Rathdrum

City Council Minutes

May 11, 2016
6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261

WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

1) CALL THE MEETING TO ORDER
Meeting called to order at 6:00 p.m.

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL

PRESENT:	Councilor Holmes, Councilor Meckel, Councilor Worthen, Councilor Laws and Mayor Holmes.
ABSENT:	City Clerk Halligan
STAFF:	City Engineer/Public Works Director Jump, Finance Director/Treasurer Taylor, City Planner Armes, Park & Rec Director Singer, Police Chief Fuhr and City Attorney Cafferty.

4) AMENDMENTS TO THE AGENDA

5) CONSENT CALENDAR APPROVAL

A) Regular Council Minutes of April 13, 2016
B) Regular and Special Bills as presented
C) Approval of Western States Rental Agreement
D) Approval of Surplus of 1983 Chevrolet Dump Truck

Finance Director/Treasurer Taylor gave a brief overview of the Consent Calendar.

Councilor Meckel made a MOTION to accept the consent calendar as presented. Motion seconded by Councilor Laws.

AYES:	Councilor Meckel
	Councilor Worthen
	Councilor Laws
	Councilor Holmes
NAYES:	None
ABSENT:	None

Motion Passed by majority.

6) CEREMONIES AND REPORTS

A) Road Scholar/Road Master Award Presentation

Layla Crawl from the T2 Center from LHTAC awarded Shane Moyer with his Road Scholar Certification and Award. She stated that this is a great milestone for roadway employees consisting of over 80 hours of class time over about 2 years.

7) VISITORS COMMENTS – An opportunity to address concerns not on the agenda

(No formal action allowed – 3 minute time limit per issue) issues may be placed on subsequent agenda. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting. Repeated comments of the same or similar topic will be considered out of order and not allowed.

Merlin Mitchell
13114 N. Zodiak Loop
Rathdrum, ID 83858

Mr. Mitchell would like the Council to consider adopting "snowbird" rate for water & sewer.

8) PUBLIC HEARINGS

9) OLD BUSINESS

A) Approval of contract with Chris Hansen for additional clean-up for Rathdrum Mountain

Public Works Director/Engineer Jump gave an overview of the contract for the post-harvest restoration cleanup work that is required up on Rathdrum Mountain. He stated that there are few things that need to be updated. He stated that the agreement is NTE $14,000. The original letter that Chris provided to the City had a $25,000 NTE figure before he had the opportunity to go up on the Mountain and see the condition it was in. There will be another agreement coming forth for the additional $11,000 to employ excavator to perform some work.

Councilor Holmes made a MOTION to approve the Professional Services Agreement with Chris Hansen for additional cleanup on Rathdrum Mountain not to exceed $14,000 as presented. Motion seconded by Councilor Laws.

AYES:	Councilor Meckel
	Councilor Worthen
	Councilor Laws
	Councilor Holmes
NAYES:	None
ABSENT:	None

Motion Passed by majority.

B) Agreement between the Lakeland School District and the City of Rathdrum for Employment of a School Resource Officer.

Police Chief Fuhr stated that agreement has been approved by the School Districts attorney. The School district approved and signed the agreement last week. This contract is a 1 year contract but the school is going to add into next year's levy. He appointed D.J. Duke as the SRO officer and the Chief will be hiring a new officer to fill the vacant position by officer Duke.

Councilor Worthen made a MOTION to approve the agreement between the Lakeland School District and the City of Rathdrum for Employment for an SRO Officer as presented. Motion seconded by Councilor Meckel.

AYES:	Councilor Meckel
	Councilor Worthen
	Councilor Laws
	Councilor Holmes
NAYES:	None
ABSENT:	None

Motion Passed by majority.

C) Update on roof of City Hall Building

Public Works Director/Engineer Jump gave an update on the progress of the roof on City Hall. He stated that last month our Building Inspector Sherman installed a new support beam downstairs to help stabilize the building. The next step is to proceed forward with making the repair to the roof itself. There is a system that needs to take place, adding a slight pitch to the roof, installing new membrane on top of the roof and we hope that will do the trick fixing our leaky roof. We have also installed a new window and are repairing some of the rotten trim on the back of the building. When we do install the new membrane system we will have to take down the air conditioning units and repair the roof. There are two separate companies working on this process so we are trying to coordinate the timing.

Councilor Meckel made a MOTION to accept and ratify the actions thus far for repair of the City Hall Building. Motion seconded by Councilor Holmes.

AYES:	Councilor Meckel
	Councilor Worthen
	Councilor Laws
	Councilor Holmes
NAYES:	None
ABSENT:	None

Motion Passed by majority.

10) NEW BUSINESS

A) Appointment of City Administrator

Mayor Holmes gave a brief overview regarding the process the City has gone through and the steps we have taken with Council involvement.

Councilor Laws made a MOTION to approve the Mayor's appointment of Leon Duce as the new City Administrator for Rathdrum. Motion seconded by Councilor Meckel.

AYES:	Councilor Meckel
	Councilor Worthen
	Councilor Laws
	Councilor Holmes
NAYES:	None
ABSENT:	None

Motion Passed by majority.

B) Draft Audit FY14-15 Financials- Pulled from Agenda; Auditor not ready.

11) STAFF REPORTS

- Finance Reporting
- Park and Recreation Reporting
- Police Reporting
- Public Works Reporting

12) MAYOR'S REPORT/APPOINTMENTS

A) Appointment of Mark Gorton to the Parks & Recreation Commission

Councilor Meckel made a MOTION to approve the Mayor's appointment of Mark Gorton to the Parks and Recreation Commission. Motion seconded by Councilor Laws.

AYES:	Councilor Meckel

	Councilor Worthen
	Councilor Laws
	Councilor Holmes
NAYES:	None
ABSENT:	None

Motion Passed by majority.

B) Appointment of Tim Wirth to the Impact Fee Committee

Councilor Laws made a MOTION to approve the Mayor's appointment of Tim Wirth to the Impact Fee Committee. Motion seconded by Councilor Homes.

AYES:	Councilor Meckel
	Councilor Worthen
	Councilor Laws
	Councilor Holmes
NAYES:	None
ABSENT:	None

Motion Passed by majority.

Councilor Meckel made a MOTION to enter into executive session (j) to consider labor contract matters authorized under section 67-2345A [74-206A](1)(a) and (b), Idaho Code. Motion seconded by Councilor Holmes.

AYES:	Councilor Meckel
	Councilor Worthen
	Councilor Laws
	Councilor Holmes
NAYES:	None
ABSENT:	None

Motion Passed by majority.

13) EXECUTIVE SESSION: I.C. 74-206 (1) (a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

Councilor Meckel made a MOTION to exit executive session and go back to regular session. Motion seconded by Councilor Laws.

AYES:	Councilor Meckel
	Councilor Worthen
	Councilor Laws
	Councilor Holmes

NAYES: None
ABSENT: None

Motion Passed by majority.

14) COUNCIL REPORTS

- Councilor Meckel – Would like us to look into possibly putting some kind of skate area out at Majestic Park behind the water park.
- Councilor Worthen – Wanted to see if the City was considering letting the Council buy insurance.
- Councilor Holmes – Wanted to know why is the sewer rate is an issue?
- Councilor Laws– Congrats to the Underdahl family who had their first girl in their family in over 100 years.

15) ADJOURN

Meeting adjourned at 7:46

Vic Holmes, Mayor

Attest:

Sherri L. Halligan, City Clerk

Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.