the shipment to arrive here. When Total Signs receives it, they will run it for 48 hours to make sure there are no problems with the lights on the reader board. Once the test is completed they will bring it out and install it.

10) NEW BUSINESS

A) Consider the purchase of the Right of Way at 7624 W Crenshaw St

City Planner Armes gave a brief presentation on the purchase of the right-of-way at 7624 W Crenshaw Street.

We are seeking permission to acquire a small amount of public right-of-way at the SW corner of the Stevens/Crenshaw intersection.

As part of our discussions with the property owner, we have agreed upon a one-time payment of \$250.00 for the right-of-way.

Councilor Holmes made a MOTION that the Council authorizes the purchase of the public right-of-way at the Southwest corner of Stevens and Crenshaw intersection one-time payment of \$250.00. Motion seconded by Councilor Meckel.

AYES: Councilor Holmes
Councilor Meckel
Councilor Laws
Councilor Worthen

NAYES: None

ABSENT: None

Passed by all

B) Review & the Approval of the Park Plan

Park and Recreation Director Singer gave a brief presentation on the Park Plan.

Councilor Laws made a MOTION to accept the Park Plan as presented. Motion seconded by Councilor Worthen.

AYES: Councilor Laws
Councilor Worthen
Councilor Meckel
Councilor Holmes

NAYES: None

ABSENT: None

Passed by all

11) STAFF REPORTS

- Finance Reporting
- Park and Recreation Reporting
 - Taste of Rathdrum this weekend at Majestic Park
- Police Reporting
 - Rathdrum Police now have a Facebook Page
 - We are doing door hangers saying things like you left your garage door open, etc.
 - We are also passing out blue stars to houses that have Blue lights lit on their front porch.
- Public Works Reporting
- City Administrator Calendaring
 - KMPO meeting tomorrow, August 11th
 - Budget Hearing next week on Wednesday, August 17th
 - KMPO meeting September 8th.

12) MAYOR'S REPORT/APPOINTMENTS

We will be having a meeting on the proposed changes on the Highway 41 Plan. Two will be in Post Falls and one on September 8th at the Lakeland High School from 4 to 7 pm

13) COUNCIL REPORTS

Councilor Meckel

- KMPO meeting is tomorrow at 1:30 p.m.
- I want to say Eric you are doing an excellent job on the Parks

Councilor Laws

- I called Kevin Jump about a street light that was out and found that Avista and Kootenai Electric take care of the Street lights.
- I will not be at the Next Council Meeting in September.

Councilor Worthen

- I am giving my formal resignation tonight. My last day will be August 31, 2016.

14) ADJOURN

Meeting adjourned at 7:46 p.m.

Vic Holmes, Mayor

Attest:

Sherri L Halligan, City Clerk

Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.



Rathdrum

Special Council Minutes

August 17, 2016
6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261



WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

1. CALL THE MEETING TO ORDER

Mayor Holmes called the meeting to order at 6:00 p.m.

2) ROLL CALL

PRESENT: Councilor Meckel, Councilor Laws, Councilor Worthen and Mayor Holmes
ABSENT: Councilor Holmes
STAFF: City Administrator Duce & Finance Director Taylor

3) PUBLIC HEARING- 2016-2017 ANNUAL BUDGET

Mayor Holmes opened the public hearing.

Staff Presentation

Finance Director Taylor gave an overview of the budget process and the meetings that have taken place. She directed the Council to the slides which went over the highlights of the proposed FY16/17 budget. This included employee wages, equipment purchases, capital improvements and the water and sewer funds. She then went over the larger item expenditures budgeted for FY16/17. City Administrator Duce went over employee benefits and the cost savings from offering a dual option plan to employees.

In Support:

None

Neutral:

None

Opposing:

None

Mayor Holmes closed the public hearing.

Mayor Holmes asked Council if they have any questions.

Council discussion ensued.

Councilor Meckel made a MOTION to approve the FY2016-2017 Annual Budget as presented. Motion seconded by Councilor Worthen.

AYES: Councilor Laws
Councilor Worthen
Councilor Meckel
NAYES: None
ABSENT: Councilor Holmes

Motion passed by majority.

4) FY2016-2017 FOREGONE TAX RESOLUTION

Councilor Worthen made a MOTION to resolution declaring the intent to collect \$85,000 in Foregone Property Taxes for FY16/17 and declaring the purpose for which the foregone taxes are being budgeted as presented. Motion seconded by Councilor Laws.

AYES: Councilor Laws
Councilor Worthen
Councilor Meckel
NAYES: None
ABSENT: Councilor Holmes

Motion passed by majority.

5) ANNUAL APPROPRIATIONS ORDINANCE

Motion made by Councilor Worthen that the 2016-2017 Annual Appropriations Ordinance be placed on its first reading by title only, under suspension of the rules and to waive its second & third readings. Motion seconded by Councilor Meckel.

AYES: Councilor Laws

NAYES: Councilor Worthen
Councilor Meckel
ABSENT: None
Councilor Holmes

Motion passed by majority.

Mayor then reads Ordinance by title only.

Motion made by Councilor Worthen to adopt the 2016-2017 Annual Appropriations Ordinance and to publish by summary only and incorporate the title of the ordinance into the body of the summary. Motion seconded by Councilor Laws.

AYES: Councilor Laws
Councilor Worthen
Councilor Meckel
NAYES: None
ABSENT: Councilor Holmes

Motion passed by majority.

FY16-17 Fund Balances

GENERAL FUND:

Total General Fund	\$9,115,048
Water Fund Expenditures	\$4,232,864
Sewer Fund Expenditures	\$4,727,424
TOTAL EXPENSES	\$18,075,336

6) ADJOURN

Meeting adjourned at 6:45 p.m.

Vic Holmes, Mayor

Attest:

Sherri L Halligan, City Clerk

Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours notice prior to the meeting.



Rathdrum

Special City Council Minutes

September 07, 2016

6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261



WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

1) CALL THE MEETING TO ORDER

Meeting called to order at 6:02 pm

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL

PRESENT: Councilor Meckel, Councilor Laws, Councilor Holmes and Mayor Holmes.

ABSENT: None

STAFF: City Administrator Duce, City Clerk Halligan, Deputy City Clerk Fessler, City Planner Armes and City Attorney Cafferty.

4) AMENDMENTS TO THE AGENDA OR CONFLICTS

Mayor Holmes stated that I do not have a conflict but a declaration. When we get to appointments of Council member, I need to declare that Mr. Rickard is my immediate supervisor at the school district. He however has nothing do with my pay scale, my hours are bid and another member of the school board evaluates me. Even though he is my direct supervisor, I do not have a conflict.

City Attorney Cafferty agreed that there is not conflict of interest.

5) APPOINTMENT OF COUNCIL MEMBER

A) Appointment of Darrell Rickard to Council

Mayor Holmes stated that he would like to suggest the appointment of Darrell Rickard to the City Council.

Councilor Laws made a MOTION to accept the appointment of Darrell Rickard to fill the vacancy on the City Council. Motion seconded by Councilor Meckel.

AYES: Councilor Laws
Councilor Meckel
Councilor Holmes

NAYES: None

ABSENT: None

Passed by all

City Clerk Halligan read the oath of office and swore in Councilor Rickard.

6) PUBLIC HEARING

A) Subdivision Ordinance text amendment regarding exemptions in Chapter 2 of Title 12

City Planner Armes gave a brief presentation.

Mayor Holmes opened the public hearing.

In Support:

None

Neutral:

None

Opposing:

None

Mayor Holmes closed the public hearing.

Councilor Holmes made a MOTION to accept and approve the proposed amendments to Chapter 2 of Title 12 of Rathdrum City Code. Motion seconded by Councilor Laws.

AYES: Councilor Holmes
Councilor Laws
Councilor Meckel
Councilor Rickard

NAYES: None

ABSENT: None

Passed by all

7) **NEW BUSINESS**

A) Approval of Subdivision Ordinance

Councilor Meckel MOTION that Subdivision Ordinance text amendment regarding exemption in Chapter 2 of Title 12 be placed on its first reading by title only, under suspension of the rules. Motion seconded by Councilor Holmes.

AYES: Councilor Meckel
Councilor Holmes
Councilor Laws
Councilor Rickard

NAYES: None

ABSENT: None

Passed by all

Mayor then reads Ordinance by title only.

Councilor Meckel MOTION to adopt the Subdivision Ordinance text amendment regarding exemption in Chapter 2 of Title 12 and to publish by summary only and incorporate the title of the Ordinance into the body of the summary. Motion seconded by Councilor Laws.

AYES: Councilor Meckel
Councilor Laws
Councilor Rickard
Councilor Holmes

NAYES: None

ABSENT: None

Passed by all

8) ADJOURN

Meeting adjourned at 6:20 pm.

Vic Holmes, Mayor

Attest:

Sherri L Halligan, City Clerk

Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Only unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-414-330							
2815	VISA	LD9534AUG16	Fuel	08/10/2016	32.86	.00	
Total 10-414-330:					32.86	.00	
10-415-310							
2815	VISA	ES1391AUG16	Aug credit crd pymnt	08/25/2016	39.00	.00	
2815	VISA	MT9211AUG16	Aug credit crd pymnt	08/25/2016	9.13	.00	
Total 10-415-310:					48.13	.00	
10-415-370							
1424	NEOPOST	90816	Meter refill	09/08/2016	73.69	.00	
Total 10-415-370:					73.69	.00	
10-415-510							
1979	POWERNET GLOBAL COMMUNI	37592371	Long distance service	09/06/2016	32.03	.00	
2810	VERIZON WIRELESS, BELLEVU	9770983389	Cell phones -CH	08/25/2016	82.30	.00	
Total 10-415-510:					114.33	.00	
10-415-890							
386	CASCADE COMPUTER MAINT	1067264	Overage for ITA person	08/29/2016	15.00	.00	
Total 10-415-890:					15.00	.00	
10-415-900							
239	AVENET LLC	39427	Annual service package & upgrad	08/30/2016	250.00	.00	
Total 10-415-900:					250.00	.00	
10-416-429							
283	BENEFITS EXCHANGE NORTH	5513	Cobra	09/01/2016	36.00	.00	
Total 10-416-429:					36.00	.00	
10-419-421							
161	ANDERSON BROS CPA'S PA	33821	Audit	08/31/2016	486.25	.00	
Total 10-419-421:					486.25	.00	
10-419-440							
480	COEUR D'ALENE PRESS, INC.	LGL6210	Sewer Fees	08/31/2016	107.52	.00	
Total 10-419-440:					107.52	.00	
10-419-540							
2518	SUPER ONE FOODS	04-1056887/2	Sort paid invoice	08/30/2016	.01	.00	
2815	VISA	MT9211AUG16	Aug credit crd pymnt	08/25/2016	10.58	.00	
Total 10-419-540:					10.59	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-419-690							
2815	VISA	MT9211AUG16	Aug credit crd pymnt	08/25/2016	89.62	.00	
Total 10-419-690:					89.62	.00	
10-419-870							
1920	PITNEY BOWES, INC.	3301335995	Mailing equip	08/31/2016	355.65	.00	
Total 10-419-870:					355.65	.00	
10-421-310							
1240	J.THAYER COMPANY, INC	1074658-0	DVD-R	08/31/2016	18.39	.00	
2144	RATHDRUM TRADING POST HA	1609-049146	Connector	09/06/2016	3.59	.00	
2144	RATHDRUM TRADING POST HA	1609-049165	Clamp	09/06/2016	1.66	.00	
2518	SUPER ONE FOODS	02-580100	Supplies	08/31/2016	26.78	.00	
Total 10-421-310:					50.42	.00	
10-421-325							
290	BLUMENTHAL UNIFORMS & EQ	005929636	Boots	08/23/2016	159.95	.00	
290	BLUMENTHAL UNIFORMS & EQ	005956517	Boots	08/26/2016	174.99	.00	
290	BLUMENTHAL UNIFORMS & EQ	005970148	Boots	08/30/2016	319.90	.00	
736	FIRST RESPONDERS	56786	Pants	08/23/2016	128.50	.00	
Total 10-421-325:					783.34	.00	
10-421-330							
270	BANNER FUEL	1624401RPD	Aug fuel RPD	08/31/2016	2,533.77	.00	
Total 10-421-330:					2,533.77	.00	
10-421-370							
1424	NEOPOST	90816	Meter refill	09/08/2016	143.37	.00	
Total 10-421-370:					143.37	.00	
10-421-429							
253	BODY BY SCOTTY	13235	Towed trailer	09/05/2016	205.00	.00	
Total 10-421-429:					205.00	.00	
10-421-510							
2704	TRANSUNION RISK ALTERNATI	90116	TLOxp	09/01/2016	25.00	.00	
2810	VERIZON WIRELESS, BELLEVU	9770983389	Cell phones -PD	08/25/2016	722.30	.00	
Total 10-421-510:					747.30	.00	
10-421-520							
240	AVISTA UTILITIES	6538920000AU	GAS & ELECTRIC	08/22/2016	349.02	.00	
Total 10-421-520:					349.02	.00	
10-421-750							
1419	KUSTOM SIGNALS, INC	331285	Las/radar	08/29/2016	1,689.00	.00	
Total 10-421-750:					1,689.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-421-775							
732	HUME, JOSEPH	2016-0454	Service call	08/19/2016	100.00	.00	
Total 10-421-775:					100.00	.00	
10-421-796							
2271	ROYAL BUSINESS SYSTEMS-T	19293466	Copier	08/29/2016	256.52	.00	
Total 10-421-796:					256.52	.00	
10-423-310							
1240	J.THAYER COMPANY, INC	1074651-0	Paper	08/31/2016	41.69	.00	
2815	VISA	KJ0839AUG16	Sandisk	08/31/2016	72.47	.00	
Total 10-423-310:					114.16	.00	
10-423-320							
2310	SATURDAY NIGHT, INC.	88494	Shirts	08/04/2016	130.05	.00	
2518	SUPER ONE FOODS	903433CREDI	Paid 2X	07/27/2016	22.00-	.00	
2518	SUPER ONE FOODS	CREAMER	Creamer	09/07/2016	27.21	.00	
Total 10-423-320:					135.26	.00	
10-423-370							
1424	NEOPOST	90816	Meter refill	09/08/2016	68.48	.00	
Total 10-423-370:					68.48	.00	
10-423-429							
1618	MORSE & OMPANY	2016-09	Appraisal of the Arestad property	08/30/2016	3,550.00	.00	
Total 10-423-429:					3,550.00	.00	
10-423-510							
787	FRONTIER	2086875542AU	Tele	09/04/2016	335.08	.00	
2810	VERIZON WIRELESS, BELLEVU	9770983389	Cell phones pw	08/25/2016	397.17	.00	
Total 10-423-510:					732.25	.00	
10-423-520							
920	NORTHWEST WASTE & RECYC	68X00647	2yd fl 1xw	08/31/2016	36.50	.00	
920	NORTHWEST WASTE & RECYC	68X00648	6yd fl 2xw	08/31/2016	157.75	.00	
Total 10-423-520:					194.25	.00	
10-423-720							
1530	LOWE'S COMPANIES, INC	17905	Toilet seat lids	09/08/2016	45.56	.00	
1530	LOWE'S COMPANIES, INC	64334	Toilets	09/07/2016	560.65	.00	
1530	LOWE'S COMPANIES, INC	64785	Tile for ch	08/18/2016	31.01	.00	
2328	SERIGHT'S ACE HARWARE 3	1475/3	Velcro	09/01/2016	3.59	.00	
2328	SERIGHT'S ACE HARWARE 3	1520/3	Wood shims	09/08/2016	2.06	.00	
2815	VISA	SH0595AUG16	Flooring for Leon's office	08/31/2016	114.52	.00	
Total 10-423-720:					757.39	.00	
10-423-920							
2271	ROYAL BUSINESS SYSTEMS-T	19293467	Copier	08/29/2016	228.96	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-423-920:					228.96	.00	
10-431-320							
1830	OXARC, INC.	R434034	Acetylene	08/31/2016	11.40	.00	
2144	RATHDRUM TRADING POST HA	1608-047003	Caulking, screws	08/30/2016	13.92	.00	
Total 10-431-320:					25.32	.00	
10-431-330							
270	BANNER FUEL	1624401PW	Aug fuel PW	09/06/2016	1,071.92	.00	
Total 10-431-330:					1,071.92	.00	
10-431-510							
220	AT & T CORP	287262285686	On call phone	08/28/2016	53.66	.00	
Total 10-431-510:					53.66	.00	
10-431-525							
240	AVISTA UTILITIES	2756400000AU	Street lights	08/30/2016	6,328.77	.00	
1385	KOOTENAI ELECTRIC	1800084AUG1	Street lights	08/30/2016	76.21	.00	
Total 10-431-525:					6,404.98	.00	
10-431-570							
1720	Norco	19309589	Cylinder rent	08/31/2016	52.11	.00	
Total 10-431-570:					52.11	.00	
10-435-310							
2815	VISA	ES1391AUG16	Aug credit crd pymnt	08/25/2016	19.98	.00	
Total 10-435-310:					19.98	.00	
10-435-330							
270	BANNER FUEL	1624401PW	Aug fuel PR	09/06/2016	187.35	.00	
960	HICO COUNTRY STORE, INC.	108448	Aug fuel PR	08/31/2016	52.91	.00	
960	HICO COUNTRY STORE, INC.	108450	Sept fuel	09/01/2016	76.74	.00	
960	HICO COUNTRY STORE, INC.	108704	Sept fuel PR	09/06/2016	48.79	.00	
Total 10-435-330:					365.79	.00	
10-435-370							
1424	NEOPOST	90816	Meter refill	09/08/2016	67.09	.00	
Total 10-435-370:					67.09	.00	
10-435-440							
2815	VISA	ES1391AUG16	Aug credit crd pymnt	08/25/2016	25.00	.00	
Total 10-435-440:					25.00	.00	
10-435-510							
787	FRONTIER	2086872399AU	Tele	08/25/2016	287.40	.00	
2810	VERIZON WIRELESS, BELLEVU	9770983389	Cell phones -PR	08/25/2016	244.53	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-435-510:					531.93	.00	
10-435-520							
240	AVISTA UTILITIES	0030160000AU	Area light & electric	08/22/2016	30.23	.00	
240	AVISTA UTILITIES	0126820000AU	ELECTRIC	08/22/2016	32.95	.00	
240	AVISTA UTILITIES	2491230000AU	ELECTRIC	08/22/2016	10.30	.00	
240	AVISTA UTILITIES	3088650000AU	ELECTRIC	08/22/2016	91.05	.00	
240	AVISTA UTILITIES	3476550000AU	ELECTRIC	08/22/2016	40.30	.00	
240	AVISTA UTILITIES	3706340000AU	ELECTRIC	08/22/2016	13.38	.00	
240	AVISTA UTILITIES	3857440000AU	ELECTRIC	08/22/2016	36.42	.00	
240	AVISTA UTILITIES	4305510000AU	ELECTRIC	08/22/2016	11.09	.00	
240	AVISTA UTILITIES	4552300000AU	Area light & electric	08/22/2016	130.35	.00	
240	AVISTA UTILITIES	5030160000AU	Area Light	08/22/2016	30.43	.00	
240	AVISTA UTILITIES	5323310000AU	ELECTRIC	08/22/2016	10.40	.00	
240	AVISTA UTILITIES	9027800000AU	ELECTRIC	08/22/2016	10.40	.00	
920	NORTHWEST WASTE & RECYC	68X00659	Delivery charge, 2yd fl per dump	08/31/2016	12.00	.00	
920	NORTHWEST WASTE & RECYC	68X00659	Delivery charge, 2yd fl per dump	08/31/2016	96.00	.00	
Total 10-435-520:					555.30	.00	
10-435-910							
1037	ROYAL BUSINESS SYSTEMS-S	IN47818	Base rate & overages	08/25/2016	221.38	.00	
Total 10-435-910:					221.38	.00	
10-435-920							
2271	ROYAL BUSINESS SYSTEMS-T	19272178	Copier	08/24/2016	135.73	.00	
Total 10-435-920:					135.73	.00	
10-435-995							
1701	NICKEL'S WORTH	1131374	Rathdrum Market Ad	08/05/2016	26.63	.00	
Total 10-435-995:					26.63	.00	
10-435-996							
2815	VISA	ES1391AUG16	Aug credit crd pymnt	08/25/2016	505.56	.00	
Total 10-435-996:					505.56	.00	
10-438-315							
2815	VISA	ES1391AUG16	Aug credit crd pymnt	08/25/2016	95.94	.00	
Total 10-438-315:					95.94	.00	
10-438-320							
960	HICO COUNTRY STORE, INC.	108446	Aug fuel PR	08/29/2016	11.13	.00	
960	HICO COUNTRY STORE, INC.	108449	Sept fuel PR	09/01/2016	27.07	.00	
960	HICO COUNTRY STORE, INC.	108703	Sept fuel	09/08/2016	38.31	.00	
2144	RATHDRUM TRADING POST HA	1609-049124	Files	09/06/2016	3.59	.00	
2328	SERIGHT'S ACE HARWARE 3	1476/3	Diesel can	09/01/2016	17.99	.00	
Total 10-438-320:					98.09	.00	
10-438-330							
960	HICO COUNTRY STORE, INC.	108435	Mower gas	08/19/2016	38.98	.00	
960	HICO COUNTRY STORE, INC.	108443	Aug fuel PR	08/26/2016	37.90	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
960	HICO COUNTRY STORE, INC.	108447	Aug fuel PR	08/30/2016	13.85	.00	
960	HICO COUNTRY STORE, INC.	108701	Sept fuel PR	09/02/2016	32.42	.00	
Total 10-438-330:					123.15	.00	
10-438-360							
891	H.D. FOWLER	14317680	2' IPS stiffener	08/31/2016	6.30	.00	
2144	RATHDRUM TRADING POST HA	1608-047129	Sawzall blade	08/31/2016	27.41	.00	
2328	SERIGHT'S ACE HARWARE 3	1455/3	Conduit	08/30/2016	25.66	.00	
2328	SERIGHT'S ACE HARWARE 3	1457/3	T-post sprinkler	08/30/2016	14.65	.00	
Total 10-438-360:					74.02	.00	
10-438-600							
1016	INTERMOUNTAIN SIGN & SAFE	6438	Signs & posts	08/29/2016	302.40	.00	
1315	KAYGEECO INC.	00529	Paper towels	08/22/2016	488.89	.00	
Total 10-438-600:					791.29	.00	
10-438-730							
830	GIBBS LUMBER LLC	10167049	Cedar	06/10/2016	96.00	.00	
Total 10-438-730:					96.00	.00	
10-439-320							
2328	SERIGHT'S ACE HARWARE 3	1485/3	Line trimmer	09/02/2016	17.99	.00	
Total 10-439-320:					17.99	.00	
10-439-330							
960	HICO COUNTRY STORE, INC.	108445	Mower gas	08/29/2016	21.02	.00	
Total 10-439-330:					21.02	.00	
10-439-520							
240	AVISTA UTILITIES	2180110000	ELECTRIC	08/22/2016	11.00	.00	
240	AVISTA UTILITIES	7852400000AU	ELECTRIC	08/22/2016	21.03	.00	
Total 10-439-520:					32.03	.00	
10-439-630							
136	AMERICAN ON-SITE SERVICES	A-191053	Unit rent	08/31/2016	65.00	.00	
Total 10-439-630:					65.00	.00	
10-440-600							
2244	RODDA PAINT CO	45139076	Field paint	09/06/2016	588.00	.00	
Total 10-440-600:					588.00	.00	
10-440-710							
480	COEUR D'ALENE PRESS, INC.	5281851	Taste of Rathdrum	08/24/2016	262.50	.00	
2518	SUPER ONE FOODS	05-1103761	Ice	08/13/2016	6.93	.00	
2815	VISA	ES1391AUG16	Aug credit crd pymnt	08/25/2016	348.15	.00	
Total 10-440-710:					617.58	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-440-780							
136	AMERICAN ON-SITE SERVICES	A-191054	Unit rent	08/31/2016	65.00	.00	
136	AMERICAN ON-SITE SERVICES	A-191055	Unit rent	08/31/2016	65.00	.00	
136	AMERICAN ON-SITE SERVICES	A-191056	unit rent	08/31/2016	65.00	.00	
Total 10-440-780:					195.00	.00	
10-490-200							
2815	VISA	MT9211AUG16	Aug credit crd pymnt	08/25/2016	50.00	.00	
2815	VISA	SH0595AUG16	Wellness gift card	08/31/2016	40.00	.00	
Total 10-490-200:					90.00	.00	
10-490-991							
1255	JOBS PLUS, INC.	2016/2	Semi-annual pledge2016/2	09/02/2016	5,000.00	.00	
Total 10-490-991:					5,000.00	.00	
10-490-993							
1395	KOOTENAI MPO	160	KMPO dues 2017	08/30/2016	1,539.68	.00	
Total 10-490-993:					1,539.68	.00	
15-400-300							
463	COEUR D'ALENE PAVING INC	16692	3/4' base	08/31/2016	754.20	.00	
463	COEUR D'ALENE PAVING INC	16739	Base	09/01/2016	258.36	.00	
2515	SUN RENTAL POST FALLS	281723-01	Skidsteer	09/02/2016	847.00	.00	
Total 15-400-300:					1,859.56	.00	
60-434-310							
2815	VISA	MT9211AUG16	Aug credit crd pymnt	08/25/2016	9.13	.00	
Total 60-434-310:					9.13	.00	
60-434-370							
1424	NEOPOST	90816	Meter refill	09/08/2016	73.69	.00	
Total 60-434-370:					73.69	.00	
60-434-421							
161	ANDERSON BROS CPA'S PA	33821	Audit	08/31/2016	486.25	.00	
Total 60-434-421:					486.25	.00	
60-434-510							
1979	POWERNET GLOBAL COMMUNI	37592371	Long distance service	09/06/2016	32.03	.00	
2810	VERIZON WIRELESS, BELLEVU	9770983389	Cell phones -CH	08/25/2016	82.31	.00	
Total 60-434-510:					114.34	.00	
60-434-890							
386	CASCADE COMPUTER MAINT	1067264	Overage for ITA person	08/29/2016	15.00	.00	
Total 60-434-890:					15.00	.00	
60-434-900							
239	AVENET LLC	39427	Annual service package & upgrad	08/30/2016	250.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 60-434-900:					250.00	.00	
60-435-520							
787	FRONTIER	2080016152AU	Water pumping	09/04/2016	24.72	.00	
787	FRONTIER	2080016635AU	Water pumping	09/04/2016	19.50	.00	
787	FRONTIER	2080019017AU	Water pumping	09/04/2016	24.72	.00	
787	FRONTIER	2080019365AU	Water pumping	09/04/2016	19.50	.00	
787	FRONTIER	2086871575AU	Water pumping	09/04/2016	74.13	.00	
787	FRONTIER	2087700742AU	Water pumping	09/04/2016	12.00	.00	
787	FRONTIER	2087700805AU	Water pumping	09/04/2016	12.00	.00	
Total 60-435-520:					186.57	.00	
60-435-620							
90	AES, INC.	4124	Thayer 2 upgrade	08/30/2016	25,060.00	.00	
Total 60-435-620:					25,060.00	.00	
60-436-320							
103	ALSCO	LSPO1808637	Towels,medical supplies	09/05/2016	42.96	.00	
277	BEAN TOOLS, INC	279274	C-clamp	09/07/2016	36.44	.00	
891	H.D. FOWLER	14317510	Strap for romac saddle	08/31/2016	44.45	.00	
1530	LOWE'S COMPANIES, INC	17842	Chain	09/06/2016	45.56	.00	
1726	NORTH 40 OUTFITTERS	19342/E	Grease gun, gas treatment	09/02/2016	32.46	.00	
2328	SERIGHT'S ACE HARWARE 3	1473/3	Hole saw	09/01/2016	11.69	.00	
Total 60-436-320:					213.56	.00	
60-436-450							
50	ACCURATE TESTING LABS,LLC	89518	Coliform Presence/Absence	09/06/2016	80.00	.00	
Total 60-436-450:					80.00	.00	
60-436-520							
787	FRONTIER	2086875003AU	Tele	09/04/2016	25.58	.00	
Total 60-436-520:					25.58	.00	
60-436-630							
1850	PANHANDLE HEALTH DIST 1	31594	Hep A & B & admin fee	08/30/2016	167.00	.00	
1850	PANHANDLE HEALTH DIST 1	31595	Hep A & B & admin fee	08/30/2016	167.00	.00	
Total 60-436-630:					334.00	.00	
60-436-730							
90	AES, INC.	4125	Repairs Thayer 2	09/01/2016	898.60	.00	
Total 60-436-730:					898.60	.00	
60-490-429							
1880	PASSWORD, INC.	10212248	Over calls	09/01/2016	231.84	.00	
1880	PASSWORD, INC.	10212249	Admin fee	09/01/2016	3.00	.00	
Total 60-490-429:					234.84	.00	
61-434-310							
2815	VISA	MT9211AUG16	Aug credit crd pymnt	08/25/2016	9.14	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 61-434-310:					9.14	.00	
61-434-370							
1424	NEOPOST	90816	Meter refill	09/08/2016	73.68	.00	
Total 61-434-370:					73.68	.00	
61-434-421							
161	ANDERSON BROS CPA'S PA	33821	Audit	08/31/2016	486.25	.00	
Total 61-434-421:					486.25	.00	
61-434-510							
1979	POWERNET GLOBAL COMMUNI	37592371	Long distance service	09/06/2016	32.04	.00	
2810	VERIZON WIRELESS, BELLEVU	9770983389	Cell phones -CH	08/25/2016	82.31	.00	
Total 61-434-510:					114.35	.00	
61-434-890							
386	CASCADE COMPUTER MAINT	1067264	Overage for ITA person	08/29/2016	15.00	.00	
Total 61-434-890:					15.00	.00	
61-434-900							
239	AVENET LLC	39427	Annual service package & upgrad	08/30/2016	250.00	.00	
Total 61-434-900:					250.00	.00	
61-435-520							
787	FRONTIER	2080011809AU	Sewer pumping	09/04/2016	12.36	.00	
787	FRONTIER	2080016021AU	Sewer pumping	09/04/2016	12.00	.00	
787	FRONTIER	2080017616AU	Sewer pumping	09/04/2016	22.90	.00	
787	FRONTIER	2080018109AU	Sewer pumping	09/04/2016	24.72	.00	
787	FRONTIER	2086871655AU	Sewer pumping	09/04/2016	67.20	.00	
Total 61-435-520:					139.18	.00	
61-436-320							
103	ALSCO	LSPO1808637	Towels,medical supplies	09/05/2016	42.96	.00	
891	H.D. FOWLER	14317510	Strap for romac saddle	08/31/2016	44.45	.00	
1726	NORTH 40 OUTFITTERS	19342/E	Grease gun, gas treatment	09/02/2016	32.46	.00	
2144	RATHDRUM TRADING POST HA	1608-046940	Poly brush	08/30/2016	6.90	.00	
Total 61-436-320:					126.77	.00	
61-436-520							
787	FRONTIER	2086875003AU	Tele	09/04/2016	25.58	.00	
Total 61-436-520:					25.58	.00	
61-436-730							
90	AES, INC.	4126	Lift station 1 repairs	09/01/2016	450.00	.00	
1650	NAPA AUTO STORE, CDA, INC.	764150	V-belt	08/31/2016	24.92	.00	
1650	NAPA AUTO STORE, CDA, INC.	764233	Hose	08/31/2016	22.20	.00	
1815	O'REILLY AUTO PARTS	3930-281108	V-belt	08/31/2016	17.44	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
					514.56	.00	
					65,360.93	.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.

Report Criteria:

Journal Code: Journal code = "CD"

Payee or Description	Date	Check Number	Check Amount
US Postal Service- July Utility Bills	08/01/2016	13390	758.88
Hayden Homes- Credit Balance Refund	08/02/2016	13391	120.52
Petty Cash- Park & Rec Hotdog Sales	08/05/2016	13392	50.00
American Streamway Carpet Cleaning- PD	08/05/2016	13393	299.00
Jeanne Hurley- Farmers Market Vendors	08/05/2016	13394	20.00
VOID	08/05/2016	13395	.00
Timonthy Wood- Credit Balance Refund	08/05/2016	13396	127.70
Juanita Carmack- Credit Balance Refund	08/05/2016	13397	80.90
Trent Bridges- Credit Balance Refund	08/05/2016	13398	139.25
Nic Cheek- Credit Balance Refund	08/05/2016	13399	34.30
Seth Uhrig- Credit Balance Refund	08/05/2016	13400	24.51
Jacinta Sabacher- Credit Balance Refund	08/05/2016	13401	68.96
Prodigy Capital Investments- Credit Balance Refund	08/09/2016	13402	114.30
Northwest Construction- Credit Balance Refund	08/09/2016	13403	100.00
Mikey Howard- Inv # 8-13-16 (Taste of Rathdrum)	08/09/2016	13404	100.00
VOID	08/09/2016	13405	.00
Evergreen Railroad- Park Deposit Refund	08/09/2016	13406	25.00
Accurate Molded Plastics- Park Deposit Refund	08/09/2016	13407	75.00
Regence Blueshield- August Insurance Premium	08/10/2016	13408	29,936.41
Rick Ruggles- Reimbursement for CDL	08/11/2016	13409	42.20
American Eagle Mobile Fleet- Overpayment- Permit# 16-2627	08/11/2016	13410	484.00
Sherman Hunter- Mileage Reimbursement	08/11/2016	13411	30.24
Bill Edge- Face Painting	08/11/2016	13412	180.00
Petty Cash- Taste of Rathdrum	08/11/2016	13413	100.00
Saturday Night, Inc.- Shirts for Admin	08/12/2016	13414	99.58
Borgata Band (Check Reimbursement #13405)	08/15/2016	13415	250.00
VISA- Credit Card Payment	08/31/2016	13416	4,353.81
Aflac- August Premium	08/17/2016	13417	1,669.22
VISA- Software & Accessories	08/18/2016	13418	388.38
AVG Technologies Inc.- Renewal AVG Anti-Virus	08/18/2016	13419	696.47
Taser- Taser Training	08/18/2016	13420	225.00
Reliable Auto Glass Repairs #40	08/18/2016	13421	250.00
Regence Blue Shield of Idaho- September Premium	08/18/2016	13422	29,936.41
Don Johnson- Park Deposit Refund	08/18/2016	13423	75.00
Jeanne Hurley- Farmers Market Vendors	08/22/2016	13424	20.00
John Tingey- Park Cleanup Refund	08/23/2016	13425	100.00
Tomi McLean- Miscellaneous Meetings	08/23/2016	13426	28.33
Donna Halpin- Credit Balance Refund	08/23/2016	13427	123.80
Timothy Wood- Credit Balance Refund	08/23/2016	13428	23.25
Juanita Carmack- Credit Balance Refund	08/23/2016	13429	76.00
Kara Rantala- Credit Balance Refund	08/23/2016	13430	8.03
Les & Lori Root- Credit Balance Refund	08/23/2016	13431	78.40
Mike Alexander- Credit Balance Refund	08/23/2016	13432	100.19
Kody Wright- Credit Balance Refund	08/23/2016	13433	13.49
Edward Dickman- Credit Balance Refund	08/23/2016	13434	25.35
Glenda Hook- Per Diem & Training- Lacey WA	08/25/2016	13435	129.00
Bill Ray- Lunches & Training	08/25/2016	13436	35.88
Companion Life Insurance- September Premium	08/26/2016	13437	799.37
Chelsea Snook- Park Cleanup Refund	08/30/2016	13438	75.00
Brittany McDaniel- Park Cleanup Refund	08/30/2016	13439	25.00
Church of Jesus Christ Latter Day Saints Park Cleanup Refund	08/30/2016	13440	25.00
Susan Norlander- Soccer Refund	08/30/2016	13441	23.00
D.J. Duke- Reimbursement for Boots	08/30/2016	13442	175.00
Tomi McLean- Airport Parking	08/30/2016	13443	20.00

Payee or Description	Date	Check Number	Check Amount
Coeur d' Alene Skeet & Trap Club- Non Member Rounds	08/31/2016	13444	154.00
Fox Trailers Inc.- Pace Journey Trailer- Ammo/Gun Trailer	08/31/2016	13445	3,000.00
US Postal Service- August Utility Bills	08/31/2016	13446	762.37
Grand Totals:			<u>76,675.50</u>

Report Criteria:

Journal Code.Journal code = "CD"

IF YOU WISH TO REJECT COVERAGE UNDER THE TERRORISM RISK INSURANCE ACT, AS EXTENDED ON DECEMBER 26, 2007, THE NAMED INSURED MUST APPROVE AND SIGN THE FOLLOWING STATEMENTS:

TERRORISM RISK INSURANCE ACT REJECTION OF FULL COVERAGE

We, as a Member of ICRMP, acknowledge that we have been notified as required under the Terrorism Risk Insurance Act, as extended on December 26, 2007, that as respects to the above referenced policy of insurance policy referenced above:

1. We have been offered coverage for acts of terrorism as defined in the Act;
2. We have been advised that if we accept coverage for acts of terrorism as defined in the Act, the United States Government will participate in the payment of terrorism losses insured under the Act, subject to the provisions of the Act;
3. We have been told that if we reject coverage under the Act by signing this notice, to the extent allowed by law, we will have only our respective share of the alternative coverage for any act of terrorism under the policy issued by ICRMP.
4. We have been notified of the annual premium for coverage for acts of terrorism as defined in the Act.
5. We hereby **reject** coverage for acts of terrorism as defined in the Act and understand my policy will contain an exclusion for acts of terrorism as defined by TRIPRA, but will otherwise provide limited coverage concerning acts of terrorism as addressed by the ICRMP policy issued annually to Members.

Chief Executive/Administrative Officer

Date

Print name

Print

public office held

City of Rathdrum

Public Entity Name

RETURN THIS FORM TO YOUR AGENT OR ICRMP. A COPY OF THIS DOCUMENT IS AS BINDING AS THE ORIGINAL.

ATTENTION AGENT: THIS FORM MUST BE SIGNED PERSONALLY BY AN AUTHORIZED OFFICER OF THE INSURED AND RETURNED TO ICRMP.

Memo

To: City Council
From: Kevin Jump
CC:
Date: August 15, 2016
Re: Bid Award - Barrett Road Right-of-Way Clearing

On August 11th, we opened bids for the referenced project. We received 1 bid for this project.

After opening the lone bid and reviewing the bid packet for completeness, BCR Land Services was found to be determining the lowest, responsive and responsible bidder.

BCR Land Services' bid (\$ 158,500) was higher than our engineering estimate (\$ 130,000). Despite the higher-than-estimated bid, we are still recommending awarding the work to BCR.

We are herein seeking City Council's approval for the following:

- Pre-authorization to allow Mayor Holmes to execute the construction contract, subject to our receipt of a Performance Bond, Payment Bond and Certificate of Insurance from BCR Land Services.
- Allow the Public Works Director to work with a discretionary 15% construction contingency for unforeseen project change orders.

Upon receipt of a fully-executed construction contract, we will issue Notice to Proceed.

NOTICE OF AWARD

TO: BCR Land Services
205 W. Anton Avenue
Coeur d'Alene, ID 83815

Project Description: BARRETT ROAD RIGHT-OF-WAY CLEARING

The **OWNER** has considered the **BID** submitted by you for the above described work in Instructions to Bidders, and Proposal submitted on August 11, 20 16.

You are hereby notified that your **BID** has been accepted for items in the LUMP SUM amount of: One Hundred Fifty-Eight Thousand Five Hundred and xx/100 Dollars (\$ 158,500.00).

You are required by the Instructions to Bidders to execute the **Contract** and furnish the required **CONTRACTOR'S PERFORMANCE BOND, PAYMENT BOND** and Certificate of Insurance within 10 calendar days from the date of this Notice to you.

If you fail to execute said Contract and to furnish said **BONDS** within 10 days from the date of this Notice, said **OWNER** will be entitled to consider all your rights arising out of the **OWNER'S** acceptance of your **BID** as abandoned and as forfeiture of your **BID SECURITY** in accordance with Idaho Code 67-2805(3)(a)(vii). The **OWNER** will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this **NOTICE OF AWARD** to the **OWNER**.

Dated this _____ day of _____, 20 16.

CITY OF RATHDRUM

By _____
Vic Holmes

Title Mayor

ACCEPTANCE OF NOTICE

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged by _____

_____ this _____

day of _____, 20 16.

By: _____

Title: _____

CONTRACT

**BARRETT ROAD RIGHT-OF-WAY CLEARING
RATHDRUM, IDAHO**

This Contract is dated as the _____ day of _____, 20__16.

between _____
City of Rathdrum
(hereinafter called **OWNER**)

and _____
(hereinafter called **CONTRACTOR**)

OWNER and **CONTRACTOR**, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. WORK

- 1.1 **CONTRACTOR** shall complete all Work (Base Bid) as specified or indicated in the Contract Documents. The Work includes clearing & removal of trees, shrubs, rocks of approximately 100,000 SFT area along an existing rural roadway in unincorporated Kootenai County. Further, the work includes the excavation & removal of approximately 6800 CY of soils/sand/stone and other materials within the limits of future Barrett Road, as which are identified on the plans.
- 1.2 The project for which work is to be performed under the Contract Documents is generally described as:

BARRETT ROAD RIGHT-OF-WAY CLEARING

Article 2. OWNER

- 2.1 The Project is being administered by the City of Rathdrum – Public Works Department, which is hereinafter serving as agent for the City of Rathdrum. The City of Rathdrum – Public Works Department will assume all duties and responsibilities and will have the rights and authority assigned to **OWNER** under the Contract Documents in connection with completion of the Work.

Article 3. CONTRACT TIME

3.1 The Contractor shall be prepared to complete the furnishing and construction of this project and be fully completed and ready for use on or before December 9, 2016.

3.2 Liquidated Damages. **OWNER** and **CONTRACTOR** recognize that time is of the essence of this Contract and that **OWNER** will suffer financial loss if the Work is not completed within the time specified in Paragraph 3.1. They also recognize the delays, expense and difficulties involved in proving in legal proceedings the actual loss suffered by **OWNER** if the Work is not completed on time. Accordingly, instead of requiring any such proof, **OWNER** and **CONTRACTOR** agree that as liquidated damages for delay (but not a penalty) **CONTRACTOR** shall pay **OWNER** Five Hundred Dollars and No Cents (\$500.00) per day for each calendar day of delay until the work is satisfactory completed, for each phase of the Contract as specified in Paragraph 3.1.

Article 4. CONTRACT PRICE

4.1 The **OWNER** shall pay the **CONTRACTOR** for performance of the Work in accordance with the Contract Documents an lump sum amount in current funds. This lump sum amount is One Hundred Fifty-Eight Thousand Five Hundred and xx/100 Dollars (\$ 158,500.00).which the **CONTRACTOR** agrees to receive and accept.

Article 5. PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment. Applications for Payment will be processed by **OWNER**.

5.1 Progress Payments. **OWNER** shall make progress payment on account of the Contract Price on the basis of **CONTRACTOR's** Applications for Payments, no more frequently than once per month during construction as provided below. All progress payments will be on the basis of the

progress of the work measured by the schedule of values listed in the Itemized Proposal, less retainage.

- 5.2 Final Payment.** Upon completion and acceptance of the Work, **OWNER** shall pay the remainder of the Contract Price.

Article 6. CONTRACTOR'S WARRANTY

CONTRACTOR agrees to a two (2) year guarantee period for all labor, material and workmanship after receiving the Certificate of Substantial Completion.

Article 7. CONTRACTOR'S REPRESENTATION

In order to induce **OWNER** to enter into this Contract, **CONTRACTOR** makes the following representations:

- 7.1 CONTRACTOR** is familiar with the nature and extent of the Contract Documents, work locality and with all local conditions and federal, state and local laws, ordinances, rules and regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 CONTRACTOR** has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the Work which were relied upon by the City of Rathdrum – Public Works Department, in the preparation of the Drawings and which have been identified in the Supplementary Conditions.
- 7.3 CONTRACTOR** has made or caused to be made examinations, investigations, and tests and studies of such reports and related data in addition to those referred to in Paragraph 8.2 as deemed necessary for the performance of the Work at the Contract price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports or similar data are or will be required by **CONTRACTOR** for such purposes.

- 7.4 CONTRACTOR** has correlated the results of all such observations, examinations, investigations, tests, reports and data with the terms and conditions of the Contract Documents.
- 7.5 CONTRACTOR** has given **OWNER** written notice of all conflicts, errors, or discrepancies that have been discovered in the Contract Documents and the written resolution thereof by **OWNER** is acceptable to **CONTRACTOR**.
- 7.6 CONTRACTOR** and **OWNER** recognize that the work to be performed under this **CONTRACT** will cause an inconvenience to the motoring public during the times that the work is being performed and may result in some frustration on the part of the public. **CONTRACTOR** shall be responsible to ensure that the **CONTRACTOR'S** employees and/or agents are courteous and respectful to the public at all times during the performance of the work.

Article 8. CONTRACT DOCUMENTS

The Contract Documents which comprise the entire Contract between **OWNER** and **CONTRACTOR** are made a part hereof as is attached to this Contract and consist of the following:

- 8.1 This Contract (Pages 1 to 7, inclusive)
- 8.2 Notice of Invitation to Bid
- 8.3 Instructions to Bidders
- 8.4 Proposal
- 8.5 Bid Security
- 8.6 Non-Collusion Affidavit
- 8.7 General Conditions
- 8.8 Supplemental General Conditions
- 8.9 Special Provisions
- 8.10 Performance Bond
- 8.11 Payment Bond
- 8.12 Notice of Award
- 8.13 Notice to Proceed
- 8.14 Contractor For Public Works To Pay Or Secure Taxes
- 8.15 Specifications and Drawings prepared and/or issued by the City of Rathdrum – Public Works Department, dated July 21, 2016.
- 8.16 Addenda:

No. 1, dated August 8, 20 16.
- 8.17 Documents submitted by **CONTRACTOR** prior to Notice of Award.
- 8.18 Any Modifications, including Change Orders, duly delivered after execution of Contract.
- 8.19 The required Bonds shall be held in full force until the Final Acceptance has been issued.

There are no Contract Documents other than those listed above in this Article 8. The Contract Documents may only be altered, amended or repealed by a Modification.

Article 9. MISCELLANEOUS

- 9.1 Terms used in this Contract which are defined in Article 1 of the General Conditions shall have the meanings indicated in the General Conditions or as amended in the Supplemental General Conditions.

9.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically, but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment. No assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

Article 10. BINDING AGREEMENT

This Contract shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

Article 11. SAFETY

11.1 CONTRACTOR shall be responsible for the safety of employees at all times and shall provide all equipment to ensure their safety. **CONTRACTOR** shall ensure the enforcement of all applicable safety rules, regulations, ordinances and laws, whether federal, state or local. **CONTRACTOR** shall hold harmless and indemnify the City of Rathdrum, its employees, elected officials and officers, from, for, and against any claim of any person in tort, contract, or otherwise arising out of a job-related injury, whether physical or otherwise.

IN WITNESS WHEREOF, the parties hereto have signed this Contract in triplicate. One counterpart each has been delivered to **OWNER, CONTRACTOR** and **CITY OF RATHDRUM – PUBLIC WORKS DEPARTMENT**. All portions of the Contract Documents have been signed or identified by **OWNER** and **CONTRACTOR**.

This Contract will be effective on _____, 20__ 16__.

OWNER:

CONTRACTOR:

City of Rathdrum

BCR Land Services

Vic Holmes, Mayor

(Corporate Seal)

Attest _____
Sherri Halligan, Clerk

Attest _____

Address for giving notices

Address for giving notices

_____ 205 W. Anton Avenue

_____ 8047 W. Main Street

_____ Coeur d'Alene, ID 83815

_____ Rathdrum, ID 83858

License No.

Agent for service of process

NOW THEREFORE, if said Contractor fails to perform all the requirements of said Contract Documents required to be performed on its part, at the times and in the manner specified therein, said Surety will pay for same in an amount not exceeding the sum specified above, and in the event suit is brought upon this bond, a reasonable attorney's fee to be fixed by the court. This bond shall inure to the benefit of any persons, companies or corporations entitled to file claims under applicable State law.

PROVIDED, that any alterations in the work to be done or the materials to be furnished, or changes in the time of completion, which may be made pursuant to the terms of said Contract Documents, shall not in any way release said Contractor or said Surety thereunder, nor shall any extensions of time granted under the provisions of said Contract Documents, release either said Contractor or said Surety, and notice of such alterations or extensions of the Agreement is hereby waived by said Surety.

Wherever Contractor shall be, and declared by the City of Rathdrum to be in default under the Contract, the City of Rathdrum having performed the City of Rathdrum's obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

Obtain a bid(s) for the submission to the City of Rathdrum for completing the Contract in accordance with its terms and conditions, and upon determination by the City of Rathdrum and Surety of the lowest responsible bidder, arrange for a contract between such bidder and the City of Rathdrum and make available as work progresses (even though there should be a default or a succession of defaults under the Contract(s) of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the contract price; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The "balance of the contract price," as used in this paragraph, shall mean the total amount payable by the City of Rathdrum to the Contractor under the Contract and any amendments thereof, less the amount properly paid by the City of Rathdrum to the Contractor.

This Bond is furnished pursuant to Idaho Code.

SIGNED AND SEALED, this _____ day of _____, 20_____.

(SEAL)

(Contractor)

(Surety)

By: _____
(Signature)

By: _____
(Signature)

(SEAL AND NOTARIAL ACKNOWLEDGMENT OF SURETY)

NOTES:

Date of **BOND** must not be prior to date of Contract.
If **CONTRACTOR** is partnership, all partners should execute **BOND**.

Performance Bond Shall Meet Requirements of Idaho Code – Section 54-1926.

IMPORTANT:

Surety companies executing **BONDS** must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the Project is located.

NOW THEREFORE, if said Contractor, or subcontractor, fails to pay for any materials, equipment or other supplies, or for rental of same, used in connection with the performance of work contracted to be done, or for amounts due under applicable State law for any work or labor thereon, said Surety will pay for same in an amount not exceeding the sum specified above, and in the event suit is brought upon this bond, a reasonable attorney's fee to be fixed by the court. This bond shall inure to the benefit of any persons, companies, or corporations entitled to file claims under applicable State law.

PROVIDED, that any alterations in the work to be done or the materials to be furnished, or changes in the time of completion, which may be made pursuant to the terms of said Contract Documents, shall not in any way release said Contractor or said Surety thereunder, nor shall any extensions of time granted under the provisions of said Contract Documents, release either said Contractor or said Surety, and notice of such alterations or extensions of the Agreement is hereby waived by said Surety.

This Bond is furnished pursuant to Idaho Code.

SIGNED AND SEALED, this _____ day of _____, 20____.

(SEAL)

(Contractor)

(Surety)

By: _____
(Signature)

By: _____
(Signature)

(SEAL AND NOTARIAL ACKNOWLEDGMENT OF SURETY)

NOTES:

Date of **BOND** must not be prior to date of Contract.
If **CONTRACTOR** is partnership, all partners should execute **BOND**.

Payment Bond Shall Meet Requirements of Idaho Code – Section 50-1926.

IMPORTANT:

Surety companies executing **BONDS** must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the Project is located.

PUBLIC WORKS DEPARTMENT
8047 W. Main Street
Rathdrum, ID 83858
P 208.687.2700
F 208.687.1377

Memo

To: Rathdrum City Council
From: Kevin Jump
CC:
Date: September 8, 2016
Re: Acceptance of SH41 Well Property and Easements

We are herein seeking City Council's acceptance of the 1.0-acre SH41 Water Well Site, ingress/egress easement and water & sanitary sewer easement. The property owner, Don Arestad, has graciously offered to donate these lands to the City of Rathdrum. Mr. Arestad is currently out-of-state and should be executing the attached Gift Agreement so that we can have it executed and recorded.

With your authorization, I will ask Mayor Holmes to sign the Gift Agreement and Warranty Deed and/or Easement conveyance documents.

WATER PRODUCTION WELL PROPERTY, INGRESS/EGRESS EASEMENT and WATER
MAIN / SANITARY SEWER EASEMENT GIFT AGREEMENT

This Agreement entered into between the city of Rathdrum, a municipal corporation, hereinafter CITY, 8047 W. Main St., Rathdrum, ID 83858, and Ragnar Arestad, a single man, P.O. Box 2646, Coeur d'Alene, ID 83816, and hereinafter referred to as ARESTAD.

WHEREAS, ARESTAD desires to convey to the CITY a parcel of property, ingress/egress easement and permanent easements for the use by the CITY for a municipal water production well, site access to the water production well and water and/or sanitary sewer lines, respectively. The water production property to be conveyed is described as follows:

WATER PRODUCTION WELL

That portion of the Northeast quarter of Section 12, Township 51 North, Range 5 West, Boise Meridian, Kootenai County, Idaho described as follows:

Commencing at the East quarter corner of said Section 12, thence along the south line of said northeast quarter, North 87°59'10" West 535.16 feet; thence North 02°00'50" East 50.00 feet to the **TRUE POINT OF BEGINNING:**

Thence continuing North 02°00'50" East 175.00 feet;

Thence parallel with said South line, South 87°59'10" East 249.00 feet;

Thence South 02°00'50" West 175.00 feet;

Thence parallel with said South line, North 87°59'10" West 249.00 feet to the **TRUE POINT OF BEGINNING:**

Containing 43,575 square feet or 1.000 acres more or less.

The ingress/egress easement to be conveyed is described as follows:

INGRESS/EGRESS EASEMENT TO WATER PRODUCTION WELL

That portion of the Northeast quarter of Section 12, Township 51 North, Range 5 West, Boise Meridian, Kootenai County, Idaho described as follows:

Commencing at the East quarter corner of said Section 12, thence along the south line of said northeast quarter, North 87°59'10" West 50.28 feet to the westerly right of way of State Route 41, said point being the **TRUE POINT OF BEGINNING:**

Thence continuing North 87°59'10" West 484.87 feet;

Thence North 02°00'50" East 50.00 feet'

Thence parallel with said South line, South 87°59'10" East 484.07 feet to said Westerly right of way;

Thence along said Westerly right of way, South 01°05'30" West 50.01 feet to the **TRUE POINT OF BEGINNING.**

Containing 24,223 square feet or 0.556 acres more or less.

The permanent water & sanitary sewer easement to be conveyed is described as follows:

WATER AND SANITARY SEWER EASEMENT

The east 30 feet of that portion of the northeast quarter of Section 12, Township 51 North, Range 5 West of the Boise Meridian lying westerly of the right-of-way for Highway 41 as created in a deed recorded with Kootenai County in Book 149 of Deeds at Page 490 on March 14, 1952, located in the City of Rathdrum, Kootenai County, Idaho.

Except the south 40 feet therefrom.

Containing 78,037 square feet, more or less.

; and

WHEREAS, CITY desires to accept the water production well property, ingress/egress easement, and water & sanitary sewer easement and to cooperate with ARESTAD to obtain an appraisal of the property being gifted to the CITY and provide the documentation to reflect the nature and appraised value of the gift.

NOW THEREFORE, it is agreed as follows:

1. Property Appraisal. CITY has contracted with Morse & Company Real Estate Appraisers, a certified MAI appraiser, to determine the fair market value of the property being gifted. The choice of the appraiser was made at the sole discretion of ARESTAD.

CITY has provided ARESTAD a copy of the appraisal. The cost of services for the appraisal has been borne by the CITY with no reimbursement expectation from ARESTAD.

2. Use of Appraisal. The parties agree that the purpose for the appraisal is to determine the fair market value of the properties being gifted, and is not for the purpose of an eminent domain or inverse condemnation action. In the event that ARESTAD changes his mind about gifting the properties to the CITY and it becomes necessary to obtain an appraisal for conveyance of the properties to the CITY on any other terms, the parties agree that neither party will use the appraisal paid by CITY, as requested by ARESTAD pursuant to this agreement, unless agreed to by both parties.

3. Gift of Land. ARESTAD agrees that he will gift the properties described in the recitals above to the CITY, in fee simple title free and clear of any encumbrances, to the CITY. The gift deed and gift easements will be delivered to the CITY as soon as possible, but no later than September 1, 2016.

ARESTAD represents that this gift is being made by him freely and that the CITY has not coerced him to make this gift or provided any consideration to ARESTAD for the gift, other than what has been set forth herein.

4. Gift Acknowledgment. CITY agrees, to the extent allowed by law, to execute the Internal Revenue forms presented by ARESTAD to acknowledge the receipt of the gift by the

CITY, so long as the documents do not require the CITY to independently determine the dollar amount of the value of the gift or misrepresent the nature of the gift. The parties recognize that the CITY does not employ city staff that have the expertise to either independently determine the fair market value of the property or to confirm the accuracy of the appraisal.

5. Tax Ramifications. ARESTAD acknowledges that the CITY has not made any representations to him as to the tax ramifications relating to this gift. ARESTAD has consulted with his own attorney and tax advisers and has relied solely on their advice.

Dated this ___ day of _____, 2016.

RAGNAR ARESTAD

CITY OF RATHDRUM

ARESTAD

Vic Holmes, Mayor

ATTEST:

Sherri Halligan, City Clerk

Kevin Jump, Plotted: September 8, 2016 -- 8:44 AM, F:\Public Works\shared Files\Rico\Scams\Capital Projects\New Water Well -- 2015-16\New Well Site -- Arestad 9.8.2016.dwg



 PUBLIC WORKS
8047 W. MAIN STREET
RATHDRUM, ID 83858
P 208.687.2700
F 208.687.1377
WWW.RATHDRUM.ORG

PROFESSIONAL ENGINEER
REGISTERED
12162
STATE OF IDAHO
KEVIN A. JUMP

CITY OF RATHDRUM -- NEW WATER PRODUCTION WELL SITE
SITE LOCATION

A

CENTERLINE PAVEMENT MARKING
 10209 ZENITH ST.
 HAYDEN, ID 83835
 (208) 659-4809

QUOTATION

Customer			
Name	CITY OF RATHDRUM ATTN. MIKE PHILLIPS		
Address	8047 WEST MAIN ST.		
City	RATHDRUM	State ID	ZIP 83858
Phone	208-687-2700		

Misc	
Date	8/29/2016
Order No.	
Rep	
FOB	

Qty	Description	Unit Price	TOTAL
432	24" THERMO PLASTIC CROSSWALK BLOCKS	\$ 10.98	\$ 4,742.44
4773	LF 8" CROSSWALK BARS - WHITE PAINT	\$ 2.50	\$ 11,932.50
398	SF 12" STOP BARS - WHITE PAINT	\$ 2.50	\$ 995.00
90	20 EACH @ 90 SF SHARK'S TEETH - WHITE PAINT	\$ 2.50	\$ 225.00
85	SF FOR 5-LEFT TURN ARROWS - WHITE PAINT	\$ 2.50	\$ 212.50
1	LUMP SUM FOR STRIPING ON MEYER & GREENSFERRY RDS	\$ 500.00	\$ 500.00
			SubTotal
			\$ 18,607.44
			Shipping
			TOTAL
			\$ 18,607.44

Payment	Check
Comments	
Name	
CC #	
Expires	

Tax Rate(s)	

Office Use Only

This quote expires in 30 days from date of issue unless expressly stated otherwise.

STREET STRIPING AGREEMENT

AGREEMENT made between CITY OF RATHDRUM, a political subdivision of the state of Idaho, herein "CITY" and CENTERLINE PAVEMENT MARKING LLC , an Idaho limited liability company, 10209 Zenith St., Hayden, ID 83835, "CONTRACTOR",

THE PARTIES AGREE AS FOLLOWS:

1. CONTRACT: CITY hereby employs CONTRACTOR as an independent contractor to complete and perform the street striping set out in the attached quote and itemized totals.

CONTRACTOR agrees to provide all equipment and materials required for the project.

2. TIME OF PERFORMANCE AND TERMINATION: Parties agree that:

CONTRACTOR shall begin the work no later than 2 days after the date of this contract and shall be completed by September 30, 2016.

3. COMPENSATION: CITY agrees to pay CONTRACTOR as compensation Eighteen Thousand Six Hundred Seven Dollars and Forty-four Cents (\$18,607.44) upon completion of the work and acceptance by the CITY.

4. INDEPENDENT CONTRACTOR: The parties agree that CONTRACTOR is the independent contractor of CITY and in no way an employee or agent of CITY and is not entitled to workers compensation or any benefit of employment with the CITY. CITY shall have no control over the performance of this Agreement by CONTRACTOR or its employees, except to specify the time and place of performance, and the results to be achieved. CITY shall have no responsibility for security or protection of CONTRACTOR'S supplies or equipment. CONTRACTOR agrees to pay and be responsible for all taxes due from the compensation received under this contract.

5. INDEMNIFICATION: CONTRACTOR agrees to indemnify, defend, and hold harmless CITY, and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with the acts and/or any performances or activities of CONTRACTOR, CONTRACTOR's agents, employees, or representatives under this Agreement.

6. INSURANCE: CONTRACTOR agrees to obtain and keep in force during its acts under this Agreement a comprehensive general liability insurance policy in the minimum amount of \$500,000, which shall name and protect CONTRACTOR, all CONTRACTOR's employees, CITY, and its officers, agents and employees, from and against any and all claims, losses, actions, and judgments for damages or injury to

persons or property arising out of or in connection with the CONTRACTOR's acts. CONTRACTOR shall provide proof of liability coverage as set forth above to CITY prior to commencing its performance as herein provided, and require insurer to notify CITY ten (10) days prior to cancellation of said policy.

7. WORKER'S COMPENSATION: CONTRACTOR shall maintain in full force and effect worker's compensation for CONTRACTOR and any agents, employees, and staff that the CONTRACTOR may employ, and provide proof to CITY of such coverage or that such worker's compensation insurance is not required under the circumstances.

8. WARRANTY: CONTRACTOR warrants that all materials and goods supplied under this Agreement shall be of good merchantable quality and that all services will be performed in a good workmanlike manner. CONTRACTOR acknowledges that it will be liable for any breach of this warranty.

9. COMPLIANCE WITH LAWS: CONTRACTOR agrees to comply with all federal, state, city, and local laws, rules and regulations.

10. CIVIL RIGHTS: CONTRACTOR shall not discriminate against any person on the basis of such person's race, creed, color, religion, sex, national origin or handicap.

11. ENTIRE AGREEMENT: This is the entire agreement of the parties and can only be modified or amended in writing by the parties.

12. ATTORNEY FEES: Reasonable attorney fees shall be awarded to the prevailing party in any action to enforce this Agreement or to declare forfeiture or termination of this Agreement.

CITY

CONTRACTOR

Vic Holmes, Mayor
Date: _____

By _____
Its Managing Member
Date: _____

ATTEST:

Sherri Halligan, City Clerk

ORDINANCE NO _____
AVISTA REZONE

AN ORDINANCE OF THE CITY OF RATHDRUM, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING FOR CHANGE IN ZONING CLASSIFICATION FOR THE LANDS DESCRIBED IN SECTION 1 OF THIS ORDINANCE FROM C-1, C-2, R-1, R-2S, R-3, I (INDUSTRIAL), O (PARKS AND OPEN SPACE) AND P (PUBLIC) TO INDUSTRIAL, TOTALING APPROXIMATELY 302 ACRES; PROVIDING FOR AMENDMENT OF THE OFFICIAL ZONING MAP TO REFLECT THESE CHANGES; PROVIDING THAT ALL PRIOR ZONES APPLICABLE TO LANDS DESCRIBED IN SECTION 1 ARE HEREBY SUPERCEDED; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE HEREOF.

WHEREAS, the owner of the real property referenced in Section 1 has petitioned the City Council of the city of Rathdrum for rezone of said property from C-1, C-2, R-1, R-2S, R-3, I (Industrial), O (Parks and Open Space) and P (Public) to Industrial; and

WHEREAS, the city of Rathdrum has carried out the procedures required by law to consider the rezoning request addressed by this Ordinance and has adopted Findings of Fact and Conclusions concerning this matter.

NOW, THEREFORE, BE IT ORDAINED, BY THE MAYOR AND CITY COUNCIL OF THE CITY OF RATHDRUM, IDAHO, AS FOLLOWS:

Section 1: That the zoning classification for the following described land within the corporate limits of the city of Rathdrum, County of Kootenai, State of Idaho, generally described as property located to the east of Idaho Road, southeast of Burlington Road and west of Greensferry Road, Rathdrum, Idaho, more particularly described as follow:

Parcel 1: Lot 2, Block 1, ENERGY ADDITION TO RATHDRUM.

Parcel 2: That portion of the Northwest Quarter of Section 11, Township 51 North, Range 5 West and that portion of Tracts 12 and 13, Plat Number 2 GREENACRES IRRIGATION DISTRICT.

Parcel 3: Lots 5, 6, 7, 8, 10, 11, 12 and 13 of PLAT 1 OF GREENACRES IRRIGATION DISTRICT, being situated in the East half of the East half of Section 2, Township 51 North, Range 5 West.

Parcel 4: Those portions of the Southwest Quarter and the West half of the Southeast Quarter of Section 7, Township 51 North, Range 5 which lie Southeasterly of a line measured at right angles 1,000.0 feet distant Southeasterly from and parallel to the center line of the right-of-way of the Northern Pacific Railway Company.

Section 2: That the lands described in Section 1 shall be rezoned from the current designation of C-1, C-2, R-1, R-2S, R-3, I (Industrial), O (Parks and Open Space) and P (Public) to Industrial.

Section 3: The Official Zoning Map of the city of Rathdrum shall be amended to depict the rezoned lands to be designated as described above. All prior zoning designations for the above-described lands shall be deemed superseded by this Ordinance. The administrative staff of the city of Rathdrum shall take all steps necessary to memorialize the provisions of this Ordinance.

Section 4: This ordinance is hereby declared to be severable. Should any portion of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect and shall be read to carry out the purpose(s) of the ordinance before the declaration of partial invalidity.

Section 5: This Ordinance shall be in full force and effect from and after its passage, approval, and publication according to law.

PASSED by the City Council as an Ordinance of the city of Rathdrum upon roll call vote on the ____ day of _____, 2016.

APPROVED by the Mayor on this ____ day of _____, 2016.

City of Rathdrum, Idaho

By: _____
Vic Holmes, Mayor

Attest:

Sherri Halligan, City Clerk

SUMMARY OF ORDINANCE NO. _____

The city of Rathdrum, Kootenai County, hereby gives notice of the adoption of Rathdrum Ordinance No. _____, an Ordinance of the city of Rathdrum, a municipal corporation of the State of Idaho, providing for a change in the zoning classification from C-1, C-2, R-1, R-2S, R-3, I (Industrial), O (Parks and Open Space) and P (Public) to Industrial; providing for the amendments to the Official zoning Map; providing that all prior zones applicable to the lands described below are hereby superseded; providing severability; and providing for an effective date hereof.

The land is generally described as property located to the east of Idaho Road, southeast of Burlington Road and west of Greensferry Road, Rathdrum, Idaho, more particularly described as follow:

Parcel 1: Lot 2, Block 1, ENERGY ADDITION TO RATHDRUM.

Parcel 2: That portion of the Northwest Quarter of Section 11, Township 51 North, Range 5 West and that portion of Tracts 12 and 13, Plat Number 2 GREENACRES IRRIGATION DISTRICT.

Parcel 3: Lots 5, 6, 7, 8, 10, 11, 12 and 13 of PLAT 1 OF GREENACRES IRRIGATION DISTRICT, being situated in the East half of the East half of Section 2, Township 51 North, Range 5 West.

Parcel 4: Those portions of the Southwest Quarter and the West half of the Southeast Quarter of Section 7, Township 51 North, Range 5 which lie Southeasterly of a line measured at right angles 1,000.0 feet distant Southeasterly from and parallel to the center line of the right-of-way of the Northern Pacific Railway Company.

The full text of the summarized Ordinance No. _____ is available at Rathdrum City Hall, 8047 W. Main Street, Rathdrum, Idaho 83858 in the office of the City Clerk.

Sherri Halligan, City Clerk

Publish once in the City's official newspaper.

STATEMENT OF LEGAL ADVISER

I, John A. Cafferty, am a legal adviser for the city of Rathdrum, Idaho. I have examined the attached summary of Rathdrum Ordinance No. _____, providing for a change in the zoning classification from C-1, C-2, R-1, R-2S, R-3, I (Industrial), O (Parks and Open Space) and P (Public) to Industrial, and find it to be a true and complete summary of said ordinance which provides adequate notice to the public of the contents thereof.

John A. Cafferty

Date _____

STAFF REPORT
August 2016
Finance & Administration



CURRENT ACTIVITY

1. New Utility Accounts – 50 – Closed - 40
 2. Cemetery – Burials - 3
 3. Normal Monthly Activity (Utility Bills/Customer Service/Payables/Payroll/General Ledger)
 4. Monthly SWT Reporting
 5. Monthly Financial Statements
 6. Monthly Bank Reconciliation
 7. Department Head Credit Card Reconciliation
 8. Website & Facebook updates
 9. Budget meeting finalization
 10. Publication of Proposed FY16-17 Budget
 11. Finalization of L-2 to the County
 12. Prepare for ICCTFOA Conference
 13. Reconcile Cities Fixed Assets
 14. Council meeting preparation
 15. Department Head Meeting & Staff Meeting Coordination
 16. Completion & Presentation of FY14-15 Audit
 17. Reconciliation of ICRMP Claims
 18. Reconciliation of State Insurance Fund Claims
-

RATHDRUM PARKS, RECREATION, & CEMETERY DEPARTMENT
City Council
Staff Report, September 14th, 2016

Recreation Programs

- Staff has finished registrations for fall sports. We will once again have fall soccer, flag football and volleyball. At this point we have 29 soccer teams, 9 flag football teams, and 25 kids registered for volleyball. Fall soccer and flag football will be played at Stub Meyer Park and volleyball will be held on Saturdays at Lakeland Junior High School. Parent/Coaches meetings were held on August 29th and 30th at the Lakeland Junior High School.

Community Events

- Taste of Rathdrum: The 4th Annual Taste of Rathdrum was held on Saturday August 13th at Majestic Park. The event was very well attended. We had BBQ competitors, food vendors, live music, hot dog eating contest and kid's games. Staff estimates we had around 600 people in the park, by far the most successful Taste of Rathdrum so far.
- We will be having our first ever Trunk R' Treat Festival on Saturday October 29th. This event will be held on Main Street from 4 PM to 7:30 PM. Anyone is welcome to bring their vehicle down and decorate it and hand out candy to the kids. All candy must be store bought and pre-packaged. Homemade candy or goods will not be allowed. We already have several vehicles registered so we are expecting to have a good turnout for the first year.

Park Activities

- Staff has finished the underground electrical in the northeast corner of Majestic Park. Staff has also prepped and finished the grading for all pathways. The stage and lookout area will be finished in the next couple of weeks. The irrigation contractor is set to start irrigating around September 19th. Staff has started ordering trees and they will be planted before the irrigation starts.

Cemetery

- Staff has been keeping up with the general maintenance at the cemetery. So far this month we have had one burial and no cremations.

Parks and Recreation Commission

- The Parks and Recreation Commission will meet on September 27th.

Rathdrum Police Department

Making a Difference

DATE: September 06, 2016

TO: *City Administrator Leon Duce*

FROM: Chief McLean

RE: September City Council Meeting

=====

During the month of August we responded to 570 calls for service. We had 3 misdemeanor arrests and 3 felony arrests. We wrote 29 citations with 30 violations.

We handled 19 code violations and 66 animal calls.

Officer Duke attended the back to school meetings, introducing his self to the staff. He is excited and ready to start as our new SRO.

Crossing guards were issued their equipment and are ready to start the year.

Officer Marshal completed his field training and is now out on patrol. He will replace Officer Duke on the schedule.

Overall it was a quiet month and the staff at the police department is ready to start the school year and move into fall.



PUBLIC WORK'S STAFF REPORT

Public Works Department

September 6, 2016

1. Public Projects

- a. **Sewer/Water Master Plans and Policy Update:** The City Council adopted the Water System Master Plan, Sanitary Sewer Master Plan and Basic Utility Policies. With legal staff input, we are in the process of reviewing and revising our city ordinances so that they better reflect our expectations. City Staff has prepared a draft water system ordinance. Legal staff has provided comments to the draft ordinance. Standard Details for water infrastructure have been drafted and have been circulated for internal staff review.
- b. **BNSF Railway - 2nd set of Tracks:** On 11.6.2014, ITD, BNSF, Kootenai County Sheriff's Department and the City of Rathdrum met to discuss BNSF Railway crossing at Mill Street and the future paralleling set of tracks through Rathdrum. BSNF has asked that Rathdrum identify our water main crossings, as BNSF will require us to extend the protective steel casing under the limits of the new proposed set of rail. We have pot-holed 4 of the 5 locations and are compiling our collection information so that we can provide it to BNSF. BNSF has informed us that any water line casing extensions need to be completed by the end of 2015. We anticipate that there is 1 water main crossing which will need to be modified.
BNSF mentioned their intentions of making improvements to SH53 (NB right-turn lane extension, SB left-turn lane extension, extension of NB travel lane). The placement of the 2nd set of tracks, thru the Mill Street intersection, should close Mill Street for 1-day (per BNSF). As recently as September 2015, BNSF advised us that they intend to start construction on the 2nd set of tracks in early 2016. However, others have indicated that BNSF's project will not take place until 2018.
- c. **New Water Production Well:** O'Keefe Drilling was awarded the bid for the new 24" water production well. We are still in the process of securing the donation of the 1-acre well site appraised. Once the 1-acre parcel is obtained, we will process a water rights transfer application which will add this new point of diversion.
Until the water-rights transfer application is processed, we don't believe that O'Keefe Drilling can obtain a water drilling permit. Thus, the start date is in limbo. It is anticipated that drilling could commence by October, but the water rights transfer application is a bit of an unknown.
- d. **State Highway 41 Improvements:** in the spring/summer 2016, ITD will be conducting a significant amount of work on SH41, from SH53 to Spirit Lake. The work will include: rubblize the existing asphalt, cement-treat the crushed asphalt and re-compact, incidental AC pavement widening, improving turn bays, tree removal to accommodate necessary intersection sight distance improvements and pavement resurfacing. ITD has also indicated that they intend re-stripping the travel lanes as 11-ft wide travel lanes (currently 12-ft wide). Poe Asphalt is in the process of completing the work.

Public Works – Staff Projects

- a. **City-Wide Transportation Plan:** The consultant has developed the sub-network model of Rathdrum's roadway system. DEA has completed a draft of the 2010 sub-network model (existing conditions) and the development of the 2030 sub-network model. DEA has begun work on the scope of work in their recent supplemental agreement.

b. 2016 Street Rehabilitation Program:

The Rathdrum City Council awarded a construction contract to Interstate Concrete & Asphalt on June 8, 2016. We conducted a pre-construction meeting on F6.24.16. The roadways & pathways which are being rehabilitated/constructed are:

- 2nd Street - between McCartney Street and Mill Street
- McCartney Street asphalt pavement overlay - between BSNR Railway and 4th Street
- Montana Street asphalt pavement overlay - between SH41 and Cassia Street
- Boekel Road Pathway Extension - frontage of House of Prayer Church
- Meyer Road Pathway Extension - from Tombstone Street to Park Rose Estates Subdivision. We are modifying the work scope because the property owner has not yet granted the needed right-of-way.

Interstate anticipates starting this work in mid-September.

c. Flashing Pedestrian School Zone Signs: The 5 sets of RRFB Solar-Powered Flashing School-Zone Crosswalk signs have been installed. All signs are functional. We are hoping to get the crosswalks re-stripped so that we can close-out this project.

d. Updates to Development Impact Fee Program: we are preparing to begin the updating process for the City's Circulation (Traffic), Parks and Police Impact Fees in April. We held our most recent committee meeting on M7.25.16. The next committee meeting has not yet been set.

e. Barrett Road Improvements: We've started engineering design efforts. A preliminary alignment has been selected. Based upon the magnitude of work to be completed (specifically tree clearing and earthwork removal/shaping), we publicly advertisement a right-of-way clearing project. At the August 11, 2016 bid opening, it was found that BCR Land Services was the low bidder. We have secured a right-of-way permit from the Post Falls Highway District.

2. Site Plans/Subdivision Development

a. Rathdrum Bible Church Addition: Construction ongoing.

b. STEM Charter School: Construction for site expansion is substantially complete until spring. A "Site Improvement Agreement for Provisional Certificate of Occupancy" was executed with the owners providing appropriate performance surety for the remaining site work to be completed by 6/30/15. STEM added additional parking paving and landscaping to the site in summer 2015 and requested inspection 11/5/15. A small list of items remain to be completed from both landscape plans to occur in spring 2016. Staff is currently in contact with STEM's Engineer to discuss remaining items that need to be completed. Staff also recently met with STEM representatives on 2/26/16 regarding a proposed 2016 Classroom expansion project which will add 4 classrooms on the southwest side of 2014 Admin/classroom building.

c. Weaver Industries: We conducted a pre-application meeting on 3/4/14 for this expansion project, which includes a new 8,800 SFT building. Plans have been submitted, a review letter and redlines to site plan have been picked up by Paul Matthews on 4/11/14. Staff is currently waiting for a response.

d. Marks Marine: A site plan was approved 9/2/14 for two buildings to be added on site for boat storage and is still under construction at this time. Staff completed a final site inspection on 2/23/16 for Marks Marine; a few items remain to be completed prior to issuing a Certificate of Occupancy. A final inspection is scheduled for 8.25.16.

- e. **NIC:** Construction of the site is still underway with some incomplete items remaining. Staff is currently working on a Provisional C of O and a draft copy is attached for the City Council's review. As construction continues staff will get closer to items deemed incomplete and will provide this information within the final Provisional C of O.
- f. **Corbin Crossing South:** Construction for the 1st Phase is substantially complete and warranty bonds provided. The final plat has approved by city council on June 8, 2016 for Phase 1 and is signed by the city.
- g. **Prairie Sky - Phases 2, 3, 4 & 5:** Applicant's Engineer submitted the preliminary plat for review on 9.25.15. Staff has presented this to both Planning & Zoning Commission (favorable recommendation) and City Council (approved). The Amended Development Agreement has been executed. Construction drawings were approved on 5/12/16 and construction is underway.
- h. **Eagle Automotive:** The Applicant picked up the permit and construction is underway.
- i. **NKWSD:** The Applicant picked up the permit and construction is underway.
- j. **North Ranch at Corbin Crossing 2nd Addition:** Construction drawings have been submitted on 9.2.16.

SITE IMPROVEMENT AGREEMENT
for PROVISIONAL CERTIFICATE OF OCCUPANCY

This agreement is between the city of **Rathdrum** and **NORTH IDAHO COLLEGE**, for the NORTH IDAHO COLLEGE – CAREER TECHNICAL EDUCATION BUILDING site development at 7460 W. Lancaster Road, Rathdrum, Idaho.

WHEREAS, Rathdrum Municipal Code requires that the following site improvements be completed prior to the issuance of a Certificate of Occupancy for Building Permit # 15-2229:

INCOMPLETE IMPROVEMENTS

1. Landscaping;
2. Work within the City's Right of Way

And

WHEREAS, it is the desire of the property owner NORTH IDAHO COLLEGE to obtain a Provisional Certificate of Occupancy.

NOW THEREFORE, it is hereby agreed as follows:

1. That NORTH IDAHO COLLEGE agrees to complete the above-listed site improvements related to Building Permit No. 15-2229 no later than October 1, 2016, unless the time is extended by the City, relating to property addressed as 7460 W. Lancaster Road, Rathdrum, Idaho, more particularly described as:

LEGAL DESCRIPTION: Described as Kootenai County Tax #22499 in Quitclaim Deed for Lot Line Adjustment, Instrument #2235960 Corrected, recorded in the Records of Kootenai County on 10/13/2009.

Parcel #s: R-0000-007-1100 (AIN: 134932)

2. That the City agrees to issue a Provisional Certificate of Occupancy for Building Permit No. 15-2229, subject to the terms of this agreement, upon the completion of all of the requirements of the relevant building codes and other municipal codes, except for those listed above, *the incomplete improvements*.

3. That prior to the issuance of the Provisional Certificate of Occupancy, NORTH IDAHO COLLEGE, will deliver to the City copies of the payment and performance bonds of Leone & Keeble guaranteeing the completion of the incomplete improvements. NORTH IDAHO COLLEGE warrants that it shall not release the payment and performance bonds until the incomplete improvements and repairs have been completed and approved by Rathdrum.

NORTH IDAHO COLLEGE further warrants that it shall take all necessary steps to ensure that Leone & Keeble perform the work necessary to complete the incomplete improvements and repairs.

4. The Provisional Certificate of Occupancy shall be null and void on October 1, 2016, unless an extension has been issued prior to October 1, 2016. Unless an extension has been granted, or a final Certificate of Occupancy has been issued, the premises may not be occupied. In the event that NORTH IDAHO COLLEGE fails to complete the improvements by the date specified, or within the time allowed by the extension, the City shall have the right to enter onto the property to complete the improvements and to draw on the financial guarantee to cover the costs of the improvements, including any administrative costs. In the event of any disputes between the parties as to their rights, duties, or obligations under this Agreement, the prevailing party shall be entitled to recover, in addition to all other remedies, legal or equitable available under Idaho law, its costs and reasonable attorney fees, whether incurred through mediation, arbitration, or litigation. The amount of such reasonable attorney fees shall be fixed by the court or the courts in which a suit or action, including any appeal therein is tried, heard or decided. This Agreement shall be construed under and governed by the laws of the State of Idaho. Venue for any dispute arising under this agreement shall be in the First Judicial District, Kootenai County, Idaho.

5. That NORTH IDAHO COLLEGE agrees to save, defend, hold harmless and indemnify the City of Rathdrum, and all of its agents and employees from and against any and all claims, loss, damage, injury, cost (including court costs and attorney's fees), charge, liability, or exposure, however caused, resulting from, arising out of, or in any way connected with this agreement and the issuance or revocation of the Provisional Certificate of Occupancy. The terms of this paragraph shall continue in full force and effect after the completion of the site improvements referred to in this agreement.

6. The City of Rathdrum agrees to provide written documentation to NORTH IDAHO COLLEGE when all site improvements listed above are completed by Leone & Keeble and inspected and approved by the City.

7. This agreement and all of the covenants and obligations contained herein shall be binding upon the parties and their respective heirs, successors and assigns, devisees, administrators, representatives, lessees and all other persons or entity acquiring the real property.

DATED this ____ day of _____, 2016.

PROPERTY OWNER:
NORTH IDAHO COLLEGE

By: _____
Chris Martin, VP of Finance and Business Affairs of NORTH IDAHO COLLEGE

CITY OF RATHDRUM:

Vic Holmes, Mayor

Staci Armes, Administrator

ATTEST:

Sherri Halligan, City Clerk

STATE OF IDAHO)
 :SS
County of Kootenai)

On this ___ day of ____, 2016, before me, a Notary for the state of Idaho, personally appeared _____ known , or identified to me to be the VP of Finance and Business Affairs of NORTH IDAHO COLLEGE that executed this instrument or the person who executed the instrument on behalf of said North Idaho College, and acknowledged to me that such North Idaho College executed the same.

IN WITNESS WHEREOF, I have hereto set my hand and affixed my official seal the date and year in this certificate first above written.

Idaho

Notary Public for the state of

Residing at:
Commission Expires:

STATE OF IDAHO)
 :SS
County of Kootenai)

On this ___ day of _____, 2016, before me, a Notary for the state of Idaho, personally appeared Vic Holmes, Staci Armes and Sherri Halligan known, or identified to me to be the Mayor, Planning Administrator and City Clerk, of the city of Rathdrum, Kootenai County, Idaho, executing the herein instrument, and acknowledged to me that such city of Rathdrum executed the same.

IN WITNESS WHEREOF, I have hereto set my hand and affixed my official seal the date and year in this certificate first above written.

Notary Public for the state of Idaho
Residing at:
Commission Expires:



North Idaho College

1000 West Garden Avenue, Coeur d'Alene, Idaho 83814
www.nic.edu

August 29, 2016

Kevin Jump
City of Rathdrum
8047 West Main Street
Rathdrum, Idaho 83858

via email: kevin@rathdrum.org

Dear Kevin,

Pursuant to your discussions with our team regarding issuing a temporary certificate of occupancy, we have in place performance and payment bonds for the general contractor, Leone & Keeble. As agreed, the city will not require separate bonding for any incomplete items that will be complete after the TCO and NIC will not release the bonds until those items are complete and the city issues the final certificate of occupancy.

Please let me know if there are any questions.

Thank you,

Chris A. Martin
Vice President for Finance and Business Affairs

pc: John Young

City of Rathdrum
8047 W Main St
Rathdrum, ID 83858



Phone # (208) 687-0261
Fax # (208) 687-1818

Application for Appointed Positions

Name: Sherry Tevis
Residence Address: 8598 W. Fourth St, Rathdrum
Mailing Address: "
Home Phone: 687-0196 Work Phone: CALL 659-8545
Current Employer: RETIRED
Positions: _____

I would be willing to serve in the following appointed position(s):

Check all that apply:

- City Council
- Parks & Recreation
- Planning & Zoning

CEMETERY BOARD

Resident of the City of Rathdrum: 26 years

Resident of Kootenai County: 26 Years

Current Government or Associated Government Positions you hold or have held:

List all Current or Past Rathdrum Community Involvement (i.e., Food Bank, Chamber of Commerce):

What direction or experience would you be able to contribute to this board?

Do you anticipate any conflict of interest in any findings which you might be required to make as a member of this board?

Why do you want to be considered for this board placement?

I was informed by Cherry Heitstuman that there was an opening and I thought it would be a good way to become more involved with the community

(If more space is needed, attach an additional page(s))

This application will be held for one year:

Signature: Sherry Tevis
Printed Name: Sherry Tevis
Date: Aug 23, 2010