



Rathdrum

City Council Agenda

December 09, 2015

6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261

WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

- 1) CALL THE MEETING TO ORDER**
- 2) PLEDGE OF ALLEGIANCE**
- 3) ROLL CALL**
- 4) AMENDMENTS TO THE AGENDA**
- 5) CONSENT CALENDAR APPROVAL**
 - A) Special Council Minutes of November 12, 2015
 - B) Special Council Minutes of November 24, 2015
 - C) Regular and Special Bills as presented
 - D) Acceptance of Public Infrastructure for North Ranch at Corbin Crossing, 3rd Addition
 - E) Acceptance of Public Infrastructure for North Ranch at Corbin Crossing, 4th Addition
 - F) Approval of Purchase of New Police Vehicles
 - G) Approval of Surplus of Admin & Parks & Recreation Equipment
- 6) CEREMONIES AND REPORTS**
 - A) Presentation of Plaques to Parks and Recreation Commission Members Sandy Wessling and Andy Olson.
- 7) VISITORS COMMENTS – An opportunity to address concerns not on the agenda (No formal action allowed – 3 minute time limit per issue) issues may be placed on subsequent agenda. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight’s meeting,**

if time permitting. Repeated comments of the same or similar topic will be considered out of order and not allowed.

8) PUBLIC HEARINGS

A) Prairie Sky Phase 2, 3, 4 & 5 Preliminary Plat- The plat is a 191 lot subdivision located East of Meyer Road and North of Lancaster road on approximately 43.3 acres.

9) OLD BUSINESS

10) NEW BUSINESS

A) Request to Idaho Transportation Department (ITD) for Change of Speed Limit on SH 53 at the east entrance to the City Resolution.

11) CITY ADMINISTRATOR REPORT/CALENDARING

12) MAYOR'S REPORT/APPOINTMENTS

A) Childhood Cancer Awareness Week in Rathdrum

13) COUNCIL REPORTS

14) ADJOURN

Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.

Memo

To: Mayor and City Council
From: Brett Boyer, City Administrator
Date: 12/4/2015
Re: Council Agenda Notes

Executive Summary of Agenda

5. Consent Agenda

- A. Special Council Meeting Minutes of November 12, 2015—For your review.
- B. Special Council Meeting Minutes of November 24, 2015—For your Review
- C. Regular and Special Bills as presented—For your review.
- D. Acceptance of Public Infrastructure for North Ranch at Corbin Crossing, 3rd Addition—Public Works have inspected the improvements and found them complete. The necessary surety warranty has been submitted and so Public Works is recommending acceptance of the infrastructure.
- E. Acceptance of Public Infrastructure for North Ranch at Corbin Crossing, 4th Addition—Same as above. Ready for acceptance.
- F. Approval of Purchase of New Police Vehicles-The Police Dept. has found two new Explorers under State Bid Contract for a substantial savings. The cost per Explorer is \$27,393 or total \$54,786. The two new vehicles will be used for those on the SWAT team as they need more space for their gear. (See memo)
- G. Approval of Surplus of Admin. Parks & Recreation Equipment-There is miscellaneous office equipment they wish to surplus. See memo

6. Ceremonies and Report—Presentation of Plaques to Parks and Recreation Commission Members Sandy Wessling and Andy Olson.

8. Public Hearings—Prairie Sky Phase 2,3,4 & 5 Preliminary Plan—the plat is a 191 lot subdivision located East of Meyer Road and North of Lancaster Road on approximately 43.3 acres. This is a phased approach continuing the residential single family development between Meyer Rd. and Lancaster across from KTEC and the School property. See project information.

9. Old Business—None

10. New Business

A) Request to Idaho Transportation Department (ITD) for change of speed limit on SH 53 at the east entrance to the City Resolution—This is a resolution in support of changing the speed limit from 55 to 35 mph further out (half mile) for those entering or leaving the City on Hwy. 53. This is meant to go to ITD to officially request the change on the State Highway.

11. City Administrator Report/Calendar

12. Mayor's Report/Appointments

A.) Proclamation for Childhood Cancer Awareness Week in Rathdrum

13. Council Reports

14. Adjourn



CALENDAR

December– 2015



Dec 9	6:00 pm	Council Meeting
Dec 10	10:30 am	Senior Center Meeting
Dec 10	1:30 pm	KMPO
Dec 11	9:00 am	Council Payday
Dec 12	5:30 pm	City Holiday Party
Dec 16	6:00 pm	Planning & Zoning Commission
Dec 17	12:00 pm	Chamber Luncheon
Dec 22	8:00 am	KCATT
Dec 25	<i>HOLIDAY</i>	<i>Christmas- City Office's Closed</i>
Jan 1	<i>HOLIDAY</i>	<i>New Year's Day- City Office's Closed</i>
Jan 5	7:00 am	Jobs Plus Meeting
Jan 5	5:00 pm	Gem Committee
Jan 8	8:00 am	Council Payday
Jan 13	6:00 pm	Council Meeting



"Christmas waves a magic wand over this world, and behold,
everything is softer and more beautiful."

Norman Vincent Peale



Rathdrum

City Council Special Minutes

November 12, 2015
6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261



WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

1) CALL THE MEETING TO ORDER

Meeting called to order at 6:00 p.m.

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL

PRESENT: Councilor Holmes, Councilor Laws, Councilor Meckel and Mayor Holmes.

ABSENT: Councilor Worthen

STAFF: City Administrator Boyer, City Engineer/Public Works Director Jump, City Clerk/Treasurer Taylor, City Planner Armes, Parks & Recreation Director Bridges, Police Chief Fuhr and City Attorney Cafferty.

4) AMENDMENTS TO THE AGENDA

Mayor Holmes added under New Business item 10d, Canvassing of the 2015 City Election Results stating that a good faith reason is that we just received the results from the County this afternoon.

Councilor Meckel made a MOTION to add item 10d under New Business, the Canvassing of the Votes for the 2015 City Election to the agenda. Motion seconded by Councilor Laws.

AYES: Councilor Holmes
Councilor Laws
Councilor Meckel

NAYES: None
ABSENT: Councilor Worthen

Motion Passed by majority.

City Administrator Boyer stated that item 10b has two parts, one is the agreement with North Idaho College and the other is the agreement with Terry Nichols. City Attorney Cafferty stated that he would like to have them separated and approved separately. He stated that he did not make it clear to staff that it needed to be two separate agenda items.

Councilor Meckel made a MOTION to add item 10e under New Business, the Property Use Agreement with North Idaho College with a good faith reason being that it was provided to the public but not separated as an agenda item. Motion seconded by Councilor Holmes.

AYES: Councilor Holmes
Councilor Laws
Councilor Meckel
NAYES: None
ABSENT: Councilor Worthen

Motion Passed by majority.

5) **CONSENT CALENDAR APPROVAL**

- A) Special Council Minutes of October 8, 2015
- B) Regular Council Minutes of October 14, 2015
- C) Special Council Minutes of October 29, 2015
- D) Special Council Minutes of October 31, 2015
- E) Regular and Special Bills as presented
- F) Declaration of Certain City Property as Surplus- Police

Councilor Laws made a MOTION to accept the consent calendar as presented. Motion seconded by Councilor Holmes.

AYES: Councilor Holmes
Councilor Laws
Councilor Meckel
NAYES: None
ABSENT: Councilor Worthen

Motion Passed by majority.

6) **CEREMONIES AND REPORTS**

- 7) **VISITORS COMMENTS – An opportunity to address concerns not on the agenda (No formal action allowed – 3 minute time limit per issue) issues may be placed on subsequent agenda. Comments regarding performance by city employees are inappropriate at this time and**

should be directed to the Mayor, either by subsequent appointment or after tonight’s meeting, if time permitting. Repeated comments of the same or similar topic will be considered out of order and not allowed.

8) PUBLIC HEARINGS

9) OLD BUSINESS

10) NEW BUSINESS

A) Approval of Niche Wall Project

Parks & Recreation Director Bridges stated that the current Niche Wall consists of 40 spots of which only 12 are left. The Cemetery board and staff have recommended that we start the process of constructing another niche wall. The cost is approximately \$18,000 but when all the spots are sold it will pay for itself. He stated that it is made of granite and is a rose color and will be installed directly north of the existing wall.

Councilor Meckel made a MOTION to seek bids for the Cemetery Niche Wall Project. Motion seconded by Councilor Laws.

- AYES:** Councilor Holmes
Councilor Laws
Councilor Meckel
- NAYES:** None
- ABSENT:** Councilor Worthen

Motion Passed by majority.

B) Approval of Farm Lease Agreement of Cities 320 Acres off of Greensferry Rd.

City Administrator Boyer gave an overview stating that the only changes in this agreement is the longer lease term going for 4 years instead of renewing annually and section 10 which adds the North Idaho College property use. Other than noted the terms of the agreement remain the same. Mr. Nichols currently has a peppermint crop but is moving back to wheat. He has been a great Stewart of the land and it has been a positive working relationship with him.

Councilor Holmes made a MOTION to approve the lease with Terry & Tana Nichols, DbA TNT Farms for a four year term. Motion seconded by Councilor Meckel.

- AYES:** Councilor Holmes
Councilor Laws
Councilor Meckel
- NAYES:** None
- ABSENT:** Councilor Worthen

Motion Passed by majority.

C) Resolution for Destruction of Records – Public Works

Councilor Meckel made a MOTION to approve the Resolution for Destruction of Records-Public Works as presented. Motion seconded by Councilor Laws.

AYES: Councilor Holmes
Councilor Laws
Councilor Meckel
NAYES: None
ABSENT: Councilor Worthen

Motion Passed by majority.

D) Approval of Canvass of Election Results

City Clerk/Treasurer Taylor gave a brief overview of the Canvass of Election results stating that state code requires that the City accept the results and affidavit from the County Elections office.

Councilor Holmes made a MOTION to accept the 2015 Canvass of Election Results as presented. Motion seconded by Councilor Meckel.

AYES: Councilor Holmes
Councilor Laws
Councilor Meckel
NAYES: None
ABSENT: Councilor Worthen

Motion Passed by majority.

E) Approval of Agreement with North Idaho College (NIC) for spring classes to be held on City property.

City Administrator Boyer gave an overview stating that the terms have not changed that were presented previously and that this needs to be finalized quickly so they can begin spring registration. He also stated that they would like to install a porta potty and be able to park vehicles and access the property using our roads.

Councilor Holmes made a MOTION to approve the 2016 North Idaho College Property Use Agreement for the spring semester. Motion seconded by Councilor Laws.

AYES: Councilor Holmes
Councilor Laws
Councilor Meckel
NAYES: None

ABSENT: Councilor Worthen

Motion Passed by majority.

11) CITY ADMINISTRATOR REPORT/CALENDARING

- We have a new sound system in Council Chambers
- With your blessing we will send out the Holiday Letter and gift card to Employees
- A reminder that the 2015 Annual Holiday Party, December 12th @ 5:30 pm
- Congratulations to Melissa for receiving her PRIMA Certification last week
- Thank you from the Lions Club for the logs the City donated from the Mountain Harvest
- We received another check from our Mountain Harvest- \$9,700
- Upcoming Mountain Meetings and report will come back to the Council
- We are in the process of hiring a Utility 1 & Utility II Worker for Public Works
- Ellen Larson- Historical Society transitioning to new leadership

12) MAYOR'S REPORT/APPOINTMENTS

A) Pancreatic Cancer Month Proclamation

Mayor Holmes proclaimed November as Pancreatic Cancer Month.

KMPO is cancelled this month

13) COUNCIL REPORTS

- Councilor Holmes- Concerned about snow plowing and emergency in Deerfield.
- Councilor Laws- Crossing lights are awesome!
- Councilor Meckel- Loves the new mic's, Great Job Brett. What is going on with the Crossing lights? The Veterans Day Ceremony went really well! Fred will be the Grinch for December D'Lights. Streets and trailers, what are we doing?

14) ADJOURN

Meeting adjourned at 6:32 p.m.

Vic Holmes, Mayor

Attest:

Melissa Taylor, City Clerk/Treasurer

Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.



Rathdrum Mountain Steering Committee Minutes

November 24, 2015
2:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261

A. Attendees:

Councilor Meckel, Tony Meyers, Lisa Sexton, Shanie Roundtree, Deasa Stien, Kathy Robson, City Administrator Boyer, City Engineer/Public Works Director Jump, Parks Director Bridges, Police Chief Fuhr, Planner Armes, Jon Mueller (Landmark), Brad Marshall (J-U-B ENGINEERS).

B. Introductions of Committee Members

C. Discussion of Previous On-site Meeting

1. Kathy agreed on gate location and Camp Host Site, and encouraged ADA accessible areas.
2. Councilman Meckel stated we need to address safety, and have received a lot of good feedback on potential uses.
3. Shani agreed on Entrance Host Site and need for phasing of improvements.
4. Tony thanked the City for being on the Committee and while he did not favor development thought the logging looked good.

D. Participation in Idea Puzzle Exercise with Aerial Photos

1. Jon Mueller facilitated a discussion of the Steering Committee Members regarding potential land uses and locations using puzzle pieces representing entrance gates, parking areas, restrooms, trails, sledding hills, picnic tables, and viewpoints.
2. The Steering Committee then agreed on an entrance gate location near the creek and gates just above the first view point at potential trail head locations.
3. The Steering Committee further agreed that the first large, level, area could serve as Camp Host Site location, parking area, sledding hills, trail head, etc. (please see conceptual plan).
4. The Committee also agreed the first view point would serve as a day-use area with additional parking areas, a turn-around, trail head, picnic tables, restrooms, and viewpoints (please see conceptual plan).
5. The Steering Committee also discussed improving Barrett Road to Highway District Standards and improvements to the internal access road to Fire District Standards in support of Phase IA and Phase IB improvements.
6. Lisa encouraged investigation of water sources for the Camp Host Site, possible tanks or well.
7. Kathy would like proceeds from the timber sales to be used solely for Rathdrum Mountain facilities.
8. The Committee encouraged the City to further prepare the plan and cost estimates for the mountain in order to budget and implement improvements over time. Panhandle Parks Foundation, private

donations were discussed as other potential funding sources, and that having a plan for the Mountain would assist with funding.

9. The Committee agreed to protect Rathdrum Creek and limit improvements in the area other than natural trails and possible outside classroom use due to water quality protection.
 10. The Committee discussed the possibility of a loop road to the first viewpoint and agreed to discuss with the City Forester, etc.
 11. City staff agreed to further investigate fire allowances and restrictions for camp host and possible other groups with the City Attorney. Possibly consider fire allowance tied to multi-agency restrictions, etc.
 12. The committee agreed the Camp Host should be on-site from Memorial Day to Labor Day, seven days a week, with ability to run errands similar to Inland Paper Camp Host.
- E. Endorsement of Proposal and Translation to Report
1. The Committee endorsed the Conceptual Plan, with Tony Meyers stating he was neutral.
 2. Mr. Mueller and Mr. Marshall stated they would prepare a letter report and final the conceptual plan for submittal and presentation to the City Council at the January meeting.

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Only unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-218200							
100	AFLAC	028020	Jan 2016 premium	11/30/2015	1,667.52	.00	
Total 10-218200:					1,667.52	.00	
10-218400							
596	DELTA DENTAL of IDAHO	3324-000DEC1	Dec premium	11/23/2015	2,974.67	.00	
Total 10-218400:					2,974.67	.00	
10-415-310							
1240	J.THAYER COMPANY, INC	999039-0	Folders, labels, printer ribbon	12/02/2015	116.02	.00	
2518	SUPER ONE FOODS	03-678452	Supplies	11/13/2015	7.72	.00	
2518	SUPER ONE FOODS	03-694740	Supplies	11/30/2015	8.85	.00	
Total 10-415-310:					132.59	.00	
10-415-320							
2144	RATHDRUM TRADING POST HA	1512-004590	Tarp, command clips	12/04/2015	12.97	.00	
Total 10-415-320:					12.97	.00	
10-415-370							
1424	NEOPOST	12215	Mete refill	12/02/2015	67.54	.00	
Total 10-415-370:					67.54	.00	
10-415-796							
2271	ROYAL BUSINESS SYSTEMS-T	17907320	Copier pymnt	11/25/2015	263.05	.00	
Total 10-415-796:					263.05	.00	
10-415-890							
386	CASCADE COMPUTER MAINT	1063324	Assessed site for temporary move	11/10/2015	97.50	.00	
Total 10-415-890:					97.50	.00	
10-416-429							
283	BENEFITS EXCHANGE NORTH	COR1215	COBRA Admin Fees	12/01/2015	35.00	.00	
Total 10-416-429:					35.00	.00	
10-419-440							
480	COEUR D'ALENE PRESS, INC.	4737301	Veterans Day Ad	11/01/2015	217.00	.00	
Total 10-419-440:					217.00	.00	
10-419-540							
2518	SUPER ONE FOODS	03-678452	Cake-Mari	11/13/2015	16.98	.00	
2518	SUPER ONE FOODS	03-694740	Cake-Brett	11/30/2015	16.98	.00	
Total 10-419-540:					33.96	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-419-690							
2518	SUPER ONE FOODS	03-673431	Cakes for Veterans Day	11/08/2015	173.75	.00	
Total 10-419-690:					173.75	.00	
10-421-325							
1539	PROFORCE LAW ENFORCEME	255924	SFL arm sca, carrier, threat plate	11/23/2015	817.90	.00	
1539	PROFORCE LAW ENFORCEME	255927	Sfl arm sca, carrier, threat plate	11/23/2015	817.90	.00	
Total 10-421-325:					1,635.80	.00	
10-421-330							
960	HICO COUNTRY STORE, INC.	108197	Nov fuel pd	11/27/2015	25.64	.00	
960	HICO COUNTRY STORE, INC.	108198	Nov fuel pd	11/27/2015	16.90	.00	
Total 10-421-330:					42.54	.00	
10-421-350							
135	AMERICAN EAGLE MOBILE FLE	5843	Trans flushed, checked heater	11/24/2015	43.02	.00	
1505	LES SCHWAB TIRES	12700133927	Oil change & wheel switch	11/21/2015	50.83	.00	
Total 10-421-350:					93.85	.00	
10-421-370							
1424	NEOPOST	12215	Meter refill	12/02/2015	104.50	.00	
Total 10-421-370:					104.50	.00	
10-421-520							
240	AVISTA UTILITIES	6538920000N	GAS & ELECTRIC	11/19/2015	302.36	.00	
240	AVISTA UTILITIES	8446740000N	Gas	11/19/2015	27.68	.00	
Total 10-421-520:					330.04	.00	
10-421-610							
135	AMERICAN EAGLE MOBILE FLE	5843	Trans flushed, checked heater	11/24/2015	449.47	.00	
1505	LES SCHWAB TIRES	12700133927	Oil change & wheel switch	11/21/2015	26.00	.00	
1650	NAPA AUTO STORE, CDA, INC.	733335	Head lights for 2011 Impala	11/23/2015	31.96	.00	
1650	NAPA AUTO STORE, CDA, INC.	734015	Gas cap	11/30/2015	13.07	.00	
Total 10-421-610:					520.50	.00	
10-421-695							
135	AMERICAN EAGLE MOBILE FLE	5852	Brake repairs	12/01/2015	598.83	.00	
2078	RADAR SHOP, INC	RS-8974	Speaker	11/24/2015	85.50	.00	
Total 10-421-695:					684.33	.00	
10-421-796							
1037	ROYAL BUSINESS SYSTEMS-S	IN34997	Base rate & overages	11/23/2015	72.04	.00	
2271	ROYAL BUSINESS SYSTEMS-T	17924045	Copier	11/26/2015	228.96	.00	
Total 10-421-796:					301.00	.00	
10-423-310							
1037	ROYAL BUSINESS SYSTEMS-S	IN35126	Base rate & overages	11/25/2015	60.69	.00	
2271	ROYAL BUSINESS SYSTEMS-T	17924046	Copier	11/26/2015	228.96	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-423-310:					289.65	.00	
10-423-370							
1424	NEOPOST	12215	Meter refill	12/02/2015	96.43	.00	
Total 10-423-370:					96.43	.00	
10-423-520							
920	NORTHWEST WASTE & RECYC	5BX00618	2yd fl 1xw	11/30/2015	36.50	.00	
920	NORTHWEST WASTE & RECYC	5BX00619	6yd fl 2xw	11/30/2015	157.75	.00	
Total 10-423-520:					194.25	.00	
10-424-460							
480	COEUR D'ALENE PRESS, INC.	LGL4714	Public hearing P&Z	11/24/2015	43.12	.00	
Total 10-424-460:					43.12	.00	
10-426-320							
1360	KOOTENAI COUNTY REPROGR	2016-0000003	Labels	11/25/2015	41.73	.00	
Total 10-426-320:					41.73	.00	
10-426-429							
2010	WUEST, ROBERT D	72015	Plan review for NIC	07/20/2015	3,100.00	.00	
2010	WUEST, ROBERT D	92415	Plan review for hardware store	09/24/2015	450.00	.00	
Total 10-426-429:					3,550.00	.00	
10-431-320							
1830	OXARC, INC.	R379406	Acetylene	11/30/2015	11.05	.00	
2090	RAGAN EQUIP & IRRIGATION, I	01-1837	Wrench, Chains	12/03/2015	104.42	.00	
Total 10-431-320:					115.47	.00	
10-431-330							
270	BANNER FUEL	019582-15334	Nov fuelpw	11/30/2015	1,226.47	.00	
960	HICO COUNTRY STORE, INC.	108200	Dec fuel	12/02/2015	43.70	.00	
Total 10-431-330:					1,270.17	.00	
10-431-525							
1385	KOOTENAI ELECTRIC	1800084 NOV1	Street lights	11/30/2015	76.21	.00	
Total 10-431-525:					76.21	.00	
10-431-570							
1720	Norco	17353462	Cyl rent	11/30/2015	48.93	.00	
Total 10-431-570:					48.93	.00	
10-431-610							
1505	LES SCHWAB TIRES	12700135464	Tires # 5	12/02/2015	256.48	.00	
1650	NAPA AUTO STORE, CDA, INC.	733903	Battery	11/10/2015	107.93	.00	
1650	NAPA AUTO STORE, CDA, INC.	733913	Core deposit	11/30/2015	18.00-	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-431-610:					346.41	.00	
10-431-740							
1200	INTERSTATE CONCRETE, INC.	715077-1 & 2	Street rehabilitation 1 & 2	10/16/2015	10,555.67	.00	
Total 10-431-740:					10,555.67	.00	
10-431-760							
2663	TITAN TRUCK EQUIPMENT CO,	1126549	Shoe assy kit	12/02/2015	296.13	.00	
Total 10-431-760:					296.13	.00	
10-435-330							
960	HICO COUNTRY STORE, INC.	106449	Nov fuel Pw	11/25/2015	68.87	.00	
960	HICO COUNTRY STORE, INC.	106450	Nov fuel PR	11/30/2015	28.96	.00	
960	HICO COUNTRY STORE, INC.	108183	Oct fuel P&R	10/04/2015	26.60	.00	
Total 10-435-330:					124.43	.00	
10-435-370							
1424	NEOPOST	12215	Meter refill	12/02/2015	96.44	.00	
Total 10-435-370:					96.44	.00	
10-435-520							
240	AVISTA UTILITIES	01268200000	ELECTRIC	11/19/2015	131.09	.00	
240	AVISTA UTILITIES	24912300000	ELECTRIC	11/19/2015	20.60	.00	
240	AVISTA UTILITIES	30160000OCT	Area light & electric	11/19/2015	61.49	.00	
240	AVISTA UTILITIES	30886500000	ELECTRIC	11/19/2015	365.27	.00	
240	AVISTA UTILITIES	34765500000	ELECTRIC	11/19/2015	21.09	.00	
240	AVISTA UTILITIES	37063400000	ELECTRIC	11/19/2015	25.57	.00	
240	AVISTA UTILITIES	38574400000	ELECTRIC	11/19/2015	95.98	.00	
240	AVISTA UTILITIES	4305510000N	ELECTRIC	10/21/2015	26.08	.00	
240	AVISTA UTILITIES	4305510000O	ELECTRIC	11/19/2015	53.08	.00	
240	AVISTA UTILITIES	45523000000	Area light & electric	11/19/2015	271.83	.00	
240	AVISTA UTILITIES	50301600000	Area Light	11/19/2015	60.46	.00	
240	AVISTA UTILITIES	90278000000	ELECTRIC	10/21/2015	10.40	.00	
Total 10-435-520:					1,142.94	.00	
10-435-890							
1037	ROYAL BUSINESS SYSTEMS-S	IN34289	Staples	11/04/2015	65.97	.00	
2440	STAPLES CREDIT PLAN	9731782089	Ink cartridge	11/30/2015	38.69	.00	
Total 10-435-890:					104.66	.00	
10-435-910							
1037	ROYAL BUSINESS SYSTEMS-S	IN34874	Overage	11/20/2015	146.98	.00	
Total 10-435-910:					146.98	.00	
10-435-920							
2271	ROYAL BUSINESS SYSTEMS-T	17892597	Copier	11/23/2015	163.29	.00	
Total 10-435-920:					163.29	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-435-991							
970	HOME DEPOT/GECF	0151026	Christmas decorations	11/30/2015	132.92	.00	
2130	RATHDRUM DRUG	ORDS0102351	Christmas lights	11/30/2015	30.06	.00	
2144	RATHDRUM TRADING POST HA	1511-003566	Tape	11/30/2015	3.96	.00	
2144	RATHDRUM TRADING POST HA	1511-003617	Christmas lights	11/30/2015	36.32	.00	
Total 10-435-991:					203.26	.00	
10-438-320							
2144	RATHDRUM TRADING POST HA	1512-003850	Timber	12/01/2015	21.58	.00	
2144	RATHDRUM TRADING POST HA	1512-003933	Stick on light, battery	12/01/2015	10.18	.00	
Total 10-438-320:					31.76	.00	
10-438-610							
1650	NAPA AUTO STORE, CDA, INC.	734042	Idle air control valve, throttle sens	12/01/2015	141.12	.00	
Total 10-438-610:					141.12	.00	
10-439-520							
240	AVISTA UTILITIES	126820000NOV	ELECTRIC	10/21/2015	39.38	.00	
240	AVISTA UTILITIES	2180110000N	ELECTRIC	10/21/2015	10.80	.00	
240	AVISTA UTILITIES	2491230000N	ELECTRIC	10/21/2015	10.30	.00	
240	AVISTA UTILITIES	30160000NOV	Area light & electric	10/21/2015	29.93	.00	
240	AVISTA UTILITIES	3088650000N	ELECTRIC	10/21/2015	148.28	.00	
240	AVISTA UTILITIES	3476550000N	ELECTRIC	10/21/2015	10.70	.00	
240	AVISTA UTILITIES	3706340000N	ELECTRIC	10/21/2015	12.80	.00	
240	AVISTA UTILITIES	3857440000N	ELECTRIC	10/21/2015	46.36	.00	
240	AVISTA UTILITIES	4552300000N	Area light & electric	10/21/2015	155.31	.00	
240	AVISTA UTILITIES	5030160000N	Area Light	10/21/2015	30.26	.00	
240	AVISTA UTILITIES	5323310000O	ELECTRIC	10/21/2015	10.50	.00	
240	AVISTA UTILITIES	7852400000N	ELECTRIC	10/21/2015	35.67	.00	
Total 10-439-520:					540.29	.00	
10-440-710							
2130	RATHDRUM DRUG	ORDS0102369	Supplies for D'Lites	12/01/2015	24.24	.00	
Total 10-440-710:					24.24	.00	
13-400-100							
1200	INTERSTATE CONCRETE, INC.	715077-1 & 2	Street rehabilitation 1 & 2	10/16/2015	7,037.17	.00	
Total 13-400-100:					7,037.17	.00	
40-400-300							
1200	INTERSTATE CONCRETE, INC.	715077-1 & 2	Street rehabilitation 1 & 2	10/16/2015	7,037.17	.00	
Total 40-400-300:					7,037.17	.00	
40-400-400							
1200	INTERSTATE CONCRETE, INC.	715077-1 & 2	Street rehabilitation 1 & 2	10/16/2015	3,518.65	.00	
Total 40-400-400:					3,518.65	.00	
60-434-370							
1424	NEOPOST	12215	Meter refill	12/02/2015	67.54	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 60-434-370:					67.54	.00	
60-434-890							
386	CASCADE COMPUTER MAINT	1063324	Assessed site for temporary move	11/10/2015	97.50	.00	
Total 60-434-890:					97.50	.00	
60-436-320							
103	ALSCO	LSPO1699578	Towels & med supplies	11/30/2015	38.39	.00	
1726	NORTH 40 OUTFITTERS	17063/E	Shovel, bike hook	12/04/2015	50.39	.00	
2144	RATHDRUM TRADING POST HA	1512-004094	Shovel	12/02/2015	23.18	.00	
Total 60-436-320:					111.96	.00	
60-436-630							
90	AES, INC.	3994	Intergrator/support license	12/03/2015	250.00	.00	
Total 60-436-630:					250.00	.00	
60-490-429							
1880	PASSWORD, INC.	10205783	Overcalls	12/01/2015	112.56	.00	
1880	PASSWORD, INC.	10205784	late fee	12/01/2015	3.00	.00	
Total 60-490-429:					115.56	.00	
61-434-310							
1240	J.THAYER COMPANY, INC	999039-0	Folders, labels, printer ribbon	12/02/2015	116.02	.00	
1240	J.THAYER COMPANY, INC	999039-0	Folders, labels, printer ribbon	12/02/2015	116.03	.00	
Total 61-434-310:					232.05	.00	
61-434-370							
1424	NEOPOST	12215	Meter refill	12/02/2015	67.55	.00	
Total 61-434-370:					67.55	.00	
61-434-890							
386	CASCADE COMPUTER MAINT	1063324	Assessed site for temporary move	11/10/2015	97.50	.00	
Total 61-434-890:					97.50	.00	
61-436-320							
103	ALSCO	LSPO1699578	Towels & med supplies	11/30/2015	38.39	.00	
1726	NORTH 40 OUTFITTERS	17063/E	Shovel, bike hook	12/04/2015	50.39	.00	
2144	RATHDRUM TRADING POST HA	1512-004094	Shovel	12/02/2015	23.18	.00	
Total 61-436-320:					111.96	.00	
61-436-630							
90	AES, INC.	3994	Intergrator/support license	12/03/2015	250.00	.00	
Total 61-436-630:					250.00	.00	
62-400-200							
822	GENERAL PACIFIC, INC.	1247540	Meters	11/30/2015	5,688.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 62-400-200:					5,688.00	.00	
Grand Totals:					53,714.30	.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-218200							
100	AFLAC	028020	Jan 2016 premium	11/30/2015	1,667.52	.00	
Total 10-218200:					1,667.52	.00	
10-218400							
596	DELTA DENTAL of IDAHO	3324-000DEC1	Dec premium	11/23/2015	2,974.67	.00	
Total 10-218400:					2,974.67	.00	
10-218500							
501	COMPANION LIFE	904057472800	Dec 2015	11/19/2015	617.08	617.08	11/30/2015
Total 10-218500:					617.08	617.08	
10-411-470							
2120	RATHDRUM CHAMBER OF COM	112415	Nov luncheon	11/24/2015	12.00	12.00	11/30/2015
Total 10-411-470:					12.00	12.00	
10-413-470							
2120	RATHDRUM CHAMBER OF COM	OCT15.2	Oct luncheon	10/15/2015	12.00	12.00	11/30/2015
Total 10-413-470:					12.00	12.00	
10-414-330							
960	HICO COUNTRY STORE, INC.	108196	Nov fuel ch	11/19/2015	31.35	31.35	11/30/2015
Total 10-414-330:					31.35	31.35	
10-414-470							
2120	RATHDRUM CHAMBER OF COM	112415	Nov luncheon	11/24/2015	12.00	12.00	11/30/2015
Total 10-414-470:					12.00	12.00	
10-415-310							
1240	J.THAYER COMPANY, INC	999039-0	Folders, labels, printer ribbon	12/02/2015	116.02	.00	
1037	ROYAL BUSINESS SYSTEMS-S	IN34661	Base rate	11/13/2015	8.00	8.00	11/30/2015
2440	STAPLES CREDIT PLAN	0424831941	Toner	10/22/2015	61.16	61.16	11/30/2015
2518	SUPER ONE FOODS	03-678452	Supplies	11/13/2015	7.72	.00	
2518	SUPER ONE FOODS	03-694740	Supplies	11/30/2015	8.85	.00	
Total 10-415-310:					201.75	69.16	
10-415-320							
546	CRYSTAL SPRINGS	100773011114	Cooler rent & water	11/14/2015	73.00	73.00	11/30/2015
2144	RATHDRUM TRADING POST HA	1512-004590	Tarp, command clips	12/04/2015	12.97	.00	
Total 10-415-320:					85.97	73.00	
10-415-370							
1424	NEOPOST	12215	Mete refill	12/02/2015	67.54	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-415-370:					67.54	.00	
10-415-480							
210	ASSOCIATION OF IDAHO CITIE	2015-16ICCTF	ICCTFOA Annual Dues	11/03/2015	30.00	30.00	11/30/2015
2120	RATHDRUM CHAMBER OF COM	16-021	Annual dues	11/30/2015	33.33	33.33	11/30/2015
Total 10-415-480:					63.33	63.33	
10-415-510							
259	B & C TELEPHONE INC	SPO-078861	Data drops to projector	11/04/2015	287.57	287.57	11/30/2015
259	B & C TELEPHONE INC	SPO-079546	Service Contract	11/20/2015	152.95	152.95	11/30/2015
787	FRONTIER	2086870261O	Tele	11/04/2015	126.51	126.51	11/30/2015
Total 10-415-510:					567.03	567.03	
10-415-796							
2271	ROYAL BUSINESS SYSTEMS-T	17907320	Copier pymnt	11/25/2015	263.05	.00	
Total 10-415-796:					263.05	.00	
10-415-800							
1037	ROYAL BUSINESS SYSTEMS-S	IN34661	Base rate	11/13/2015	67.53	67.53	11/30/2015
Total 10-415-800:					67.53	67.53	
10-415-890							
386	CASCADE COMPUTER MAINT	1063324	Assessed site for temporary move	11/10/2015	97.50	.00	
Total 10-415-890:					97.50	.00	
10-416-423							
2976	Hawley Troxell Ennis & Hawley LL	298384	Legal services	11/10/2015	2,812.00	2,812.00	11/30/2015
Total 10-416-423:					2,812.00	2,812.00	
10-416-429							
283	BENEFITS EXCHANGE NORTH	COR1115	Cobra	11/01/2015	35.00	35.00	11/30/2015
283	BENEFITS EXCHANGE NORTH	COR1215	COBRA Admin Fees	12/01/2015	35.00	.00	
Total 10-416-429:					70.00	35.00	
10-419-421							
272	BERNHART & BUCK, INC	1419	Audit preparation	08/19/2015	77.67	77.67	11/30/2015
Total 10-419-421:					77.67	77.67	
10-419-440							
480	COEUR D'ALENE PRESS, INC.	4737301	Veterans Day Ad	11/01/2015	217.00	.00	
480	COEUR D'ALENE PRESS, INC.	LGL4625	LGL 4625	11/11/2015	98.50	98.50	11/30/2015
480	COEUR D'ALENE PRESS, INC.	LGL4687	Public hearing	11/21/2015	39.27	39.27	11/30/2015
Total 10-419-440:					354.77	137.77	
10-419-540							
2518	SUPER ONE FOODS	02-391188	Cake	11/06/2015	16.98	16.98	11/30/2015
2518	SUPER ONE FOODS	03-678452	Cake-Mari	11/13/2015	16.98	.00	
2518	SUPER ONE FOODS	03-694740	Cake-Brett	11/30/2015	16.98	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-419-540:					50.94	16.98	
10-419-690							
2518	SUPER ONE FOODS	03-673431	Cakes for Veterans Day	11/08/2015	173.75	.00	
Total 10-419-690:					173.75	.00	
10-421-310							
546	CRYSTAL SPRINGS	101381651114	Cooler rent & water	11/14/2015	48.31	48.31	11/30/2015
1240	J.THAYER COMPANY, INC	995767+0	Cups, clipboard, book	11/18/2015	88.73	88.73	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-002406	Phone cord	11/24/2015	13.30	13.30	11/30/2015
Total 10-421-310:					150.34	150.34	
10-421-320							
1346	KOOTENAI COUNTY EMS SYST	724	Pedi Padz	11/17/2015	240.00	240.00	11/30/2015
Total 10-421-320:					240.00	240.00	
10-421-325							
1539	PROFORCE LAW ENFORCEME	255924	SFL arm sca, carrier, threat plate	11/23/2015	817.90	.00	
1539	PROFORCE LAW ENFORCEME	255927	Sfl arm sca, carrier, threat plate	11/23/2015	817.90	.00	
Total 10-421-325:					1,635.80	.00	
10-421-330							
960	HICO COUNTRY STORE, INC.	108197	Nov fuel pd	11/27/2015	25.64	.00	
960	HICO COUNTRY STORE, INC.	108198	Nov fuel pd	11/27/2015	16.90	.00	
Total 10-421-330:					42.54	.00	
10-421-350							
135	AMERICAN EAGLE MOBILE FLE	5843	Trans flushed, checked heater	11/24/2015	43.02	.00	
1505	LES SCHWAB TIRES	12700132632	Oil change	11/13/2015	55.00	55.00	11/30/2015
1505	LES SCHWAB TIRES	12700133927	Oil change & wheel switch	11/21/2015	50.83	.00	
Total 10-421-350:					148.85	55.00	
10-421-370							
1424	NEOPOST	12215	Meter refill	12/02/2015	104.50	.00	
Total 10-421-370:					104.50	.00	
10-421-423							
430	CITY OF POST FALLS	201511163730	Prosecution Fees	11/16/2015	5,250.00	5,250.00	11/30/2015
Total 10-421-423:					5,250.00	5,250.00	
10-421-432							
78	A DRUG FREE ALLIANCE	#4313	Clinic fee collection B F	09/01/2015	30.00	30.00	11/30/2015
78	A DRUG FREE ALLIANCE	#4313	Clinic fee collection MS	09/01/2015	50.00	50.00	11/30/2015
78	A DRUG FREE ALLIANCE	21015	Clinic fees-KF, JJ	02/10/2015	50.00	50.00	11/30/2015
78	A DRUG FREE ALLIANCE	3240MS	Clinic fee collection MS	08/07/2015	30.00	30.00	11/30/2015
78	A DRUG FREE ALLIANCE	KF1582	Clinic fee collection KF	10/29/2015	30.00	30.00	11/30/2015
Total 10-421-432:					190.00	190.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-421-510							
259	B & C TELEPHONE INC	SPO-079546	Service Contract	11/20/2015	458.83	458.83	11/30/2015
787	FRONTIER	2080016771N	Tele	11/13/2015	247.00	247.00	11/30/2015
787	FRONTIER	2086870711N	Tele	11/13/2015	374.65	374.65	11/30/2015
Total 10-421-510:					1,080.48	1,080.48	
10-421-520							
240	AVISTA UTILITIES	6538920000N	GAS & ELECTRIC	11/19/2015	302.36	.00	
240	AVISTA UTILITIES	8446740000N	Gas	11/19/2015	27.68	.00	
1370	KOOTENAI COUNTY SOLID WA	84744OCT15	Refuse-dumpster	11/16/2015	53.60	53.60	11/30/2015
Total 10-421-520:					383.64	53.60	
10-421-610							
135	AMERICAN EAGLE MOBILE FLE	5795	Replaced Alternator	11/10/2015	1,485.96	1,485.96	11/30/2015
135	AMERICAN EAGLE MOBILE FLE	5843	Trans flushed, checked heater	11/24/2015	449.47	.00	
1505	LES SCHWAB TIRES	12700128319	Wheel balance Mount & dismount	01/09/2015	48.50	48.50	11/30/2015
1505	LES SCHWAB TIRES	12700133927	Oil change & wheel switch	11/21/2015	26.00	.00	
1650	NAPA AUTO STORE, CDA, INC.	732442	Wiper blades	11/17/2015	15.28	15.28	11/30/2015
1650	NAPA AUTO STORE, CDA, INC.	733335	Head lights for 2011 Impala	11/23/2015	31.96	.00	
1650	NAPA AUTO STORE, CDA, INC.	734015	Gas cap	11/30/2015	13.07	.00	
Total 10-421-610:					2,070.24	1,549.74	
10-421-685							
1390	KOOTENAI HUMANE SOCIETY	RATH10-2015	Animal care	11/15/2015	570.00	570.00	11/30/2015
Total 10-421-685:					570.00	570.00	
10-421-695							
135	AMERICAN EAGLE MOBILE FLE	5852	Brake repairs	12/01/2015	598.83	.00	
2078	RADAR SHOP, INC	RS-8974	Speaker	11/24/2015	85.50	.00	
Total 10-421-695:					684.33	.00	
10-421-720							
1813	O'MEARA, TERESA	45	Janitorial service	11/25/2015	156.07	156.07	11/30/2015
Total 10-421-720:					156.07	156.07	
10-421-796							
1037	ROYAL BUSINESS SYSTEMS-S	IN34997	Base rate & overages	11/23/2015	72.04	.00	
2271	ROYAL BUSINESS SYSTEMS-T	17924045	Copier	11/26/2015	228.96	.00	
Total 10-421-796:					301.00	.00	
10-423-310							
1037	ROYAL BUSINESS SYSTEMS-S	IN35126	Base rate & overages	11/25/2015	60.69	.00	
2271	ROYAL BUSINESS SYSTEMS-T	17924046	Copier	11/26/2015	228.96	.00	
Total 10-423-310:					289.65	.00	
10-423-320							
1650	NAPA AUTO STORE, CDA, INC.	733341	Deicer	11/24/2015	9.50	9.50	11/30/2015
2518	SUPER ONE FOODS	02-2391044	Creamer	11/06/2015	12.08	12.08	11/30/2015

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-423-320:					21.58	21.58	
10-423-330							
960	HICO COUNTRY STORE, INC.	108194	Nov fuel Pw	11/16/2015	22.15	22.15	11/30/2015
Total 10-423-330:					22.15	22.15	
10-423-370							
1424	NEOPOST	12215	Meter refill	12/02/2015	96.43	.00	
Total 10-423-370:					96.43	.00	
10-423-510							
259	B & C TELEPHONE INC	SPO-079546	Service Contract	11/20/2015	458.83	458.83	11/30/2015
787	FRONTIER	2086875542O	Tele	11/04/2015	240.59	240.59	11/30/2015
Total 10-423-510:					699.42	699.42	
10-423-520							
240	AVISTA UTILITIES	8475570000N	GAS & ELECTRIC	11/19/2015	331.43	331.43	11/30/2015
1370	KOOTENAI COUNTY SOLID WA	30302OCT15	Yard waste	11/16/2015	25.05	25.05	11/30/2015
1370	KOOTENAI COUNTY SOLID WA	80608OCT15	Dumpster refuse	11/16/2015	361.80	361.80	11/30/2015
1370	KOOTENAI COUNTY SOLID WA	81011OCTO15	Refuse-dumpster	11/16/2015	26.80	26.80	11/30/2015
920	NORTHWEST WASTE & RECYC	5BX00618	2yd fl 1xw	11/30/2015	36.50	.00	
920	NORTHWEST WASTE & RECYC	5BX00619	6yd fl 2xw	11/30/2015	157.75	.00	
75	TIME WARNER CABLE	NOV150277P	Internet service	11/30/2015	164.90	164.90	11/30/2015
Total 10-423-520:					1,104.23	909.98	
10-423-720							
243	AUDIO VIDEO SOLUTIONS, INC	SECOND1/2O	Components & materials for conf r	10/16/2015	3,192.50	3,192.50	11/30/2015
1813	O'MEARA, TERESA	45	Janitorial service	11/25/2015	246.28	246.28	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-001104	Shockwave	11/19/2015	11.68	11.68	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-298686	Utility hook blade	11/09/2015	15.45	15.45	11/30/2015
Total 10-423-720:					3,465.91	3,465.91	
10-424-460							
480	COEUR D'ALENE PRESS, INC.	LGL4714	Public hearing P&Z	11/24/2015	43.12	.00	
Total 10-424-460:					43.12	.00	
10-424-770							
706	ESRI	25711161	ArcGIS Desktop Basic single use	11/02/2015	400.00	400.00	11/30/2015
Total 10-424-770:					400.00	400.00	
10-425-770							
559	DLT SOLUTIONS	4471229	Subscription & support	11/11/2015	1,246.14	1,246.14	11/30/2015
706	ESRI	25711161	ArcGIS Desktop Basic single use	11/02/2015	400.00	400.00	11/30/2015
Total 10-425-770:					1,646.14	1,646.14	
10-426-320							
1360	KOOTENAI COUNTY REPROGR	2016-0000003	Labels	11/25/2015	41.73	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-426-320:					41.73	.00	
10-426-429							
2010	WUEST, ROBERT D	72015	Plan review for NIC	07/20/2015	3,100.00	.00	
2010	WUEST, ROBERT D	92415	Plan review for hardware store	09/24/2015	450.00	.00	
Total 10-426-429:					3,550.00	.00	
10-431-320							
200	ARROW CONSTRUCTION SUPP	166168	Glasses, vest hard, hat	11/19/2015	75.80	75.80	11/30/2015
641	DULTMEIER INC	3147637	Bearing packers	11/13/2015	75.07	75.07	11/30/2015
1830	OXARC, INC.	R379406	Acetylene	11/30/2015	11.05	.00	
2090	RAGAN EQUIP & IRRIGATION, I	01-1837	Wrench, Chains	12/03/2015	104.42	.00	
2144	RATHDRUM TRADING POST HA	1511-299013	Saw blade set	11/10/2015	40.47	40.47	11/30/2015
2369	SIX ROBBLEES' INC	5-750832	Magnetic recharg, tarp, chrome cu	10/29/2015	430.00	430.00	11/30/2015
Total 10-431-320:					736.81	621.34	
10-431-330							
270	BANNER FUEL	019582-15334	Nov fuelpw	11/30/2015	1,226.47	.00	
960	HICO COUNTRY STORE, INC.	108192	Nov fuel Pw	11/05/2015	14.44	14.44	11/30/2015
960	HICO COUNTRY STORE, INC.	108200	Dec fuel	12/02/2015	43.70	.00	
Total 10-431-330:					1,284.61	14.44	
10-431-350							
1650	NAPA AUTO STORE, CDA, INC.	731071	Tube	11/05/2015	15.14	15.14	11/30/2015
2514	SUNBELT RENTALS, INC	56477795-001	Fluids & lubricants	11/11/2015	259.67	259.67	11/30/2015
Total 10-431-350:					274.81	274.81	
10-431-390							
1016	INTERMOUNTAIN SIGN & SAFE	5447	Signs	11/09/2015	70.00	70.00	11/30/2015
Total 10-431-390:					70.00	70.00	
10-431-429							
78	A DRUG FREE ALLIANCE	0651MOYER	Tests & clinic fees	09/30/2015	55.00	55.00	11/30/2015
78	A DRUG FREE ALLIANCE	MLANCE	Clinic fees M Lance	02/10/2015	25.00	25.00	11/30/2015
Total 10-431-429:					80.00	80.00	
10-431-490							
1579	LHTAC	T2-110315-9	T2-Training Delivery	11/03/2015	60.00	60.00	11/30/2015
Total 10-431-490:					60.00	60.00	
10-431-510							
222	AT & T MOBILITY	287262285686	Call out phone	10/28/2015	51.57	51.57	11/30/2015
Total 10-431-510:					51.57	51.57	
10-431-525							
240	AVISTA UTILITIES	22195300000N	Area light & electric	11/19/2015	23.60	23.60	11/30/2015
240	AVISTA UTILITIES	2756400000O	Street lights	10/28/2015	6,247.23	6,247.23	11/30/2015
240	AVISTA UTILITIES	2820160000N	ELECTRIC	11/19/2015	10.10	10.10	11/30/2015
240	AVISTA UTILITIES	3052400000N	ELECTRIC	11/23/2015	10.07	10.07	11/30/2015

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
240	AVISTA UTILITIES	395820000NO	ELECTRIC	11/19/2015	31.73	31.73	11/30/2015
240	AVISTA UTILITIES	432070000NO	ELECTRIC	11/19/2015	68.30	68.30	11/30/2015
240	AVISTA UTILITIES	4452300000N	ELECTRIC	11/19/2015	100.81	100.81	11/30/2015
240	AVISTA UTILITIES	4527920000N	ELECTRIC	11/19/2015	31.27	31.27	11/30/2015
240	AVISTA UTILITIES	5323310000N	ELECTRIC	11/19/2015	20.89	20.89	11/30/2015
240	AVISTA UTILITIES	5552300000N	GAS & ELECTRIC	11/19/2015	166.14	166.14	11/30/2015
240	AVISTA UTILITIES	5798260000N	ELECTRIC	11/19/2015	74.12	74.12	11/30/2015
240	AVISTA UTILITIES	5828150000N	ELECTRIC	11/19/2015	11.09	11.09	11/30/2015
240	AVISTA UTILITIES	6732020000N	ELECTRIC	11/19/2015	57.13	57.13	11/30/2015
240	AVISTA UTILITIES	6852400000N	ELECTRIC	11/19/2015	10.20	10.20	11/30/2015
240	AVISTA UTILITIES	7122810000N	ELECTRIC	11/19/2015	11.09	11.09	11/30/2015
240	AVISTA UTILITIES	7896220000N	ELECTRIC	11/19/2015	11.19	11.19	11/30/2015
240	AVISTA UTILITIES	9027800000N	ELECTRIC	11/19/2015	20.79	20.79	11/30/2015
1385	KOOTENAI ELECTRIC	1488980NOV1	Street lights	11/20/2015	172.00	172.00	11/30/2015
1385	KOOTENAI ELECTRIC	1587962NOV1	Street lights	11/06/2015	128.88	128.88	11/30/2015
1385	KOOTENAI ELECTRIC	1800084 NOV1	Street lights	11/30/2015	76.21	.00	
Total 10-431-525:					7,282.84	7,206.63	
10-431-540							
2647	THORCO	1791516	Dashco-conduit	11/03/2015	97.50	97.50	11/30/2015
2647	THORCO	1791537	Replaced light & ballast	11/09/2015	571.48	571.48	11/30/2015
Total 10-431-540:					668.98	668.98	
10-431-570							
1720	Norco	17152205	Cylinder rent	10/31/2015	50.56	50.56	11/30/2015
1720	Norco	17353462	Cyl rent	11/30/2015	48.93	.00	
Total 10-431-570:					99.49	50.56	
10-431-610							
1505	LES SCHWAB TIRES	12700135464	Tires # 5	12/02/2015	256.48	.00	
1650	NAPA AUTO STORE, CDA, INC.	731653	Battery	11/10/2015	290.62	290.62	11/30/2015
1650	NAPA AUTO STORE, CDA, INC.	732561	Battery	11/18/2015	152.20	152.20	11/30/2015
1650	NAPA AUTO STORE, CDA, INC.	732570	Core deposit	11/18/2015	18.00-	18.00-	11/30/2015
1650	NAPA AUTO STORE, CDA, INC.	732915	Latitude blade, oil	11/20/2015	56.90	56.90	11/30/2015
1650	NAPA AUTO STORE, CDA, INC.	733903	Battery	11/10/2015	107.93	.00	
1650	NAPA AUTO STORE, CDA, INC.	733913	Core deposit	11/30/2015	18.00-	.00	
2369	SIX ROBBLEES' INC	5-750832-1	chrome curve	11/05/2015	375.00	375.00	11/30/2015
Total 10-431-610:					1,203.13	856.72	
10-431-730							
510	CONMAT, INC.	60705	3/4 base	10/30/2015	218.90	218.90	11/30/2015
830	GIBBS LUMBER LLC	10164156	Nuts & bolts	11/18/2015	30.87	30.87	11/30/2015
830	GIBBS LUMBER LLC	10164157	Pressure treated lumber	11/18/2015	93.12	93.12	11/30/2015
891	H.D. FOWLER	14084054	Curb box repair lid T-373	11/06/2015	208.95	208.95	11/30/2015
Total 10-431-730:					551.84	551.84	
10-431-740							
397	CHAMPION CONCRETE PUMPI	CV11863	Conveyor equip, time & materials	10/30/2015	440.98	440.98	11/30/2015
397	CHAMPION CONCRETE PUMPI	CV12285	Conveyor equip time	11/03/2015	248.75	248.75	11/30/2015
1200	INTERSTATE CONCRETE, INC.	715077-1 & 2	Street rehabilitation 1 & 2	10/16/2015	10,555.67	.00	
Total 10-431-740:					11,245.40	689.73	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-431-760							
2663	TITAN TRUCK EQUIPMENT CO,	1126549	Shoe assy kit	12/02/2015	296.13	.00	
Total 10-431-760:					296.13	.00	
10-435-310							
2440	STAPLES CREDIT PLAN	9730456197	Ink cart, staples, receipt books	11/03/2015	13.35	13.35	11/30/2015
Total 10-435-310:					13.35	13.35	
10-435-330							
960	HICO COUNTRY STORE, INC.	106438	Oct fuel P&R	10/22/2015	29.82	29.82	11/30/2015
960	HICO COUNTRY STORE, INC.	106440	Oct fuel P&R	10/30/2015	34.63	34.63	11/30/2015
960	HICO COUNTRY STORE, INC.	106443	Nov fuel PR	11/04/2015	73.17	73.17	11/30/2015
960	HICO COUNTRY STORE, INC.	106444	Nov fuel PR	11/06/2015	33.36	33.36	11/30/2015
960	HICO COUNTRY STORE, INC.	106446	Nov fuel PR	11/12/2015	27.70	27.70	11/30/2015
960	HICO COUNTRY STORE, INC.	106447	Nov fuel PR	11/19/2015	19.98	19.98	11/30/2015
960	HICO COUNTRY STORE, INC.	106448	Nov fuel PR	11/24/2015	33.23	33.23	11/30/2015
960	HICO COUNTRY STORE, INC.	106449	Nov fuel Pw	11/25/2015	68.87	.00	
960	HICO COUNTRY STORE, INC.	106450	Nov fuel PR	11/30/2015	28.96	.00	
960	HICO COUNTRY STORE, INC.	108183	Oct fuel P&R	10/04/2015	26.60	.00	
960	HICO COUNTRY STORE, INC.	108193	Nov fuel PR	11/09/2015	44.00	44.00	11/30/2015
Total 10-435-330:					420.32	295.89	
10-435-370							
1424	NEOPOST	12215	Meter refill	12/02/2015	96.44	.00	
Total 10-435-370:					96.44	.00	
10-435-420							
78	A DRUG FREE ALLIANCE	5776ES	Clinic fee collection ES	09/01/2015	30.00	30.00	11/30/2015
78	A DRUG FREE ALLIANCE	ES5775JUNE	Clinic fee collection ES	06/12/2015	45.00	45.00	11/30/2015
1913	PINNACLE INVESTIGATIONS C	48247	Background Check	09/01/2015	260.15	260.15	11/30/2015
Total 10-435-420:					335.15	335.15	
10-435-510							
259	B & C TELEPHONE INC	SPO-079546	Service Contract	11/20/2015	458.83	458.83	11/30/2015
787	FRONTIER	20868723990	Tele	10/25/2015	278.05	278.05	11/30/2015
Total 10-435-510:					736.88	736.88	
10-435-520							
240	AVISTA UTILITIES	01268200000	ELECTRIC	11/19/2015	131.09	.00	
240	AVISTA UTILITIES	24912300000	ELECTRIC	11/19/2015	20.60	.00	
240	AVISTA UTILITIES	30160000000	Area light & electric	11/19/2015	61.49	.00	
240	AVISTA UTILITIES	30886500000	ELECTRIC	11/19/2015	365.27	.00	
240	AVISTA UTILITIES	34765500000	ELECTRIC	11/19/2015	21.09	.00	
240	AVISTA UTILITIES	37063400000	ELECTRIC	11/19/2015	25.57	.00	
240	AVISTA UTILITIES	38574400000	ELECTRIC	11/19/2015	95.98	.00	
240	AVISTA UTILITIES	43055100000	ELECTRIC	10/21/2015	26.08	.00	
240	AVISTA UTILITIES	43055100000	ELECTRIC	11/19/2015	53.08	.00	
240	AVISTA UTILITIES	45523000000	Area light & electric	11/19/2015	271.83	.00	
240	AVISTA UTILITIES	50301600000	Area Light	11/19/2015	60.46	.00	
240	AVISTA UTILITIES	90278000000	ELECTRIC	10/21/2015	10.40	.00	
1370	KOOTENAI COUNTY SOLID WA	85115NOV15	Refuse cart	11/16/2015	12.80	12.80	11/30/2015

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-435-520:					1,155.74	12.80	
10-435-720							
2375	SMK CONSTRUCTION CO., INC.	10179	HVAC Preventive Maintenance	10/27/2015	250.00	250.00	11/30/2015
Total 10-435-720:					250.00	250.00	
10-435-775							
1813	O'MEARA, TERESA	45	Janitorial service	11/25/2015	107.50	107.50	11/30/2015
Total 10-435-775:					107.50	107.50	
10-435-890							
1037	ROYAL BUSINESS SYSTEMS-S	IN34289	Staples	11/04/2015	65.97	.00	
2440	STAPLES CREDIT PLAN	9730456197	Ink cart, staples, receipt books	11/03/2015	133.71	133.71	11/30/2015
2440	STAPLES CREDIT PLAN	9731782089	Ink cartridge	11/30/2015	38.69	.00	
Total 10-435-890:					238.37	133.71	
10-435-910							
1037	ROYAL BUSINESS SYSTEMS-S	IN34874	Overage	11/20/2015	146.98	.00	
Total 10-435-910:					146.98	.00	
10-435-920							
2271	ROYAL BUSINESS SYSTEMS-T	17753744	Copier	10/26/2015	163.29	163.29	11/30/2015
2271	ROYAL BUSINESS SYSTEMS-T	17892597	Copier	11/23/2015	163.29	.00	
Total 10-435-920:					326.58	163.29	
10-435-991							
970	HOME DEPOT/GECF	0150821	Christmas lights	11/20/2015	49.34	49.34	11/30/2015
970	HOME DEPOT/GECF	0151026	Christmas decorations	11/30/2015	132.92	.00	
970	HOME DEPOT/GECF	1084800	Christmas lights	11/09/2015	682.48	682.48	11/30/2015
970	HOME DEPOT/GECF	3085693	Christmas lights	11/17/2015	252.24	252.24	11/30/2015
970	HOME DEPOT/GECF	6564988	Lights	11/24/2015	167.76	167.76	11/30/2015
970	HOME DEPOT/GECF	8144047	Christmas lights	11/12/2015	119.52	119.52	11/30/2015
2130	RATHDRUM DRUG	ORDS0102351	Christmas lights	11/30/2015	30.06	.00	
2144	RATHDRUM TRADING POST HA	1510-292023	Tarp	10/09/2015	11.92	11.92	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-000861	Ext cord	11/18/2015	36.55	36.55	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-002140	Tie	11/23/2015	4.49	4.49	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-003566	Tape	11/30/2015	3.96	.00	
2144	RATHDRUM TRADING POST HA	1511-003617	Christmas lights	11/30/2015	36.32	.00	
2144	RATHDRUM TRADING POST HA	1511-298873	Cable ties	11/10/2015	12.58	12.58	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-299391	Tape & ties	11/12/2015	8.72	8.72	11/30/2015
Total 10-435-991:					1,548.86	1,345.60	
10-438-320							
680	EAGLE MFG., INC.	891079	Ball for flag pole & labor	10/29/2015	97.00	97.00	11/30/2015
1780	NORTHLAND NURSERY	201897	Prune tree	10/29/2015	146.25	146.25	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-001026	Saw chain	11/19/2015	26.99	26.99	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-001518	Ladder	11/20/2015	156.97	156.97	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-002409	Strap, bag	11/24/2015	8.18	8.18	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-002500	Cable tie	11/24/2015	1.79	1.79	11/30/2015
2144	RATHDRUM TRADING POST HA	1512-003850	Timber	12/01/2015	21.58	.00	
2144	RATHDRUM TRADING POST HA	1512-003933	Stick on light, battery	12/01/2015	10.18	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-438-320:					468.94	437.18	
10-438-330							
960	HICO COUNTRY STORE, INC.	106442	Nov fuel PR	11/02/2015	23.70	23.70	11/30/2015
960	HICO COUNTRY STORE, INC.	1064465	Nov fuel PR	11/12/2015	32.23	32.23	11/30/2015
Total 10-438-330:					55.93	55.93	
10-438-360							
981	HORIZON	2S055768CRE	Credit	08/17/2015	53.86-	53.86-	11/30/2015
981	HORIZON	2S059677	Valve	11/03/2015	57.00	57.00	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-297686	PVC elbow	11/04/2015	3.34	3.34	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-297927	Couplings	11/05/2015	6.66	6.66	11/30/2015
2515	SUN RENTAL POST FALLS	261113-01	Compressor rental	11/02/2015	110.00	110.00	11/30/2015
2515	SUN RENTAL POST FALLS	261274-01	Trencher Walk-Behind	11/05/2015	131.50	131.50	11/30/2015
2947	ZIEGLER LUMBER COMPANY	1017-996144	PVC pipe	11/04/2015	14.70	14.70	11/30/2015
Total 10-438-360:					269.34	269.34	
10-438-600							
1780	NORTHLAND NURSERY	201967	planting mix	11/04/2015	32.00	32.00	11/30/2015
Total 10-438-600:					32.00	32.00	
10-438-610							
1505	LES SCHWAB TIRES	12700129774	Tires P&R	10/23/2015	982.80	982.80	11/30/2015
1650	NAPA AUTO STORE, CDA, INC.	734042	Idle' air control valve, throttle sens	12/01/2015	141.12	.00	
1890	PERFECTION TIRE # 38	1-120392	Tube	10/15/2015	21.95	21.95	11/30/2015
2382	SPOKANE DIESEL PUMP SERVI	46092	JD trailer repairs	10/01/2015	569.74	569.74	11/30/2015
Total 10-438-610:					1,715.61	1,574.49	
10-438-750							
2144	RATHDRUM TRADING POST HA	1511-000366	rainsuit	11/17/2015	40.49	40.49	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-297806	Gloves	11/05/2015	18.25	18.25	11/30/2015
Total 10-438-750:					58.74	58.74	
10-438-770							
136	AMERICAN ON-SITE SERVICES	A-163634	Unit rent	10/20/2015	46.43	46.43	11/30/2015
Total 10-438-770:					46.43	46.43	
10-438-780							
2144	RATHDRUM TRADING POST HA	1511-297433	Hal bulbs	11/03/2015	21.98	21.98	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-298019	Clamp	11/06/2015	14.48	14.48	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-298059	Adapters	11/06/2015	9.26	9.26	11/30/2015
Total 10-438-780:					45.72	45.72	
10-439-320							
2144	RATHDRUM TRADING POST HA	1511-00469	Tape ruler	11/17/2015	64.76	64.76	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-297418	Gloves, sealer	11/03/2015	20.98	20.98	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-298891	Screwdriver	11/10/2015	15.39	15.39	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-298902	Screwdrivers	11/10/2015	1.71	1.71	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-299543	Marking paint	11/13/2015	11.68	11.68	11/30/2015
2518	SUPER ONE FOODS	04-754691	Towels	10/27/2015	3.48	3.48	11/30/2015

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-439-320:					118.00	118.00	
10-439-350							
1650	NAPA AUTO STORE, CDA, INC.	732911	Gas additive	11/20/2015	9.99	9.99	11/30/2015
Total 10-439-350:					9.99	9.99	
10-439-360							
2144	RATHDRUM TRADING POST HA	1510-296593	Torch kit	10/30/2015	49.13	49.13	11/30/2015
Total 10-439-360:					49.13	49.13	
10-439-520							
240	AVISTA UTILITIES	126820000NOV	ELECTRIC	10/21/2015	39.38	.00	
240	AVISTA UTILITIES	2180110000N	ELECTRIC	10/21/2015	10.80	.00	
240	AVISTA UTILITIES	2491230000N	ELECTRIC	10/21/2015	10.30	.00	
240	AVISTA UTILITIES	30160000NOV	Area light & electric	10/21/2015	29.93	.00	
240	AVISTA UTILITIES	3088650000N	ELECTRIC	10/21/2015	148.28	.00	
240	AVISTA UTILITIES	3476550000N	ELECTRIC	10/21/2015	10.70	.00	
240	AVISTA UTILITIES	3706340000N	ELECTRIC	10/21/2015	12.80	.00	
240	AVISTA UTILITIES	3857440000N	ELECTRIC	10/21/2015	46.36	.00	
240	AVISTA UTILITIES	4552300000N	Area light & electric	10/21/2015	155.31	.00	
240	AVISTA UTILITIES	5030160000N	Area Light	10/21/2015	30.26	.00	
240	AVISTA UTILITIES	5323310000O	ELECTRIC	10/21/2015	10.50	.00	
240	AVISTA UTILITIES	7852400000N	ELECTRIC	10/21/2015	35.67	.00	
Total 10-439-520:					540.29	.00	
10-439-600							
561	DANIELS LANDSCAPING SUPP	2015-2310	Screened top soil	11/13/2015	96.00	96.00	11/30/2015
Total 10-439-600:					96.00	96.00	
10-439-630							
136	AMERICAN ON-SITE SERVICES	A-165637	Unit rent	10/31/2015	65.00	65.00	11/30/2015
Total 10-439-630:					65.00	65.00	
10-440-320							
1349	KOOTENAI COUNTY ASSESSO	245361	Honda multi-wheel orv	11/23/2015	3.00	3.00	11/30/2015
2144	RATHDRUM TRADING POST HA	1511-001064	Spare key for explorer	11/19/2015	62.99	62.99	11/30/2015
Total 10-440-320:					65.99	65.99	
10-440-710							
2130	RATHDRUM DRUG	ORDS0102369	Supplies for D'Lites	12/01/2015	24.24	.00	
2518	SUPER ONE FOODS	765000	Water & tang	11/06/2015	44.72	44.72	11/30/2015
Total 10-440-710:					68.96	44.72	
10-440-750							
429	CITY of HAYDEN	112415	Ref's for fall soccer	11/24/2015	280.50	280.50	11/30/2015
1422	LAKELAND JOINT SCHOOL DIS	11915	Open & close fee's	11/09/2015	25.00	25.00	11/30/2015
Total 10-440-750:					305.50	305.50	

PUBLIC WORKS DEPARTMENT

8047 W. Main Street
Rathdrum, ID 83858
P 208.687.2700
F 208.687.1377

Memo

To: City Council
From: Kevin Jump
CC:
Date: December 2, 2015
Re: North Ranch at Corbin Crossing – 3rd Addition

North Ranch at Corbin Crossing – 3rd Addition has completed the construction of the public infrastructure within their project limits. The developer has provided the required Warranty Surety to the city clerk's office pertaining to the public improvements proposed for acceptance.

As per requirement by Rathdrum City Code, the public infrastructure and street improvements constructed have been reviewed and found to be complete and acceptable by the Rathdrum Public Works Department. We are herein seeking Rathdrum City Council's formal acceptance of improvements for the subdivision known as North Ranch at Corbin Crossing – 3rd Addition.

PUBLIC WORKS DEPARTMENT

8047 W. Main Street
Rathdrum, ID 83858
P 208.687.2700
F 208.687.1377

Memo

To: City Council
From: Kevin Jump
CC:
Date: December 2, 2015
Re: North Ranch at Corbin Crossing – 4th Addition

North Ranch at Corbin Crossing – 4th Addition has completed the construction of the public infrastructure within their project limits with one exception. The exception not completed to date is completion of landscaping along the east side of Railway Avenue consisting of irrigation, planting street trees and final grading and seeding of stormwater swales. These items are proposed for completion in the Spring of 2016. A performance surety has already been provided to the city clerk's office for the cost of construction to complete this landscaping. The developer has also provided the required Warranty Surety to the city clerk's office pertaining to the public improvements proposed for acceptance.

As per requirement by Rathdrum City Code, the public infrastructure and street improvements constructed have been reviewed and found to be complete and acceptable by the Rathdrum Public Works Department. We are herein seeking Rathdrum City Council's formal acceptance of improvements for the subdivision known as North Ranch at Corbin Crossing – 4th Addition.

Memo

To: Mayor and Council
From: Chief Kevin Fuhr
CC: Administrator Brett Boyer, Clerk/Treasurer Melissa Taylor
Date: November 30, 2015
Re: Vehicle Purchase

As approved through our budget process, the police department requested to purchase two new patrol cars to replace two existing patrol cars.

At this time I am asking for authorization to purchase two Ford Explorer Utility vehicles that will be assigned to patrol. The new vehicles will be assigned to our two SWAT officers so that they have additional room for their SWAT gear. The new vehicles will replace a 2006 and 2007 Chevrolet Impala. The 2006 Impala is currently out of service with a major transmission problem and is not operable.

The vehicles that I would like to purchase are 2016 Ford Explorer Utility patrol cars. The purchase price per vehicle is \$27,393.00 for a total price of \$54,786. I have budgeted \$54,500.00 for new vehicles so I am \$286.00 over budget which I will take out of another line item.

I am requesting this purchase at this time due to the fact that the vehicles will not be delivered for approximately 14 to 16 weeks.



CITY OF RATHDRUM

CLERKS OFFICE



To: Mayor and Council

From: City Clerk/Treasurer Melissa Taylor

Date: December 3, 2015

Re: City Property Surplus

Mayor & Council:

The Clerk's Office would like the following items listed to be declared as surplus.

Admin/Finance

The Clerk's Office would like to surplus some old and outdated computer equipment including:

# 11789	Hp Printer 2055
# 11785	Vtech Monitor
# 11248	Acer Monitor
# 11097	Biamp Mix Pak Plus (155364)

Parks & Recreation

The Parks and Recreation Department would like declare the following items as surplus because they no longer work.

# 11350	Monitor	(doesn't work)
# 11792	4 ft. table	(broken)
# 11793	4 ft. table	(broken)
# 11283	Computer tower (out of date, unrepairable hardware, hard drive needs to be destroyed)	
# 11799	HP Printer	(out of date, incompatible software)

Sincerely,

Melissa Taylor
Clerk/Treasurer
City of Rathdrum

**PLANNING AND ZONING COMMISSION
RECOMMENDATION TO CITY COUNCIL**

December 9, 2015

Prairie Sky-Phases II, III, IV and V Preliminary Plat

Parcel Number: R-K294-000-00G-0

Location: Northwest Corner of Lancaster Road and Meyer Road.

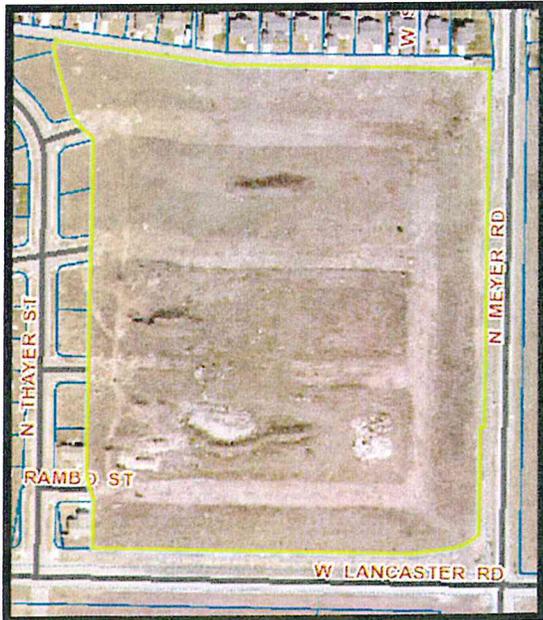
LEGAL DESCRIPTION: Prairie Sky Tract 'G', Section 6, Township 51 North, Range 4 West, Boise Meridian, Kootenai County, Idaho.

STATEMENT OF FACTS:

Applicant: The Applicant is Prairie Sky Investments, LLC, 1000 Northwest Blvd. #200, Coeur d'Alene, Idaho 83814. Representing the Applicant is Merle Van Houten of Verdis, P.O. Box 580, Coeur d'Alene, Idaho 83816.

Request: The Applicant is requesting approval of a Preliminary Plat consisting of 98 single family residential lots on approximately 24.65 acres located within the R-2 zone. The proposed plat is generally located in the northwest corner of Lancaster Road and Meyer Road within the City of Rathdrum. The development is a continuation of the Prairie Sky Subdivision which started with Phase I, directly to the west. The Applicant is requesting a four phase approach:

Phase II will extend Harmony Street through to Meyer Road and develop all 23 adjacent lots. This will take place in the construction season of 2016. All subsequent phases will take place as market conditions allow. Final build out of all phases is project for 2022.



Phase III will extend Conner Street to its terminus and add another 27 lots in the northern portion of the site.

Phase IV will extend Rambo Street and Covenant Street to their approximate mid-point. A short connector road will join the two to create a traffic loop. This phase will have 24 lots.

Phase V will extend Rambo Street and Covenant Street to their respective terminuses and add the final 24 lots. All construction improvements will be completed at this point.

Lot Sizes: The Applicant proposes to create ninety-eight (98) residential lots ranging from 7,502 sqft to 13,428 sqft in size.

Zoning: The subject property is zoned R-2.

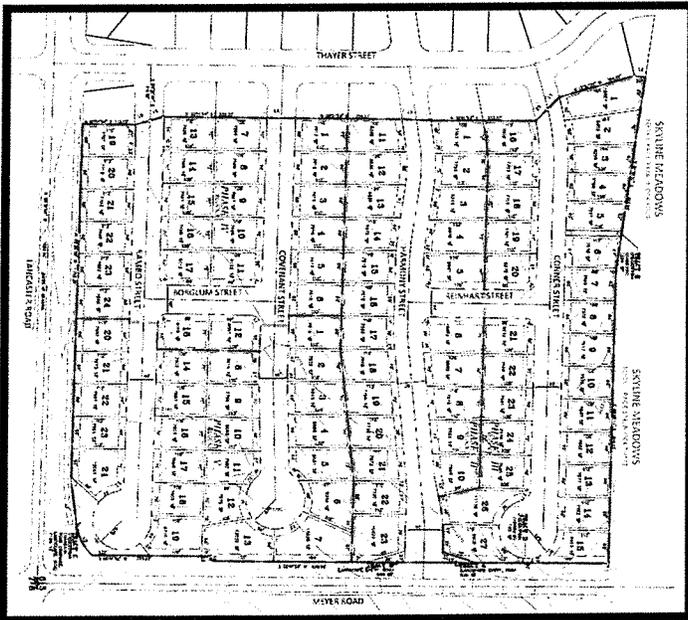
Surrounding Uses: Rough grading for this proposed development was performed during Phase I of Prairie Sky construction. The past activity is still evident as are a few collections of stockpiled material from Phase I. Said material will be evaluated for acceptable usage prior to construction. Any material found unsuitable to remain on-site will be hauled away in a manner suitable with applicable regulations. Skyline Meadows Subdivision lies directly to the north and the Kootenai Technical Education Campus located across Lancaster Road to the South. North Ranch at Corbin Crossing Subdivisions are located across Meyer Road to the East.

2014 Comprehensive Plan: The Future Land Use Map identifies this site as Residential, as well as to the North, East and West, with Transformational to the South.

Public Notification: Published: November 21, 2015
Mailing of Notice: November 24, 2015
Posted: November 24, 2015

Public Comment: At time of writing the staff report, one public comment was received.

Agency Comment: At time of writing, email response dated November 12, 2015 from Avista citing they have no questions or concern at this time; letter dated October 1, 2015 from Northern Lakes Fire District with comments the proposed development would have to comply with; and an email dated October 28, 2015 from Rathdrum Police Chief citing they have no concerns with this development.



Infrastructure: *The proposed development consists of three cul-de-sacs, two short connector roads and one through street. Cul-de-sacs are a good fit for the proposed neighborhood but consideration had to be given to their length. Emergency response guidelines dictate cul-de-sac lengths be no more than 500 ft. As such, short connector roads are proposed near the midway point of each street to comply with said requirements. Each road connects to Lancaster Road to the South and enters the Skyline Meadows Development to the north.*

Connecting to Meyer Road will occur at the onset of construction of this development. Residents will then be able to choose to access Lancaster Road or Meyer Road directly or venture north through the Skyline Meadows development. Prairie Sky Investments, LLC will be making improvements to Meyer Road as described in the original development agreement for Phase I of the development. Particularly, widening the west side of Meyer Road to 20 feet, construction Meyer Road to a total width adequate for left turn lane movements onto the proposed through street (Harmony Street) and constructing Lancaster Road and Meyer

Road to total widths necessary for left turn movements at the portions of their intersection adjacent to the development. Should the Corbin Crossing development on the east side of Meyer Road proceed simultaneous to Prairie Sky, the improvements to the east side of Meyer Road would become their responsibility. No lots in Prairie Sky shall access directly onto Meyer Road or Lancaster Road.

Sewer: *Sewer will be collected by the City of Rathdrum's sewer system. As Phase I of the development was constructed, 8" sewer main stubs were left for extensions of subsequent phases. Mains will be located under the streets and adhere to proper separation distances from water mains. Sewer mains are anticipated to have ample depth of coverage based on survey data taken in the field. Potential manhole locations are shown on the plans provided to the City.*

Water: *Water will be provided by the City of Rathdrum. As Phase I of the development was constructed, 8" water main stubs were left for extensions of subsequent phases. A water main stub also exists along Meyer Road. The proposed system will connect to it at Harmony Street and Rambo Street. Mains will be located under the streets and adhere to proper separation distances from sewer mains. The development will have a water main dead end in a cul-de-sac at Conner and Covenant Street. Each cul-de-sac is less than 500 feet long. Water mains will be used for fire protection as well. Hydrant locations are shown on the accompanying plans and do not exceed 300 feet in separation.*

Stormwater: Stormwater will be collected and mitigated via grass filtration basins and permanent drywell injections per City standards. A stormwater management plan shall be designed to use best management practices (BMP) during and after construction in accordance with accepted standard construction practices and City of Rathdrum Standards.

Pedestrian: Pedestrian access for the proposed project will be via a 5 foot sidewalk situated on both sides of the proposed roadways. Meyer Road will have a 10 foot pathway on the west side of the road as part of this proposed development.

PLANNING AND ZONING COMMISSION ACTION

Public comment: Prior to the Commission hearing no comments were submitted by the public.

Course of Proceedings: On November 18, 2015, the Commission reviewed the proposal at the public hearing. The Applicant was given time to give oral testimony on the proposed project. No public was present and the public hearing was closed. Once the public hearing was closed the Commission discussed the proposed project and provided a motion to **recommend approval for the proposed 98 lot subdivision and** that the general purpose of the comprehensive land use plan has been satisfied and it provides the appropriate provisions for streets, drainage, alleys and other public ways, open space, water supplies, sewage disposal, fire protection and other appropriate public and private improvements that is in accord with the Rathdrum City Ordinance and Codes.

CITY COUNCIL POTENTIAL MOTIONS

The language set forth below is provided for guidance to start a motion with no intent to suggest any specific action.

Approval: I move that the proposal as presented be approved, finding that it is in accord with State and City Code for the City of Rathdrum as recommended by the Planning and Zoning Commission.

Denial: I move that the proposal as presented be denied, the proposal is not in accord with State and City Code for the City of Rathdrum.

ATTACHMENTS:

Attachment A:	Project Narrative
Attachment B:	Preliminary Plat
Attachment C:	Public Comments
Attachment D:	Agency Comments

Attachment A
Project Narrative

Prairie Sky Phases II, III, IV & V

City of Rathdrum

Preliminary Plat Narrative

OCT 28 2015

September 18, 2015

(Revised October 28, 2015)

Verdis has been retained by Donald Smock, a managing member of Prairie Sky Investments, LLC, to represent him in his request for subdivision approval. Prairie Sky Investments, LLC is seeking preliminary approval of a 98 lot development to be known as Prairie Sky Phases II, III, IV & V - located on the northwest corner of Lancaster Road and Meyer Road.

Physical Description of the Site

The proposed development is located on Parcel R-K294-000-00G-0, comprised of 24.65 acres of land which is denuded but not yet developed. Located in the City of Rathdrum and situated on the Rathdrum Prairie, the development is a continuation of the Prairie Sky Subdivision which started with Phase I, directly to the west. Skyline Meadows Subdivision lies directly to the north and the Kootenai Technical Education Campus is located across Lancaster Road to the South. The remainder of neighboring properties are either currently used for agriculture or were at one time but are no longer in production.

The subject parcel is relatively level and consistent with the physical characteristics of the Rathdrum Prairie. Topography gradually rises from northwest to southeast with an elevation gain of roughly 20 feet over a 1,400 feet span. Vegetation consists of sparse brush with no trees. Rough grading for this development was performed during Phase One construction. The past activity is still evident as are a few collections of stockpiled material from Phase I. Said material will be evaluated for acceptable usage prior to construction. Any material found unsuitable to remain on-site will be hauled away in a manner suitable with applicable regulations.

Physical Limitations

The site's physical makeup is typical of the Rathdrum Prairie. No wetlands or environmentally sensitive areas are present. No physical limitations are anticipated.

Water System

Water will be provided by the City of Rathdrum. As Phase I of the development was constructed, 8" water main stubs were left for extensions of subsequent phases. A water main stub also exists along Meyer Road. The proposed system will connect to it at Harmony Street and Rambo Street. Mains will be located under the streets and adhere to proper separation distances from sewer mains. The development will have a water main dead end in a cul-de-sac at Conner and Covenant Street. Each cul-de-sac is less than 500 feet long. Water mains will be used for fire protection as well. Hydrant locations are shown on the accompanying plans and do not exceed 300 feet in separation.

Sewer System

Sewer will be collected by the City of Rathdrum's sewer system. As Phase I of the development was constructed, 8" sewer main stubs were left for extensions of subsequent phases. Mains will be located under the streets and adhere to proper separation distances from water mains. Sewer mains are anticipated to have ample depth of coverage based on survey data taken in the field. Potential manhole locations are shown on the accompanying plans.

Transportation

The proposed development consists of three cul-de-sacs, two short connector roads and one through street. Cul-de-sacs are a good fit for the proposed neighborhood but consideration had to be given to their length. Emergency response guidelines dictate cul-de-sac lengths be no more than 500 ft. As such, short connector roads are proposed near the midway point of each street to comply with said requirements. Each road connects with Thayer Road which was constructed as a part of Phase I. Thayer Road connects to Lancaster Road to the South and enters the Skyline Meadows Development to the north.

Connecting to Meyer Road will occur at the onset of construction of this development. Residents will then be able to choose to access Lancaster Road or Meyer Road directly or venture north through the Skyline Meadows development. Prairie Sky Investments, LLC anticipates making improvements to Meyer Road as described in the original development agreement for Phase I of the development. Particularly, widening the west side of Meyer Road to 20 feet, constructing Meyer Road to a total width adequate for left turn movements onto the proposed through street (Harmony Street) and constructing Lancaster Road and Meyer Road to total widths necessary for left turn movements at the portions of their intersection adjacent to the development. Should the Corbin Crossing development on the east side of Meyer proceed simultaneous to Prairie Sky, then improvements to the east side of Meyer would become their responsibility. No lots in Prairie Sky shall access directly on to Meyer Road or Lancaster Road.

Proposed Gas, Electrical and Telephone Service

Stubs for all dry utilities were constructed during the first phase of development for all subsequent phases of development and remain readily available.

Preliminary Development Schedule:

Construction of the proposed development will take place in four phases (Prairie Sky Phases II, III, IV & V). Phasing boundaries are depicted on the preliminary plat.

Phase II will extend Harmony Street through to Meyer Road and develop all 23 adjacent lots. This will take place in the construction season of 2016. All subsequent phases will take place as market conditions allow. Final build out of all phases is projected for 2022.

Phase III will extend Conner Street to its terminus and add another 27 lots in the northern portion of the site.

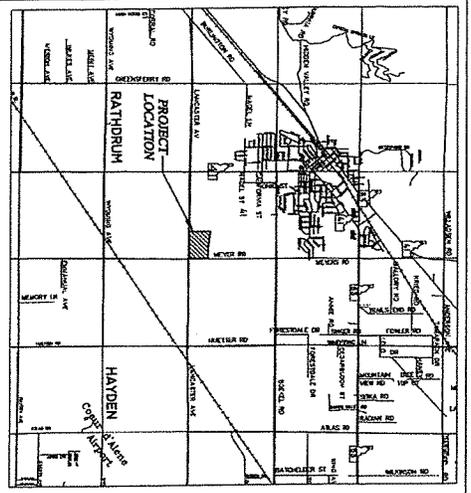
Phase IV will extend Rambo Street and Covenant Street to their approximate mid-point. A short connector road will join the two to create a traffic loop. This phase will have 24 lots.

Phase V will extend Rambo Street and Covenant Street to their respective terminuses and add the final 24 lots. All construction improvements will be complete at this point.

Attachment B
Preliminary Plat

PRELIMINARY PLAT OF PRAIRIE SKY - PHASES II, III, IV & V OCTOBER 2015

SECTION 06, TOWNSHIP 51 NORTH, RANGE 04 WEST, BOISE MERIDIAN
RATHDRUM, KOOTENAI COUNTY, IDAHO
PAGE 1 OF 2



Line #	Length	Direction
L1	34.78	N47°10'30.00"W
L2	35.78	N47°10'30.00"W
L3	64.16	N27°34'42.00"E
L4	60.00	N27°33'00"E
L5	29.10	N57°24'15.00"W
L6	33.58	N57°24'15.00"W
L7	84.24	S27°11'57.00"W
L8	10.00	N47°30'00.00"W
L9	24.07	N47°31'00.00"E

Curve #	Length	Station	Chord Distance	Chord Length
C1	18.18	802.00	870	187'02.94E
C2	75.58	1020	3528	1485'07.29E
				74.07

- LEGEND**
- SUBDIVISION BOUNDARY
 - RIGHT OF WAY
 - EX. RIGHT OF WAY
 - CENTER LINE
 - EX. CENTER LINE
 - PROPERTY LINE
 - EX. PROPERTY LINE
 - PHASE BOUNDARY
 - EASEMENT
 - EX. EDGE OF ASPHALT
 - EX. MAJOR CONTOUR (10' INTERVAL)
 - EX. MINOR CONTOUR (2' INTERVAL)
 - 2" AL. CAP MARKED "AS PLS 8982"
 - 1" REBAR W/ PVC CAP MARKED "AS PLS 8982"
 - SECTION CORNER



REFERENCES

1. PLAT OF PRAIRIE SKY BY MATTHEW B. MAYBERRY, PLS 8982, ON 07/27/15, RECORDED IN BOOK K, PAGE 294, KOOTENAI COUNTY RECORDER'S OFFICE.

NOTE

1. THE PROPOSED EASEMENTS ARE FOR DRAINAGE AND UTILITY PURPOSES. THE EASEMENT IS 15' WIDE WHERE ADJACENT TO THE RIGHT OF WAY AND 5' WIDE ALONG ALL OTHER LOT LINES.
2. RIGHT OF WAY EASEMENT: BOOK 290, PAGE 524, CONVEYED TO WASHINGTON WATER POWER COMPANY, AND ITS SUCCESSORS TO ERECT, MAINTAIN, OPERATE AND REPAIR TELEPHONE AND TELEVISION TELEPHONE SYSTEM WITH POLES PLACED AS SHOWN.
3. WATER RIGHTS DEED: INSTRUMENT NO. 1934216 GRANTED TO THE CITY OF RATHDRUM BY WATER RIGHT NO. 95-2182 TOTALING 3.21 CFS AND 789.9 AF.
4. ALL PRIVATE TRAILS, Y, THROUGH "E" TO BE MAINTAINED BY THE PRAIRIE SKY HOME OWNERS ASSOCIATION.
5. THE DRIVEWAY APPROACH FOR PHASE 2, BLOCK 1, LOT 23 SHALL BE PLACED ON THE FAR WEST SIDE OF THE LOT. ACCESS FOR PHASE 3, BLOCK 1, LOTS 26 & 27 SHALL BE FROM CONNER STREET ONLY.
6. THERE SHALL BE NO LOT ACCESS DIRECTLY ONTO MEYER ROAD OR LANCASTER ROAD.

PROJECT STATISTICS

ZONING: R2-21-48 AC
 PROPOSED RIGHT OF WAY: 6.10 AC
 OPEN SPACE: 0.24 AC
 TOTAL LOT AREA: 18.31 AC
 TOTAL NUMBER OF LOTS: 58
 LARGEST LOT: 1.3428 SF (PHASE II, B1, L9)
 SMALLEST LOT: 7,502 SF (PHASE II, B1, L8)
 BRIGHTEST AREA PROVIDED BY: CITY OF RATHDRUM
 SHADY AREA PROVIDED BY: NON IN RIGHT-OF-WAYS

OWNER INFORMATION

PRAIRIE SKY INVESTMENTS LLC
 1000 NORTHWEST BLVD.
 COEUR D'ALENE, ID 83814
 PHONE: 208-661-9221

ENGINEER INFORMATION

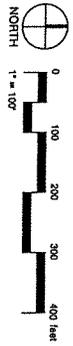
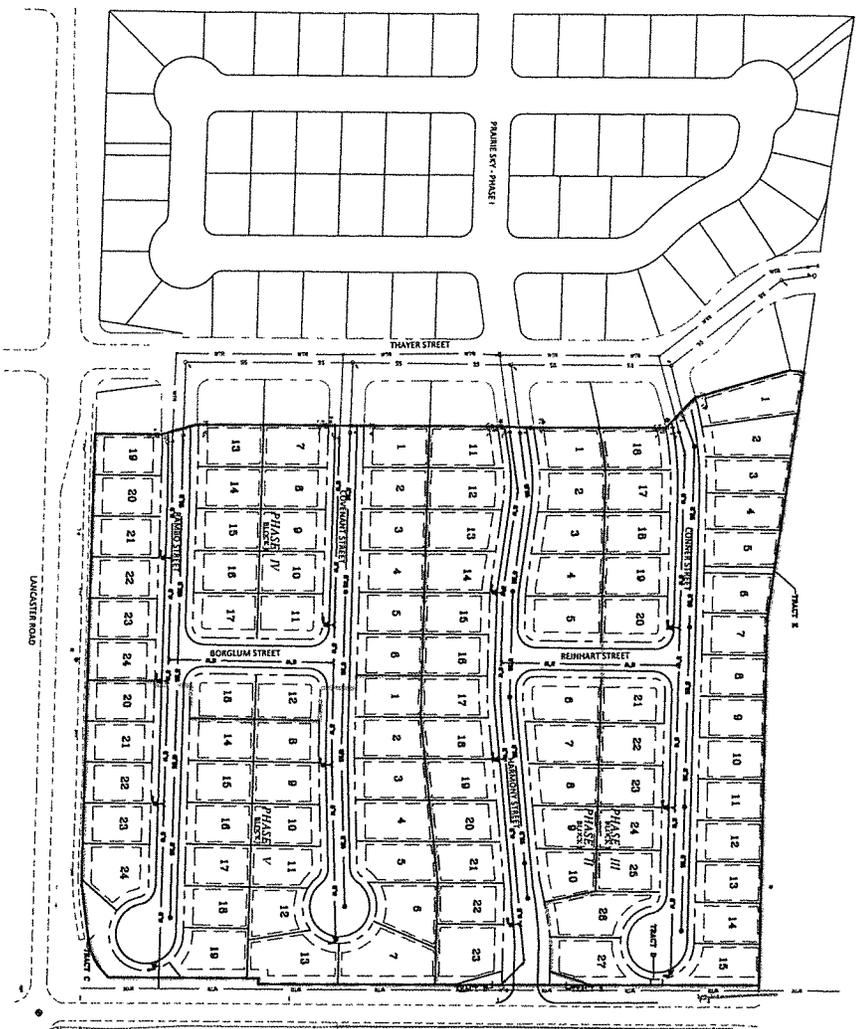
VERDIS
 311 E. COEUR D'ALENE AVE.
 COEUR D'ALENE, ID 83814
 PHONE: 208-661-1211



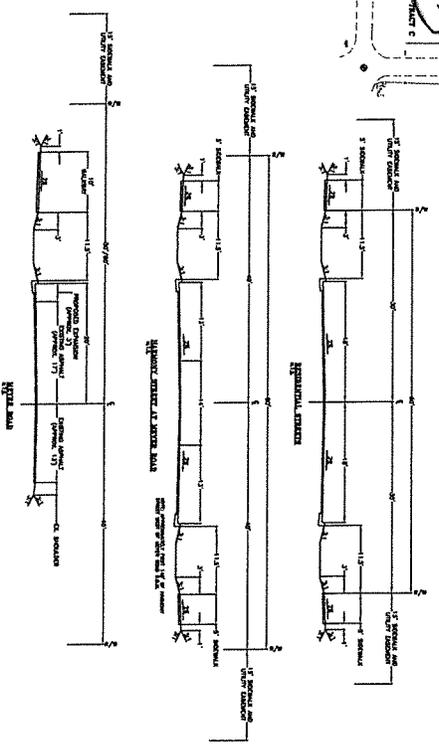
<p>DATE: 09-17-15 DRAWN: MWH CHECKED: MWH REVISIONS: NO. DESCRIPTION: PER CITY COMMENTS: 10/28</p>	<h2 style="margin: 0;">PRAIRIE SKY - PHASES II, III, IV & V</h2> <h3 style="margin: 0;">PRELIMINARY PLAT</h3>	<p>PROJECT: PRAIRIE SKY</p> <p>CLIENT: PRAIRIE SKY INVESTMENTS, LLC</p> <p>AIN: 322281</p> <p>PACKAGE: K4231-000-000-0</p> <p>DRAWING FILE: PRELIM PLAT.DWG</p>
<p>1.0</p> <p>SHEET 1 OF 2</p>		
<p>verdis planning design engineering construction</p> <p>Physical Address: 311 E. Coeur d'Alene Avenue Coeur d'Alene, ID 83814 Phone/Fax: (208) 661-1211 / (208) 765-2516</p> <p>Mailing Address: P.O. Box 687 Coeur d'Alene, ID 83816 Web/E-mail: www.verdisinc.com email@verdisinc.com</p>		

**PRELIMINARY PLAT OF
PRAIRIE SKY - PHASES II, III, IV & V
OCTOBER 2015**

SECTION 06, TOWNSHIP 51 NORTH, RANGE 04 WEST, BOISE MERIDIAN
RATHDRUM, KOOTENAI COUNTY, IDAHO
PAGE 2 OF 2



- LEGEND**
- EX. WATER MAIN
 - EX. SANITARY SEWER MAIN
 - EX. WATER MAIN
 - SANITARY SEWER MAIN
 - MANHOLE
 - WATER MAIN FITTINGS AT CHANGES OF DIRECTION
 - FIRE HYDRANT
 - EX. DRY UTILITIES
 - EX. LIGHT POLE
 - EX. POWER POLE & GUY WIRE
 - EX. MANHOLE
 - EX. DRIVELL
 - EX. CATCH BASIN
 - EX. RIRIGATION CONTROL VALVE
 - EX. WATER METER
 - EX. GATE VALVE
 - EX. HYDRANT



**PRAIRIE SKY -
PHASES II, III, IV & V**

PRELIMINARY PLAT

verdis
planning | design | engineering | construction

Physical Address: 311 E. Cowd d'Aene Avenue
Coeur d'Alene, ID 83814
Phone/Fax: F: (208) 663-1214
F: (208) 765-2516

Mailing Address: PO Box 505
Coeur d'Alene, ID 83816
Web/E-mail: www.verdisiaw.com
admin@verdisiaw.com

DATE: 09-17-15
JOB: 15-251
DRAWN: MWH
CHECKED: MWH
SCALE: AS SHOWN
NO. | DESCRIPTION:
A | RES. CITY COMMENTS: 10/22

PROJECT:
PRAIRIE SKY

CLIENT:
PRAIRIE SKY INVESTMENTS,
LLC

A.I.N.:
332281

PLANT:
RAN254-000-000-0

DRAWING FILE:
PRELIM PLAT.DWG

2.0

SHEET 2 of 2

Attachment C
Public Comments

Nov. 29, 2015

Planning and Zoning Dept.
City Council of Rathdrum
8047 W. Main St.
Rathdrum, ID 83858

Planning and Zoning; As an owner of property at 6714 W. Majestic Ave. in Skyline Meadows Subdivision that borders the proposed expansion and approval of Prairie Sky and its different phases I ask that you not approve or grant any alley access of our Southernmost alley to Prairie Sky properties.

This would disturb any potential of quiet and rest to owners or tenants of Skyline Meadows whose property uses that alley for ingress or egress to their property and force Skyline Meadows owners in that area to look upon exposed driveways and the contents of Prairie Sky homes.

My plan is to move there as soon as I can.

Respectfully submitted,



Michael Stebbins

Michael Stebbins
2316 N. Rawhide Ridge Rd.
Post Falls, ID 83854
777-1702

DEC - 2 2015

Attachment D
Agency Comments

Staci Armes

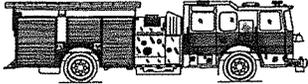
From: Kevin Fuhr <kevin@rathdrumpolice.org>
Sent: Wednesday, October 28, 2015 11:20 AM
To: Staci Armes
Subject: Prairie Sky Sub Division

Staci,
I reviewed the Prairie Sky sub division application and don't see any concerns on my end.
Thank you,
Kevin

Chief Kevin J. Fuhr
Rathdrum Police Department
8178 W. Main St
Rathdrum, ID 83858
208-687-0711 Office
208-687-6959 Fax
kevin@rathdrumpolice.org

Northern Lakes Fire Protection District

Proudly serving the areas of and surrounding Hayden and Rathdrum



Hayden Area (208) 772-5711 • Fax: (208) 772-3044
Rathdrum Area (208) 687-1815 • Fax (208) 687-2088
www.northernlakesfire.com

October 1, 2015

City of Rathdrum Planning & Zoning
8047 W. Main Street
Rathdrum, ID 83858

Attn: Staci Armes,

The Northern Lakes Fire Protection District has reviewed the preliminary plat for Prairie Sky Phases 2, 3, 4 and 5 located at the northwest corner of Meyer Rd. and Lancaster Rd.

The Fire District approves of the preliminary plat with the following requirements.

- A \$47/hr review fee plus \$30 per dwelling unit shall be paid by applicant prior to approval of subdivision.
- Northern Lakes Fire application and final subdivision drawings shall be submitted to Fire District prior to start of construction.
- Roadways shall be reviewed by Fire District prior to start of construction.
- Fire flows shall meet the requirements of the 2012 International Fire Code. Dwellings smaller than 3,600 sq. ft. require a fire flow of 1,000 gpm for a duration of 1 hour. Dwellings larger than 3,600 sq. ft. require higher fire flows depending on the square footage. Refer to the 2012 International Fire Code Appendix B, Section B105 and table B105.1.
- Proposed locations of fire hydrants shall be shown on final site plan, these locations shall be approved by Fire District prior to start of construction.
- Roads shall be no less than twenty (20) feet wide with approved surfacing, roads with fire hydrants shall be no less than twenty-six (26) feet wide.
- Hydrants in cul-d-sacs shall be installed at the entrance to the cul-d-sac.
- All fire hydrants shall be outfitted with 5" Storz adapters with covers and hydrant marking flags.
- When building permits are applied for, additional fire code requirements may be applicable for access to individual structures.
- Final site plans shall be approved by the Fire District prior to start of construction; final site plans shall include locations of fire hydrants.
- If any type of construction occurs other than 1 and 2 family dwellings homes will be reviewed for the need for fire sprinkler systems, this may require larger water line sizing.
- 2012 International Fire Code requirements shall apply when building permits are applied for. Additional requirements may apply depending on size and type of occupancy constructed.

If you have any questions, please call 208-772-5711.

Thank you,

Tyler Drechsel

Tyler Drechsel
Fire Inspector

Cc. Verdis
PO Box 580
Coeur d'Alene, ID 83816

Staci Armes

From: Howard, Jamie <Jamie.Howard@avistacorp.com>
Sent: Thursday, November 12, 2015 7:36 AM
To: Staci Armes; Merle Van Houten
Subject: RE: Prairie Sky - Preliminary Plat Review

I have received the preliminary plans for Prairie Sky Phases II-V. Avista has no questions or concerns at this time.

Thanks,

Jamie Howard

Customer Project Coordinator



1735 N. 15th Street
MSC-R3
Coeur d' Alene, ID 83814
P 208.769-1871
C 208.277.4602
jamie.howard@avistacorp.com

From: Merle Van Houten [<mailto:mvanhouten@verdisnw.com>]
Sent: Tuesday, November 10, 2015 10:37 AM
To: Jay Loveland; bmurray@lakeland272.org; Hager, Larry
Cc: 'Staci Armes'
Subject: Prairie Sky - Preliminary Plat Reveiw

The City of Rathdrum is requesting your review and comment of the Preliminary Play of Prairie Sky Phases II-V. (See Attached). Would you please direct your comments to Staci Armes, City Planner (copied to this message) and myself.

Thank you,
Merle

Merle Van Houten, P.E., LEED A.P. BD+C

Senior Engineer



planning | design | engineering | construction

☎ (208) 667-1214 x105

📠 (208) 755-8512

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF RATHDRUM, KOOTENAI COUNTY, IDAHO, RECOMMENDING THE LOWERING OF THE SPEED LIMIT ON IDAHO STATE HIGHWAY 53, TO EXTEND THE 35 MPH SPEED LIMIT COMING INTO AND LEAVING THE CITY OF RATHDRUM TO ONE-HALF (1/2) MILE EAST OF THE INTERSECTION OF MEYER ROAD AND IDAHO STATE HIGHWAY 53.

WHEREAS, the City of Rathdrum recommends that the speed limit be lowered on Idaho State Highway 53, to extend the 35 MPH speed limit coming into and leaving the City of Rathdrum to one-half (1/2) mile East of the intersection of Meyer Road and Idaho State Highway 53.

WHEREAS, the lowering of the speed limit would be for the benefit of the public and it is believed that it would help to alleviate the destruction of life, health, and property in this immediate area;

WHEREAS, it is represented that the time and conditions are now present for a lowering of the speed limit in this area because of the development and increased traffic in said area;

WHEREAS, the City of Rathdrum's Public Works Director and Chief of Police have reviewed the speed designations and have encouraged the change;

WHEREAS, the use of the city's pathway system and the increased use of the crosswalks at the intersection of Meyer Road and Idaho State Highway 53 warrants this speed reduction;

WHEREAS, a copy of this Resolution shall be sent by the City Clerk to the Idaho Department of Transportation;

WHEREAS, it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council resulted in such formal action occurred in meetings open to the public, in compliance with all legal requirements of the Idaho Open Meetings Law and Rathdrum City Code 1-6-4; and

WHEREAS, this Resolution shall take effect and be in force from and after the earliest period allowed by law.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Rathdrum that the City of Rathdrum recommends the lowering of the speed limit on Idaho State Highway 53, to extend the 35 MPH speed limit coming into and leaving the City of Rathdrum to one-half (1/2) mile East of the intersection of Meyer Road and Idaho State Highway 53.

Upon a motion to support the lowering of the speed limit on Idaho State Highway 53, to extend the 35 MPH speed limit coming into and leaving the City of Rathdrum to one-half (1/2) mile East of the intersection of Meyer Road and Idaho State Highway 53, made by Council Member _____, seconded by Council Member _____, the following vote was recorded:

Council Member Debbie Holmes	_____ Yes	_____ No
Council Member Paula Laws	_____ Yes	_____ No
Council Member Fred Meckel	_____ Yes	_____ No
Council Member Mark Worthen	_____ Yes	_____ No

Upon said roll call, this Resolution was duly enacted as a Resolution of the City of Rathdrum, Kootenai County, Idaho, on the ___ day of December, 2015.

APPROVED by the City Council on this ____ day of December, 2015.

CITY OF RATHDRUM

By: _____
Vic Holmes, Mayor

ATTEST:

Melissa Taylor, City Clerk

Memo

To: Mayor and City Council
From: Brett Boyer, City Administrator
Date: 12/4/2015
Re: City Administrator Report

Highlights of what projects and items have been worked on since our last meeting and may continue to be worked on.

Mission Statement: The City of Rathdrum is committed to providing quality municipal services in a fiscally sound, responsive, and professional manner.

Administration

We had the second Citizen Steering Committee for the Rathdrum Mountain open space project. We worked with them to prepare the agenda and the direction for the meeting and notice everyone for the meeting. Attended and participated in the meeting. We gathered information from the group to report to the Council in January.

Reviewed the ABC submittal and prepared the budget for the project and interacted with the Committee for the semi-final submittal. The report turned out great and was written by Alivia Metts with the help of the committee.

Prepared the recruitment questions and did orientation for the interview panel to hire two positions for Utility I and II. Assisted the Department in getting through two interviews. Two individuals were offered the positions and I coordinated the background checks and written offers. One began today and the other begins on Monday.

Finalized and coordinated the new microphone system.

Some coordination on Mountain Harvest with Chris Hanson our forester.

Review and final preparation of Fall newsletter.

Attended Jobs Plus meeting.

Conducted Staff meetings and Dept. Head meeting.

We had a quarterly training on Title VI that relates to equal opportunity policies in the City.

Regular Bills, Payroll and Finance

Brett's current major projects:
Mountain Use Process
Americas Best Communities Grant

Public Works

Sewer/Water Master Plans and Policy Update: The City Council adopted the Water System Master Plan, Sanitary Sewer Master Plan and Basic Utility Policies. With legal staff input, we are in the process of reviewing and revising our city ordinances so that they better reflect our expectations. The City is in the process of reviewing legal staff's draft ordinance for the City's potable water system. Standard Details for water infrastructure have been drafted and have been circulated for internal staff review.

BNSF Railway - 2nd set of Tracks: On 11.6.2014, ITD, BNSF, Kootenai County Sheriff's Department and the City of Rathdrum met to discuss BNSF Railway crossing at Mill Street and the future paralleling set of tracks through Rathdrum. BNSF has asked that Rathdrum identify our water main crossings, as BNSF will require us to extend the protective steel casing under the limits of the new proposed set of rail. We have pot-holed 4 of the 5 locations and are compiling our collection information so that we can provide it to BNSF. BNSF has informed us that any water line casing extensions need to be completed by the end of 2015. We anticipate that there is 1 water main crossing which will need to be modified. BNSF mentioned their intentions of making improvements to SH53 (NB right-turn lane extension, SB left-turn lane extension, extension of NB travel lane). The placement of the 2nd set of tracks, thru the Mill Street intersection, should close Mill Street for 1-day (per BNSF). As recently as September 2015, BNSF advised us that they intend to start construction on the 2nd set of tracks in early 2016. However, others have indicated that BNSF's project will not take place until 2018.

City-Wide Transportation Plan: The consultant has developed the sub-network model of Rathdrum's roadway system. DEA has completed a draft of the 2010 sub-network model (existing conditions) and the development of the 2030 sub-network model. DEA has provided us with a professional services agreement for the preparation of cost estimates for the CIPs created from DEA's modeling work and the narrative for the Transportation Plan.

Meyer Road Pathway Extension (Boekel to Silverado): We approved a change order (to Interstate) for this work. This work is complete.

Lancaster Road - west of SH41: Interstate completed the asphalt paving and this roadway is open to traffic.

Flashing Pedestrian School Zone Signs: ITD completed their internal (district level) review of our PS&E submittal (submitted on 7.17.15). We transmitted a revised PS&E packet on 8.5.15. We recently received ITD's review comments, which were minor. We re-submitted our packet to ITD and, subsequently, ITD provided additional, minor comments. I'm hoping to get this publicly noticed in December. It is now anticipated that this work will not be completed Spring 16.

Site Plans/Subdivision Development

Rathdrum Bible Church Addition: Construction ongoing.

North Ranch at Corbin Crossing, 3rd Addition: Construction is completed. Warranty Surety has been provided and the Final Plat has been recorded.

North Ranch at Corbin Crossing, 4th Addition: Construction is completed. Warranty Surety has been provided and the Final Plat has been recorded.

Timber Landings (McGovern Annexation): Construction plans were approved on 11/12/15 and a pre-construction meeting held with construction beginning.

STEM Charter School: Construction for site expansion is substantially complete until spring. A "Site Improvement Agreement for Provisional Certificate of Occupancy" has been executed with the owners providing appropriate performance surety for the remaining site work to be completed by 6/30/15. Staff met with STEM and their consultant to discuss adding additional parking and paving to the site. Staff has reviewed additional paving and parking for STEM and construction is ongoing.

NIC: Construction of site/street development is underway.

Corbin Crossing South: Applicant's Engineer submitted the preliminary plat for review on 9.15.15. Staff is in the process of reviewing the application.

Prairie Sky: Applicant's Engineer submitted the preliminary plat for review on 9.25.15. On 10.28.15, the Applicant submitted redline comments back to Staff. Prairie Sky is scheduled for a hearing with P&Z on 11.18.15.

Trading Post: Site development plans were approved on 10.8.15 and awaiting applicant to schedule a pre-construction meeting and pick up permits.

Parks and Recreation

Park and Rec Staff concluded the Stein's Market Mini-Slammer program on Saturday, November 21. Again we partnered with the Lakeland High School Basketball teams for this program. The Girl's teams did the 1st 2 weeks and the Boys the last two weeks. This year we are bringing the Stein's Market Night where the Lakeland High School Hawks will play the Bonners Ferry High School Basketball team. This will be held on Saturday December 5th and both Varsity teams will play. All youth who wear their Stein's IGA shirts will get into the game free.

The 2nd, 3rd, and 4th Grade Basketball games started on Saturday, November 5th. Games are held at Lakeland Jr. High on Saturdays. We have four girl's teams and six boy's teams. Spirit Lake brought two Girl's teams and also two Boys teams into our league. The Super One 2nd grade program began on November 5th. These games are played at Mountain View High School on Saturdays from 9am to approximately 2:30 pm.

The Thanksgiving Art class did not happen because of low registrations. The next Holiday Art program will be held on Saturday, December 12th at the North Idaho Head Start facility and will be from 10 am-12pm.

Park and Rec. staff is now preparing for the 5/6 Grade Basketball program by seeking team sponsors, reserving facilities, implementing and organizing for the upcoming season. Registrations will begin on Tuesday December 1st and will go through-out December. This league will begin play in January.

Park and Rec staff has started preparing for the upcoming winter programs. The 1st event will be on Thursday, December 17th with the annual Santa Claus call-in. This will be from 6 pm to 8 pm and we will have staff down stairs at City Hall and at the Park and Rec Building. We have secured a private line to the North Pole and will have eight individuals handling the calls from throughout the Northwest.

The annual Snow-Shoe Softball tournament is scheduled for Saturday January 9th. Games will be held at Majestic Park. We tried this last year but there was no snow. Staff is currently securing snow-shoes and organizing for this event and hoping for snow this year.

Recreation staff is now organizing and planning for our two popular events in February. The Daddy/Daughter dance, which will be held on Saturday, February 13, at Twin Lakes Elementary School followed by the Mother/Son skating on Monday, February 15 from 5:30-7:30 pm at Skate Plaza in Coeur d'Alene.

A new event that Park and Rec Staff is now organizing is the Mayor's Cup. This will be a Golf Tournament open for everyone. This is scheduled to be on Saturday, May 21st at the Links Golf Course outside of Rathdrum. The first committee meeting is scheduled for December 10th which will involve Hayden Parks and Rec, Post Falls Park and Rec, Coeur d'Alene Parks and Recreation, and the Rathdrum Parks and Recreation Department. This year the funds will go to North Idaho College Foundation and future tournaments will go to some designated non-profit organizations decided by the Mayor's in their cities.

Park and Rec staff has been partnering with the Chamber of Commerce's annual December D'Lights Program. The festivities will again begin on Friday Night at the Lakeland Shopping Center. The Mayor will light the Christmas tree at approximately 4:30 pm. Lakeland High School will again provide Christmas Carolers that will stroll throughout the shopping center in the evening. The businesses will provide food and goodies for all and the Rathdrum Library and Parks and Recreation will provide Sleigh rides for everyone. Saturday, the festivities begin at 2 pm again with the Mayor lighting up Main St. and the Christmas tree followed right away with annual Lighted Rig Parade starting at approximately 5:00 pm. Again the parade will go through the town on a designated route for all to see. Councilman Meckel will be this year's Grinch and we will see what he does to spoil Christmas this year.

Park staff has again been busy lighting up the community with Christmas Lights and displays. This year we have added a new display on City Hall, the Polar Express train. Again we will install approximately 30,000 twinkly Christmas lights on Hwy 41 and Main St.

Park Staff replaced a tree located next to the Main St. Bar that was damaged.

The Parks are now closed except if the public would like to use Majestic Park for an event.

The Cemetery Board did not meet in the month of November the Board will not meet again till March 2016.

There were 3 funerals in November.

The Park and Recreation Commission did meet in the month of November. Staff reviewed with Commissioners on all the activities the Parks and Recreation Department for the month of November and what projects and activities that will be coming up this winter. We did have two Commissioners resign from the Commission and we will have to appoint one more to the Commission to complete Andy Olson's term. Sandy Wessling's position will not be filled because of an error on her term. It was discovered that her position was not adjusted as the others and her position would not up till next year which would make it 5 years instead of the required 4 years in the present ordinance. The City Clerk and staff are working to repair this error so that the position would be filled 2017.

Staff met with the Roth Park neighborhood once in the month of November. We have a plan in place but do want to work with the neighbors and stake out the areas for the playground so that we can continue to work in partnership. We will try to get them together after the Holidays to move forward with this project.

Police

On November 25th officers received a call of a woman duct taped on Hwy 53 and Hidden Valley Rd. Officers from RPD, the Kootenai County SO and Idaho State Police responded. The woman told investigators that she had been kidnapped from Spokane and taken to an abandoned shed in Rathdrum where she was beaten and bound. Several officers from RPD along with Detective Ray processed the crime scene that evening while detectives from the KCSD interviewed the victim. By the next day all three suspects had been apprehended and were in custody. Detective Ray and the other officers involved did an outstanding job in resolving the case in a timely and professional manner.

During the month several members of the department received training in critical areas. Two officers attended Mental Health training, specifically dealing with people who have mental illness issues. Two officers attended training on domestic terrorism. Seven officers attended Officer Survival training and my two secretaries attended Office Safety Training.

During the month of November the Department handled 497 calls for service, wrote 47 reports made 12 misdemeanor and 3 felony arrests. They issued 37 infractions, 17 misdemeanor citations and 3 animal citations.

During the month the Department participated in a Seatbelt Emphasis grant in which officers worked 52 hours of OT. They also participated in a one day railroad crossing emphasis with other Kootenai County law enforcement agencies.

The Department continues to see an increase in our call volume compared to last year. Through the month of October we have seen an annual increase in calls of 12.5% (+610) and have also seen a 22% increase (+110) in the amount of reports that we have written.

CHILDHOOD CANCER AWARENESS WEEK PROCLAMATION

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among U.S. children between infancy and age 15. This tragic disease is detected in nearly 15,000 of our country's young people each and every year.

WHEREAS, one in five of our nation's children loses his or her battle with cancer. Many infants, children and teens will suffer from long-term effects of comprehensive treatment, including secondary cancers; and

WHEREAS, founded over twenty years ago by Steven Firestein, a member of the philanthropic Max Factor cosmetics family, the American Cancer Fund for Children, Inc. and Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at St. Lukes Children's Hospital in Boise, Intermountain Primary Children's Hospital in Salt Lake City as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection also sponsor Courageous Kid Recognition Award presentations, community get well cards and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.

WHEREAS, we pay tribute to the families, friends, professionals, and communities who lend their strength to children fighting pediatric cancer. May their courage and commitment continue to move us toward new cures, healthier outcomes, and a brighter future for our children.

NOW THEREFORE, proclaimed by the Rathdrum City Council that the week of December 20-26, 2015 is designated as "Childhood Cancer Awareness Week" in Rathdrum, Idaho.

Dated this ____ day of December, 2015.

Vic Holmes, Mayor

Attest:

Melissa Taylor, City Clerk/Treasurer