



# Rathdrum

## Special City Council Minutes

June 1, 2016

6:00 p.m.

Location: City Council Chamber  
8047 W. Main Street  
Rathdrum, ID 83858  
(208) 687-0261

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**WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.**

**1) CALL THE MEETING TO ORDER**

Meeting called to order at 6:00 p.m.

**2) ROLL CALL**

**PRESENT:** Councilor Holmes, Councilor Meckel, Councilor Worthen,  
Councilor Laws and Mayor Holmes.

**ABSENT:** None

**STAFF:** City Administrator Duce, Finance Director/Treasurer Taylor and  
Public Works Director/Engineer Jump.

Councilor Meckel left after 20 minutes to attend his daughter's high school awards ceremony.

**3) ELECTRONIC READER BOARD SIGN PRESENTATION, FUNDING & APPROVAL**

City Administrator Duce gave an overview of the electronic reader board and asked for funding approval to move forward.

Councilor Laws made a MOTION to order the electronic reader board from total signs with a not to exceed cost of \$33,000 and authorize the Mayor to sign the contract and supporting documents. Motion seconded by Councilor Worthen.

**AYES:** Councilor Laws  
Councilor Worthen  
Councilor Holmes

**NAYES:** None  
**ABSENT:** Councilor Meckel

Motion Passed by majority.

City Administrator Leon will be heading up this project. He went on to talk about Sysco and how they create what is called Connected Communities. What it does is offer free Wi-Fi throughout town which pushes out messages depending on where you are in the City. You can also advertise with business's to help pay for it. He is going to look into this and see what the cost would be.

**4) DISCUSSION OF FY16-17 BUDGET/CONSIDERATION OF ADOPTION OF TENTATIVE BUDGET FOR FISCAL YEARS 2016-2017-** The Mayor and Council will be meeting to work on the FY16-17 budget. The Public Works budget will be presented and discussed along with additional budget-related topics as needed.

Public Works Director/Engineer Jump started out talking about longevity of the Public Works employees and the how we are having some turn over due to retirement. He stated that he has hired two new employees who are doing great but Public Works is still down three employees. He would like to hire a new employee FT this fall in the street department. As far as capital items Public Works Director/Engineer Jump stated that he would like to purchase a new street sweeper. Our current sweeper is 36 years old and is not very efficient because we have to run a water truck before it. The estimated purchase price of a new sweeper is \$255,000. Council discussion ensued and it was suggested that we look into the cost of leasing a sweeper rather than purchasing a machine that will sit for 7 months of the year.

We are looking into purchasing a ½ ton service truck (cab & chassis) and would like to outfit it with utility boxes like our water truck.

The Mayor reminded the Council that when emails come out please reply and not hit reply to all so that we do not get ourselves into trouble by inadvertently creating a quorum and illegal meeting.

Street Lights are a hot legal issue, previous discussions were that the City would stop charging for street lights on the monthly utility bill. The Mayor stated that the Council will need to decide if we are going to take any property tax or foregone to cover the cost of the street lights.

Traffic light at Meyer Rd & SH 53 is a problem. Public Works Director/Engineer Jump stated that we would have to add a north bound lane on Meyer Rd. and the northbound section of Meyer across the Highway is gravel. He is putting together quotes and prices to get a baseline estimate of cost, right now it looks to be around \$500,000.00. We will need to partner with ITD to make this happen. After our Impact Fee Study is complete we will have to see what the City can do to entice ITD to partner with us to make this light happen.

Pedestrian Improvements are continuing and on the North side of Boekel road (we have the easement from the church) and will be completing that gap which will connect through to

Stevens street. The other pedestrian improvement project is the Meyer road pathway which will be completed from Commercial Parkway to Boekel rd. He would like to extend the pathway from Boekel rd. to Nagel rd. which would get us all of the way up to Majestic Park. This will also encourage the developers to finish the section of Majestic rd.

Public Works Director/Engineer Jump then gave an overview of the Water and Sewer portion of the budget. Council discussion ensued. In the sewer portion of the budget we will be starting a valve replacement of our shutoff or main line valves on our force main which runs to Post Falls. Last year we replaced 1 valve and will start knocking them out here and there when we have the time.

***Public Works Wants:***

New FT Streets Employee  
Red Flag Positions (Staffing)  
Street Sweeper

**Red Flag Salary Positions-**

Mechanic, Building Official, Street/Heavy Equipment Operator & Planner. We will be looking at these positions to make sure that they are in line with the NW Data Exchange salary study.

**Councilor Laws-**

- New City Hall
- Round a bout at Boekel

**Councilor Holmes**

- Would like to see some numbers about a stoplight at SH 53 & Meyer Rd. The Intersection is dangerous and impossible to get through.
- Asked about security and protection for the front desk ladies both upstairs and downstairs

**Councilor Worthen-**

- Would like to see a City Wide Organizational Chart

**5) ADJOURN**

Meeting adjourned at 7:50 p.m.

  
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Vic Holmes, Mayor

**Attest:**

  
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Sherri L Halligan, City Clerk

**Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.**