



# Rathdrum

## City Council Minutes

July 13, 2016  
6:00 p.m.

Location: City Council Chamber  
8047 W. Main Street  
Rathdrum, ID 83858  
(208) 687-0261

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**WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.**

**1) CALL THE MEETING TO ORDER**

Meeting called to order at 6:03 p.m.

**2) PLEDGE OF ALLEGIANCE**

**3) ROLL CALL**

**PRESENT:** Councilor Meckel, Councilor Laws, Councilor Holmes and Mayor Holmes.

**ABSENT:** Councilor Worthen

**STAFF:** City Administrator Duce, City Engineer/Public Works Director Jump, City Clerk Halligan, City Planner Armes, Park & Rec Director Singer, Interim Police Chief McLean and City Attorney Cafferty.

**4) AMENDMENTS TO THE AGENDA**

**5) CONSENT CALENDAR APPROVAL**

- A) Regular Council Minutes of June 8, 2016
- B) Regular and Special Bills as presented
- C) Approval of Infrastructure - Timber Landing Estates
- D) Approval of Infrastructure – Corbin Crossing South

City Administrator Duce gave a brief overview of the Consent Calendar

Councilor Meckel made a MOTION to approve the consent calendar as presented.  
Motion seconded by Councilor Holmes.

**AYES:** Councilor Meckel  
Councilor Holmes  
Councilor Laws  
**NAYES:** None  
**ABSENT:** Councilor Worthen

Passed by all

## 6) CEREMONIES AND REPORTS

- 7) **VISITORS COMMENTS – An opportunity to address concerns not on the agenda (No formal action allowed – 3 minute time limit per issue) issues may be placed on subsequent agenda. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight’s meeting, if time permitting. Repeated comments of the same or similar topic will be considered out of order and not allowed.**

Richard Kohles  
8291 Stone Haven Rd  
Hayden, Id

Mr. Kohles stated I am running for the Democratic position for the State Representative in District 2B. I am trying to visit the City’s within the District and find out what kind of problems they are faced with and how the Legislator can help.

## 8) PUBLIC HEARINGS

## 9) OLD BUSINESS

## 10) NEW BUSINESS

- A) Presentation of Draft Audit FY14-15 Financials

City Administrator Duce gave a brief presentation on the Draft Audit FY14-15.

Next week at the Special Council Meeting on July 20<sup>th</sup> the auditor will be here to answer any questions you may have.

**B) Approval of Police Chief Job Description**

Councilor Meckel made a MOTION to accept the City of Rathdrum Class Specification Police Chief as presented. Motion seconded by Councilor Laws.

**AYES:** Councilor Meckel  
Councilor Laws  
Councilor Holmes  
**NAYES:** None  
**ABSENT:** Councilor Worthen

Passed by all

**C) Approval of Resolution #273 – City Property Surplus**

Councilor Meckel made a MOTION to approve Resolution #273 for surplus property for the City of Rathdrum. Motion seconded by Councilor Laws.

**AYES:** Councilor Meckel  
Councilor Laws  
Councilor Holmes  
**NAYES:** None  
**ABSENT:** Councilor Worthen

Passed by all

**D) Consider advancing water pressure improvement project in Southeast Rathdrum**

City Engineer/Public Works Director Jump gave a brief presentation.

In 2014, we received some complaints about low water pressure in the North Ranch at Corbin Crossing subdivision (NRCC). As such, we conducted cursory water pressure checks along Majestic Avenue - east of Meyer Road to new Majestic Park. In short summary, we found that the static water pressure was generally 40-to-45 PSI, which is complaint with State requirements but marginally so. With the recent growth, new home construction continues in the NRCC, Prairie Sky subdivision and Corbin Crossing South subdivision.

Welch-Comer & Associates prepared a study of the impacted area for the "low" water pressure area and found that we could boost the water pressure in this "high-ground" area by installing a series of booster pumps at Thayer Well No. 2. Recognizing that we will continue to experience growth in the Majestic Area, the water pressure will not increase without making specific improvements to boost water pressure in this area.

Therefore, Public Works is seeking permission from Council to allow us to advance this project now (FY2016 Operating Budget - Line No. 62-400-100).

For this project, we anticipate that the cost of the Majestic-water-pressure-boosting improvements will range from \$250,000 to \$350,000. For reference purposes, the proposed improvements pertain to modifying a portion of our water system to raise water pressure to residents in the Majestic Area.

Councilor Meckel made a MOTION to approve Majestic water pressure project and advance it to the bidding stage. Motion seconded by Councilor Laws.

**AYES:** Councilor Meckel  
Councilor Laws  
Councilor Holmes  
**NAYES:** None  
**ABSENT:** Councilor Worthen

Passed by all

E) Approval of Resolution #274 - HRA Veba Resolution

City Administrator Duce gave a brief presentation on the on the Veba Resolution.

Rich Dickman with Gallagher & Co. is here tonight to answer any questions Council and Mayor may have.

Rich Dickman  
Senior Consultant  
Gallagher Benefits Services  
10915 E. Hallett Rd  
Spokane Valley, WA

Councilor Holmes made a MOTION to approve Resolution #274 to authorize the establishment of the Health Reimbursement Arrangement/Voluntary employees' beneficiary association (HRA VEBA) and to allow the Mayor to sign it. Motion seconded by Councilor Laws.

**AYES:** Councilor Holmes  
Councilor Laws  
Councilor Meckel  
**NAYES:** None  
**ABSENT:** Councilor Worthen

Passed by all

**F) Approval of HRA VEBA Policy**

Councilor Holmes made a MOTION that we approve the standard HRA Veba plan and select the funding that is direct employer contributions subject to the appropriation of the funds necessary to fund it. Motion seconded by Councilor Laws.

**AYES:** Councilor Laws  
Councilor Holmes  
Councilor Meckel  
**NAYES:** None  
**ABSENT:** Councilor Worthen

Passed by all

**11) STAFF REPORTS**

- Finance Reporting
- Park and Recreation Reporting
  - Rathdrum Day's is this weekend
  - Parade is on Saturday at 10:30 am
  - 3 on 3 Tournament is this weekend
  - Our Concert series officially kicks off this Friday night on Main St.
  - Majestic Park – we will be trenching and putting in the electrical lines probably next Tuesday. Currently we are taking bids on the concrete work for the sidewalks and pathways. The light poles were ordered.
- Police Reporting
- Public Works Reporting
  - Tomorrow morning we will be sweeping Main St and IGA
  - Highway 41 Well– Bid opening this Tuesday
  - Flashing School Zone Crosswalk signs – we are digging the foundation Tuesday.
  - Street Rehabilitation project we had a pre-construction meeting with Interstate Concrete a couple of weeks ago and they are going to start work in August
  - Bartlett Road that leads up to Rathdrum Mountain, I have a preliminary alignment selected and right now I am in the process of putting together a Right-a-way clearing contract
- City Administrator Calendaring
  - July 14<sup>th</sup> - KMPO meeting has been cancelled
  - July 19<sup>th</sup> – KCATT is the Title IV training. Melissa will be attending that on behalf of the City

- July 29<sup>th</sup> they will be breaking ground on our Reader Board. They will finish the installation August 1<sup>st</sup>

## 12) MAYOR'S REPORT/APPOINTMENTS

## 13) COUNCIL REPORTS

- Councilor Laws – I like to complement our Public Works. We have the best streets.

## 14) EXECUTIVE SESSION

Councilor Holmes made a MOTION to go into executive session I.C. 74-206 (1) (A) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill in particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general. Motion seconded by Councilor Laws.

**AYES:** Councilor Holmes  
Councilor Laws  
Councilor Meckel

**NAYES:** None

**ABSENT:** Councilor Worthen

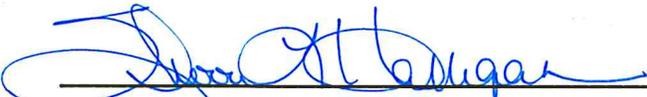
Passed by all

## 15) ADJOURN

Meeting adjourned at 7:20 p.m.

  
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Vic Holmes, Mayor

**Attest:**

  
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Sherri L Halligan, City Clerk

**Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.**