



Rathdrum

City Council Agenda

August 10, 2016

6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261

WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

- 1) **CALL THE MEETING TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL**
- 4) **AMENDMENTS TO THE AGENDA**
- 5) **CONSENT CALENDAR APPROVAL**
 - A) Special Council Minutes of June 1, 2016
 - B) Special Council Minutes of June 29, 2016
 - C) Regular Council Minutes of July 13, 2016
 - D) Special Council Minutes of July 20, 2016
 - E) Regular and Special Bills as presented
- 6) **CEREMONIES AND REPORTS**
 - A) Youth Achievement Award
 - a) Zoe Forstrom
 - b) Alysa George
 - c) Sean Powell
- 7) **VISITORS COMMENTS – An opportunity to address concerns not on the agenda (No formal action allowed – 3 minute time limit per issue) issues may be placed on subsequent agenda. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight’s meeting,**

if time permitting. Repeated comments of the same or similar topic will be considered out of order and not allowed.

8) PUBLIC HEARINGS

- A) Avista Zone Change - The proposal is to amend the official zoning map for approximately 302 acres located to the east of Idaho Road, southeast of Burlington Road and west of Greensferry Road. The Applicant is proposing to change the zoning from Industrial, C-1, C-2, R-1, R-2S, R-3, O (Parks and Open Space) and P (Public) to Industrial.

9) OLD BUSINESS

- A) Acceptance of FY 2014-2015 Audit
- B) Update on the Reader Board

10) NEW BUSINESS

- A) Consider the purchase of the Right of Way at 7624 W Crenshaw St
- B) Review & the Approval of the Park Plan

11) STAFF REPORTS

- Finance Reporting
- Park and Recreation Reporting
- Police Reporting
- Public Works Reporting
- City Administrator Calendaring

12) MAYOR'S REPORT/APPOINTMENTS

13) COUNCIL REPORTS

14) ADJOURN

Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.



CALENDAR

August – 2016



August 10	2:00 pm.	Persi Meeting – Triple Play
August 10	6:00 pm	Council Meeting
August 11	10:30 am	Senior Center Meeting
August 11	1:30 pm	KMPO
August 17	6:00 pm	Annual Budget Public Hearing
August 17	6:00 pm	Planning & Zoning Commission
August 18	12:00 pm	Chamber Luncheon
August 23	5:00 pm	KCATT
August 24	5:00 pm	Cemetery Commission at P & R
Sept 02	8:00 am	Council Payday
Sept 06	7:00 am	Jobs Plus
Sept 07	7:00 pm	Historical Society – Old Jail
Sept 08	8:00 am	Senior Center Meeting
Sept 08	1:30 pm	KMPO
Sept 14	6:00 pm	Council Meeting

A perfect summer day is
when the sun is shining, the breeze is blowing, the birds are singing,
and the lawn mower is broken.

James Dent



Rathdrum

Special City Council Minutes

June 1, 2016

6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261



WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

1) CALL THE MEETING TO ORDER

Meeting called to order at 6:00 p.m.

2) ROLL CALL

PRESENT: Councilor Holmes, Councilor Meckel, Councilor Worthen,
Councilor Laws and Mayor Holmes.
ABSENT: None
STAFF: City Administrator Duce, Finance Director/Treasurer Taylor and
Public Works Director/Engineer Jump.

Councilor Meckel left after 20 minutes to attend his daughter's high school awards ceremony.

3) ELECTRONIC READER BOARD SIGN PRESENTATION, FUNDING & APPROVAL

City Administrator Duce gave an overview of the electronic reader board and asked for funding approval to move forward.

Councilor Laws made a MOTION to order the electronic reader board from total signs with a not to exceed cost of \$33,000 and authorize the Mayor to sign the contract and supporting documents. Motion seconded by Councilor Worthen.

AYES: Councilor Laws
Councilor Worthen
Councilor Holmes

NAYES: None
ABSENT: Councilor Meckel

Motion Passed by majority.

City Administrator Leon will be heading up this project. He went on to talk about Sysco and how they create what is called Connected Communities. What it does is offer free wifi throughout town which pushes out messages depending on where you are in the City. You can also advertise with business's to help pay for it. He is going to look into this and see what the cost would be.

4) DISCUSSION OF FY16-17 BUDGET/CONSIDERATION OF ADOPTION OF TENTATIVE BUDGET FOR FISCAL YEARS 2016-2017- The Mayor and Council will be meeting to work on the FY16-17 budget. The Public Works budget will be presented and discussed along with additional budget-related topics as needed.

Public Works Director/Engineer Jump started out talking about longevity of the Public Works employees and the how we are having some turn over due to retirement. He stated that he has hired two new employees who are doing great but Public Works is still down three employees. He would like to hire a new employee FT this fall in the street department. As far as capital items Public Works Director/Engineer Jump stated that he would like to purchase a new street sweeper. Our current sweeper is 36 years old and is not very efficient because we have to run a water truck before the it. The estimated purchase price of a new sweeper is \$255,000. Council discussion ensued and it was suggested that we look into the cost of leasing a sweeper rather than purchasing a machine that will sit for 7 months of the year.

We are looking into purchasing a ½ ton service truck (cab & chassis) and would like to outfit it with utility boxes like our water truck.

The Mayor reminded the Council that when emails come out please reply and not hit reply to all so that we do not get ourselves into trouble by inadvertently creating a quorum and illegal meeting.

Street Lights are a hot legal issue, previous discussions were that the City would stop charging for street lights on the monthly utility bill. The Mayor stated that the Council will need to decide if we are going to take any property tax or foregone to cover the cost of the street lights.

Traffic light at Meyer Rd & SH 53 is a problem. Public Works Director/Engineer Jump stated that we would have to add a north bound lane on Meyer Rd. and the Northbound section of Meyer across the Highway is gravel. He is putting together quotes and prices to get a baseline estimate of cost, right now it looks to be around \$500,000.00. We will need to partner with ITD to make this happen. After our Impact Fee Study is complete we will have to see what the City can do to entice ITD to partner with us to make this light happen.

Pedestrian Improvements are continuing and on the North side of Boekel road (we have the easement from the church) and will be completing that gap which will connect through to

Stevens street. The other pedestrian improvement project is the Meyer road pathway which will be completed from Commercial Parkway to Boekel rd. He would like to extend the pathway from Boekel rd. to Nagel rd. which would get us all of the way up to Majestic Park. This will also encourage the developers to finish the section of Majestic rd.

Public Works Director/Engineer Jump then gave an overview of the Water and Sewer portion of the budget. Council discussion ensued. In the sewer portion of the budget we will be starting a valve replacement of our shutoff or main line valves on our force main which runs to Post Falls. Last year we replaced 1 valve and will start knocking them out here and there when we have the time.

Public Works Wants:

New FT Streets Employee
Red Flag Positions (Staffing)
Street Sweeper

Red Flag Salary Positions-

Mechanic, Building Official, Street/Heavy Equipment Operator & Planner. We will be looking at these positions to make sure that they are in line with the NW Data Exchange salary study.

Councilor Laws-

- New City Hall
- Round a bout at Boekel

Councilor Holmes

- Would like to see some numbers about a stoplight at SH 53 & SH41. The intersection is dangerous and impossible to get through.
- Asked about security and protection for the front desk ladies both upstairs and downstairs

Councilor Worthen-

- Would like to see a City Wide Organizational Chart

5) ADJOURN

Meeting adjourned at 7:50 p.m.

Vic Holmes, Mayor

Attest:

Sherril L Halligan, City Clerk

Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.



Rathdrum

Special City Council Minutes

June 29, 2016
6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261



WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

1) CALL THE MEETING TO ORDER

Meeting called to order by 6:00 p.m.

2) ROLL CALL

PRESENT: Councilor Holmes, Councilor Meckel, Councilor Worthen,
Councilor Laws and Mayor Holmes.
ABSENT: None
STAFF: City Administrator Duce, Finance Director/Treasurer Taylor,
Police Lieutenant McLean and Parks & Recreation Director
Singer.

3) DISCUSSION OF FY16-17 BUDGET/CONSIDERATION OF ADOPTION OF TENTATIVE BUDGET FOR FISCAL YEARS 2016-2017- The Mayor and Council will be meeting to work on the FY16-17 budget. The Parks and Recreation and Police budget will be presented and discussed along with additional budget-related topics as needed.

Police Lieutenant McLean gave a brief overview of the proposed Police budget. She stated that overtime went up from last year so that we can “pay out” holidays to those that work them rather than having them “bank them”. They would be paid straight time instead of comp time earned. We budgeted half of the holidays last year but asked for all of them to be funded this year so that the schedule does not suffer (leaving the department shorthanded) and comp time balances do not get to high.

She stated that the only increases are for the new SRO officer, police car repair and equipment purchase > \$1,000. We have budgeted this year for three new vehicles to rotate out the old cars which have high mileage and mechanical problems.

She stated that the camera's that the officers are wearing are very sensitive and that she will call the company because they are coming on and recording randomly during very inopportune times like going to the restroom. She is going to follow up to make sure they are working properly to ensure that the officers will wear them.

Parks & Recreation Director Singer started out with a brief overview of the changes to the proposed Parks & Recreation budget. He stated that one change is hiring a part time recreation coordinator. He also noted that he raised the computers line item as well as the computer contract line item. He stated that he would like to buy a new 72" deck mower which runs between \$12,000 and \$15,000. The current one is a 1993 model and is getting hard to find parts to it for repair. All other line items stayed the same with a few tweaks to cover the increase in fuel, maintenance and utilities.

City Administrator Duce gave an overview of the 2 proposals for the employees medical benefit plans. There have been rate passes on our dental, vision and life insurance plans. He stated that that option 1 is a \$1,000 deductible and the prescription plan will go up as well. Option 2 is a veba plan with a deductible of \$2,500 where the city pays a contribution that stays in an account that does not expire and rolls over.

The employees would choose one plan or the other. Each plan will be a minimal cost increase to the City. These benefits contracts start on August 1st.

Council discussion ensued and it was brought up to possibly add the Mayor and Council to our benefits plan. We can offer benefits to the Mayor and Council but they would have to pay 100% of the cost because State law states that in order to add a benefit to the Mayor & Councils compensation it would need to be done by ordinance after the next City election which means it would take effect on January 1st, 2018.

Councilor Holmes made a MOTION to move forward with the dual option idea for medical benefits and finalize rates and contracts. Motion seconded by Laws.

AYES:	Councilor Laws Councilor Worthen Councilor Holmes Councilor Meckel
NAYES:	None
ABSENT:	None

Motion Passed by majority.

5) ADJOURN

Meeting adjourned at 7:55 p.m.

Vic Holmes, Mayor

Attest:

Sherri L Halligan, City Clerk

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**Rathdrum
City Council Minutes
July 13, 2016
6:00 p.m.**

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261



WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

1) CALL THE MEETING TO ORDER

Meeting called to order at 6:03 p.m.

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL

PRESENT: Councilor Meckel, Councilor Laws, Councilor Holmes and Mayor Holmes.
ABSENT: Councilor Worthen
STAFF: City Administrator Duce, City Engineer/Public Works Director Jump, City Clerk Halligan, City Planner Armes, Park & Rec Director Singer, Interim Police Chief McLean and City Attorney Cafferty.

4) AMENDMENTS TO THE AGENDA

5) CONSENT CALENDAR APPROVAL

- A) Regular Council Minutes of June 8, 2016
- B) Regular and Special Bills as presented
- C) Approval of Infrastructure - Timber Landing Estates
- D) Approval of Infrastructure – Corbin Crossing South

City Administrator Duce gave a brief overview of the Consent Calendar

Councilor Meckel made a MOTION to approve the consent calendar as presented.
Motion seconded by Councilor Holmes.

AYES: Councilor Meckel
Councilor Holmes
Councilor Laws
NAYES: None
ABSENT: Councilor Worthen

Passed by all

6) CEREMONIES AND REPORTS

7) VISITORS COMMENTS – An opportunity to address concerns not on the agenda (No formal action allowed – 3 minute time limit per issue) issues may be placed on subsequent agenda. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight’s meeting, if time permitting. Repeated comments of the same or similar topic will be considered out of order and not allowed.

Richard Kohles
8291 Stone Haven Rd
Hayden, Id

Mr. Kohles stated I am running for the Democratic position for the State Representative in District 2B. I am trying to visit the City’s within the District and find out what kind of problems they are faced with and how the Legislator can help.

8) PUBLIC HEARINGS

9) OLD BUSINESS

10) NEW BUSINESS

A) Presentation of Draft Audit FY14-15 Financials

City Administrator Duce gave a brief presentation on the Draft Audit FY14-15.

Next week at the Special Council Meeting on August 20th the auditor will be here to answer any questions you may have.

B) Approval of Police Chief Job Description

Councilor Meckel made a MOTION to accept the City of Rathdrum Class Specification Police Chief as presented. Motion seconded by Councilor Laws.

AYES: Councilor Meckel
Councilor Laws
Councilor Holmes
NAYES: None
ABSENT: Councilor Worthen

Passed by all

C) Approval of Resolution #273 – City Property Surplus

Councilor Meckel made a MOTION to approve Resolution #273 for surplus property for the City of Rathdrum. Motion seconded by Councilor Laws.

AYES: Councilor Meckel
Councilor Laws
Councilor Holmes
NAYES: None
ABSENT: Councilor Worthen

Passed by all

D) Consider advancing water pressure improvement project in Southeast Rathdrum

City Engineer/Public Works Director Jump gave a brief presentation.

In 2014, we received some complaints about low water pressure in the North Ranch at Corbin Crossing subdivision (NRCC). As such, we conducted cursory water pressure checks along Majestic Avenue - east of Meyer Road to new Majestic Park. In short summary, we found that the static water pressure was generally 40-to-45 PSI, which is complaint with State requirements but marginally so. With the recent growth, new home construction continues in the NRCC, Prairie Sky subdivision and Corbin Crossing South subdivision.

Welch-Comer & Associates prepared a study of the impacted area for the "low" water pressure area and found that we could boost the water pressure in this "high-ground" area by installing a series of booster pumps at Thayer Well No. 2. Recognizing that we will continue to experience growth in the Majestic Area, the water pressure will not increase without making specific improvements to boost water pressure in this area. Therefore, Public Works is seeking permission from Council to allow us to advance this project now (FY2016 Operating Budget - Line No. 62-400-100).

For this project, we anticipate that the cost of the Majestic-water-pressure-boosting improvements will range from \$250,000 to \$350,000. For reference purposes, the proposed improvements pertain to modifying a portion of our water system to raise water pressure to residents in the Majestic Area.

Councilor Meckel made a MOTION to approve Majestic water pressure project and advance it to the bidding stage. Motion seconded by Councilor Laws.

AYES: Councilor Meckel
Councilor Laws
Councilor Holmes
NAYES: None
ABSENT: Councilor Worthen

Passed by all

E) Approval of Resolution #274 - HRA Veba Resolution

City Administrator Duce gave a brief presentation on the on the Veba Resolution.

Rich Dickman with Gallagher & Co. is here tonight to answer any questions Council and Mayor may have.

Rich Dickman
Senior Consultant
Gallagher Benefits Services
10915 E. Hallett Rd
Spokane Valley, WA

Councilor Holmes made a MOTION to approve Resolution #274 to authorize the establishment of the Health Reimbursement Arrangement/Voluntary employees' beneficiary association (HRA VEBA) and to allow the Mayor to sign it. Motion seconded by Councilor Laws.

AYES: Councilor Holmes
Councilor Laws
Councilor Meckel
NAYES: None
ABSENT: Councilor Worthen

Passed by all

F) Approval of HRA VEBA Policy

Councilor Holmes made a MOTION that we approve the standard HRA Veba plan and select the funding that is direct employer contributions subject to the appropriation of the funds necessary to fund it. Motion seconded by Councilor Laws.

AYES: Councilor Laws
Councilor Holmes
Councilor Meckel
NAYES: None
ABSENT: Councilor Worthen

Passed by all

11) STAFF REPORTS

- Finance Reporting
- Park and Recreation Reporting
 - Rathdrum Day's is this weekend
 - Parade is on Saturday at 10:30 am
 - 3 on 3 Tournament is this weekend
 - Our Concert series officially kicks off this Friday night on Main St.
 - Majestic Park – we will be trenching and putting in the electrical lines probably next Tuesday. Currently we are taking bids on the concrete work for the sidewalks and pathways. The light poles were ordered.
- Police Reporting
- Public Works Reporting
 - Tomorrow morning we will be sweeping Main St and IGA
 - Highway 41 Well– Bid opening this Tuesday
 - Flashing School Zone Crosswalk signs – we are digging the foundation Tuesday.
 - Street Rehabilitation project we had a pre-construction meeting with Interstate Concrete a couple of weeks ago and they are going to start work in August
 - Bartlett Road that leads up to Rathdrum Mountain, I have a preliminary alignment selected and right now I am in the process of putting together a Right-a-way clearing contract
- City Administrator Calendaring
 - July 14th - KMPO meeting has been cancelled
 - July 19th – KCATT is the Title IV training. Melissa will be attending that on behalf of the City
 - July 29th the will be breaking ground on our Reader Board. They will finish the installation August 1st

12) MAYOR’S REPORT/APPOINTMENTS

13) COUNCIL REPORTS

- Councilor Laws – I like to complement our Public Works. We have the best streets.

14) EXECUTIVE SESSION

Councilor Holmes made a MOTION to go into executive session I.C. 74-206 (1) (A) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill in particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general. Motion seconded by Councilor Laws.

AYES:	Councilor Holmes Councilor Laws Councilor Meckel
NAYES:	None
ABSENT:	Councilor Worthen

Passed by all

15) ADJOURN

Meeting adjourned at 7:20 p.m.

Vic Holmes, Mayor

Attest:

Sherri L Halligan, City Clerk

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Rathdrum

Special City Council Minutes

July 20, 2016

6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261



WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

1) CALL THE MEETING TO ORDER

Meeting called to order by Mayor Holmes at 6:00 p.m.

2) ROLL CALL

PRESENT: Councilor Holmes, Councilor Worthen (via phone call), Councilor Laws and Mayor Holmes.
ABSENT: Councilor Meckel
STAFF: City Administrator Duce, Finance Director/Treasurer Taylor, Public Works Director/Engineer Jump and City Attorney Cafferty.

3) FY14-15 Audit Presentation

Toni Hackwith from Anderson Brothers, LLC. Presented an over view of the FY14-15 audit. She went through the process of the audit, what they are checking for and the methods that were used. She stated that the City was given a clean unmodified opinion and is doing well. The final audit will be approved at the next Council meeting.

She stated that 1.1 million dollar hit because of the GASB 68 requirements. This will look funny this way because it comes up as an expense to the City but it really belongs as a liability to Persi. She stated that everything looks good and that we do have a large unassigned fund balance which we will need to designate it.

4) Bid Award for Production Well located South of Lancaster and Highway 41

Public Works Director/Engineer Jump stated that the City has been working on the production well which is located ½ south of Lancaster rd. on the west side of SH41. He stated that we drilled the test well and got favorable results from that. We had a bid opening yesterday and received 1 bid which was \$40,000 below our engineer's estimate at \$233,838.00. We are here tonight to let the Mayor complete the notice of award and complete the contracts and documents. We are going to withhold the notice to proceed and secure the property. The landowner has been in the loop since November of last year but we do not own the property yet.

City Attorney Cafferty stated that parcel itself is more than an acre. According to the City of Rathdrum's rules it would need to go through the subdivision process. In the county they have an exception for that but in Rathdrum you do not. In addition to having to acquire the land we would have to work with the property owner to ensure we follow the correct procedures to create a 1 acre piece off of the larger parcel which might add a little time to it as well. If you do not it is a violation of state law and your rules and there is a civil fine for selling parcels incorrectly.

Public Works Director/Engineer Jump stated that his first point is that we did this exact identical process with the same property owner with almost identical circumstances eight years ago. We acquired a .94 tract from this exact property owner off an 80 acre piece of property within incorporated City of Rathdrum and did not go through the subdivision process. This is always the direction we have gone, throwing the subdivision process into this would disqualify this bid. He stated that he was going to talk with Jerry Mason and find out why we were allowed to do this before and now it is an issue. He stated that he has been talking about this project since November so it is not ideal to have this coming up right now.

City Attorney Cafferty said we can go forward and do it but there is a \$100.00 penalty. He says you can own the lot but cannot develop it because the governing jurisdiction will not issue permits.

Public Works Director/Engineer Jump stated that we could move forward with the bid award. Council discussion ensued. It is stated in the contract that after the bid is accepted there is 10 days for them to secure their bonding. August 30th is the notice to proceed date so City Attorney Cafferty suggested that we accept the bid but tell them that we have an issue that we are looking into.

Councilor Laws made a MOTION to move forward with the notice of award for the Production Well. Motion seconded by Worthen.

AYES:
Councilor Laws
Councilor Worthen
Councilor Holmes

NAYES: None
ABSENT: Councilor Meckel

Motion Passed by majority.

5) Introduction of the Avista Franchise Agreement

City Administrator Duce gave an overview of the Avista Franchise Agreement. He stated that it has to be introduced to the Mayor and Council and then Avista will publish in its entirety in the newspaper and then the City will adopt it by ordinance. The term is 15 years and the City will receive 1% as we have in the past. We are doing this so that this agreement and Kootenai Electric will expire at the same time.

Councilor Holmes made a MOTION to introduce the Avista Franchise agreement and approve for publicaton. Motion seconded by Laws.

AYES: Councilor Laws
Councilor Worthen
Councilor Holmes
NAYES: None
ABSENT: Councilor Meckel

Motion Passed by majority.

6) DISCUSSION OF FY16-17 BUDGET/CONSIDERATION OF ADOPTION OF TENTATIVE BUDGET FOR FISCAL YEARS 2016-2017-

The Mayor and Council will be meeting to work on the FY16-17 budget. The Preliminary Draft Budget will be presented and discussed along with additional budget-related topics as needed.

City Finance Director Taylor gave an overview of the preliminary draft budget. She started out by stating that we have an increase in property tax from last year by \$87,000 which included a 0% and no foregone. She stated that building permits are up and we are being conservative in budgeting with those. She stated that we took street light revenue out of the budget because the Council is going to take it off of the monthly utility bill starting October 1.

There were a few small changes, Public Works took out the proposed street sweeper and opted to lease instead of purchase, and this reduces the Streets budget by \$255,000. Wages and benefit numbers have been updated with the 4.5% increase for all City employees (2.0% as a COLA and 2.5% IF they are recommended for a merit increase). There are several positions that have been red flagged that we have increased to meet the 20% market standard according to our NW Data Exchange salary results.

The Mayor stated that we may lose our Recreation Supervisor because the City has required the position to have a degree but the pay does not line up with the salary. Council instructed City Finance Director Taylor to red flag this position and increase by 7% to lessen the gap.

City Finance Director Taylor stated that we do have a large fund balance that the Council will need to designate. She went over the Yearly Capital Projects (Fund 40) and asked Council what they would like to see funded and projects they would like to take on.

City Administrator Duce brought up foregone taxes and reminded Council that by taking out street lights we will need to make up that revenue and taking \$85,000 in foregone to pay for street lights. The foregone comes from property taxes collected.

The Mayor stated that Impact Fees may go up depending on the completion of the Impact Fee Study which is taking place right now. We will leave in the budget as is and adjust if needed.

Council discussed the potential of a stop light at the intersection of Meyer rd. and SH53. ITD has not been particularly interested in pursuing this with the City of Rathdrum. City Administrator Duce stated that if the Council does decide to move forward with an Urban Renewal District we may be able to entice ITD because of the impact on Commerce with growth and development. This is an important issue for the Council as it is a safety concern.

City Finance Director Taylor went over the water and sewer funds. There were no significant changes proposed in the water fund. The Council asked to add an expense for a water study which is needed.

City Finance Director Taylor went over the sewer fund and stated that the only increase is in the rate increase passed onto us with the City of Post Falls. We have not increased the city portion of the sewer rate in several years. She went over the asset replacement and how we are putting any revenue over expense left over funds aside each year into asset replacement.

City Administrator Duce brought up the proposed Greensferry lift station. He stated that there are two parts to this project. The first being the pipe to get to the lift station which will cost around \$350,000. The next part is the actual cost of the lift station which is estimated to be \$1.8-\$2.0 million dollars.

Councilor Worthen made a MOTION to approve the proposed FY16-17 Preliminary budget as presented with the proposed changes as noted and send to publication. Motion seconded by Councilor Holmes.

AYES:	Councilor Laws Councilor Worthen Councilor Holmes
NAYES:	None
ABSENT:	Councilor Meckel

Motion Passed by majority.

7) ADJOURN

Meeting adjourned at 9:05 p.m.

Vic Holmes, Mayor

Attest:

Sherri L Halligan, City Clerk

Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-217200							
2792	STACEY'S CLEANING SOLUTIO	104	Janitorial service	06/24/2016	165.00	165.00	07/29/2016
Total 10-217200:					165.00	165.00	
10-217900							
1670	NCPERS IDAHO	C616816	Aug premium	07/28/2016	240.00	240.00	07/29/2016
Total 10-217900:					240.00	240.00	
10-218400							
596	DELTA DENTAL of IDAHO	AUG2016	August premium	07/28/2016	3,084.57	.00	
Total 10-218400:					3,084.57	.00	
10-218500							
501	COMPANION LIFE	904057472800	August premium	07/20/2016	552.60	552.60	07/29/2016
Total 10-218500:					552.60	552.60	
10-411-470							
2120	RATHDRUM CHAMBER OF COM	72116	July luncheon	07/21/2016	12.00	12.00	07/29/2016
Total 10-411-470:					12.00	12.00	
10-414-470							
210	ASSOCIATION OF IDAHO CITIE	200001800	AIC conf	05/19/2016	295.00	295.00	07/29/2016
210	ASSOCIATION OF IDAHO CITIE	200001961	ICCTFOA Conf	07/13/2016	195.00	195.00	07/29/2016
Total 10-414-470:					490.00	490.00	
10-415-310							
72	AWARDS ETC	27523	Name tags	07/21/2016	16.83	16.83	07/29/2016
917	HEADSETS.COM, INC	2706318	Headsets	04/27/2016	114.97	114.97	07/29/2016
1240	J.THAYER COMPANY, INC	C1030691-0	Hanging folders	07/27/2016	7.32-	7.32-	07/29/2016
1360	KOOTENAI COUNTY REPROGR	2016-0000015	Envelopes	07/18/2016	96.96	96.96	07/29/2016
2440	STAPLES CREDIT PLAN	1588875691	Label writer	06/14/2016	52.99	52.99	07/29/2016
2440	STAPLES CREDIT PLAN	1597857801	Daisywheel	06/24/2016	51.17	51.17	07/29/2016
2440	STAPLES CREDIT PLAN	191332301	Stapler	06/14/2016	20.39	20.39	07/29/2016
2440	STAPLES CREDIT PLAN	9741466042	Staplers	07/15/2016	22.25	22.25	07/29/2016
2518	SUPER ONE FOODS	03-903433	Creamer, cocoa	07/27/2016	3.67	3.67	07/29/2016
2518	SUPER ONE FOODS	04-1004009	Creamer	07/12/2016	3.18	3.18	07/29/2016
Total 10-415-310:					375.09	375.09	
10-415-320							
546	CRYSTAL SPRINGS	100773010723	Cooler rent & water	07/23/2016	70.23	.00	
Total 10-415-320:					70.23	.00	
10-415-370							
1424	NEOPOST	72616	Meter refill	07/26/2016	56.01	56.01	07/29/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-415-370:					56.01	56.01	
10-415-470							
210	ASSOCIATION OF IDAHO CITIE	200001541	AIC Spring mtg	04/07/2016	11.67	11.67	07/29/2016
210	ASSOCIATION OF IDAHO CITIE	200001961	ICCTFOA Conf	07/13/2016	195.00	195.00	07/29/2016
2120	RATHDRUM CHAMBER OF COM	72116	July luncheon	07/21/2016	4.00	4.00	07/29/2016
Total 10-415-470:					210.67	210.67	
10-415-510							
259	B & C TELEPHONE INC	SPO-071509	Shoretel not logging into city hall	06/30/2016	36.33	.00	
787	FRONTIER	2086870261JU	Tele	07/04/2016	130.64	130.64	07/29/2016
2810	VERIZON WIRELESS, BELLEVU	9769335176	Cell phones -CH	07/31/2016	108.59	.00	
Total 10-415-510:					275.56	130.64	
10-415-796							
2271	ROYAL BUSINESS SYSTEMS-T	19122954	Copier	07/26/2016	263.05	.00	
Total 10-415-796:					263.05	.00	
10-415-800							
1037	ROYAL BUSINESS SYSTEMS-S	IN45596	Base rate & overages	07/14/2016	85.01	85.01	07/29/2016
Total 10-415-800:					85.01	85.01	
10-415-895							
1920	PITNEY BOWES, INC.	3300893439	Software for connect mailer	07/24/2016	355.65	355.65	07/29/2016
Total 10-415-895:					355.65	355.65	
10-416-423							
2976	Hawley Troxell Ennis & Hawley LL	307715	Legal fees	07/08/2016	3,921.00	3,921.00	07/29/2016
Total 10-416-423:					3,921.00	3,921.00	
10-416-429							
283	BENEFITS EXCHANGE NORTH	5450	Cobra admin services	08/01/2016	36.00	.00	
1585	PEAK1 ADMINISTRATION	INV000033556	-Flex Spending, cobra	07/15/2016	50.00	50.00	07/29/2016
Total 10-416-429:					86.00	50.00	
10-419-440							
480	COEUR D'ALENE PRESS, INC.	LGL5989	Public hearing	07/22/2016	99.04	99.04	07/29/2016
480	COEUR D'ALENE PRESS, INC.	LGL6015	Quarterly financial	07/29/2016	91.49	.00	
Total 10-419-440:					190.53	99.04	
10-419-870							
1557	MAIL FINANCE	N6025361	Lease pymnt	07/06/2016	1,739.49	1,739.49	07/29/2016
Total 10-419-870:					1,739.49	1,739.49	
10-421-310							
72	AWARDS ETC	27516	Name plates	07/15/2016	24.00	24.00	07/29/2016
273	BATTERIES PLUS	443-286185	Lithium batteries	07/20/2016	82.08	82.08	07/29/2016
546	CRYSTAL SPRINGS	101381650723	Cooler rent & water	07/23/2016	84.96	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1240	J.THAYER COMPANY, INC	1060067-0	Office Supplies	07/08/2016	84.62	84.62	07/29/2016
1240	J.THAYER COMPANY, INC	1063480-0	Tape	07/20/2016	29.79	29.79	07/29/2016
1240	J.THAYER COMPANY, INC	1065582-0	Cups,folders;tape,index cards	07/28/2016	150.54	.00	
1240	J.THAYER COMPANY, INC	1066326-0	Container	08/02/2016	21.18	.00	
1240	J.THAYER COMPANY, INC	1066551-0	Account books	08/02/2016	55.56	.00	
1240	J.THAYER COMPANY, INC	C1060209-0	Printer credit	07/21/2016	214.89-	214.89-	07/29/2016
1360	KOOTENAI COUNTY REPROGR	2016-0000014	Criminal Code Index Books	07/05/2016	30.55	30.55	07/29/2016
1360	KOOTENAI COUNTY REPROGR	2016-0000015	Business cards	07/21/2016	17.25	17.25	07/29/2016
2328	SERIGHT'S ACE HARWARE 3	1084/3	Nails/Bolts/Nuts	07/11/2016	200.71	200.71	07/29/2016
2471	STEINS RATHDRUM MARKET	05-57988	Candy	08/01/2016	11.13	.00	
2518	SUPER ONE FOODS	04-1026409	Candy	08/02/2016	24.96	.00	
Total 10-421-310:					602.44	254.11	
10-421-325							
700	EMPIRE INSIGNIAS	1608023	Breast badge, Chief collar brass	08/02/2016	255.00	.00	
736	FIRST RESPONDERS	56098	Men's pants	07/18/2016	128.50	128.50	07/29/2016
736	FIRST RESPONDERS	56291	Pants	07/26/2016	128.50	.00	
736	FIRST RESPONDERS	56320	Taclite	07/28/2016	95.00	.00	
Total 10-421-325:					607.00	128.50	
10-421-330							
270	BANNER FUEL	1-019583	June fuel RPD	06/30/2016	2,950.19	2,950.19	07/29/2016
270	BANNER FUEL	1621301RPD	July fuel PD	07/31/2016	2,544.64	.00	
Total 10-421-330:					5,494.83	2,950.19	
10-421-350							
135	AMERICAN EAGLE MOBILE FLE	6380	Oil change	07/19/2016	63.74	63.74	07/29/2016
135	AMERICAN EAGLE MOBILE FLE	6404	Oil change & tire rotation	08/02/2016	43.80	.00	
1505	LES SCHWAB TIRES	12700158510	Wheel switch & oil change, alignm	07/13/2016	49.17	49.17	07/29/2016
1505	LES SCHWAB TIRES	12700159995	Oil change	07/27/2016	50.83	.00	
Total 10-421-350:					207.54	112.91	
10-421-370							
1424	NEOPOST	72616	Meter refill	07/26/2016	117.86	117.86	07/29/2016
2773	THE UPS STORE-#2461	1483	Postage	07/11/2016	140.65	140.65	07/29/2016
2773	THE UPS STORE-#2461	2217	Postage	08/02/2016	10.20	.00	
Total 10-421-370:					268.71	258.51	
10-421-423							
430	CITY OF POST FALLS	INV02685	Legal fees	07/15/2016	5,250.00	5,250.00	07/29/2016
Total 10-421-423:					5,250.00	5,250.00	
10-421-430							
1035	ILETS	S7001230	Access fee	07/06/2016	1,718.75	1,718.75	07/29/2016
Total 10-421-430:					1,718.75	1,718.75	
10-421-470							
714	FBINAA MONTANA-IDAHO CHA	REGISTRATIO	Registration fee Chief McLean	08/04/2016	198.00	.00	
2120	RATHDRUM CHAMBER OF COM	72116	July luncheon	07/21/2016	12.00	12.00	07/29/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-421-470:					210.00	12.00	
10-421-480							
2243	ROCKY MOUNTAIN INFO NETW	20646	Membership Fees	07/15/2016	50.00	50.00	07/29/2016
Total 10-421-480:					50.00	50.00	
10-421-510							
240	AVISTA UTILITIES	6538920000JU	GAS & ELECTRIC	07/21/2016	357.09	357.09	07/29/2016
787	FRONTIER	0016771JULY	Telephone	07/13/2016	247.00	247.00	07/29/2016
787	FRONTIER	6870711JULY	Telephone	07/13/2016	385.19	385.19	07/29/2016
2810	VERIZON WIRELESS, BELLEVU	9769335176	Cell phones -PD	07/31/2016	712.81	.00	
Total 10-421-510:					1,702.09	989.28	
10-421-520							
1370	KOOTENAI COUNTY SOLID WA	1391	Refuse-dumpster	07/15/2016	53.60	53.60	07/29/2016
75	TIME WARNER CABLE	1234JUL16	Internet service	07/26/2016	154.99	154.99	07/29/2016
Total 10-421-520:					208.59	208.59	
10-421-610							
135	AMERICAN EAGLE MOBILE FLE	6320	Replace rear brakes and roter	07/08/2016	459.41	459.41	07/29/2016
135	AMERICAN EAGLE MOBILE FLE	6355	Replace Strobe Light	07/14/2016	157.60	157.60	07/29/2016
135	AMERICAN EAGLE MOBILE FLE	6357	Replace Alternator	07/14/2016	851.09	851.09	07/29/2016
135	AMERICAN EAGLE MOBILE FLE	6367	Replace Front Brake pads	07/14/2016	395.88	395.88	07/29/2016
135	AMERICAN EAGLE MOBILE FLE	6404	Oil change & tire rotation	08/02/2016	16.00	.00	
1505	LES SCHWAB TIRES	12700156161	Dismount & mount, wheel spin	06/20/2016	198.25	198.25	07/29/2016
1505	LES SCHWAB TIRES	12700158510	Wheel switch & oil change, alignm	07/13/2016	26.00	26.00	07/29/2016
1505	LES SCHWAB TIRES	1270019915	Wheel balance	07/26/2016	48.50	48.50	07/29/2016
1505	LES SCHWAB TIRES	C12700152353	Credit paid 2X	06/20/2016	55.00-	55.00-	07/29/2016
1505	LES SCHWAB TIRES	C12700154396	Credit paid 2X	06/20/2016	9.94-	9.94-	07/29/2016
Total 10-421-610:					2,087.79	2,071.79	
10-421-685							
1390	KOOTENAI HUMANE SOCIETY	RATH 6-2016	Animal care	07/13/2016	285.00	285.00	07/29/2016
Total 10-421-685:					285.00	285.00	
10-421-695							
1340	KNUDTSEN CHEVROLET CO., I	41475	Repairs 2012 Impala	07/14/2016	103.61	103.61	07/29/2016
1505	LES SCHWAB TIRES	12700160478	Flat repair	07/30/2016	14.00	.00	
2078	RADAR SHOP, INC	8042	Recertified radar units	07/18/2016	746.00	746.00	07/29/2016
2525	TASER INTERNATIONAL	SI1445242	Battery pack	07/20/2016	43.42	43.42	07/29/2016
Total 10-421-695:					907.03	893.03	
10-421-720							
22	ACI NORTHWEST INC	7788-48373	Gas Value Replacement	07/14/2016	781.68	781.68	07/29/2016
581	D SQUARE ENERGY LLC	WO-33478	Annual generator service	07/25/2016	370.00	.00	
1816	OVERHEAD DOOR, INC	341580	3 remotes	07/26/2016	120.00	.00	
Total 10-421-720:					1,271.68	781.68	
10-421-750							
1815	O'REILLY AUTO PARTS	3930-273532	Fuel Cap/Tire Shine/Car Wash	07/14/2016	29.20	29.20	07/29/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-421-750:					29.20	29.20	
10-421-775							
732	HUME, JOSEPH	2016-0364	Service call	06/28/2016	20.00	20.00	07/29/2016
732	HUME, JOSEPH	2016-0390	Service call	07/11/2016	60.00	60.00	07/29/2016
732	HUME, JOSEPH	2016-0405	Service call	07/22/2016	160.00	.00	
732	HUME, JOSEPH	2016-0411	Service call	07/25/2016	160.00	.00	
732	HUME, JOSEPH	2016-0419	Service call	07/26/2016	120.00	.00	
Total 10-421-775:					520.00	80.00	
10-421-796							
1037	ROYAL BUSINESS SYSTEMS-S	IN40221TAX	Balance on inv	03/16/2016	4.19	4.19	07/29/2016
1037	ROYAL BUSINESS SYSTEMS-S	IN45743	Base rate	07/18/2016	86.98	86.98	07/29/2016
Total 10-421-796:					91.17	91.17	
10-423-310							
1240	J.THAYER COMPANY, INC	1062394-0	Folders	07/18/2016	165.16	165.16	07/29/2016
1240	J.THAYER COMPANY, INC	1063458-0	inkcart	07/20/2016	27.99	27.99	07/29/2016
1240	J.THAYER COMPANY, INC	C1047870-0	Refill, mcroultra,citrus	07/19/2016	62.89-	62.89-	07/29/2016
2271	ROYAL BUSINESS SYSTEMS-T	19141041	Copier	07/29/2016	256.52	.00	
Total 10-423-310:					386.78	130.26	
10-423-320							
2328	SERIGHT'S ACE HARWARE 3	1159/3	Broom	07/21/2016	13.58	13.58	07/29/2016
2328	SERIGHT'S ACE HARWARE 3	1176/3	Broom	07/22/2016	6.00-	6.00-	07/29/2016
2518	SUPER ONE FOODS	03-903433	Supplies	07/27/2016	10.98	10.98	07/29/2016
Total 10-423-320:					18.56	18.56	
10-423-330							
960	HICO COUNTRY STORE, INC.	108454	July fuel pw	07/06/2016	47.40	47.40	07/29/2016
960	HICO COUNTRY STORE, INC.	108455	July fuel pw	07/11/2016	32.69	32.69	07/29/2016
960	HICO COUNTRY STORE, INC.	108458	July fuel pw	07/21/2016	26.42	26.42	07/29/2016
Total 10-423-330:					106.51	106.51	
10-423-370							
1424	NEOPOST	72616	Meter refill	07/26/2016	87.91	87.91	07/29/2016
Total 10-423-370:					87.91	87.91	
10-423-510							
787	FRONTIER	6875542JULY	Telephone	07/04/2016	335.08	335.08	07/29/2016
2810	VERIZON WIRELESS, BELLEVU	9769335176	Cell phones -PW	07/31/2016	382.85	.00	
Total 10-423-510:					717.93	335.08	
10-423-520							
240	AVISTA UTILITIES	8475570000JU	GAS & ELECTRIC	07/21/2016	398.56	398.56	07/29/2016
1370	KOOTENAI COUNTY SOLID WA	80608JUN16	Refuse-dumpster	06/30/2016	321.60	321.60	07/29/2016
1370	KOOTENAI COUNTY SOLID WA	810101JUN16	Refuse-dumpster	06/30/2016	26.80	26.80	07/29/2016
75	TIME WARNER CABLE	0277JUL16	Internet service	07/28/2016	164.90	164.90	07/29/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-423-520:					911.86	911.86	
10-423-720							
432	CLASSIC ELECTRIC, LLC	2016-82	Removed floor outlets	07/19/2016	60.00	60.00	07/29/2016
830	GIBBS LUMBER LLC	10168787	Panel, tape, window seal	08/03/2016	117.35	.00	
970	HOME DEPOT/GECF	2230197	Red pex, pipe, valve	07/15/2016	53.70	53.70	07/29/2016
1530	LOWE'S COMPANIES, INC	24391960	16in Hd Prec Drawer	07/01/2016	161.28	161.28	07/29/2016
1530	LOWE'S COMPANIES, INC	64637	Tile	07/08/2016	29.38	29.38	07/29/2016
2144	RATHDRUM TRADING POST HA	1607-042563	Brush, knife	07/25/2016	25.43	.00	
2144	RATHDRUM TRADING POST HA	1608-043844	Paint supplies	08/04/2016	11.98	.00	
2328	SERIGHT'S ACE HARWARE 3	1047/3	Conn butt	07/15/2016	2.79	2.79	07/29/2016
2328	SERIGHT'S ACE HARWARE 3	1138/3	Presto match	07/18/2016	10.28	10.28	07/29/2016
2328	SERIGHT'S ACE HARWARE 3	1237/3	Wood shims	08/02/2016	3.00	.00	
2343	SHERWIN-WILLIAMS	5575-7	Paint	07/22/2016	50.56	50.56	07/29/2016
2375	SMK CONSTRUCTION CO., INC.	10752	HVAC Preventive Maintenance	07/20/2016	344.00	344.00	07/29/2016
2792	STACEY'S CLEANING SOLUTIO	104	Janitorial service	06/24/2016	475.00	475.00	07/29/2016
Total 10-423-720:					1,344.75	1,186.99	
10-423-910							
386	CASCADE COMPUTER MAINTEN	9196092	Service contract	07/08/2016	1,618.20	1,618.20	07/29/2016
Total 10-423-910:					1,618.20	1,618.20	
10-424-450							
2850	WELCH COMER & ASSOC., INC.	2016380	General engineering	06/29/2016	340.00	340.00	07/29/2016
Total 10-424-450:					340.00	340.00	
10-424-470							
2120	RATHDRUM CHAMBER OF COM	72116	July luncheon	07/21/2016	12.00	12.00	07/29/2016
Total 10-424-470:					12.00	12.00	
10-424-480							
140	AMERICAN PLANNING ASSOCI	214660-1673	Membership-STACI ARMES	07/28/2016	350.00	.00	
Total 10-424-480:					350.00	.00	
10-426-480							
1017	INTERNATIONAL CODE COUNC	3101378	Annual dues - Hunter	07/19/2016	105.00	105.00	07/29/2016
2730	PROGRESSIVE PRINTING, INC	18133	Business cards	07/26/2016	67.00	67.00	07/29/2016
Total 10-426-480:					172.00	172.00	
10-431-320							
277	BEAN TOOLS, INC	277427	Wire stripper	07/27/2016	72.03	.00	
845	GRAINGER	9173412322	Mag tank containment pump	07/21/2016	415.25	.00	
1830	OXARC, INC.	R421808	cyl rent	06/30/2016	11.05	11.05	07/29/2016
2144	RATHDRUM TRADING POST HA	1607-041111	Gloves	07/14/2016	21.98	21.98	07/29/2016
2144	RATHDRUM TRADING POST HA	1607-041298	Bit	07/15/2016	15.99	15.99	07/29/2016
2144	RATHDRUM TRADING POST HA	1607-042818	Syl tac	07/27/2016	33.28	.00	
2144	RATHDRUM TRADING POST HA	1607-042963	Paver	07/28/2016	12.15	.00	
2144	RATHDRUM TRADING POST HA	1607-0431214	Brush	07/29/2016	1.96	.00	
2144	RATHDRUM TRADING POST HA	758979	Tape	07/14/2016	41.60	41.60	07/29/2016
2328	SERIGHT'S ACE HARWARE 3	1141/3	Nails, bolts, nuts	07/19/2016	18.70	18.70	07/29/2016
2328	SERIGHT'S ACE HARWARE 3	1209/3	Concrete mix	07/28/2016	26.32	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2328	SERIGHT'S ACE HARWARE 3	1230/3	Concrete mix	08/01/2016	19.74	.00	
2369	SIX ROBBLEES' INC	5-772479	Worklamp,fuel conf,brake fluid	07/13/2016	154.92	154.92	07/29/2016
Total 10-431-320:					844.97	264.24	
10-431-330							
270	BANNER FUEL	1618201	June fuel PW	06/30/2016	2,779.98	2,779.98	07/29/2016
270	BANNER FUEL	1621301PW	July fuel PW	07/31/2016	2,512.78	.00	
Total 10-431-330:					5,292.76	2,779.98	
10-431-510							
222	AT & T MOBILITY	28726228568X	Wireless	06/28/2016	53.64	53.64	07/29/2016
Total 10-431-510:					53.64	53.64	
10-431-525							
240	AVISTA UTILITIES	0204138305JU	ELECTRIC	07/21/2016	17.95	17.95	07/29/2016
240	AVISTA UTILITIES	0395820000JU	Street lights	07/21/2016	33.84	33.84	07/29/2016
240	AVISTA UTILITIES	0432070000JU	Street lights	07/11/2016	42.87	42.87	07/29/2016
240	AVISTA UTILITIES	2219530000JU	Street lights	07/21/2016	27.70	27.70	07/29/2016
240	AVISTA UTILITIES	2756400000JU	Street lights	07/29/2016	6,302.91	.00	
240	AVISTA UTILITIES	2820160000JU	ELECTRIC	07/21/2016	10.10	10.10	07/29/2016
240	AVISTA UTILITIES	3052400000JU	ELECTRIC	07/25/2016	10.28	10.28	07/29/2016
240	AVISTA UTILITIES	4452300000JU	ELECTRIC	07/21/2016	935.06	935.06	07/29/2016
240	AVISTA UTILITIES	4527920000JU	ELECTRIC	07/21/2016	24.01	24.01	07/29/2016
240	AVISTA UTILITIES	5323310000JU	ELECTRIC	07/21/2016	10.49	10.49	07/29/2016
240	AVISTA UTILITIES	5552300000JU	GAS & ELECTRIC	07/21/2016	184.15	184.15	07/29/2016
240	AVISTA UTILITIES	5798260000JU	Street lights	07/21/2016	46.75	46.75	07/29/2016
240	AVISTA UTILITIES	5828150000JU	ELECTRIC	07/21/2016	10.10	10.10	07/29/2016
240	AVISTA UTILITIES	6732020000JU	ELECTRIC	07/21/2016	40.89	40.89	07/29/2016
240	AVISTA UTILITIES	6852400000JU	ELECTRIC	07/21/2016	10.10	10.10	07/29/2016
240	AVISTA UTILITIES	7122810000JU	ELECTRIC	07/21/2016	10.10	10.10	07/29/2016
240	AVISTA UTILITIES	7896220000JU	Street lights	07/21/2016	10.10	10.10	07/29/2016
240	AVISTA UTILITIES	9027800000JU	ELECTRIC	07/21/2016	10.40	10.40	07/29/2016
1385	KOOTENAI ELECTRIC	1488980JUL16	Street lights	07/20/2016	172.00	172.00	07/29/2016
1385	KOOTENAI ELECTRIC	1587962JUL16	Street lights	07/20/2016	103.49	103.49	07/29/2016
1385	KOOTENAI ELECTRIC	1800084JUL16	Street lights	07/29/2016	76.21	.00	
1726	NORTH 40 OUTFITTERS	18901/E	Grass seed,tape, knife	07/06/2016	91.40	91.40	07/29/2016
1815	O'REILLY AUTO PARTS	3930-275737	Adhesive	07/28/2016	76.21	.00	
2328	SERIGHT'S ACE HARWARE 3	1065/3	Cable snake, silicone,square,ext	07/07/2016	125.52	125.52	07/29/2016
2328	SERIGHT'S ACE HARWARE 3	1070/3	Hole saw, drill bit, bolts	07/18/2016	79.96	79.96	07/29/2016
Total 10-431-525:					8,462.59	2,007.26	
10-431-570							
1720	Norco	18873097	Cylinder rent	06/30/2016	50.43	50.43	07/29/2016
Total 10-431-570:					50.43	50.43	
10-431-610							
1650	NAPA AUTO STORE, CDA, INC.	755824	Brake rotor, brake pads,filters	06/16/2016	274.67	274.67	07/29/2016
1650	NAPA AUTO STORE, CDA, INC.	759489	Fuel pump	07/19/2016	238.91	238.91	07/29/2016
1650	NAPA AUTO STORE, CDA, INC.	760235	Spark plugs	07/26/2016	8.76	8.76	07/29/2016
1650	NAPA AUTO STORE, CDA, INC.	760296	Tilt wheel switch, mirror	07/26/2016	152.84	.00	
1650	NAPA AUTO STORE, CDA, INC.	761023	Socket, battery	08/02/2016	68.40	.00	
1815	O'REILLY AUTO PARTS	3930-274233	Led flasher	07/19/2016	50.38	50.38	07/29/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-431-610:					793.96	572.72	
10-431-730							
1530	LOWE'S COMPANIES, INC	45432696	Concrete mix	07/13/2016	188.58	188.58	07/29/2016
2144	RATHDRUM TRADING POST HA	1607-040753	Concrete mix	07/11/2016	43.10	43.10	07/29/2016
Total 10-431-730:					231.68	231.68	
10-431-740							
200	ARROW CONSTRUCTION SUPP	176141	Sonotube	07/13/2016	93.12	93.12	07/29/2016
2328	SERIGHT'S ACE HARWARE 3	1114/3	Drill	07/14/2016	27.99	27.99	07/29/2016
Total 10-431-740:					121.11	121.11	
10-431-796							
340	BNSF RAILWAY CO	16071572	Non-exclusive public roadway lea	07/19/2016	5,216.73	5,216.73	07/29/2016
340	BNSF RAILWAY CO	16071572	Rent increase	07/19/2016	156.50	156.50	07/29/2016
Total 10-431-796:					5,373.23	5,373.23	
10-431-850							
1200	INTERSTATE CONCRETE, INC.	281404	Cross walk project	07/21/2016	667.98	667.98	07/29/2016
11	SARGENT, BRETT R.	56369	Crossing light project	07/27/2016	1,959.25	.00	
2328	SERIGHT'S ACE HARWARE 3	1242/3	Trowel cement,trowel finish	08/02/2016	30.96	.00	
Total 10-431-850:					2,658.19	667.98	
10-435-310							
2440	STAPLES CREDIT PLAN	1594137551	Supplies	06/18/2016	43.06	43.06	07/29/2016
2440	STAPLES CREDIT PLAN	1594298521	Binders	06/18/2016	11.24	11.24	07/29/2016
2440	STAPLES CREDIT PLAN	9741647384	Laminating pouches	07/02/2016	77.47	77.47	07/29/2016
2440	STAPLES CREDIT PLAN	9741742148	Cardstock	07/22/2016	119.65	.00	
Total 10-435-310:					251.42	131.77	
10-435-330							
960	HICO COUNTRY STORE, INC.	108391	Mower gas	06/30/2016	18.36	18.36	07/29/2016
960	HICO COUNTRY STORE, INC.	108396	July fuel P& R	07/12/2016	40.28	40.28	07/29/2016
960	HICO COUNTRY STORE, INC.	108399	July fuel P& R	07/14/2016	28.60	28.60	07/29/2016
960	HICO COUNTRY STORE, INC.	108400	July fuel P& R	07/14/2016	31.40	31.40	07/29/2016
960	HICO COUNTRY STORE, INC.	108405	July fuel pw	07/20/2016	31.05	31.05	07/29/2016
960	HICO COUNTRY STORE, INC.	108406	July fuel P& R	07/20/2016	75.00	75.00	07/29/2016
960	HICO COUNTRY STORE, INC.	108407	July fuel P& R	07/22/2016	21.75	21.75	07/29/2016
960	HICO COUNTRY STORE, INC.	108409	July fuel P& R	07/26/2016	19.20	.00	
960	HICO COUNTRY STORE, INC.	108410	July fuel P& R	07/26/2016	42.06	42.06	07/29/2016
960	HICO COUNTRY STORE, INC.	108411	July fuel P& R	07/28/2016	28.68	.00	
960	HICO COUNTRY STORE, INC.	108417	Aug fuel PR	08/04/2016	35.86	.00	
Total 10-435-330:					372.24	288.50	
10-435-370							
1424	NEOPOST	72616	Meter refill	07/26/2016	126.19	126.19	07/29/2016
Total 10-435-370:					126.19	126.19	
10-435-420							
78	A DRUG FREE ALLIANCE	7790.2	DOT/Clinic collection/ES	07/25/2016	45.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2120	RATHDRUM CHAMBER OF COM	1	2016 Business Fair Booth	07/07/2016	50.00	50.00	07/29/2016
Total 10-435-420:					95.00	50.00	
10-435-470							
2120	RATHDRUM CHAMBER OF COM	72116	July luncheon	07/21/2016	24.00	24.00	07/29/2016
2518	SUPER ONE FOODS	01-420295	Pop	06/10/2016	14.94	.00	
Total 10-435-470:					38.94	24.00	
10-435-510							
787	FRONTIER	2086872399JU	Tele	06/25/2016	293.54	293.54	07/29/2016
787	FRONTIER	6872399JUL16	Telephone	07/25/2016	294.90	.00	
2810	VERIZON WIRELESS, BELLEVU	9769335176	Cell phones -PW	07/31/2016	229.36	.00	
Total 10-435-510:					817.80	293.54	
10-435-520							
240	AVISTA UTILITIES	126820000JUL	ELECTRIC	07/21/2016	30.16	30.16	07/29/2016
240	AVISTA UTILITIES	2491230000JU	ELECTRIC	07/21/2016	10.40	10.40	07/29/2016
240	AVISTA UTILITIES	30160000JUL1	Area light & electric	07/21/2016	31.52	31.52	07/29/2016
240	AVISTA UTILITIES	3088650000JU	ELECTRIC	07/21/2016	91.24	91.24	07/29/2016
240	AVISTA UTILITIES	3476550000JU	ELECTRIC	07/21/2016	40.10	40.10	07/29/2016
240	AVISTA UTILITIES	3706340000JU	ELECTRIC	07/21/2016	12.69	12.69	07/29/2016
240	AVISTA UTILITIES	3857440000JU	ELECTRIC	07/21/2016	35.82	35.82	07/29/2016
240	AVISTA UTILITIES	4305510000JU		07/21/2016	10.80	10.80	07/29/2016
240	AVISTA UTILITIES	4552300000JU	Area light & electric	07/21/2016	78.00	78.00	07/29/2016
240	AVISTA UTILITIES	5030160000JU	Area Light	07/21/2016	30.43	30.43	07/29/2016
1370	KOOTENAI COUNTY SOLID WA	85115JUN16	Refuse cart	07/15/2016	12.80	12.80	07/29/2016
920	NORTHWEST WASTE & RECYC	66X00644	Comm 96G	06/30/2016	12.00	12.00	07/29/2016
920	NORTHWEST WASTE & RECYC	67X00643	Comm 96G	07/31/2016	12.00	.00	
Total 10-435-520:					407.96	395.96	
10-435-720							
1936	POINTE PEST CONTROL	476206	Treated for insects	07/21/2016	100.00	100.00	07/29/2016
2375	SMK CONSTRUCTION CO., INC.	10759	HVAC Preventive Maintenance	07/20/2016	250.00	.00	
Total 10-435-720:					350.00	100.00	
10-435-775							
2792	STACEY'S CLEANING SOLUTIO	104	Janitorial service	06/24/2016	140.00	140.00	07/29/2016
Total 10-435-775:					140.00	140.00	
10-435-910							
386	CASCADE COMPUTER MAINTEN	9196092	Service contract	07/08/2016	539.40	539.40	07/29/2016
386	CASCADE COMPUTER MAINTEN	9196092	Service contract	07/08/2016	1,618.20	1,618.20	07/29/2016
1037	ROYAL BUSINESS SYSTEMS-S	IN45813	Color copies	07/18/2016	298.49	298.49	07/29/2016
Total 10-435-910:					2,456.09	2,456.09	
10-435-993							
2144	RATHDRUM TRADING POST HA	1607-041434	Rope	07/16/2016	220.00	220.00	07/29/2016
2328	SERIGHT'S ACE HARWARE 3	10435993	Paint	07/27/2016	59.95	.00	
2328	SERIGHT'S ACE HARWARE 3	1086/3	Striping paint	07/11/2016	91.39	91.39	07/29/2016
2328	SERIGHT'S ACE HARWARE 3	1211-3	Fabric landscape credit	07/28/2016	29.99-	.00	
2471	STEINS RATHDRUM MARKET	05-42177	Street dance supplies	07/15/2016	50.08	50.08	07/29/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2470	STEIN'S RATHDRUM MARKET	03-19339	Sun screen	07/16/2016	11.29	11.29	07/29/2016
2470	STEIN'S RATHDRUM MARKET	04-33261	Roasting pan	07/25/2016	4.09	4.09	07/29/2016
2518	SUPER ONE FOODS	08-675768	Super 1	07/15/2016	2.36	2.36	07/29/2016
Total 10-435-993:					409.17	379.21	
10-435-994							
361	BUTTS,CHARLES K	72916	Concert in the Park	07/27/2016	800.00	800.00	07/29/2016
2144	RATHDRUM TRADING POST HA	1607-042689	Cord & cord hook	07/26/2016	6.19	6.19	07/29/2016
2254	RT 9 PRODUCTIONS	80516	Concert in Park	08/04/2016	1,000.00	.00	
Total 10-435-994:					1,806.19	806.19	
10-438-315							
2144	RATHDRUM TRADING POST HA	1607-042246	Mop	07/22/2016	4.79	4.79	07/29/2016
Total 10-438-315:					4.79	4.79	
10-438-320							
1530	LOWE'S COMPANIES, INC	19268738	Paint	07/11/2016	57.86	57.86	07/29/2016
1650	NAPA AUTO STORE, CDA, INC.	709265	Impact socket	05/08/2016	9.27	.00	
2144	RATHDRUM TRADING POST HA	1607-040489	Screws	07/07/2016	1.54	1.54	07/29/2016
2144	RATHDRUM TRADING POST HA	1607-041151	Wheelbarrow	07/14/2016	47.01	47.01	07/29/2016
2144	RATHDRUM TRADING POST HA	1607-042674	Marking paint	07/26/2016	5.39	.00	
2144	RATHDRUM TRADING POST HA	1607-042948	Trimmer line	07/28/2016	7.19	.00	
2144	RATHDRUM TRADING POST HA	1607-043046	Bolt	07/29/2016	.88	.00	
2518	SUPER ONE FOODS	03-907892	Glade, windex	08/01/2016	11.75	.00	
Total 10-438-320:					140.89	106.41	
10-438-330							
960	HICO COUNTRY STORE, INC.	104414	Gas can	08/02/2016	8.11	.00	
960	HICO COUNTRY STORE, INC.	108391	June fuel PR	06/30/2016	44.36	44.36	07/29/2016
960	HICO COUNTRY STORE, INC.	108392	July fuel P& R	06/30/2016	71.15	71.15	07/29/2016
960	HICO COUNTRY STORE, INC.	108394	July fuel P& R	07/05/2016	30.92	30.92	07/29/2016
960	HICO COUNTRY STORE, INC.	108395	July fuel P& R	07/07/2016	39.44	39.44	07/29/2016
960	HICO COUNTRY STORE, INC.	108397	July fuel P& R	07/12/2016	8.03	8.03	07/29/2016
960	HICO COUNTRY STORE, INC.	108398	July fuel P& R	07/13/2016	11.56	11.56	07/29/2016
960	HICO COUNTRY STORE, INC.	108402	July fuel P& R	07/22/2016	15.72	15.72	07/29/2016
960	HICO COUNTRY STORE, INC.	108403	Mower gas	07/19/2016	18.70	18.70	07/29/2016
960	HICO COUNTRY STORE, INC.	108404	July fuel P& R	07/20/2016	29.45	29.45	07/29/2016
960	HICO COUNTRY STORE, INC.	108405	July fuel pw	07/20/2016	32.88	32.88	07/29/2016
960	HICO COUNTRY STORE, INC.	108412	Propane	07/28/2016	15.28	.00	
960	HICO COUNTRY STORE, INC.	108413	July fuel P& R	07/29/2016	25.00	.00	
960	HICO COUNTRY STORE, INC.	108415	Mower gas	08/02/2016	10.74	.00	
960	HICO COUNTRY STORE, INC.	108651	Aug fuel PR	08/02/2016	15.00	.00	
Total 10-438-330:					376.34	302.21	
10-438-350							
1890	PERFECTION TIRE # 38	1-125568	Tubes	08/04/2016	21.15	.00	
Total 10-438-350:					21.15	.00	
10-438-360							
2144	RATHDRUM TRADING POST HA	1607-041987	Hex key	07/20/2016	6.82	6.82	07/29/2016
2144	RATHDRUM TRADING POST HA	1607-042186	Hose	07/22/2016	35.99	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-438-360:					42.81	6.82	
10-438-520							
1385	KOOTENAI ELECTRIC	1587962JUL16	Street lights	07/20/2016	116.31	116.31	07/29/2016
Total 10-438-520:					116.31	116.31	
10-438-600							
561	DANIELS LANDSCAPING SUPP	2016-3220	Sand for horseshoe pits	07/27/2016	52.00	.00	
1315	KAYGEECO INC.	00528	Paper towels	07/28/2016	303.96	.00	
2144	RATHDRUM TRADING POST HA	1607-042942	Marking paint	07/28/2016	900.00	.00	
Total 10-438-600:					1,255.96	.00	
10-438-610							
1650	NAPA AUTO STORE, CDA, INC.	760884	Brakes, rotyor hub, oil seal	08/01/2016	220.34	.00	
2090	RAGAN EQUIP & IRRIGATION, I	01-11866	Bolt & Hub for Mower	07/11/2016	24.54	24.54	07/29/2016
Total 10-438-610:					244.88	24.54	
10-438-620							
490	COEUR D'ALENE TRACTOR, IN	139228	Pipe, collar ring, gasket	06/30/2016	163.24	163.24	07/29/2016
Total 10-438-620:					163.24	163.24	
10-438-770							
136	AMERICAN ON-SITE SERVICES	A-184232	Unit rent	06/30/2016	65.00	65.00	07/29/2016
136	AMERICAN ON-SITE SERVICES	A-184233	Unit rent	06/30/2016	65.00	65.00	07/29/2016
136	AMERICAN ON-SITE SERVICES	A-184234	Unit rent	06/30/2016	65.00	65.00	07/29/2016
Total 10-438-770:					195.00	195.00	
10-438-780							
432	CLASSIC ELECTRIC, LLC	2016-78	Flag pole light -Stub Meyer Park	07/11/2016	615.83	615.83	07/29/2016
Total 10-438-780:					615.83	615.83	
10-439-320							
2144	RATHDRUM TRADING POST HA	1606-039366	Flag bracket	06/30/2016	17.98	17.98	07/29/2016
2144	RATHDRUM TRADING POST HA	1607-040174	Grinder	07/05/2016	69.99	69.99	07/29/2016
2144	RATHDRUM TRADING POST HA	1607-041917	Trimmer line	07/20/2016	11.69	11.69	07/29/2016
Total 10-439-320:					99.66	99.66	
10-439-330							
960	HICO COUNTRY STORE, INC.	108393	July fuel P& R	07/01/2016	24.68	24.68	07/29/2016
960	HICO COUNTRY STORE, INC.	108408	Mower gas	07/26/2016	31.40	.00	
960	HICO COUNTRY STORE, INC.	108416	Mower gas	08/03/2016	31.15	.00	
960	HICO COUNTRY STORE, INC.	108456	July fuel P& R	07/11/2016	26.29	26.29	07/29/2016
Total 10-439-330:					113.52	50.97	
10-439-520							
240	AVISTA UTILITIES	7852400000JU	ELECTRIC	07/21/2016	1.40	1.40	07/29/2016
Total 10-439-520:					1.40	1.40	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-439-630							
136	AMERICAN ON-SITE SERVICES	A-184231	Unit rent	06/30/2016	65.00	65.00	07/29/2016
Total 10-439-630:					65.00	65.00	
10-440-700							
2760	UNDERGROUND EXPRESSION	63512	Shirts	07/12/2016	244.80	244.80	07/29/2016
2760	UNDERGROUND EXPRESSION	63513	Shirts	07/12/2016	1,558.50	1,558.50	07/29/2016
2760	UNDERGROUND EXPRESSION	63514	Shirts	07/12/2016	776.00	776.00	07/29/2016
2760	UNDERGROUND EXPRESSION	63534	Shirts	07/06/2016	786.00	.00	
2760	UNDERGROUND EXPRESSION	63873	Shirts	07/25/2016	146.60	.00	
2760	UNDERGROUND EXPRESSION	64656	Shirts	06/27/2016	445.50	445.50	07/29/2016
Total 10-440-700:					3,957.40	3,024.80	
10-440-710							
480	COEUR D'ALENE PRESS, INC.	5144854	Golf Tournament Ad	06/02/2016	175.00	175.00	07/29/2016
2144	RATHDRUM TRADING POST HA	1607-040779	Duct tape	07/11/2016	50.33	50.33	07/29/2016
2471	STEINS RATHDRUM MARKET	05-56389	Pop corn & bags	07/30/2016	51.40	.00	
2515	SUN RENTAL POST FALLS	279135-01	Popcorn machine	08/01/2016	49.50	.00	
Total 10-440-710:					326.23	225.33	
10-440-750							
2420	SPORTS CELLAR, INC.	63454	Cold paks	07/18/2016	16.95	16.95	07/29/2016
Total 10-440-750:					16.95	16.95	
10-490-200							
2471	STEINS RATHDRUM MARKET	05-52079	Gift card	07/26/2016	40.00	40.00	07/29/2016
Total 10-490-200:					40.00	40.00	
10-490-515							
430	CITY OF POST FALLS	INV02686	Dispatch	07/15/2016	6,700.50	6,700.50	07/29/2016
Total 10-490-515:					6,700.50	6,700.50	
13-400-100							
708	DAVID EVANS & ASSOCIATES	38093	Project RATH0000-0005 TRANS	07/29/2016	14,687.26	.00	
Total 13-400-100:					14,687.26	.00	
15-400-300							
432	CLASSIC ELECTRIC, LLC	2016-76	Underground work @ Majestic Pa	07/11/2016	947.98	947.98	07/29/2016
2942	WILBERT PRECAST, INC	1060250	light pole foundation	07/19/2016	1,697.00	.00	
Total 15-400-300:					2,644.98	947.98	
40-400-600							
1260	J.U.B. ENGINEERS INC	0102325	Project 20-15-029	07/19/2016	1,054.31	1,054.31	07/29/2016
1730	NORTH IDAHO BLUEPRINT, INC	121132	Copies	07/22/2016	207.00	207.00	07/29/2016
Total 40-400-600:					1,261.31	1,261.31	
60-434-310							
72	AWARDS ETC	27523	Name tags	07/21/2016	16.83	16.83	07/29/2016
917	HEADSETS.COM, INC	2706318	Headsets	04/27/2016	114.97	114.97	07/29/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1240	J.THAYER COMPANY, INC	C1030691-0	Hanging file folders	07/27/2016	7.33-	7.33-	07/29/2016
1360	KOOTENAI COUNTY REPROGR	2016-0000015	Envelopes	07/18/2016	96.96	96.96	07/29/2016
2440	STAPLES CREDIT PLAN	1588875691	Label writer	06/14/2016	52.99	52.99	07/29/2016
2440	STAPLES CREDIT PLAN	1597857801	Daisywheel	06/24/2016	51.16	51.16	07/29/2016
2440	STAPLES CREDIT PLAN	191332301	Stapler	06/14/2016	20.40	20.40	07/29/2016
2440	STAPLES CREDIT PLAN	9741466042	Staplers	07/15/2016	22.25	22.25	07/29/2016
2518	SUPER ONE FOODS	03-903433	Creamer, cocoa	07/27/2016	3.67	3.67	07/29/2016
2518	SUPER ONE FOODS	04-1004009	Creamer	07/12/2016	3.18	3.18	07/29/2016
Total 60-434-310:					375.08	375.08	
60-434-370							
1424	NEOPOST	72616	Meter refill	07/26/2016	56.01	56.01	07/29/2016
Total 60-434-370:					56.01	56.01	
60-434-470							
210	ASSOCIATION OF IDAHO CITIE	200001541	AIC Spring mtg	04/07/2016	11.67	11.67	07/29/2016
210	ASSOCIATION OF IDAHO CITIE	200001961	ICCTFOA Conf	07/13/2016	195.00	195.00	07/29/2016
2120	RATHDRUM CHAMBER OF COM	72116	July luncheon	07/21/2016	4.00	4.00	07/29/2016
Total 60-434-470:					210.67	210.67	
60-434-510							
259	B & C TELEPHONE INC	SPO-071509	Shoretel not logging into city hall	06/30/2016	36.33	.00	
787	FRONTIER	2086870261JU	Tele	07/04/2016	130.64	130.64	07/29/2016
2810	VERIZON WIRELESS, BELLEVU	9769335176	Cell phones -CH	07/31/2016	108.59	.00	
Total 60-434-510:					275.56	130.64	
60-434-800							
1037	ROYAL BUSINESS SYSTEMS-S	IN45596	Base rate & overages	07/14/2016	85.01	85.01	07/29/2016
Total 60-434-800:					85.01	85.01	
60-434-910							
386	CASCADE COMPUTER MAINT	9196092	Service contract	07/08/2016	539.40	539.40	07/29/2016
Total 60-434-910:					539.40	539.40	
60-435-520							
240	AVISTA UTILITIES	0942300000JU	ELECTRIC	07/21/2016	491.04	491.04	07/29/2016
240	AVISTA UTILITIES	1016020000JU	Water pumping	07/21/2016	13,436.44	13,436.44	07/29/2016
240	AVISTA UTILITIES	3242300000JU	Water pumping	07/21/2016	8.76	8.76	07/29/2016
240	AVISTA UTILITIES	3708160000JU	Water pumping	07/21/2016	5,141.19	5,141.19	07/29/2016
787	FRONTIER	0016152JULY	Telephone	07/04/2016	24.72	24.72	07/29/2016
787	FRONTIER	0016635JULY	Telephone	07/04/2016	19.50	19.50	07/29/2016
787	FRONTIER	0019017JULY	Telephone	07/04/2016	24.72	24.72	07/29/2016
787	FRONTIER	0019365JULY	Telephone	07/04/2016	19.50	19.50	07/29/2016
787	FRONTIER	2087700742JU	Water pumping	07/04/2016	12.00	12.00	07/29/2016
787	FRONTIER	2087700805JU	Water pumping	07/04/2016	12.00	12.00	07/29/2016
787	FRONTIER	6871575JULY	Telephone	07/04/2016	74.13	74.13	07/29/2016
Total 60-435-520:					19,264.00	19,264.00	
60-436-320							
103	ALSCO	LSPO1784213	Towels, medical supplies	07/04/2016	42.96	42.96	07/29/2016
103	ALSCO	LSPO1786898	Towels & med supplies	07/11/2016	42.96	42.96	07/29/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
103	ALSCO	LSPO1789706	Towels	07/18/2016	42.96	42.96	07/29/2016
103	ALSCO	LSPO1792346	Shop & towels	07/25/2016	42.96	42.96	07/29/2016
103	ALSCO	LSPO1795094	Towels, medical supplies	08/01/2016	42.96	.00	
894	HD SUPPLY WATERWORKS, LT	F673436	Rite hite paving adpt	06/30/2016	435.00	435.00	07/29/2016
1650	NAPA AUTO STORE, CDA, INC.	759021	Tape	07/15/2016	73.30	73.30	07/29/2016
1650	NAPA AUTO STORE, CDA, INC.	759471	Gloves	07/19/2016	13.07	13.07	07/29/2016
2144	RATHDRUM TRADING POST HA	040877	Flat Poly Brush/Yellow Rust Enam	07/12/2016	44.85	44.85	07/29/2016
2144	RATHDRUM TRADING POST HA	1607-042901	Dust filters	07/27/2016	14.52	.00	
2144	RATHDRUM TRADING POST HA	758979	Tape	07/14/2016	41.59	41.59	07/29/2016
2328	SERIGHT'S ACE HARWARE 3	1242/3	Trowel cement,trowel finish	08/02/2016	13.00	.00	
Total 60-436-320:					850.13	779.65	
60-436-450							
50	ACCURATE TESTING LABS,LLC	88405	Coliform Presence/Absence	07/14/2016	80.00	80.00	07/29/2016
50	ACCURATE TESTING LABS,LLC	88652	Coliform Presence/Absence	07/25/2016	80.00	80.00	07/29/2016
Total 60-436-450:					160.00	160.00	
60-436-480							
1120	IDAHO RURAL WATER ASSOCIA	4309	2016-2017 Dues	07/01/2016	515.00	515.00	07/29/2016
Total 60-436-480:					515.00	515.00	
60-436-520							
240	AVISTA UTILITIES	2907930000JU		07/21/2016	75.69	75.69	07/29/2016
240	AVISTA UTILITIES	3179070000JU	ELECTRIC	07/21/2016	52.72	52.72	07/29/2016
787	FRONTIER	6875003JULY	Telephone	07/04/2016	25.58	25.58	07/29/2016
Total 60-436-520:					153.99	153.99	
60-436-620							
894	HD SUPPLY WATERWORKS, LT	I4150090	Credit-Thayer 2	03/04/2016	29.83-	.00	
Total 60-436-620:					29.83-	.00	
60-436-720							
2792	STACEY'S CLEANING SOLUTIO	104	Janitorial service	06/24/2016	60.00	60.00	07/29/2016
Total 60-436-720:					60.00	60.00	
60-436-730							
891	H.D. FOWLER	I4266437	PVC pipe	07/12/2016	49.74	49.74	07/29/2016
894	HD SUPPLY WATERWORKS, LT	F815144	Repair kit, safety flag	07/27/2016	1,027.50	.00	
2910	WESTERN STATES EQUIPMENT	IN000081445	Maintenance Lift 1 & 2, generator	07/15/2016	1,851.50	1,851.50	07/29/2016
Total 60-436-730:					2,928.74	1,901.24	
60-436-735							
891	H.D. FOWLER	I4277594	PVC pipie, reducer	07/22/2016	89.59	89.59	07/29/2016
Total 60-436-735:					89.59	89.59	
61-208000							
430	CITY OF POST FALLS	INV02690	Hookup fees	07/15/2016	29,974.00	29,974.00	07/29/2016
Total 61-208000:					29,974.00	29,974.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
61-434-310							
72	AWARDS ETC	27523	Name tags	07/21/2016	16.84	16.84	07/29/2016
917	HEADSETS.COM, INC	2706318	Headsets	04/27/2016	114.96	114.96	07/29/2016
1240	J.THAYER COMPANY, INC	C1030691-0	Hanging file folders	07/27/2016	7.33-	7.33-	07/29/2016
1360	KOOTENAI COUNTY REPROGR	2016-0000015	Envelopes	07/18/2016	96.96	96.96	07/29/2016
2440	STAPLES CREDIT PLAN	1588875691	Label writer	06/14/2016	52.98	52.98	07/29/2016
2440	STAPLES CREDIT PLAN	1597857801	Daisywheel	06/24/2016	51.16	51.16	07/29/2016
2440	STAPLES CREDIT PLAN	191332301	Stapler	06/14/2016	20.39	20.39	07/29/2016
2440	STAPLES CREDIT PLAN	9741466042	Staplers	07/15/2016	22.26	22.26	07/29/2016
2518	SUPER ONE FOODS	03-903433	Creamer, cocoa	07/27/2016	3.68	3.68	07/29/2016
2518	SUPER ONE FOODS	04-1004009	Creamer	07/12/2016	3.18	3.18	07/29/2016
Total 61-434-310:					375.08	375.08	
61-434-370							
1424	NEOPOST	72616	Meter refill	07/26/2016	56.02	56.02	07/29/2016
Total 61-434-370:					56.02	56.02	
61-434-470							
210	ASSOCIATION OF IDAHO CITIE	200001541	AIC Spring mtg	04/07/2016	11.66	11.66	07/29/2016
210	ASSOCIATION OF IDAHO CITIE	200001961	ICCTFOA Conf	07/13/2016	195.00	195.00	07/29/2016
2120	RATHDRUM CHAMBER OF COM	72116	July luncheon	07/21/2016	4.00	4.00	07/29/2016
Total 61-434-470:					210.66	210.66	
61-434-510							
259	B & C TELEPHONE INC	SPO-071509	Shoretel not logging into city hall	06/30/2016	36.34	.00	
787	FRONTIER	2086870261JU	Tele	07/04/2016	130.64	130.64	07/29/2016
2810	VERIZON WIRELESS, BELLEVU	9769335176	Cell phones -CH	07/31/2016	108.59	.00	
Total 61-434-510:					275.57	130.64	
61-434-800							
1037	ROYAL BUSINESS SYSTEMS-S	IN45596	Base rate & overages	07/14/2016	85.01	85.01	07/29/2016
Total 61-434-800:					85.01	85.01	
61-434-910							
386	CASCADE COMPUTER MAINT	9196092	Service contract	07/08/2016	539.40	539.40	07/29/2016
Total 61-434-910:					539.40	539.40	
61-435-520							
240	AVISTA UTILITIES	1121960000JU	Sewer pumping	07/21/2016	112.69	112.69	07/29/2016
240	AVISTA UTILITIES	6785020000JU	Sewer pumping	07/21/2016	1,210.75	1,210.75	07/29/2016
240	AVISTA UTILITIES	7807930000JU	Sewer pumping	07/21/2016	28.67	28.67	07/29/2016
787	FRONTIER	0017616JULY	Telephone	07/04/2016	22.90	22.90	07/29/2016
787	FRONTIER	0018109JULY	Telephone	07/04/2016	24.72	24.72	07/29/2016
787	FRONTIER	2080011809JU	Sewer pumping	07/04/2016	12.36	12.36	07/29/2016
787	FRONTIER	2080016021JU	Sewer pumping	07/04/2016	12.00	12.00	07/29/2016
787	FRONTIER	6871655JULY	Telephone	07/04/2016	67.20	67.20	07/29/2016
Total 61-435-520:					1,491.29	1,491.29	
61-436-320							
103	ALSCO	LSPO1784213	Towels, medical supplies	07/04/2016	42.96	42.96	07/29/2016
103	ALSCO	LSPO1786898	Towels & med supplies	07/11/2016	42.96	42.96	07/29/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
103	ALSCO	LSPO1789706	Towels	07/18/2016	42.96	42.96	07/29/2016
103	ALSCO	LSPO1792346	Shop & towels	07/25/2016	42.96	42.96	07/29/2016
103	ALSCO	LSPO1795094	Towels, medical supplies	08/01/2016	42.96	.00	
1650	NAPA AUTO STORE, CDA, INC.	759021	Tape	07/15/2016	73.29	73.29	07/29/2016
2144	RATHDRUM TRADING POST HA	1607-042901	Dust filters	07/27/2016	14.51	.00	
2144	RATHDRUM TRADING POST HA	758979	Tape	07/14/2016	41.59	41.59	07/29/2016
Total 61-436-320:					344.19	286.72	
61-436-520							
240	AVISTA UTILITIES	2907930000JU	GAS & ELECTRIC	07/21/2016	75.69	75.69	07/29/2016
240	AVISTA UTILITIES	3179070000JU	ELECTRIC	07/21/2016	52.73	52.73	07/29/2016
787	FRONTIER	6875003JULY	Telephone	07/04/2016	25.58	25.58	07/29/2016
Total 61-436-520:					154.00	154.00	
61-436-610							
1650	NAPA AUTO STORE, CDA, INC.	758609	Gas Filler Neck/Fuel Filter	07/11/2016	25.72	25.72	07/29/2016
Total 61-436-610:					25.72	25.72	
61-436-720							
2792	STACEY'S CLEANING SOLUTIO	104	Janitorial service	06/24/2016	60.00	60.00	07/29/2016
Total 61-436-720:					60.00	60.00	
61-436-730							
2910	WESTERN STATES EQUIPMENT	IN000081445	Maintenance Lift 1 & 2, generator	07/15/2016	1,864.83	1,864.83	07/29/2016
Total 61-436-730:					1,864.83	1,864.83	
61-436-735							
1650	NAPA AUTO STORE, CDA, INC.	759830	Water pump	07/22/2016	27.72	27.72	07/29/2016
Total 61-436-735:					27.72	27.72	
61-490-625							
430	CITY OF POST FALLS	INV02689	Sewage	07/15/2016	79,631.64	79,631.64	07/29/2016
Total 61-490-625:					79,631.64	79,631.64	
61-490-690							
340	BNSF RAILWAY CO	16071634	Gravity sewer line-Lease	07/19/2016	1,391.13	1,391.13	07/29/2016
340	BNSF RAILWAY CO	16071634	Rent increase	07/19/2016	41.73	41.73	07/29/2016
Total 61-490-690:					1,432.86	1,432.86	
62-400-300							
891	H.D. FOWLER	I4260571	Meter box	07/06/2016	283.44	283.44	07/29/2016
Total 62-400-300:					283.44	283.44	
63-400-600							
480	COEUR D'ALENE PRESS, INC.	519320714	Ad for bids Well Project	06/27/2016	154.29	154.29	07/29/2016
2512	STRATTON LAND SERVICES, IN	13053-16	Survey	08/02/2016	3,100.00	.00	
2850	WELCH COMER & ASSOC., INC.	2016192	Test well	03/31/2016	200.00	200.00	07/29/2016
2850	WELCH COMER & ASSOC., INC.	2016193	New production well	03/31/2016	2,193.00	2,193.00	07/29/2016
2850	WELCH COMER & ASSOC., INC.	2016194	New production well/building/equi	03/31/2016	9,795.00	9,795.00	07/29/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2850	WELCH COMER & ASSOC., INC.	2016396	New production well/building/equi	06/29/2016	1,959.00	1,959.00	07/29/2016
Total 63-400-600:					17,401.29	14,301.29	
Grand Totals:					263,761.82	216,099.65	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Report Criteria:

Journal Code..Journal code = "CD"

Payee or Description	Date	Check Number	Check Amount
Visa Interchange Charges- Online Bill Pay	05/03/2016	1	864.90
Xpress Bill Pay- Monthly Charges	05/05/2016	2	455.00
Transfer to SIP General	05/12/2016	3	1,676,690.47
SWT Monthly- April	05/18/2016	4	7,254.00
VSP Monthly Premium	05/25/2016	5	502.82
Caselle Monthly Charges	05/27/2016	6	951.33
Monthly Banking Fees- Columbia Bank	05/31/2016	7	50.00
Bill Ray- Hotel- Atlanta Georgia Conference	05/02/2016	13241	660.32
Kevin Cole- A Balance Refund	05/02/2016	13242	16.00
Rodda- Field Paint	05/03/2016	13243	98.00
Paula Massey- Per Diem & Parking- Boise	05/03/2016	13244	169.00
Scott Kennedy- Lunches @ training	05/03/2016	13245	16.69
Ross Point Baptist Camp- Course Fee	05/03/2016	13246	44.28
John McVay- A Balance Refund	05/03/2016	13247	4.92
Leland Olson- A Balance Refund	05/03/2016	13248	73.85
Caldwell Banker- A Balance Refund	05/03/2016	13249	456.56
Leon Duce- Travel Reimbursement	05/04/2016	13250	382.29
Audio Video Solutions- ADA Headsets & Misc Charge	05/09/2016	13251	605.00
SMK- Roof Repair	05/09/2016	13252	529.38
Ditech Network Services- Server Backup	05/09/2016	13253	1,040.00
Kris Smith- Park Clean Up Refund	05/11/2016	13254	25.00
Tina Morrison- Park Clean Up Refund	05/11/2016	13255	25.00
VISA- Credit Card Payment	05/11/2016	13256	753.94
Avondale Construction- Water Meter Refund	05/13/2016	13257	237.00
VISA- Credit Card Payment- K. Fuhr	05/13/2016	13258	883.37
VOID	05/13/2016	13259	.00
Benway Quality Homes- Credit Balance Refund	05/13/2016	13260	75.24
VISA- Credit Card Payment- E. Singer	05/13/2016	13261	257.45
Sherman Hunter- Mileage (2 trips to Home Depot)	05/13/2016	13262	30.24
Jeanne Hurley- Farmers Market Vendors 5/14	05/16/2016	13263	55.00
Leland Olson- A Balance Refund	05/16/2016	13264	73.85
Maria & Marilyn Centers- A Balance Refund	05/16/2016	13265	115.65
Kevin Cole- A Balance Refund	05/16/2016	13266	64.00
VISA- Credit Card Payment- K. Fuhr	05/16/2016	13267	1,727.97
Blue Sky Construction- A Balance Refund	05/17/2016	13268	20.45
Elaine Alford- A Balance Refund	05/17/2016	13269	47.65
Costco- Gold Tourney Supplies	05/18/2016	13270	141.99
CASH- Golf Tourney Petty Cash	05/19/2016	13271	200.00
New Egg, Inc.- Software	05/19/2016	13272	900.00
Young Construction Group- Ace Hardware Surety Return	05/23/2016	13273	31,038.00
Linda Dickinson- A Balance Refund	05/25/2016	13274	19.06
VOID	05/25/2016	13275	.00
Tami & Michael Scott- A Balance Refund	05/25/2016	13276	29.01
ILMO- Alcohol Testing Fluid	05/25/2016	13277	395.00
Rathdrum Lions Club- Cemetery Cleanup Rental	05/25/2016	13278	100.00
Tomi McLean- Per Diem- Boise Training	05/25/2016	13279	104.00
Tubeart Group- Sign Permit Refund	05/25/2016	13280	125.00
VOID	05/25/2016	13281	.00
Twin Lakes Village Golf Club- Mayor Cup	05/26/2016	13282	2,030.00
Sherrri Halligan- Mileage to HR Meeting	05/26/2016	13283	11.34
VOID	05/27/2016	13284	.00
Berges Hart- A Balance Refund	05/27/2016	13285	128.35
VOID	05/27/2016	13286	.00
Tomi McLean- Misc Training & Parking	05/31/2016	13287	69.51

Payee or Description	Date	Check Number	Check Amount
US Postal Service- May Utility Bills	05/31/2016	13288	753.24
Visa Interchange Charges- Online Bill Pay	06/03/2016	1	927.89
Xpress Bill Pay- Monthly Charges	06/06/2016	2	496.40
Transfer to Water Deposit Account	06/17/2016	3	10,000.00
SWT Monthly Payment- May	06/22/2016	4	4,945.00
VSP Monthly Premium	06/28/2016	5	523.38
Caselle Monthly Charges	06/28/2016	6	951.33
Monthly Banking Charges- Water Account	06/30/2016	7	65.00
Jeanne Hurley- Farmers Market Vendors- 5/28	06/01/2016	13289	45.00
Thomas McDowell- Per diem & Lunch	06/02/2016	13290	104.00
Kris Kieffer- Per diem & Lunch	06/02/2016	13291	104.00
Merlin Mitchell- A Balance Refund	06/02/2016	13292	136.85
Tim Mack- A Balance Refund	06/02/2016	13293	51.35
Sue Manning- A Balance Refund	06/02/2016	13294	10.10
Alan & Patricia Hensley- A Balance Refund	06/02/2016	13295	43.42
Leon Duce- Airfare to Boise	06/03/2016	13296	175.44
Blue Cross of Idaho- July Premium	06/06/2016	13297	32,158.48
VOID	06/06/2016	13298	.00
Adam Clement- Mileage for Training	06/06/2016	13299	27.54
Daniel Duke- Per Diem & Dorm	06/07/2016	13300	382.00
Leon Duce- Office Equipment Reimbursement	06/08/2016	13301	256.62
Total Signs- 1/2 of Electronic Sign	06/08/2016	13302	14,632.50
State of Idaho Bureau of Occupational License- Bain	06/08/2016	13303	90.00
Visa- Melissa's Credit Card Payment	06/08/2016	13304	1,622.10
Knudtsen Chevrolet- Deductible for City Admin Repair	06/08/2016	13305	500.00
Costco- Supplies	06/10/2016	13306	1,153.84
VISA- Credit Card Payment	06/13/2016	13307	304.14
Wreaths Across America- Council Donation	06/13/2016	13308	510.00
Nickels Worth- Farmers Market Ad	06/13/2016	13309	25.55
Swank Motion Pictures- Movie in the Park	06/13/2016	13310	550.00
Mickael Stevens- Candy for Fishing Derby	06/13/2016	13311	24.58
Home Depot- Drawer Slides	06/15/2016	13312	95.28
Allied Property Mgmt- A Balance Refund	06/15/2016	13313	145.35
Al & Kay Kitchel- A Balance Refund	06/15/2016	13314	221.55
Benway Homes- A Balance Refund	06/15/2016	13315	56.95
VOID	06/15/2016	13316	.00
Tim Mack- A Balance Refund	06/16/2016	13317	73.85
Joe & Stephanie Wells- A Balance Refund	06/16/2016	13318	35.75
VOID	06/20/2016	13319	.00
VISA- Credit Card Payment	06/20/2016	13320	2,019.69
Joe & Stephanie Wells- A Balance Refund	06/21/2016	13321	35.75
Conrad Nelsen- A Balance Refund	06/21/2016	13322	55.46
Michelle & Jeremy Nelsen- A Balance Refund	06/21/2016	13323	33.27
Dave Babb- A Balance Refund	06/21/2016	13324	2.07
Earl Miller- A Balance Refund	06/21/2016	13325	92.98
Monica Duvall- A Balance Refund	06/21/2016	13326	96.88
Della Holly Bee- Park Cleanup Deposit Refund	06/21/2016	13327	25.00
Icon Corp- Park Cleanup Deposit Refund	06/21/2016	13328	25.00
Melissa Taylor- Per Diem for AIC Conference	06/21/2016	13329	77.00
Vic Holmes- Per Diem for AIC Conference	06/21/2016	13330	102.00
VOID	06/21/2016	13331	.00
VISA- May Credit Card Payment/K. Fuhr	06/24/2016	13332	1,610.21
Christopher Helms- A Balance Refund	06/24/2016	13333	56.88
Larenda Waldo- A Balance Refund	06/24/2016	13334	170.44
Sean & Melissa Taylor- A Balance Refund	06/24/2016	13335	24.62
Jeanne Hurley- Farmers Market Vendors	06/27/2016	13336	40.00
Darlene Napier- Flower & Card for M. Phillips Reimbursement	06/28/2016	13337	31.78

Payee or Description	Date	Check Number	Check Amount
Chris Bain- CDL License	06/28/2016	13338	40.00
VOID	06/28/2016	13339	.00
Darlene Napier- Cake for Kevin Fuhr's Party	06/29/2016	13340	20.13
Mark Turner- Park Cleanup Deposit Refund	06/29/2016	13341	25.00
Karyn Thompson- Park Cleanup Deposit Refund	06/29/2016	13342	25.00
Ashley Brush- Park Cleanup Deposit Refund	06/29/2016	13343	25.00
U.S. Postal Service- June Utility Bills	06/29/2016	13344	745.80
Corbin & Associates- Basic School Resource	06/30/2016	13345	395.00
RETURNED CHECK - DIANA BURGESS	07/19/2016	9000	160.00
SERVICE CHARGE - DIANA BURGESS	07/31/2016	9001	10.00
Grand Totals:			<u>1,808,691.32</u>

Report Criteria:

Journal Code: Journal code = "CD"

**CITY OF RATHDRUM
PLANNING AND ZONING COMMISSION RECOMMENDATION TO CITY COUNCIL**

Wednesday, AUGUST 10, 2016

Avista Corp Proposal: Rezoning

PROPOSAL

The proposal is to amend the official zoning map for approximately 302 acres located to the east of Idaho Road, southeast of Burlington Road and west of Greensferry Road. The parcels are currently zoned as Industrial, C-1, C-2, R-1, R-2S, R-3, O (Parks and Open Space) and P (Public) and for the Future Land Use Map the zoning is Transformational, see **Attachment 1**. The Applicant is wanting to change the zoning to Industrial within the 302 acres of which approximately 16 acres is already zoned Industrial.

Application Received: January 22, 2016

Owners:

Avista Corp
1411 E. Mission Ave
Spokane, WA 99220

Project Representative:

David Padon
1411 E. Mission Ave
Spokane, WA 99220

Public Notification:

Public Notice Published: 7/26/16
Properties notified: 7/26/16
Property Posted: 7/28/16

Public Comment:

At time of writing, there was one public comment received see **Attachment 2**.

SITE INFORMATION

Location: East of Idaho Road, southeast of Burlington Road and west of Greensferry Road (see map insert)

Acreage: +/- 302 acres proposed for change in zoning classification. Total acreage 302 acres with 16 acres retained under the Industrial zoning classification.

Current Use: Vacant land

Current Future Land Use Plan Designation: Transformational

Current Zoning: C-1, C-2, R-1, R-2S, R-3, P (Public), I (Industrial), and O (Parks and Open Space)

Access: Currently accessible directly from Burlington Road, Idaho Road and Greensferry Road. Future access can be directly provided by extending Lancaster Road west of Greensferry Road.

Sewer/Water Availability: City water and sewer services are not currently directly available to the subject site.

ADJOINING PROPERTY

Nature and Use Surrounding the Proposed Project

East: Low density residential along northern perimeter, agricultural (County zoning) and Cogentrix industrial site (City zoning, Industrial) (North to South)
North: Burlington Road (County zoning, Industrial) and vacant property (Industrial).
West: Agricultural/vacant (County zoning, Agricultural)
South: Agricultural (County zoning, Agricultural) and low density residential (City Zoning, R-2) (west to east)

Current Future Land Use Map Designation Surrounding the Proposed Project

East: Transformational
North: Transformational
West: Light Industrial
South: Residential

Current Zoning Surrounding the Proposed Project

East: Agricultural (County), R-2 Residential and Industrial (City) (North to South)
North: Industrial (County)
West: Agriculture (County)
South: Agriculture (County) and Rural (County, West to East)

PLANNING COMMISSION REVIEW

PROPOSED ZONE CHANGE

Evaluation of the proposed zone change should be based on the following criteria for granting a zone change, as set forth in the zoning ordinance:

General Criteria:

1. The proposed zone change is found not to negatively impact the provision and delivery of services, and
2. The Commission finds that the proposed zone change is in accordance with the Comprehensive Plan.

Industrial District (I)

A. Purpose: The purpose of the industrial district is to provide for the location of compatible industrial and related uses in an area where most residential uses are prohibited, and to make provisions for certain kinds of commercial uses to service these industries.

B. Criteria: Industrial sites should be located according to the following criteria:

1. At locations with access to sources of power, fuel and adequate transportation facilities including, but not limited to, rail and/or highway access;

Commission finds this standard is met.

2. On sites with adequate area for existing facilities and future expansion;

Commission finds the 300+/- acre site is more than adequate.

3. At locations which permit truck traffic and vehicle access without overloading the capacity of arterials or highways or disruption of commercial centers or residential areas;

Commission finds the location on the edge of the City will not overload or disrupt the system.

4. At locations where the necessary services of municipal water and sewer facilities, as well as fire and police protection can be provided;

Commission finds that at this time services are not on site but are available to the property and can be fun when the site is developed.

5. At locations with sufficient distance or manmade buffers and screening from residential areas;

Commission finds that the distance is sufficient.

6. At locations which minimize the disruption to associated land uses due to noise, smoke, odor, electrical interference, traffic or other activities generated by an industrial area;

Commission had concerns about electrical interference given prior development from Rathdrum electric, but found that the location was adequate.

7. Industrial areas should comply with the goals and policies of the Rathdrum comprehensive plan.

Commission found the zone change to be in accordance with the goals and principles of the Rathdrum Comprehensive Plan.

COMPREHENSIVE PLAN FUTURE LAND USE MAP DESIGNATION

The "Future Land Use Map" is the most visible component of the Plan, yet it is not any more important in guiding future development and preservation than the Plan's goals and policies.

The map is a guide for future decision making processes, outlining a desired general pattern of development, preservation and land use reflecting the community's vision statement and goals as presented in the Plan.

The future land use map is not a zoning map, but is a decision-making tool referred to, reviewed and referenced whenever the following occur:

1. Land use proposals are reviewed, or
2. The zoning map is updated or revised, or
3. Requested zones changes are considered, or
4. When other land use issues are addressed.

The proposed zone change will not impact the "Future Land Use Map" as the current designation is Transformational (Residential/Commercial/Mixed Use). This designation covers that area generally composed of larger undeveloped parcels currently under agricultural use, vacant or having minimal activity. The area designated Transformational is projected to be generally residential in nature with all residential activities, from single family to multifamily, directly permitted. Commercial, Light Industrial, and other uses supporting local residential activity and the general community are allowed and permitted through the conditional use permit or zoning process, as appropriate, without requiring amendment of the "Future Land Use Map".

PLANNING COMMISSION RECOMMENDATION

On May 28, 2016, public notice was published in the paper for the Planning and Zoning Commission hearing scheduled for June 15, 2016. On June 3, 2016, notice was sent to property owners within 300' of the subject site and the site was posted. All notices were provided in accordance with Rathdrum City Code 11-10-5 and Idaho Code.

The hearing was opened and Dave Padon, the Applicant gave an overview of the project with mentioning the location, zoning and surrounding parcels being zoned industrial which would be in conformity with a proposed power plant design and structure for future use. This would be an ideal location. With the 302 acres, a park could be created for future growth.

Mr. Silkworth, the Applicant representative gave the commissioners a hand out: Avista 2015 Integrated Resource Plan chart that shows the expectations of growth and the need for power. He stated that they are a regulated utility and with an intergraded resource plan. With that the market is then tested to justify the need for a power plant. A Request For Proposal (RFP) study is done then it is determined if the customer needs will be met with a new plant or not. The plant would be an 80 megawatt deficit simple cycle gas fire combustion turbine. Studies and research would need to be done to determine if the customer's needs would be met with a new power plant. This would be a peak power type of plant that would provide power only when needed and less expensive to operate and produce cheaper power than what you would buy it for.

Greg Hesler, the Applicant's representative clarified that the purpose of the hearing tonight was to rezone the parcels since they are not sure what or if anything would be constructed on this site, and they would address what their needs might be at that time they decide to construct.

Gary Allard, from Rathdrum Power is neutral, but would like to comment to assure that all rules, regulations and codes are followed with the rezoning of this land to industrial for a natural gas generation facility. There concerns would be to have clarification of the water and sewer supply and hook-up plans since neither are at the site.

None Opposed the project and the hearing was closed for deliberations.

Based upon the record placed before it, and after considering all of the evidence in the record, and the testimony and evidence presented at the public hearing on June 15, 2016, the Planning and Zoning Commission found the Land Use Map states this property is transformational. This is in accordance with the Comprehensive Plan. Water and sewer issues would be addressed at the time of the site plan review and when development of the site is started

In accordance with Rathdrum City Code 11-10-5 it is the recommendation of the Rathdrum Planning and Zoning Commission that the requested rezone be approved.

On July 20, 2016, the Planning and Zoning Commission met at their regular scheduled meeting to review the written recommendation and they approved the written recommendation with the Chairman's signature, included in **Attachment 3** (written recommendation from the Planning and Zoning Commission).

FINDINGS/DECISION

Final determination of approval or denial rests with City Council after completion of the public hearing and consideration of all relevant oral and written testimony and evidence. After reviewing the proposal, City Council may:

- A. Approve,
- B. Deny, or
- C. Continue the hearing and/or deliberations if it is found that further information and/or time for consideration is needed. In the case where additional information is requested, a date and time will be set to re-open the hearing.

POTENTIAL MOTIONS

The language set forth below is provided for guidance with no intent to suggest any specific action.

APPROVAL

I move that the proposal to change the zoning from C-1, C-2, R-1, R-2S, R-3, O (Parks and Open Space) and P (Public) to Industrial as presented be approved with modifications to the Planning and Zoning recommendation or finding that it is in accord with Rathdrum City ordinance, code and goals and policies of the Comprehensive Plan.

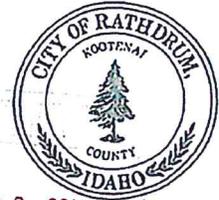
DENIAL

I move that the proposal to change the zoning from C-1, C-2, R-1, R-2S, R-3, O (Parks and Open Space) and P (Public) to Industrial as presented be denied, finding that it is not in accord with Rathdrum City Ordinances and Code, and objectives and goals of the Comprehensive Plan. The reasons for the denial include:

ATTACHMENT 1

City of Rathdrum
Planning & Zoning Department
8047 W Main St #2
Rathdrum, ID 83858-6476

**Zone Change
Application**



JAN 22 2016

Applicant's Name: AJESTA Phone: 509 495 4783
Address: 1411 E. MISSION AVE., SPOKANE WA 99220
Legal Owner's Name: AJESTA CORP Phone: _____
Address: _____
Contact Person's Name: DAVID A. PADON Phone: 509 495 4783
Address: 1411 E. Mission Ave. Spokane WA 99220
Street Address of Property: W.R. Greenberry Rd. R. 25000010020
Lot #: ___ Block #: ___ Subdivision _____ Parcel # R 3000 02006 AA
R 0000 002 8770
R 0000 011 2550
Current Zoning: Mixed Proposed Zoning: INDUSTRIAL
Current Land Use: Grazing Cattle (livestock)

Attach the following information:

1. Written authorization from the property owner to process the application.
- ✓ 2. Title report providing legal description and current ownership.
- ✓ 3. Vicinity map showing location of the property, the local street network, the zoning of adjacent properties and current land use activities on all adjacent properties.
- ✓ 4. Statement describing; a) the availability of public facilities, b) how the proposed zone change conforms to Rathdrum's Comprehensive Plan, and c) how the proposed zone change is compatible with adjacent zoning and land use.
- ✓ 5. Attach a listing and three sets of mailing labels, with the property owners' names and addresses, of property owners within a 300 foot radius of the property as provided by a licensed Kootenai County title company and issued within the past 60 days. (Include your own address and others whom you wish to receive hearing notices).
6. Other information as requested by the Planning Administrator.

(If Section 11-10-3: "Conditional Zoning and Development Agreements" applies, attach supplementary application form with attachments)

Attach the \$1,170.00 processing fee made payable to the City of Rathdrum.
(Any extraordinary fees incurred during processing of the application will be billed directly to applicant.)

X _____
Applicant's Signature DAVID A. PADON
Real Estate Rep.
Ajesta Corp.

1/22/16
Date

Zone Change Application
Narrative re: Rathdrum/Greensferry Road Property

Avista's current Electric Integrated Resource Plan (IRP) shows a need for additional energy generation by the end of 2021 to meet projected customer demand. Avista is investigating several sites as prudent and potentially cost effective locations suited for Avista's long term energy related uses, including the possibility of a natural gas generating facility. One of these locations is the proposed Rathdrum property (Property), which is comprised of Parcel Nos. R-3000-02-006-AA; R-0000-002-8770; R-0000-011-2550; and R-2500-001-002-0. Avista has recently acquired this Property and, accordingly, seeks to rezone the Property from R-1, R-2S, R-3, P, O, C-1 and C-2 to an Industrial District, totaling approximately 302 acres, located in the south western portion of the City.

- a. Availability of public facilities: This Property offers availability of power, fuel, adequate transportation facilities (roadway access), as well as access for fire and police protection from local roadways.
- b. How the zoning change conforms to the Comp Plan: The proposed rezoning conforms to Rathdrum's 2014 Comprehensive Plan by offering diversified and economically rational development of a large parcel of unused Property and a balance of reasonable land uses in the community.
- c. How the zoning change is compatible with adjacent zoning: The proposed rezoning is compatible with the adjacent zoning and land use because the surrounding land (north, east and west) is zoned for industrial, agricultural and commercial use, it offers natural buffers in its hills and vegetation, and is located in a sparsely populated area. Further, we understand that the city will be building a lift station with no treatment facility and a production well in this general area.

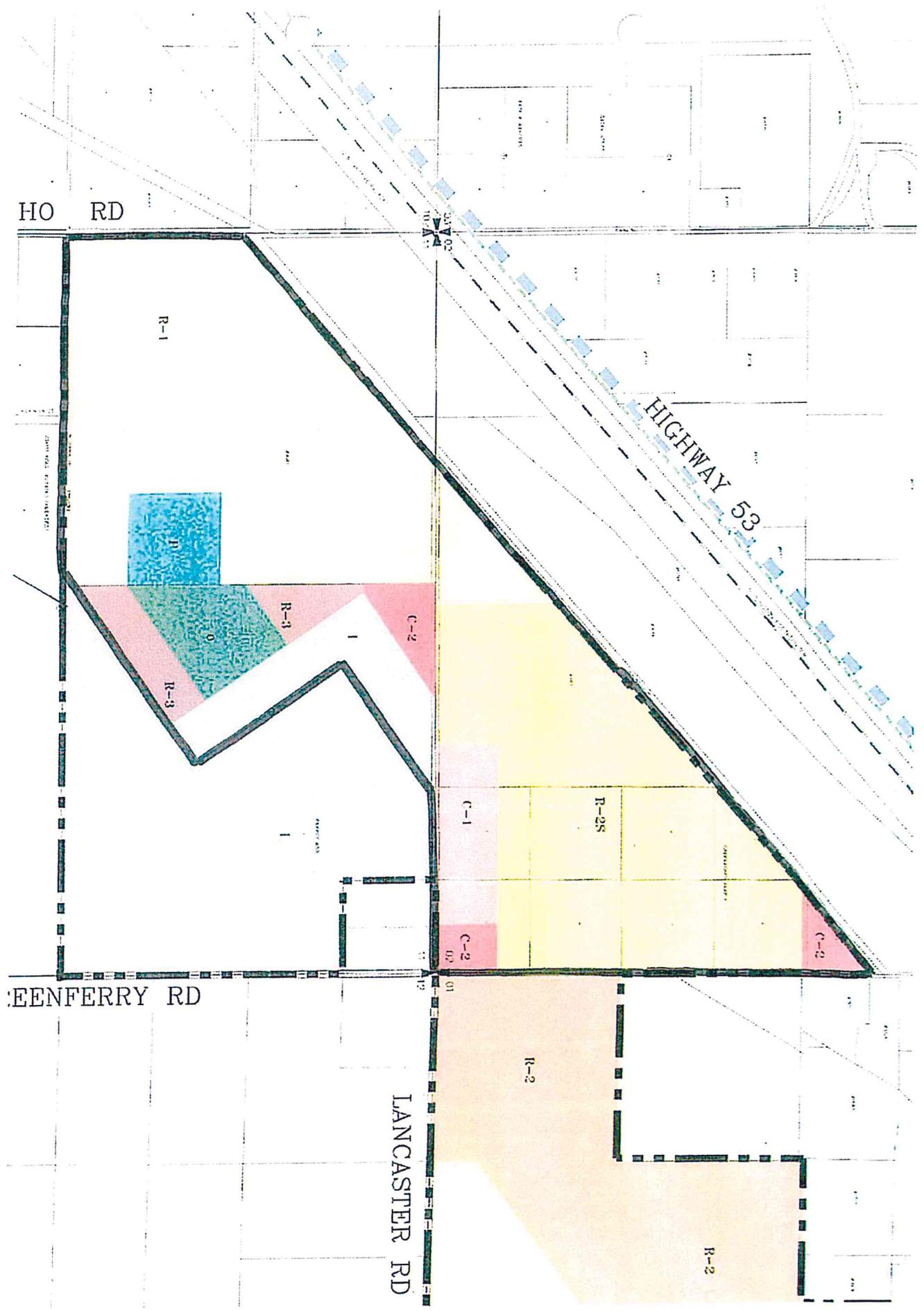
LEGEND

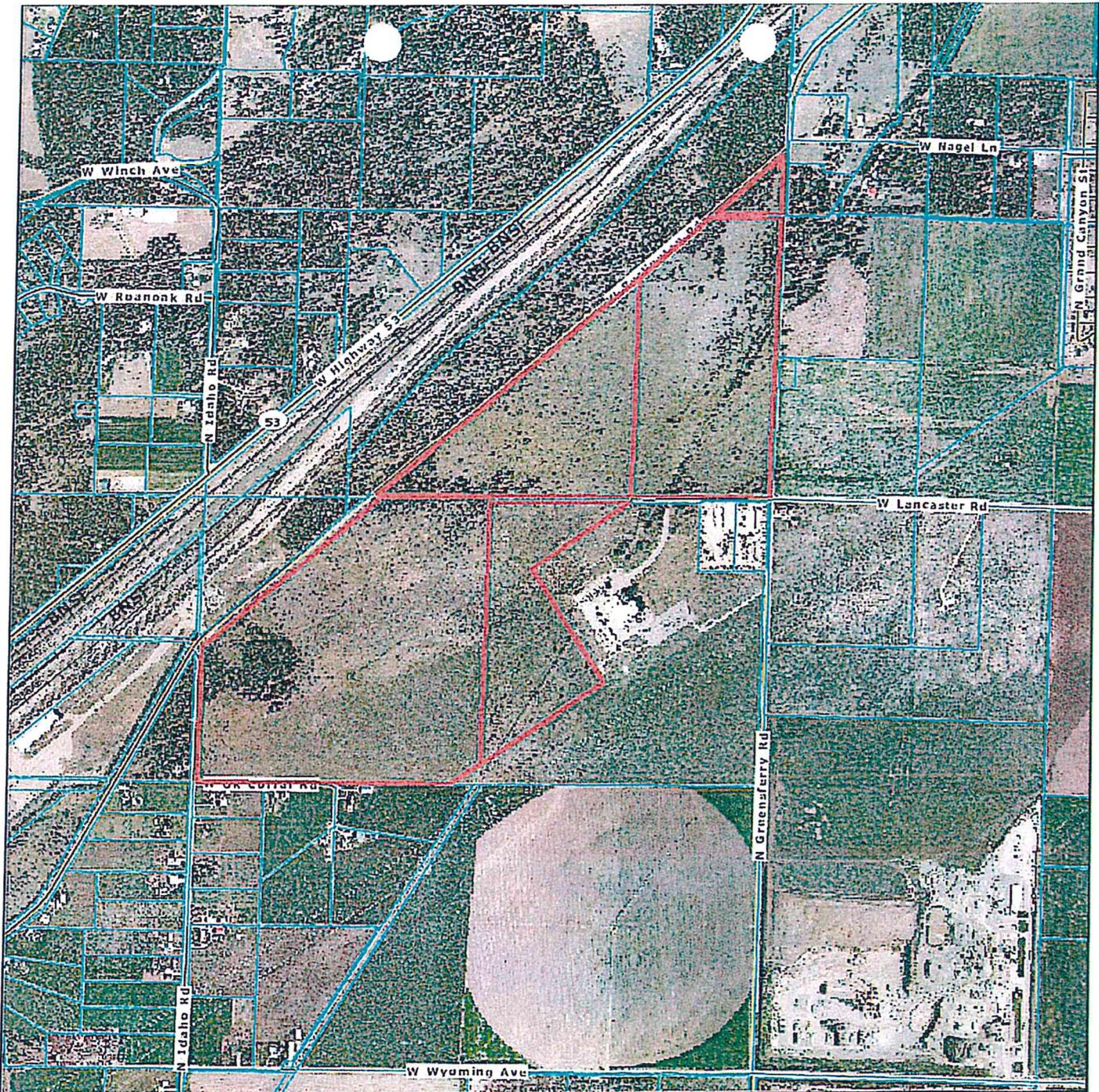
- R-1  SINGLE FAMILY RESIDENTIAL (LOW DENSITY)
- R-2S  SINGLE FAMILY (MEDIUM DENSITY)
- R-2D  SINGLE/FAMILY/DUPLEX 2004 (MEDIUM DENSITY)
- R-2  SINGLE FAMILY & DUPLEX RESIDENTIAL (MEDIUM DENSITY)
- R-3  MULTI-FAMILY RESIDENTIAL (HIGH DENSITY)
- C-1  GENERAL COMMERCIAL
- C-2  HIGHWAY/SERVICE COMMERCIAL
- I  INDUSTRIAL DISTRICT
- P  PUBLIC USE DISTRICT
- O  PARKS & OPEN SPACE

 CITY LIMITS

 ACI BOUNDARY

 "LINE OF DEMARCATION"



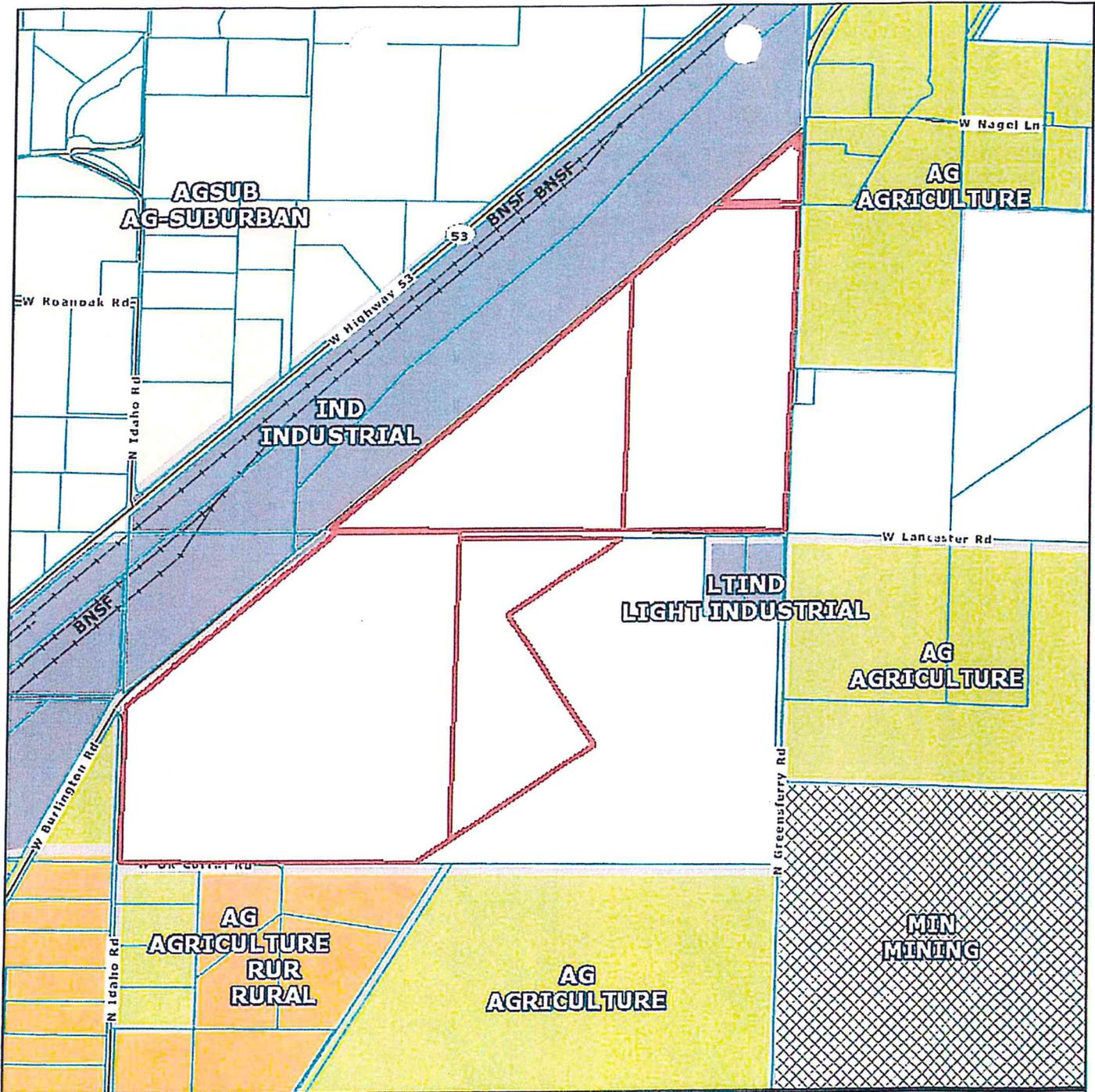


KT **KOOTENAI TITLE**
MAKE A REQUEST FOR THE BEST

1450 Northwest Blvd Ste 200 Coeur d'Alene, ID 83814
Phone: (208)667-9431 Fax: (208)208-666-0410

Sentry Dynamics, Inc. and its customers make no representations, warranties or conditions, express or implied, as to the accuracy or completeness of information contained in this report.

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www.sentrydynamics.net



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geoAdvantage
www.sentrydynamics.net

ATTACHMENT 2

Staci Armes

From: Norm Semanko <nms@moffatt.com>
Sent: Wednesday, July 06, 2016 4:37 PM
To: Staci Armes
Subject: Rathdrum Power Comments on Avista Rezone Request
Attachments: 4194568_1_2016-07-06 Letter to Rathdrum City Council regarding Proposed Zone change - Avista Corporation.PDF

Staci,

For the City Council's consideration, please find attached comments submitted on behalf of Rathdrum Power, LLC, regarding Avista's rezone application. The original has been placed in the mail. We understand that the hearing has been postponed until August 10, and we look forward to the City Council's consideration of our comments a part of the official, public record in this matter.

Thank you.

Regards,

Norman M. Semanko
Moffatt Thomas

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MOFFATT THOMAS

Attorneys at Law

Norman M. Semanko

(208) 385-5446
nms@moffatt.com

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Boise ID 83701-0829

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101 S Capitol Blvd 10th Fl
Boise ID 83702-7710

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208.345.2000 MAIN
800.422.2889 TOLL-FREE
208.385.5384 FAX

July 6, 2016

Rathdrum City Council
Rathdrum City Hall
8047 W. Main Street
Rathdrum, ID 83858

Re: Proposed Zone Change (Avista Corporation)
MTBR&F File No. 25934.0002

Dear City Council:

These comments are submitted on behalf of Rathdrum Power, LLC, regarding the proposed zone change by Avista Corporation.

Avista filed the rezoning application on January 22, 2016, seeking to change the zoning classification for 302 acres to industrial. The Planning & Zoning Commission has recommended that the application be approved.

The narrative accompanying Avista's application states:

"Avista's current Electric Integrated Resource Plan (IRP) shows a need for additional energy generation by the end of 2021 to meet projected customer demand. Avista is investigating several sites as prudent and potentially cost effective locations suited for Avista's long term energy related uses, including the possibility of a natural gas generating facility. One of these locations is the proposed Rathdrum property."

The narrative further states that the property "offers availability of power, fuel, adequate transportation facilities (roadway access), as well as access for fire and police protection from local roadways." No mention is made regarding the availability of water and sewer services, other than to say: "Further, we understand that the city will be building a lift station with no treatment facility and a production well in the general area."

The City staff report notes that City water and sewer services are not currently directly available to the subject site. It says nothing about any plans that the City may have to build a production well or to provide sewer services. This deficiency in the application needs to be addressed.

Among the criteria applicable for granting a zone change, a finding must be made that the proposed change would not negatively impact the provision and delivery of services. Here, there is no indication that water or sewer is available to the property, or will be made available, for the potential natural gas generating facility, without imposing a burden on the City.

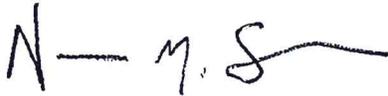
The rezoning request may be approved or denied, stating the reasons for approval or denial, including the actions, if any, that the applicant could take to obtain a zone change.

As recognized during the Planning & Zoning Commission hearing, there appears to be a deficiency in the rezone request, based upon the lack of water and sewer services to the property, or any plan for such services to be provided without a negative impact on the City. Under such circumstances, it may be appropriate to require Avista to demonstrate that it has, or is in the process of obtaining, adequate water supply and sewer services for the proposed zoning change to industrial (i.e., a natural gas generating facility).

As stated by Plant Manager Gary Allard at the June 15 Planning & Zoning Commission hearing, Rathdrum Power is neutral on the proposed rezoning. We do, however, want to ask that all rules, regulations and codes are followed for the rezoning of this property to industrial for a natural gas generating facility. We would also like to understand the water supply and sewer hookup plans for an industrial natural gas generating facility, when as we understand it, there is no water or sewer service available to the subject property.

Thank you for the opportunity to provide these comments.

Respectfully submitted,



Norman M. Semanko

NMS/kam

ATTACHMENT 3

**WRITTEN RECOMENDATION OF THE RATHDRUM PLANNING AND ZONING
COMMISSION REGARDING AVISTA CORP REZONE**

Application of Avista Corp (hereinafter “Applicant”), to amend the official map and text of the Rathdrum Zoning Code for approximately 302 acres, of which approximately 16 acres retained under the Industrial zoning classification, located to the east of Idaho Road, southeast of Burlington Road and west of Greensferry Road, more particularly described as:

Parcel 1: Lot 2, Block 1, ENERGY ADDITION TO RATHDRUM.

Parcel 2: That portion of the Northwest Quarter of Section 11, Township 51 North, Range 5 West and that portion of Tracts 12 and 13, Plat Number 2 GREENACRES IRRIGATION DISTRICT.

Parcel 3: Lots 5,6,7,8,10,11,12 and 13 of PLAT 1 OF GREENACRES IRRIGATION DISTRICT, being situated in the East half of the East half of Section 2, Township 51 North, Range 5 West.

Parcel 4: Those portions of the Southwest Quarter and the West half of the Southeast Quarter of Section 2, Township 51 North, Range 5 which lie Southeasterly of a line measured at right angles 1,000.0 feet distant Southeasterly from and parallel to the center line of the right of way of the Northern Pacific Railway Company.

Factual Background.

1. On January 22, 2016, the Applicant’s representative, David A. Padon made a request to amend the official zoning map and text amendment for approximately 302 acres, of which approximately 16 acres retained under the Industrial zoning classification, located to the east of Idaho Road, southeast of Burlington Road and west of Greensferry Road.
2. The subject site is currently zoned C-1, C-2, R-1, R-2S, R-3, P (Public), I (Industrial), and O (Parks and Open Space); the applicant seeks to rezone the property from R-1, R-2S, R-3, P, O, C-1 and C-2 to an Industrial District, totaling approximately 302 acres, located in the south western portion of the City.
3. On May 28, 2016, public notice was published in the *Coeur d’Alene Press*; on June 3, 2016, notice was sent to property owners within 300’ of the subject site, and the site was posted on this date.
4. All required notices were provided in accordance with Rathdrum City Code 11-10-5 and Idaho Code.
5. On June 15, 2016, a properly noticed public hearing was had before the Rathdrum City Planning and Zoning Commission in accordance with Rathdrum City Code 11-10-4.

Zoning:

Nature and Use

East: Low density residential along northern perimeter, agricultural (County zoning) and Cogentrix industrial site (City zoning, Industrial) (North to South)
North: Burling Road (County zoning, Industrial) and vacant property (Industrial)
West: Agricultural/vacant (County zoning, Agricultural)
South: Agricultural (County zoning, Agricultural) and low density residential (City Zoning, R-2) (West to East)

Current future Land Use Map Designation

East: Transformational
North: Transformational
West: Light Industrial
South: Residential

Current Zoning Surrounding the Proposed Project

East: Agricultural (County), R-2 Residential and Industrial (City) (North to South)
North; Industrial (County)
West: Agricultural (County)
South: Agricultural (County) and Rural (County) (West to East)

Standards for Approval:

Industrial sites should be located according to the following criteria:

1. At locations with access to sources of power, fuel and adequate transportation facilities including, but not limited to, rail and/or highway access;
- Commission finds this standard is met.
2. On sites with adequate area for existing facilities and future expansion;
- Commission finds the 300 plus acre site is more than adequate.
3. At locations which permit truck traffic and vehicle access without overloading the capacity of arterials or highways or disruption of commercial centers or residential areas;
- Commission finds the location on the edge of the City will not overload or disrupt the system.
4. At locations where the necessary services of municipal water and sewer facilities, as well as fire and police protection can be provided;
- Commission finds that at this time services are not on site but are available to the property and can be run when the site is developed.

5. At locations with sufficient distance or manmade buffers and screening from residential areas;
- Commission finds that the distance is sufficient.
6. At locations which minimize the disruption to associated land uses due to noise, smoke, odor, electrical interference, traffic or other activities generated by an industrial area; and
- Commission had concerns about electrical interference given prior development from Rathdrum electric, but found that the location was adequate.
7. Industrial areas should comply with the goals and policies of the Rathdrum Comprehensive Plan.
- Commission found the zone change to be in accordance with the goals and principles of the Rathdrum Comprehensive Plan.

Conclusions: Based upon the record placed before it, and after considering all of the evidence in the record, and the testimony and evidence presented at the public hearing on June 15, 2016, the Rathdrum Planning and Zoning Commission found the Land Use Map states this property is transformational. This is in accordance with the Comprehensive Plan. Water and sewer issues would be addressed at the time of the site plan review and when development of the site is started.

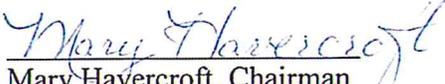
In accordance with Rathdrum City Code 11-10-5 it is the recommendation of the Rathdrum Planning and Zoning Commission that the requested rezone be approved.

Any person aggrieved or by any office or bureau of the legislative authority affected by any decision of the Administrator. Such appeal shall be taken within thirty (30) days after the decision of the Administrator by filing with the Administrator a notice of appeal specifying the grounds upon which the appeal is being taken. The Administrator shall transmit to the City Council all the papers constituting the record upon which the appeal is based. The City Council shall, at its next scheduled meeting, said meeting to be held not more than thirty-five (35) days after the receipt of the notice of appeal, address the submitted appeal and make its decision thereon.

An appeal stays all proceedings in furtherance of the action taken unless the Administrator certifies to the City Council after the notice of appeal is filed that by reason of facts stated in the applications, a stay would, in his/her opinion, cause imminent peril to life and property. In such case, proceedings shall not be stayed other than by a restraining order which may be granted by the City Council or by a court based upon an application, with notice to the Administrator showing due cause.

Findings and Conclusions recommended on the 20 day of July, 2016.

City of Rathdrum
Planning and Zoning Commission


Mary Havercroft, Chairman

Memo

To: Rathdrum City Council
From: Kevin Jump
CC:
Date: August 2, 2016
Re: Right-of-Way Acquisition at Stevens & Crenshaw Intersection

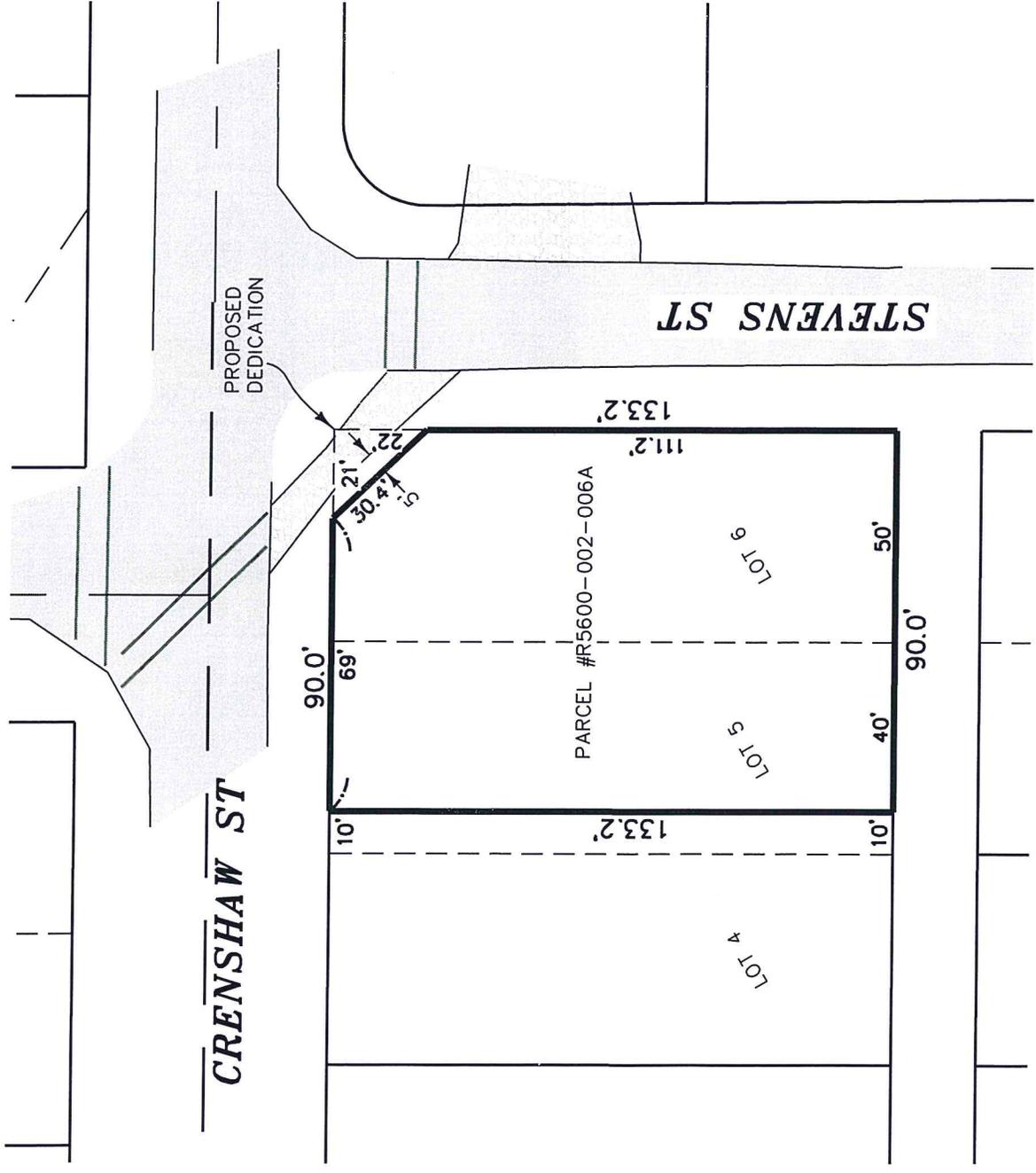
I am herein seeking permission to acquire a small amount of public right-of-way (231 ft²) at the SW Corner of the Stevens/Crenshaw intersection.



As part of our discussions with the property owner, we have agreed upon a 1-time payment of \$ 250 for the right-of-way.

I'm herein seeking Council's authorization to purchase the right-of-way.

PARCEL #R5600-002-006A
 LOT 6 AND PART OF LOT 5, BLOCK
 2, QUARLES ADDITION TO RATHDRUM,
 KOOTENAI COUNTY, STATE OF IDAHO



TOPOGRAPHY PER A SURVEY BY
 STRATTON SURVEY AND MAPPING
 IN 2007

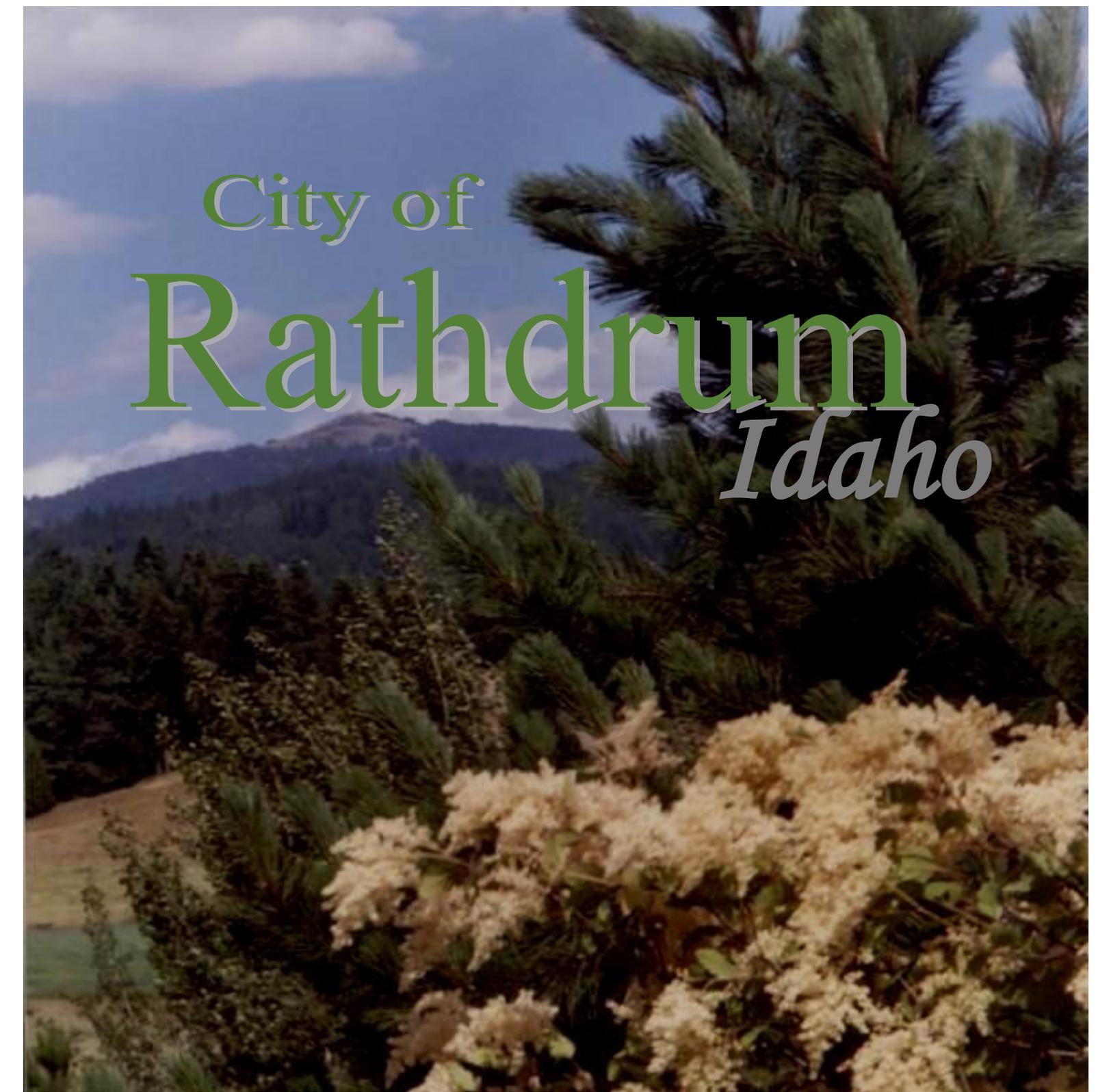


SCALE 1"=40'
 SHT. 1 OF 1
 PROJ # 13053

13053-M-1.DWG
 DATE: 5/13/16
 DRAWN BY: RFL

STRATTON LAND SERVICES, INC.
 8068 W. MAIN ST. UNIT 1
 RATHDRUM, ID 83858
 www.strattonis.com
 (208) 687-2854
 (888) 687-2854
 FAX: (208) 687-3542

SKETCH FOR
CITY OF RATHDRUM



City of
Rathdrum
Idaho

2016
Parks Plan

Acknowledgments

Special Thanks

We would like to thank the many citizens, staff, the University of Idaho, and community groups who provided extensive input for the development of this Parks Plan Update. The project was a true community effort, anticipating that this plan will meet the needs and desires of all residents of our growing city.

City Staff

Parks and Recreation:

Eric Singer, Parks and Recreation Director
Mickael Stevens, Recreation Supervisor
John McClure, Park Maintenance Supervisor
David Page, Parks Maintenance
Donna Cooper, Parks & Recreation Administrative Assistant

Public Works Department:

Kevin Jump, City Engineer, Public Works Director
Staci Armes, City Planner

Administration:

Leon Duce, City Administrator
Melissa Taylor, Finance Director/Treasurer
Sherri Halligan, City Clerk

Parks and Recreation Commission

Deasa Stein, Commission Chairperson
Carla Schelin
Rose Knight
Tammy Rickard
Mark Gorton

Elected Officials

Vic Holmes, Mayor
Debbie Holmes
Fred Meckel
Paula Laws
Mark Worthen



Elected City Officials

Pictured (from left to right) are Councilor Fred Meckel; Councilor Paula Laws; Mayor Vic Holmes; Councilor Mark Worthen; and Councilor Debbie Holmes.

**CITY OF RATHDRUM
PARKS PLAN**

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CHAPTER 1. INTRODUCTION

In anticipation of the future needs and demands attributable to the City’s expanding residential and nonresidential constituency, the City of Rathdrum takes a proactive approach in planning for all facets of local government, from infrastructure and facilities, to programs and regulations. The Plan is an important planning tool because it is a living document. This means that the Plan constantly evolves and changes as its components and guidelines are frequently updated in response to changing demographics, new technology, revised trends, and other dynamics that influence all facets of life in the City of Rathdrum, including its park and recreational assets.

A. Purpose and Intent- In keeping with the City’s advance planning philosophy, the Plan uses the park and recreation policies contained in the City’s Comprehensive Plan as its foundation, together with the parks and pathways/sidewalks criteria and recommendations of the Development Impact Fee Program. The Plan has been developed with public involvement including survey questionnaires, workshops with the Parks and Recreation Commission, and adoption by the City Council. Given the wide range of comments and suggestions offered by local citizens throughout the planning process, the Plan represents a blending of philosophies on how existing park and recreation facilities should be enhanced to serve an expanding population, and now need for additional sites and programs should be handled.

The Plan serves to assist the City of Rathdrum in making effective use of those portions of its development impact fees program that are set aside for park and recreation purposes. It also makes the City eligible for financial assistance from several grant programs for implementation of various planned local projects in future years. The park and recreation projects and programs pursued by the City through the guidance afforded by this Plan will have a direct bearing on the aesthetics of the local community and the quality of life that local citizens will experience in future years.

B. Municipal Setting Overview- The City of Rathdrum is situated on the northwesterly side of the Rathdrum Prairie, in Kootenai County’s portion of the North Idaho “Panhandle”. The Rathdrum Prairie, and its companion geologic/geographic counterpart in neighboring Northeastern Washington, called the Spokane Valley, are generally level areas, comprised of gravel and sediments, that sit atop our region’s “sole source aquifer” water resource serving over a half-million people. While the current corporate limits of Rathdrum are topographically gently sloping to level at an elevation of approximately 2,300 feet above sea level, the City’s northwesterly border abuts hillside areas, including roughly 556 acres owned by the City for open space conservation purposes. The City’s “Rathdrum Mountain” open space acreage ownership is situated at an elevation above and a location not currently contiguous to City Limits. However, Idaho’s Local Planning Laws (Idaho Code Title 67,



Snow on Rathdrum Mountain

Chapter 65), require that each municipality and its local county jointly agree upon an “Area of City Impact” into which a municipality might grow through annexation in future years

C. Historical Perspective- Rathdrum’s beginnings, like the origins of many communities, can be tied directly to the coming of the railroads to the vast expanses of the Pacific Northwest in the late 1800s. Railroad lines largely determined the location of Rathdrum’s original site, and the community that evolved thereafter served as a local railhead for distribution of the general area’s mining, timber, and agricultural products. Rathdrum was also the site where the stage coach met the railroad and took people south to the steamboats on Lake Coeur d’Alene, where they could continue their travels on the lake to either the Coeur d’Alene River or the St. Joe River and the communities/businesses/industries served by those rivers. Rathdrum became a legally incorporated city in 1881. During the City’s early years, Rathdrum also served as the “County Seat” of Kootenai County.



Historic Downtown Rathdrum

D. Population Growth and Future Expansion Forecast- In terms of population growth experienced in recent years, all of North Idaho and Eastern Washington “have been discovered”. Affordability of housing, in relative comparison with elsewhere, has been an attraction to our “Inland Empire’s” region, for both people starting a family and/or career, and people retiring from a family and/or career. The current lack of serious traffic congestion also works to the local region’s advantage. At the time the 1990 Census was conducted, Rathdrum’s population was about 2,000 persons. By the time the 2000 Census was conducted, Rathdrum had grown to a population of approximately 4,800 persons. In 2006, Rathdrum’s population was estimated at 6,300 persons. It is now 2016, and Rathdrum’s current population is estimated at 7,600 persons. It is obvious that the community’s population has nearly quadrupled since 1990, and such rapid growth underscores the need for advance planning.

The new estimated 20-year population number was compared to the 2005 total build out numbers to get a percentage from the total current build out that would be used for the 20-year amendment projections. The result is a proportionate downsizing of the original land use assumptions tied to more economically realistic projections. State Law requires an update of the Development Impact Fee Program every five years along with a review of how the monies have been spent or not spent. The City Council approved a Citizen Development Advisory Committee made up of 6 people primarily of which were on the original committee. Four of the appointees are from the business or development community. Work began on the update in December 2011. The first meeting of the whole group was on January 10, 2011. The committee met five times reviewing, discussing, directing and brainstorming what to do with the City’s impact fees.

CHAPTER 2. EXISTING PARK AND RECREATION FACILITIES

The City of Rathdrum's 2014 Comprehensive Plan contains a discussion of existing park and recreation facilities and sites in municipal ownership with the potential for recreational use. The 2016 Development Impact Fee Program contains additional information, including known sites being dedicated to the City for park and recreation purposes. The following information endeavors to elaborate upon the aforementioned sources.

Rathdrum's Level of Service Standards- The National Recreation and Park Association's Recommended Standards for Local Developed Open Space offer the following guidelines to communities regarding the amount of land to set aside for park and recreation purposes: mini-park @ 0.25 to 0.50 acres per 1,000 population, neighborhood park or playground @ 1.00 to 2.00 acres per 1,000 population, and community park @ 5.00 to 8.00 acres per 1,000 population (for an overall ratio of 6.25 to 10.50 acres per 1,000 population). The Statewide Comprehensive Outdoor Recreation and Tourism Plan (SCORTP) does not include park land ratio suggestions.

An intensely developed urban setting would understandably require a higher ratio of park land to population than a municipality of lower density in a setting such as Rathdrum where publicly owned lakes, rivers, and mountains have a major regional presence. It is for the latter reason that the City of Rathdrum set its "Level of Service" standard at five (5.0) acres per 1,000 population by Resolution No. 156, adopted by the City Council on August 8, 2003. That standard is utilized in the 2011 Development Impact Fee Program as the foundation for utilization of impact fees generated for park and recreational purposes.

Park Type and Service Radius Criteria- Park and recreation facilities come in various sizes, are characterized by many forms and functions, and serve different sizes and types of population groups. The following is a general description of park facility types and suggested service area radii as derived from the National Recreation and Park Association's Recommended Standards for Local Developed Open Space:

- ***Mini Park or Pocket Park*** - A specialized facility serving a concentrated or limited population or specific group; providing a service area less than 1/4-mile radius; and located within neighborhoods or in close proximity to multi-family or senior citizen housing, or in nonresidential settings. The site is generally small and often associated with aesthetic enhancement of a particular development. This level of park is typically used for passive purposes (i.e., relaxation), and facilities likely would include, but are not necessarily limited to, lawn areas, flower gardens, trees and benches.
- ***Neighborhood Park or Playground*** - A diversified site suited for intense recreational activities, such as field games, crafts, playground apparatus areas, skating, picnicking, wading pools, etc.; providing a service area over 1/4-mile and less than 1/2-mile to service a neighborhood; and sited so as to be both readily and safely accessible to the neighborhood's population by biking/walking (not just via motor vehicle access). The site might be developed as a facility in conjunction with a nearby school. The park would contain the same passive elements typically associated with a "mini/pocket park", more intense activity

elements like those suggested herein, and support facilities such as rest rooms, drinking fountains, parking areas for vehicles and bicycles, gazebos, barbecues, etc.

- ***Community Park*** - An area of diverse environmental quality, which includes areas suited for intense recreation facilities (athletic complexes, swimming pools), or areas of natural quality for outdoor recreation (walking, viewing, sitting, picnicking), or a combination of active and passive recreation, depending upon site suitability and community need; providing a 1-mile to 2-mile service radius; and can include natural features, such as water bodies, and areas for intense development; easily accessible to the larger population base served. A facility of the size and scope of a “Community Park” would serve a substantial area with a diverse array of activities and support facilities in excess of those typically associated with a “neighborhood park”.
- ***Regional Park*** - An extensive site serving a large geographic area encompassing several cities; providing a service radius dictated by travel time (such as a one-way one-hour drive time from a residence to the “regional park”); and usually including areas with outstanding natural features or qualities associated with such features. Camping, trail use, and cross-country skiing are amongst uses often associated with a regional facility (plus boating, swimming and fishing in locations associated with water bodies).
- ***Special Use or Single-Purpose Park*** - An area used for a single purpose or specialized activity (golf course, animal zoo, down-hill ski area, arena for riding and/or showing large animals, skateboard ride/jump park, etc.). The size and service area parameters of such special uses depend upon specific qualities of the use at issue and the unique population such use intends to serve.
- ***Linear Park, Parkway or Open Space Corridor*** - Any area developed for modes of recreational travel such as hiking, horseback riding, bicycling, cross-country skiing, or pleasure driving. The linear design and the recreational travel focus are the components which set such facilities apart.
- ***Conservation Land*** - All areas meant to protect and manage environmental or cultural resources. While recreation might be available, it would be limited to the conservation aims of the land.

The City of Rathdrum generally employs the following site size guidelines for its parks and recreation sites: 1.0-acre minimum for a neighborhood park (anything smaller would be considered to be a mini-park unless existing improvements thereof suggest a neighborhood park classification); and 8.0 acres minimum for a community park. While Rathdrum does not have any current facilities that could be characterized as regional in nature, the City feels that 50.00 plus acres is an appropriate minimum for a park of regional stature.

Existing Park and Recreation Facilities- Employing the earlier-referenced generalized criteria, the City’s current inventory of park and recreation sites include the following: one (1) mini-park, two (2) neighborhood parks, two (2) special use parks, and three (3) community parks.

- **Roth Park** - This site contains approximately 1.62 acres of generally level land in a setting of grass and numerous coniferous trees. The park has an irrigation system, water faucets, a tot lot playground system, drinking fountain, portable restroom and a small basketball court. Roth Court is a circular street located in Roth Addition that surrounds the park. Roth Park is predominantly for passive use, there is on-street parking only, and it is classified as a “Mini-Park”.



- **City Park** - This facility is the City’s “signature” park, encompasses 2.28 acres, and is characterized by generally level terrain, numerous coniferous and deciduous trees, ample grass, and Rathdrum Creek. The park fronts Highway 53 near the City’s westerly entry on said highway. There is a pedestrian bridge over the creek, a Welcome to Rathdrum entry sign surrounded by a landscaped flower bed, and a pond-less water feature. The park has an automatic irrigation system, a drinking fountain, a large pavilion with a full-service kitchen, which has aluminum picnic tables and restrooms. A large covered gazebo with decorative aggregate concrete is also available for use. Further, there is a playground system which includes swings,



horse shoe pits, barbeques, and several park benches that sit on the edge of the creek. There is paved parking along Latah Street, which is on the west side of the park. Additional and overflow parking is available along Alturas Street, which is on the east side of the park. City Park is classified as a “Neighborhood Park”.

- **John Brown Sports Complex** - Located between John Brown Elementary School and Lakeland Junior High School. It is home to Cooper Field, a baseball field owned by the City and shared with the Lakeland School District. This complex also has neighboring basketball and tennis courts, which are located on the south side of the park, and a large playground which is part of the City and School District’s combined usage. The baseball field occupies approximately 1.23 acres of the larger 4.00 acres devoted to the combined municipal and school recreational park area.



The field has an automatic irrigation system, a batting cage, electronic scoreboard, and available storage for equipment. A portable rest room is on site seasonally. Asphalt off-street parking areas are accessible from Main Street. The playfield is considered to be a “Special Use Park”.

- **Thayer Park** - This site encompasses 3.25 acres of land area and has two (2) tiers. The upper tier has a large soccer field, which has an automatic irrigation system and a fully paved off-street parking lot accessible from Winchester Drive. The lower tier’s topography is undulating and it contains grass with both coniferous and deciduous trees. The lower tier has a playground, drinking fountain, park benches, a portable restroom, and an automatic irrigation system. Pending improvements include a picnic shelter and permanent restrooms. Thayer Park is classified as a “Neighborhood Park”.



- **Stub Myers Park** - This recreation complex is the second largest existing park and takes in some 9.19 acres of generally level terrain in a setting of grass and coniferous trees. There is a concession stand with a kitchen, ADA accessible restrooms, picnic shelter, horse shoe pits, a playground system with swings, volleyball court, 6 barbeques, and a large basketball court. All 8.2 acres of Stub Myer Park is covered with an automatic irrigation system. In open areas, there are two concrete picnic tables and 6 park benches. There are four baseball/softball fields that range from T-ball to adult softball. There is paved diagonal parking on the south side along Montana Street, and a paved parking lot on the north accessed from Fourth Street. Stub Myers Park carries a “Community Park” classification



- **Majestic Park** - This is Rathdrum’s newest full service park. Majestic Park is 11.83 acres of panoramic views including a breathtaking view of Rathdrum Mountain. Amenities include a large pavilion with a full service kitchen, splash pad which is open, Memorial Day - September 30 (weather permitting), playground equipment, climbing wall, swing set, two softball fields, bike storage area, and a paved pathway for everyone to enjoy. The park also features a newly designed amphitheater area that is ideal for large gatherings and



events. Majestic Park’s multi-field sports complex can accommodate youth and adult softball and baseball. The park has an automatic irrigation system throughout the park. Future expansion includes a basketball court and possibly a volleyball court. A large paved parking lot is available just north of the park with handicapped access and parking available for users. The park was designed so the city can add additional parking space directly east of the park for additional softball fields. Also in the future ball-field lights will be added as the need arises in the future. Majestic Park is classified as a “Community Park”

- **Majestic Dog Park** - “The Barking Lot” is located on the northwest corner of Majestic Park at 5400 West Majestic Avenue. It is a great place to bring your dog to exercise, socialize and play. Rules and regulations are posted at the entrance of the dog park.



- **Skateboard Park** - A short distance from the City Hall, at 8547 East Main Street, a concrete skate park is available for skateboard enthusiasts. The improvements are on 4,200 square feet (0.10 acres). The skate park has a half-pipe, grinding boxes and rails. The skate park has outdoor lighting and is open from 7 am to 10 pm in the summer months. The site is adjacent to the Parks and Recreation Department office and is considered to be a “Special Use” area.



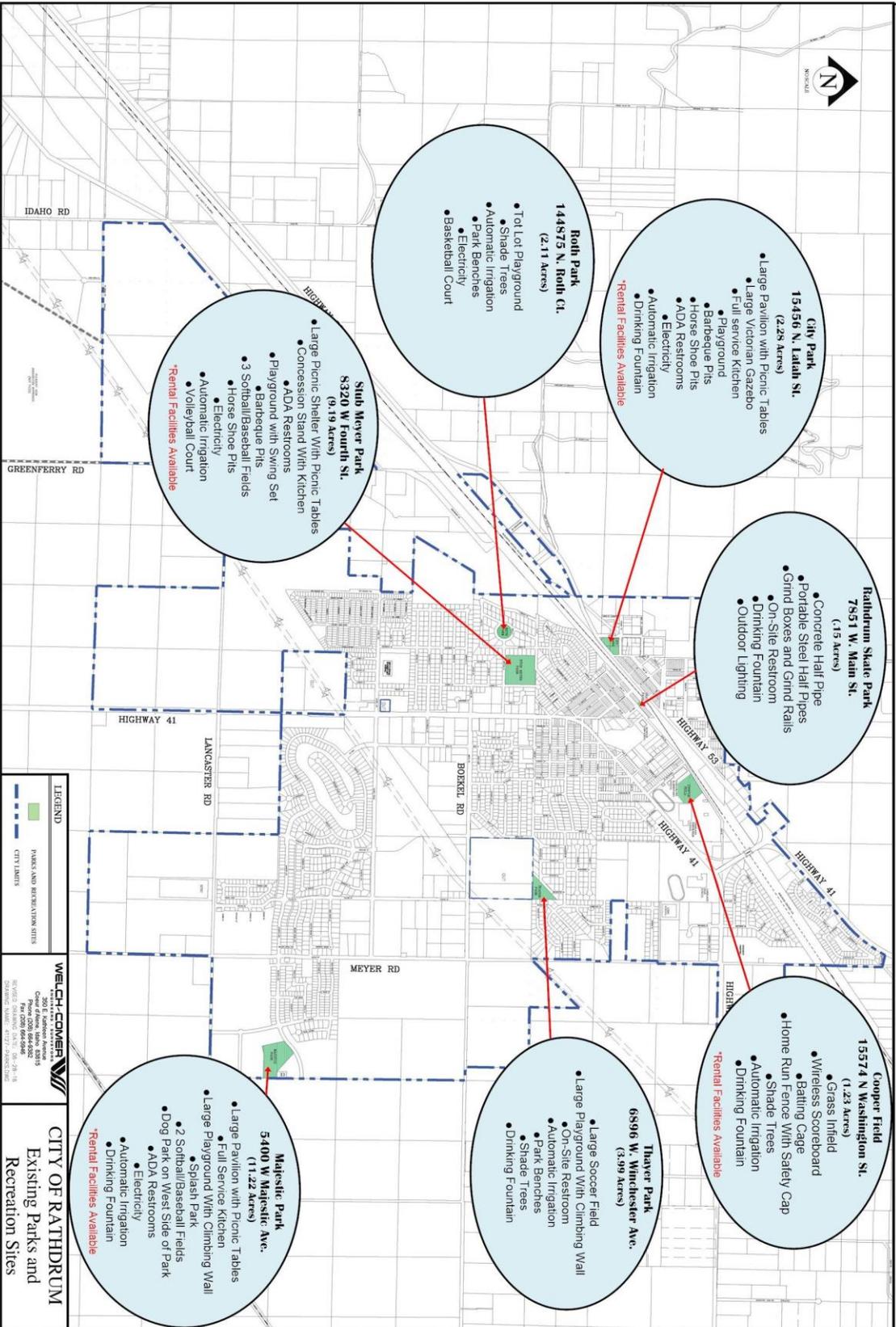
- **Community Garden** - Enjoy eye catching colors, fragrant smells and beautiful flowers, all within the seasonal vegetable gardens. If you’re taking a summer walk, this is an excellent place to visit in the downtown Rathdrum area. Bring a sack lunch and enjoy the park from the pergola! Located next to the Parks and Recreation office at 7851 W. Main Street, Rathdrum. The Community Garden is classified as a “Special Use Area”



**Rathdrum's Existing Park Land Inventory by
Park Classification
2016**

Total Park Land Acreage Per Classification	
Community Parks <ul style="list-style-type: none"> • Majestic Park (11.22 acres) • Stub Myers Park (9.19 acres) 	Community Park Acreage 20.41
Neighborhood Parks <ul style="list-style-type: none"> • Thayer Park (3.99 acres) • City Park (2.28 acres) 	Neighborhood Park Acreage 6.27
Mini Parks <ul style="list-style-type: none"> • Roth Park (2.11 acres) • Goodness Grows Community Garden (.12 acres) 	Mini Park Acreage 2.23
Special Use Parks <ul style="list-style-type: none"> • John Brown Sports Complex (1.23 acres) • Skateboard Park (.15 acres) 	Special Use Park Acreage 1.38
Total Park Acreage	30.29

City of Rathdrum Existing Parks and Recreation Sites



LEGEND

- PARKS AND RECREATION SITES
- - - CITY LIMITS

WELCH-COMER
 300 E. Spokane Avenue
 Rathdrum, ID 83858
 Phone: (208) 664-0448
 Fax: (208) 664-0449
 Website: www.rathdrumid.gov

CITY OF RATHDRUM
 Existing Parks and Recreation Sites

Potential Park, Recreation and Conservation Sites.

- **Park (Old Jail Site and Vicinity)** - Situated generally at the intersection of McCartney and Second Streets, lie four (4) contiguous parcels (1 Historical Society, 1 City, 1 School District, and 1 private), which have been individually and collectively encouraged for a future community center and nature trail purposes. The Rathdrum/Westwood Historical Society has acquired the old city jail on 0.25 acres, and has converted it to a museum. The City of Rathdrum owns a 1.03-acre undeveloped adjoining parcel. The Lakeland School District owns an 8.06-acre undeveloped adjacent wooded area. The empty Masonic Lodge building is privately owned, sits on 0.31 acres, and lies between the old jail and McCartney Street. The Historical Society, municipal and school properties account for 9.34 acres, and when the visually prominent private site is added, the overall site equates to 9.65 acres. Ideas of recreation opportunities for this site include a dog friendly trail system, a 9-hole Frisbee golf course, and a natural outdoor amphitheater.
- **Rathdrum Mountain** - On the southerly facing side of Rathdrum Mountain, situated outside current municipal boundaries, but located with Rathdrum's "Area of City Impact" lie some 557 acres of hillside forested terrain owned by the City of Rathdrum. In 2015 the Rathdrum City Council requested to go through a comprehensive public process to determine the use for the property. Options for the use of the property go from having no or limited access up to developing the property for recreational use such as: hiking trails, biking, picnicking, educational projects, and many other potential uses. Potential short term ideas include, seasonal hiking and biking trails, a day use area with parking at trail heads, a picnic shelter and restrooms. Long term potential ideas include, overnight camping, frisbee golf course, informational signs. Many other recreational possibilities exist.
- **Community Recreation Center** - As the town of Rathdrum grows the need for a multipurpose recreation center has become one of the more popular choices for a future Park & Recreation facility. A Recreation Center would provide the public with several opportunities such as Music Programs, Special Interest Classes, Arts/Crafts, and Theatre and Dance.

Other Existing Recreational Amenities - The following facilities, while providing recreational benefits, have been intentionally excluded because they are not owned or controlled by the City of Rathdrum or the Lakeland School District:

- The Lions Club International owns three (3) baseball fields and a T-ball field outside City limits within the Area of City Impact.
- The Shepard of the Hills Church has a baseball field, within City limits, that it rents out for multi-use sporting events.

Level of Service Criteria in Relation to the City's Size and Shape - Using Rathdrum's "Level of Service" of five (5.0) acres per 1,000 population served for parks and recreation services, while recreational acreage may not be a significant concern in future years, the City's size and shape, distance and location is an important issue. Some parts of the City are not currently served, or are only partially served, when service radii standards are taken into consideration. The City recognizes that the practicalities of distance make additional park lands necessary as the community grows and evolves. As Rathdrum expands into its current inventory of vacant lands and then into its "Area of City Impact", park lands will be needed, and travel routes will likely provide an opportunity for open space corridors. As development and/or annexation occurs, recreational level of service standards will be taken into consideration to ensure that level of service criteria are maintained through the discretionary project approval process.

CHAPTER 3. PUBLIC PARTICIPATION

The City of Rathdrum has utilized a number of methods to involve community organizations and the public in selecting goals and objectives, and in defining actions and projects for short-term and long-term implementation under the auspices of the Parks Plan.

Parks and Recreation Online Survey Questionnaire - In 2006 the Rathdrum Parks and Recreation Department conducted a survey to support the development of a Comprehensive Park Plan. The findings from the survey indicated the Rathdrum citizens wanted improvements to their park system; in particular, they wanted new park sites with state of the art facilities and the replacement of older park equipment. The 2015 Parks and Recreation survey questionnaire was a scientific online survey that was created and conducted by the University of Idaho. Various members of the city government along with members of the Parks and Recreation commission also helped plan and coordinate the survey questions. The 2015 survey provides insight on the performance of the Rathdrum Parks and Recreation Department. Perhaps the most single important finding is that the citizens are highly satisfied with the performance of the Rathdrum Parks and Recreation Department. The citizens expressed the needs for more walking and hiking, more open space, and more picnicking amenities from the Parks and Recreation Department. The survey was put online on May 26, 2015 and remained open for 30 days. The response rate of 16% (400 responses from 2,427 households) provided a statistically significant sample at the 95% confidence level. This means that the chances that these results do not represent the views of the sample frame are 5 in 100.

Results and Discussion - The survey results can be divided into groups of data that reveal the behavior or attitudes of citizens when it comes to Rathdrum parks and Rathdrum Recreation activities. The data was reported into four sections:

1. Respondent Demographics
2. Respondent Behaviors: Visits and time spent in Rathdrum Parks
3. Respondent Preferences: Amenities to be added to the parks

1. Respondent Demographics

In general, the survey respondents reflect a slightly more advantages group than the Rathdrum population writ large. Respondents have lived in Rathdrum slightly longer, are more likely to own their own home, have higher levels of education, are less racially diverse, have higher incomes, are older, and more female than their counterparts in Rathdrum. Question 25 also demonstrates that a higher percentage of the respondents come from homes with older citizens than the general population. These numbers are consistent with national findings, which demonstrate that civic participation increases with age, income, homeownership, and similar demographics. The survey results can be weighed to adjust for some of these demographic discrepancies.

Demographics: Survey Respondents versus Rathdrum Population

	Respondents	US census: Rathdrum
Length of residence	95% more than 1 year	84% more than 1 year
Do you own or rent your home?	91 % home owners	71% home owners
Level of education?	46% with bachelor’s degree	16.5 % with bachelor’s degree or higher
Ethnicity	96% White	95% White
Income	\$50,000 - \$74,000 per year Median household Income	\$44,327 Median Household income
Age	42.5 Median Age	32 Median Age
Gender	54% Female	51% Female

2. Respondent Behaviors: Visits and Time Spent in Rathdrum Parks

When respondents were asked if they agree or disagree with the statement: “The Rathdrum Parks and Recreation Department is doing a good job serving the community.”

Respondents either strongly agree or agree that the department is doing a good job (86.3%): only 1.37% of the respondents disagreed with the statement. When it comes to the relationship between parks and the quality of life, respondents clearly believe that these features matter most: 1) Make neighborhoods attractive places to live and play, 2) Play areas for children, young people, and families and 3) Protect existing open space. Over 63% of respondents listed these quality of life features as very important.

The most visited parks are City Park, Majestic Park and Stub Myers Park. These parks are visited weekly to a few times per year by a majority of the respondents. This is most evidenced by the parks that have never been visited by the respondents. 77% of the respondents, for example, have never visited the Rathdrum Skate Park-which is explained by the age of the respondent demographic.

Frequency of Park Visits: Never Visited

Park	City Park	Majestic Park	Stub Meyers	John Brown	Thayer Park	Community Garden	Roth Park	Skate Park
%	8.1%	28.41%	28%	45.26%	46.72%	68.1%	69.14%	76.91%
Respondents	22	77	75	121	113	175	177	200

When respondents were asked to rank the park features that matter most to members of the household: these are 1) esthetics and appearance, 2) ease of access to parks, 3) safety, 4) variety in the types and setting of parks, 5) green space, and 6) sports complexes. There is not a significant difference between respondent preferences for these different uses. Nineteen respondents did answer NO when asked if the parks meet ADA accessibility.

Respondents visit the parks for a variety of reason but “Spending time with family and friends (67.53%) was the most common first preference. This response was followed by relaxation (56.09%), 3) City program or event (39.11%), 4) Nature/Wildlife viewing (25.83%), 5) Sports

(23.99%), and 6) exercise (21.77%). This suggests that citizens enjoy the social aspect of the parks most. Similarly, the vast majority of respondents (66.54%) spend one to two hours in a park per visit.

Citizens travel most often to Coeur d’Alene, Farragut, and Post Falls when they visit parks in other communities. Respondents are also most likely to watch or participate in swimming, baseball/softball, football, or soccer outside the Rathdrum parks system.

3. Respondent Preferences: Amenities to be added to the Parks

When respondents were asked respondents to think about the future of the parks the citizens were asked to rank activities that should be given preference for future development. In this case, the weighted averages show that few citizens responded “not important” when asked to consider these activities. In that context, over 20% of respondents listed development for a dog park and indoor sports facilities as “Not at all important.

Respondents Preferences for Parks and Recreation Improvements

Activity	Weighted Average
Walking Trails/Paths	4.32
Passive Open Space	4.06
Bike Trails/Paths	3.87
Playgrounds	3.85
Splash Parks	3.56
Dog Park	3.06
Indoor Sport Facilities	3.02

Respondents did not provide clear preference when it comes to the development of outdoor sports facilities. Respondents revealed fairly even preferences in terms of the activity and importance.

Respondent Preferences for Improvements: Outdoor Sport

Activity	Weighted Average
Basketball Courts	3.51
Baseball Fields	3.47
Soccer Fields	3.36
Volleyball Courts	3.21
Football Fields	3.17
Tennis Courts	3.14

The same pattern of responses held for future purchases and installation of outdoor furniture. Picnic tables, outdoor shelters/pavilions, benches/bleachers, and outdoor grills were all identified as important to the development of the parks. In other areas of improvement, respondents ranked items as very important or somewhat important for the development of the parks; only “public art” received negative responses.

Respondent Preferences for Improvements: Various Amenities

Improvements	Weighted Average
Restrooms	4.78
Trash Bins	4.76
Shade Trees	4.66
Maintenance	4.65
Drinking Fountains	4.45
Parking	4.45
Lighting	4.32
ADA Accessibility	4.15
Pet Waste Bags	4.13
Recycling Bins	3.91
Parking for Bikes	3.84
Public Art	3.01

Finally, respondents were asked to rank the need for new adult recreational activities. Once again there was consistency among the respondents when it came to preferences. No category received a significant number of “not needed” responses.

Respondent Preferences for Improvements: Adult Recreational Activities

Improvements	Weighted average
Music Programs	3.74
Special Interest Classes	3.72
Arts/Crafts	3.72
Adult Basketball	3.48
Theatrical/Dance	3.47
Adult Volleyball	3.43
Adult Soccer	3.15

Finally, respondents were asked to list activities they were likely to pursue outside of Rathdrum. The most common responses were fishing, picnicking, walking, boating, swimming, biking, camping, and concerts. Respondents were asked to list activities they would like to see offered by the Rathdrum Department of Parks and Recreation. The most common responses were tennis, swimming, walking, hiking, golf, and Frisbee golf. Citizens were also asked to list three additional recreation programs that should be added to the City’s adult education programs. The most common responses were: hiking, swimming, riding, fishing, cooking, and yoga.

Survey Conclusions and Recommendations

Some general conclusion can be drawn from the survey:

- The citizens of Rathdrum are highly satisfied with the service provided by the Parks and Recreation Department.
- The citizens of Rathdrum expect continuous improvement in park amenities in terms of both activities and infrastructures
- The parks provide citizens with the opportunity to relax and meet with family and friends
- Rathdrum citizens want the Parks and Recreation to provide more opportunities for walking and hiking, protection of open space, playgrounds, ease of access, and safety.

CHAPTER 4. GOALS AND OBJECTIVES

The Plan's foundations are the park and recreational policies in the City of Rathdrum's 2014 Comprehensive Plan, the adopted Level of Service criteria incorporated into the City's 2016 Development Impact Fee Program, and the short range and longer range project improvements set forth in the Development Impact Fee Program. Because of the importance of the Comprehensive Plan's policy statements, there are reiterated herein. State Law planning criteria and the guidelines of the Statewide Comprehensive Outdoor Recreation and Tourism Plan (SCORTP) are contained in the Appendices to this Parks Plan.

2014 Comprehensive Plan Guidelines. The Parks and Recreation component of Rathdrum's existing Comprehensive Plan includes the following Goals:

GOALS AND POLICIES

GOAL 1: Maintain and develop facilities to support the recreational and cultural needs of all community members.

POLICIES:

- A. Design and maintain city parks and programs to be inviting, clean, and safe, encouraging:
 - 1) A wide variety of social and recreational gatherings,
 - 2) Year round active recreational opportunities, and
 - 3) Activities and services for people of all ages and abilities.
- B. Place high priority on refurbishing and developing existing facilities.
- C. Maintain sufficient staffing to ensure maintenance and support of facilities and programs.
- D. Integrate historic, social and cultural themes in various parks in the city.
- E. Continue collaborations with community organizations, the private sector and local schools and school districts to improve, maintain and acquire parks and recreational facilities.
- F. Support the Lakeland Joint School District and other local schools in design and utilization of facilities, both indoor and outdoor, emphasizing shared use where possible.
- G. Explore all viable options for developing a Community Center building in support of all other recreational goals.
- H. Meet all ADA requirements and policies in the refurbishment and development of facilities.
- I. Promote options for acquiring and developing recreational facilities during the development process.
- J. Involve development community in planning for future park facilities.

- K. Provide the Parks and Recreation Commission with an opportunity to review and comment on all major subdivision and development proposals.
- L. Promote the development of adequate parking adjacent to park facilities to accommodate demand during high activity periods.
- M. Provide pathway linkage between all parks and community activity centers in the planning and development of future pathways. Incorporate such plans in updates of the transportation plan.

GOAL 2: Maintain a community-based planning process to guide recreational programming and development of public parks and facilities.

POLICIES:

- A. Work with community organizations to provide opportunities for all age groups.
- B. Strengthen community ties through the development of social, recreational and cultural programming.
- C. Emphasize partnerships with community organizations, the private sector and local schools in park development and maintenance.
- D. Work closely with the local schools and school districts to foster sharing and development of school space and facilities for public needs.
- E. Maintain a “Parks and Recreation Plan” to develop and maintain a public parks system in a manner that will best meet the goals of the community.
- F. Establish a system of parks that provides a coordinated and balanced system of parks and facilities. Include all city, local school and other community facilities in developing the parks system.
- G. Provide interconnectivity linking local and adjacent recreational and school facilities to safely accommodate pedestrian and bike travel. Support the development of a network of trails, paths and sidewalks by both public and private entities.
- H. Park design and development shall be guided by standards set by the National Recreation and Park Association (NRPA) and the State Comprehensive Outdoor Recreation Plan (SCORP).
- I. Encourage communication, cooperation and collaboration between all entities concerned with the planning and development of Local Park and recreation programs.
- J. Coordinate park planning with county and state agencies, and local schools and school districts to avoid duplication, encourage innovation, and expand park and recreation opportunities.
- K. Development of private parks as incorporated in future subdivisions shall be discouraged. Plans for any private parks as might be allowed shall be reviewed by the city to assure accepted park standards are met.

GOAL 3: Explore utilization of the public property on Rathdrum Mountain for year- round outdoor pursuits while preserving the natural environmental character of the area.

POLICIES:

- Develop a community-based planning and implementation process to determine feasibility, local support and types of recreational uses on the mountain. Involve the Parks and Recreation Commission and local community organizations in the planning process.
- Address and resolve access issues for Rathdrum Mountain and other open spaces having potential for public recreational use.

GOAL 4: In partnership with various community organizations, service clubs and the private sector expand upon formal and informal activities available in the areas of culture, heritage and the arts.

POLICIES:

- Emphasize involvement of community organizations, the private sector, individuals and public agencies in the development of parks and recreation programs.
- Identify a local lead organization, with possible creation of a nonprofit corporation, focused on furthering community culture, heritage and arts programming.
- Work toward the establishment and development of the Main Street Area as a focal point for community cultural and recreation programming and facilities for residents of all ages.

GOAL 5: Ensure that outstanding recreational and sports opportunities are provided for residents of all ages in the Greater Rathdrum area.

POLICIES:

- Strive to meet the changing recreational, athletic and cultural program needs of all members of the community as funding, both public and private, will allow.
- Expand teen and adult programs that reinforce the outstanding efforts of the Lakeland Joint School District and other schools.
- Promote the development of recreation programs for seniors.
- Support recreational and sports programs addressing special needs of community members

CHAPTER 5. DEMANDS AND NEEDS ANALYSIS

Planning for diversified park, recreation and open space conservation is essential because of its far-reaching effect upon the physical, economic, and social well-being of the community's residents. In order to properly serve all local citizens, park and recreation areas must be conveniently situated, appropriately sized, and equipped with a balance of passive and active recreational facilities that people of different age groups will enjoy and utilize. In addition, open space conservation provides for protection of natural resources while providing for passive recreational pursuits.

Size and Location of Park and Recreation Areas - The Level of Service (LOS) standard contained in the 2011 and 2016 Development Impact Fee Program (and reiterated on page No. 9 herein in Chapter Two), address acres per 1,000 population for park and recreation facilities. Approximate service radius distances are discussed on page Nos. 9 and 10 of this Plan (also in Chapter Two). Rathdrum has added site size as an equally important parameter:

<u>Facility Type</u>	<u>Size</u>	<u>Service Radius</u>
Mini-Park	Less than 1.0-acre	Up to 1/4-mile
Neighborhood Park	1.0-acre minimum	1/4 to 1/2-mile
Community Park	8.0-acre minimum	1.0 to 2.0 miles
Regional Park	50.0 acres or more	Beyond City Limits

For the purpose of evaluating the "coverage" provided by existing and known pending park and recreation facilities, a 1/4-mile radius had been employed for mini-parks, a 1/2-mile radius for neighborhood parks, and a 1.0-mile radius for community parks in the map contained within this Section. These distances were selected because of the City's irregular size and shape and the direct bearing State Highway Nos. 41 and 53 have on the City's future growth patterns. The aforementioned service radii are depicted on the Area of City Impact map on page No. 26 of this Chapter Five and illustrate both existing coverage and needed coverage. It should be emphasized that the radii for future undetermined sites are highly generalized by area only and should not be construed as identifying specific sites for future park purposes. The service radius "coverage" circles on the subject map suggest the following locational assets and needs:

Recreational Assets

- The existing neighborhood park and recreation amenities (City Park, Thayer Park, and the John Brown Sports Complex), together with the mini-park (Roth Park), provide very good and overlapping coverage for a large majority of Rathdrum's existing population.
- The Rathdrum Skate Park (special use area) further enhances coverage.
- The community park (Stub Myers Park) serves between 70 and 80 percent of the City's existing population.
- The community park (Majestic Park) serves a large segment of the City's growing population, together with a "secondary" rural population outside Rathdrum's Area of City Impact.
- Existing public schools are ideally situated for the potential of dual usage.

- Municipal ownership on Rathdrum Mountain, while not currently available for passive recreational purposes, serves as an important source of open space conservation.

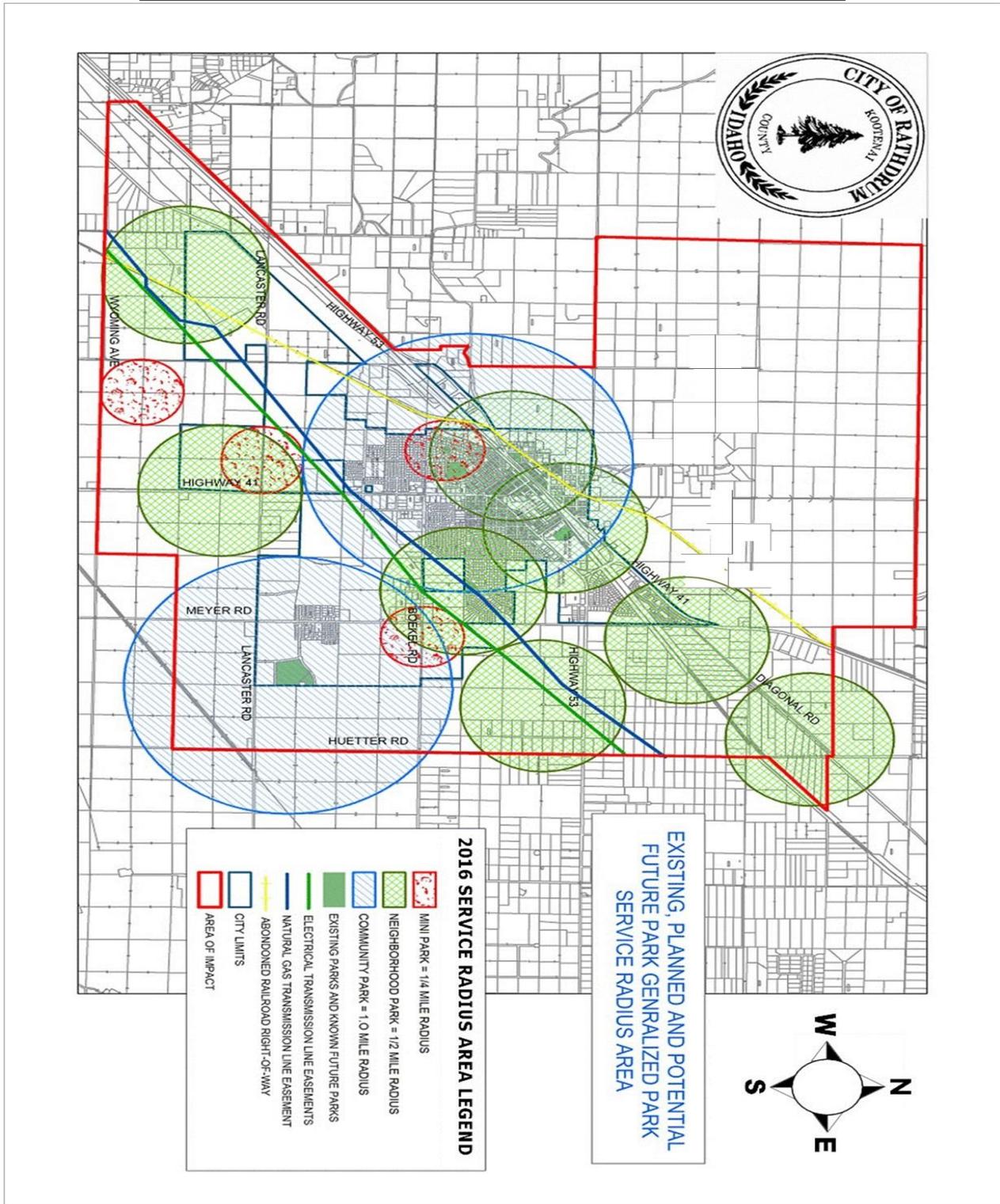
Recreational Needs

- The residential areas northeasterly of the intersection of State Highway Nos. 41 and 53 are not currently served by an existing Neighborhood Park or by Stub Meyers Park (community level facilities).
- The residential areas in the general vicinity of Betty Keifer Elementary School are not currently served by existing neighborhood level facilities, however, they are within the service radius of Stub Myers Park (community level).
- As annexation, growth and development occur in the City's external Area of City Impact, several new neighborhood parks, and perhaps a mini-park should be considered to the northeast and east of current City limits as illustrated on the aforementioned map. Appropriate sites can be dedicated for use in conjunction with future subdivision developments.
- Similarly, as annexation, growth and development occur in the City's external Area of City Impact southerly of existing City limits, it will be advisable to add neighborhood park and mini-park facilities in this area, which sites can be obtained through future subdivision developments.

While plans of this nature typically concentrate upon the needs of local residents, consideration should also be given to the needs of local businesses, whose employees would enjoy a park setting during the lunch break to eat, rest, or participate in a recreational activity, and whose shoppers would equally take advantage of the park setting. The same holds true if North Idaho College builds a satellite campus in the area. Thus, the following suggestions should also be considered:

- With the new North Idaho College Career and Technical Center, it would be appropriate to consider at least a mini-park in such future development to serve future staff and users of the campus.
- Mini-parks in the business park/light industrial areas planned and zoned for future industrial developments.
- Mini-parks in the areas planned and zoned for future commercial developments.

Existing, Planned and Potential Future Park Service Radius Area



Linear Open Space (Pathway) Corridor Assets, Needs, and Opportunities - According to the 2015 online survey questionnaire results, respondents highly favored additional pathways and sidewalks for use by pedestrians and bicyclists. The City of Rathdrum, in 2011, mapped existing and planned/funded pathways and sidewalks, together with older sidewalks in need of replacement.

Linear Open Space (Pathway) Corridor Suggested Action Agenda - The mapped data is an excellent reference to plan and coordinate future pathway and sidewalk repairs and extensions. Further, when the mapped information is accompanied by definitive policy statements, isolated segments can be connected and future segments can be appropriately planned and implemented in a manner which fosters overall integration of the entire non-motorized corridor system. Therefore, the following policy statements are suggested as being integral to successful implementation:

Action 1. Establish pathway or sidewalk corridors within public rights-of-way, or by easements adjacent thereto, for the purpose of non-vehicular travel (i.e., pedestrian, bicycle, and/or equestrian) along all existing through streets -- State Highway Nos. 41 and 53 in cooperation with the Idaho Transportation Department, plus through streets designated as arterials or collectors in cooperation with the Lakes and Post Falls Highway Districts.

Action 2. Within future residential and nonresidential developments, establish pathway or sidewalk corridors within public rights-of-way, or by easements adjacent thereto, for the purpose of non-vehicular travel (i.e., pedestrian, bicycle, and/or equestrian) along all proposed streets, and ensure that such corridors effectively tie into the existing system of sidewalks and pathways and the anticipated future expansion thereof.

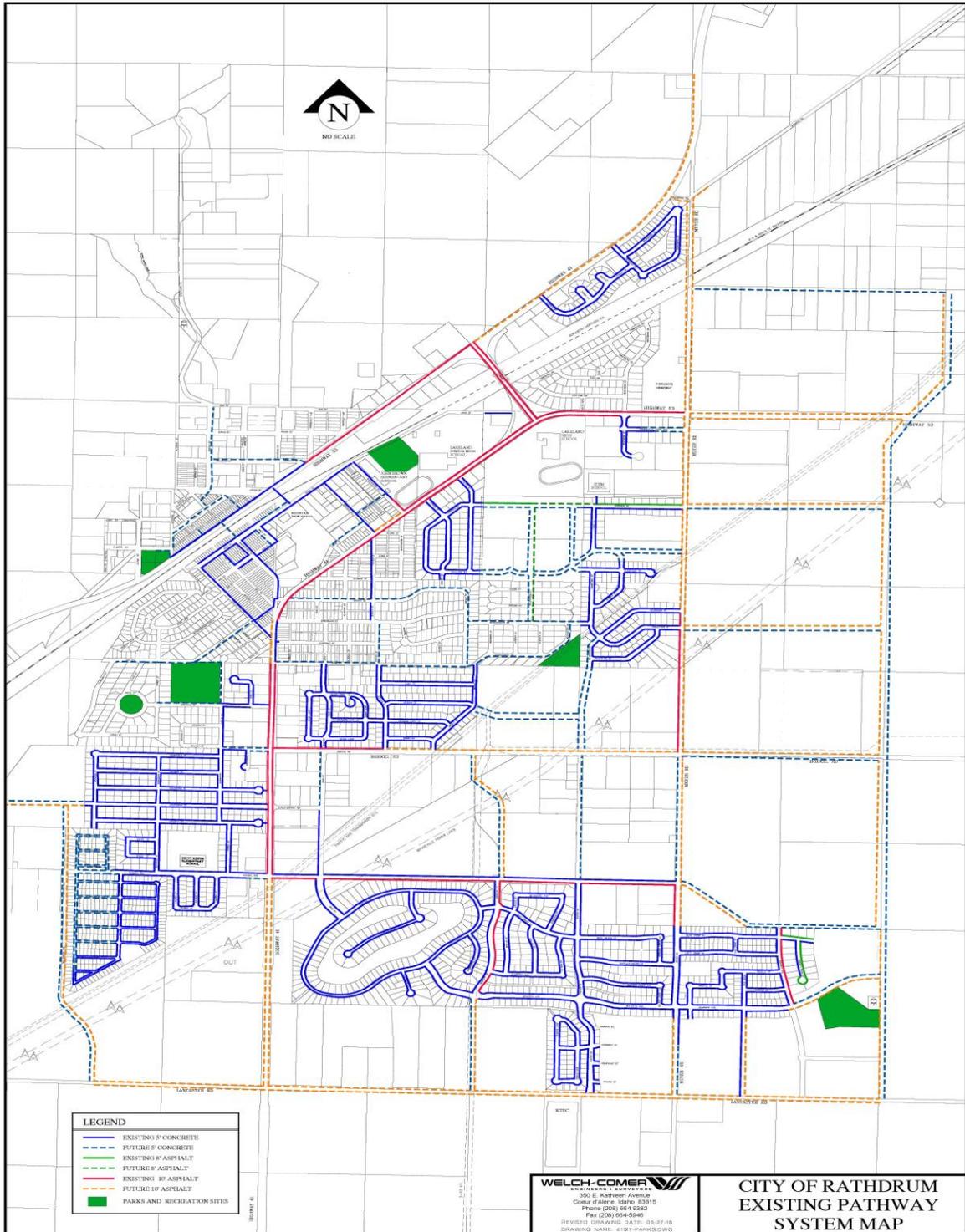
Action 3. Work with the electricity and natural gas utility companies operating transmission line easements through Rathdrum and its Area of City Impact, and with local community service organizations, in an effort to establish partnerships which will afford the use of selected utility easements for non-motorized pathways for pedestrian and bicycle usage and trails for equestrian use.

Action 4. Work with the Idaho Transportation Department regarding the abandoned railroad right-of-way which passes through Rathdrum and extends northerly to Twin Lakes and beyond, in general proximity to State Highway 41, to effectuate a partnership resulting in the use of the former rail line for pedestrian and bicycle pathway usage.

Action 5. In existing developments where sidewalks and/or pathways do not exist, delineate the most efficient routes to connect such areas to the overall system; thereafter, on lots adjacent to such routes, when in-fill construction occurs on existing lots or remodels are proposed which increase structural square footage, require dedication and/or improvement of the appropriate segments in conjunction with construction authorization.

Action 6. Ensure that the overall pathway/sidewalk/trail system connects to all existing and future park and recreation areas.

CITY OF RATHDRUM EXISTING PATHWAY SYSTEM MAP



Major Improvements at Existing Park and Recreation Facilities Since 2006.

City Park

- The concession stand and bathrooms on the west side of the park were replaced with the new Lions Club pavilion. The pavilion has a full service kitchen and new aluminum picnic tables were purchased for park visitors and park reservations. Paved parking was added in front of the pavilion on Elmore Street.
- The west side of the park (Latah Street) was paved with diagonal on-street parking.
- A new decorative lighted park sign was installed on the south east corner of the park.
- A pond less waterfall feature was constructed and completed.
- New automatic security locks were added to the park bathrooms.
- A new playground system and swing set was purchased and installed.
- Horse shoe pits were built on the west side of the park.
- New bicycle racks were added on the north side of the park.
- The steps and sidewalk around the Victorian Gazebo were replaced and upgraded.
- Several decorative benches were added throughout the park.



*Playground grand opening
at City Park*

Stub Myers Park

- Underground irrigation with automatic valves was installed on the main soccer field
- A new playground system was installed in the North East section of the park.
- Both the north and south side of the park were paved and striped to increase parking occupancy and also make the park more aesthetically pleasing.
- New aluminum picnic tables were added to the picnic shelter on the North side of the park.
- New automatic security locks were added to the park restrooms.
- Security lighting was installed throughout the park.
- The old worn down underground dugouts on Field 1 were replaced with new larger above ground dugouts.
- Safety fence cap was added to both field 1 and field 2.
- A 4' chain link fence was installed on the north side of the park to keep vehicles off of the turf and out of the park area.
- A new decorative curb and fall protection was added around the swing sets on the east side of the concession stand.



*New decorative curb and fall
protection around swing set
at Stub Meyer Park*

- The cement floors in the concession stand and restrooms were upgraded with new decorative tile, making the facilities more appealing to park visitors.
- A flag pole with GEM benches was installed in the center of the park.
- A storage shed for additional recreational storage was purchased and installed.

Thayer Park

- The gravel parking area was upgraded with paved parking.
- Permanent soccer goals were installed on the soccer field.
- A new large playground system with a climbing wall was installed.
- A drinking fountain was purchased and installed.
- Security parking lot lights were purchased and installed.
- New benches have been installed around the playground area.
- A Sani-Can structure was built to provide a restroom for park visitors during spring, summer, and fall months.
- Additional deciduous trees were planted



New playground at Thayer Park

Roth Park

- A new Tot Lot playground structure with a T-Swing was purchased and installed.
- A Sani-Can structure was built to provide a restroom for park visitors during summer months.
- A drinking fountain was installed near the playground area.
- A new landscaped park sign was installed on the east side of the park.
- Park benches were installed around the playground equipment
- Additional deciduous trees were planted

John Brown Sports Complex (Cooper Field)

- New trees were planted on both the North side and the East side of the park.
- A wireless electronic scoreboard was added at Cooper Field.
- New poles and nets were purchased and installed in the tennis courts.
- A batting cage was installed in the right field corner of Cooper Field.
- A decorative rock wall was added behind the backstop for additional spectator seating.
- A drinking fountain was purchased and installed.
- Safety fence cap was added on top of the outfield fence.



New Scoreboard at Cooper Field

Rathdrum Skate Park

- New half-pipe structures were purchased and installed.
- New park sign was purchased and installed.
- New skate design mural was painted on east wall of park and recreation building.
- A Drinking Fountain was purchased and installed.
- A Sani-Can structure was built.



Parks staff installing new Half-pipe structure at Skate Park

Community Garden



New Pergola at Community Garden

- A decorative pergola was built, providing shade and a seating area for park visitors.
- Additional Planting beds have been added.
- Informational and educational signs were purchased and installed.
- A decorative garden shed was built
- The goodness grows reading garden was created and book return was built.
- Additional irrigation was added to growing beds.

Majestic Park

Although Majestic Park was not officially opened until September of 2013, it has quickly become one of the city's main attractions for family fun and recreational programs. The City held a grand opening ceremony on September 10th, 2013 where the public was treated to a community barbeque and the citizens were able to take an official tour of the brand new park. It officially became the largest park in the city and joined Stub Meyer Park as the City's second Community Park.



*Majestic Park Grand Opening
September, 2012*

Majestic Park Amenities:

- Large pavilion and concession stand.
- ADA accessible restrooms.
- Two softball/baseball fields.
- Large playground with climbing wall.
- Splash Park.
- Automatic irrigation system.
- Flag Pole.
- Sidewalks and pathways
- Bicycle racks
- Numerous coniferous and deciduous trees
- Park Benches
- Paved parking with islands and curbing
- Decorative landscaping
- Park entry sign



Splash Park at Majestic Park

Possible Future Amenities for the Park:

- Ball field lights and scoreboards
- Outdoor Amphitheatre
- Additional Picnic Shelters
- Additional Pathways
- Basketball Court
- Volleyball Court
- Security park lights
- Decorative gazebo
- Plant additional trees



Playground and Climbing Wall

Recommended Improvements to Existing Park and Recreational Facilities

The aforementioned improvements are important compliments to the City of Rathdrum's existing parks and recreation assets. The following suggested improvements would further enhance identification and location knowledge, aesthetic appearance, and the amenities of existing park and recreation sites:

- Installation of security lighting at Roth Park, City Park, Thayer Park and Majestic Park.
- Create a parking plan design for Roth Park. Parking would be limited to on-street parking, but with the recent addition of new playground equipment and other park amenities, an area for park visitors to park is recommended.
- A Picnic Shelter should be installed at both Roth Park and Thayer Park. With the recent amenities that have been added to both parks, park visitors should have an area to sit, relax and picnic in the shade. This addition would allow these parks to be rented out for events which would increase revenue and help with overflow park reservations.
- Ball Field lights should be purchased and installed at Majestic Park. Lights would be beneficial for recreational programs to go later in the evening and would expand the number of participants or teams we could have in our recreation programs.
- The Picnic Shelter at Stub Myers Park is in need of a new roof system to replace the old and faded metal that is currently there.
- Thayer Park, Roth Park and Stub Myers Park need additional trash receptacles to reduce the amount of litter in the parks.
- A night lighting system for the baseball field at the John Brown Sports Complex is recommended because this facility is not adjacent to residential development – hence, it is ideally situated for “prolonging” evening usage through lighting.
- Bicycle racks are need at Thayer Park, Stub Myers Park and the Skate Park.
- A walking path is needed on the south side of City Park.

Open Space Conservation Needs - The terms “open space” and “conservation” rightly belong in this Plan since the continued availability of land for the enjoyment of scenic beauty, protection of natural resources, and the preservation of watersheds, ground water recharge areas, wildlife habitats, etc., are as important in an urban environment as active park and recreational areas.

Actions should be considered to ensure that conservation of open spaces helps form the “cityscape”. The question is not in the quantitative loss of land, but rather in the qualitative issue of what land is disappearing where and what is being left. For instance, are the open spaces serving positive functions, or are they merely areas that become surplus after development has taken place?

Even though open space conservation may not produce revenue or other immediately observable benefits today, in the years to come, the importance of this asset will become more critical. People need exposure to conserved open spaces for passive recreation. Protection of the open space resource can be done through careful planning, management, and use of lands which are presently ignored.

It is for the above reasons that the City's open space ownership on Rathdrum Mountain is important, as are other public ownerships by the U.S. Forestry Service and the Idaho Department of Lands. Efforts should be made jointly, by the three (3) public agency owners, to foster open

space conservation and explore access to public lands for low-impact recreation activities as the primary use of the land for open space conservation.

Potential Recreational Programs - A future community center would be ideal for adult yoga classes, youth craft projects, chair exercises for senior, etc. If a swimming pool is developed, swimming classes could be taught. Adult and youth tennis instruction could be undertaken at the Lakeland High School tennis court complex. Soccer camps could be conducted for youngsters at Thayer Park. Baseball camps could be held at Stub Myers Park and John Brown Sports Complex. User fees for such programs should be based upon recovery of expenses. As a minimum, the following recreation programs should be considered:

- Adult Co-Ed volleyball
- Adult Co-Ed Softball
- Adult Basketball
- Frisbee Golf
- Dance classes for adults
- Various outdoor recreation programs for teenagers
- Skate Park events/competitions
- Junior Olympic skills competitions
- A fall festival or a fall special event

These are examples of potential recreation programs. Numerous other possibilities exist.

CHAPTER 6. LONG RANGE IMPROVEMENT PROGRAM

The City of Rathdrum proposes an implementation program that satisfies the Goals and Objectives enumerated in the Comprehensive Plan, is consistent with the 2011 Development Impact Fee Program, and which reflects the needs expressed by local citizens in the survey questionnaire results and public workshops. This Parks Plan's goals and its recommendations that go beyond the Development Impact Fee Program, reflect the public input into this particular planning program. In addition to the short and long term capital improvement proposals, the City hopes that civic-minded adult and youth organizations will volunteer their time and energy to help maintain and beautify the City's park and recreational assets (an "adopt" a park, a specific site, or trail program). Further, the City welcomes voluntary donations by local citizens and businesses of land, supplies, equipment, and related goods and materials to provide and maintain a wide variety of park, recreation, open space, and conservation amenities for the enjoyment of current and future users.

How Capital Improvement Programming Works - The Five-Year Capital Improvement Program and the Longer Range Capital Improvement Program are "guidelines" intended to be consulted yearly in conjunction with development of the annual budget. High priority projects would be specifically designed and funded for implementation during the budget year, the Five-Year Program would be changed to delete funded projects and add longer range items, and the Longer Range Program would also be revised accordingly. During such annual review, estimated project costs should also be evaluated to take inflation and other factors into consideration. In this manner, the "guidelines" will adjust annually and remain as a viable planning tool from year to year. Cost estimates are "educated guesses", and only when projects are identified for funding in a specific budget year, can the true costs be identified through the project design and implementation process.

Parks and Recreation Capital Improvement Program (CIP) - The Capital Improvement Program, covering a period of five (5) years (2016 through 2021), encompasses the projects set forth in the **2016 Development Impact Fee Program** for parks and recreation and pedestrian pathways. The parks and recreation projects are addressed separately from the pedestrian pathways herein, starting first with park/recreation items. Some suggestions herein involve phasing to make optimal use of available funding and to ensure adequate project planning and orderly development

**Parks and Recreation Five-Year Capital Improvement Program
2016 Through 2020**

<u>Location</u>	<u>Year</u>	<u>Project Description</u>	<u>Estimated \$ Cost</u>
City Park	2016	Repair or replace picnic tables annually	1,000
		Add Additional trash receptacles annually	1,000
		Re-face old bride on north side of park	2,000
		Total	4,000
City Park	2017-20	Develop Rathdrum Creek area	5,000
		Replace/Update Irrigation system in park	15,000
		Repair or replace picnic tables annually	4,000
		Install bridge across creek on west end of park	6,000
		Install a pathway on south side of creek	15,000
		Install tile floors in bathrooms	2,000
		Total	47,000
Stub Myers Park	2016	Repair or replace picnic shelter roof	5,000
		Add additional trash receptacles annually	1,000
		Add additional picnic tables annually	1,000
		Finish Holt Field	3,000
		Total	10,000
Stub Myers Park	2017-20	Repair/Replace concession stand roof	6,000
		Replace soccer goals	5,000
		Landscape parking lot area	8,000
		Add additional trash receptacles annually	4,000
		Add additional picnic tables annually	4,000
		Purchase and install scoreboards for Field 1 & 2	15,000
		Total	42,000
John Brown	2016	Install park signs with park rules	1,000
		Provide picnic tables	1,000
		Provide decorative trash cans	1,000
		Provide barbecue grills	1,000
		Upgrade basketball court	2,000
		Total	6,000
John Brown	2017-20	Plant additional deciduous shade trees	2,000
		Construct a picnic shelter/shade structure	10,000
		Provide additional picnic tables annually	4,000
		Landscape the northern border of the park	12,000
		Add additional trash cans annually	4,000
		Flexi-Pave Tennis Courts	6,000
		Install ball field lights	130,000
		Add pathways	5,000
		Total	167,000

Roth Park	2016	Add additional trash receptacles annually	1,000
		Add additional picnic tables annually	1,000
		Purchase and install drinking fountain	2,000
		Install park benches	1,000
		Total	9,000
Roth Park	2017-21	Add additional trash receptacles annually	4,000
		Add additional picnic tables annually	4,000
		Construct a small picnic shelter	8,000
		Install additional park benches	5,000
		Repair/Replace existing basketball court	10,000
		Create a flower/landscape area	5,000
		Install curb and sidewalk	80,000
		Install security lighting	8,000
		Total	124,000
Thayer Park	2016	Add additional picnic tables annually	1,000
		Total	5,000
Thayer Park	2017-21	Construct a volleyball court	5,000
		Install a flag pole and security lights	10,000
		Add additional trash cans annually	4,000
		Construct a picnic shelter	10,000
		Add a sidewalk/pathway	16,000
		Add picnic tables annually	4,000
		Total	49,000
Majestic Park	2016	Add additional picnic tables annually	1,000
		Add additional trash receptacles annually	1,000
		Total	5,000
Majestic Park	2017-21	Construct a basketball court	50,000
		Add additional trash cans annually	4,000
		Construct a picnic shelter	10,000
		Add picnic tables annually	4,000
		Purchase and install ballfield lights	200,000
		Purchase parking lot lights	10,000
		Add park signage/informational	5,000
		Total	283,000

Development Impact Fee Program

The City of Rathdrum approved a Development Impact Fee Program Ordinance in December 2005 that allows for the collection of development impact fees. The ordinance refers to the City of Rathdrum Development Impact Fee Report from which findings were outlined that indicate build out projections, public facilities analysis and the methodology for the determination of impact fees. The 2005 Development Impact Fee Program utilizes a total build out projection that encompasses existing vacant City land within the City boundary and land within the Area of City Impact. The build out analysis utilized in the 2005 Program was used in the new analysis as a base to work from. It was determined by the committee and staff that we would use a 20-year growth projection using 3% per year as a reasonable growth rate. The 3% annual growth rate was applied to the new U.S. population census (2010) data that came out in 2011. The new estimated 20-year population number was compared to the 2005 total build out numbers to get a percentage from the total current build out that would be used for the 20-year amendment projections. The

result is a proportionate downsizing of the original land use assumptions tied to more economically realistic projections. State Law requires an update of the impact fee program every five years along with a review of how the monies have been spent or not spent. The City Council approved a Citizen Development Advisory Committee made up of 6 people primarily of which were on the original committee. Four of the appointees are from the business or development community. Work began on the update in December 2011. The first meeting of the whole group was on January 10, 2011. The committee met five times reviewing, discussing, directing and brainstorming what to do with the City's impact fees.

Analysis

The review of the Development Impact Fee Program comes at a time when the Country is feebly coming out of a major economic downturn that hit the country hard beginning around 2008. Kootenai County was not immune from the economic downturn and faced much of the same problems of significantly lower home prices and anemic demand for new homes along with little commercial development and high unemployment. The economic downturn in the area affected the housing markets and building sectors negatively, to the point growth in the City and the area was down sharply. With a negative economic back-drop continuing through 2011 and the foreseeable future, the group concluded that it would not be advisable to recommend an increase in impact fees. The City currently collects impact fees in three areas; Circulation (roads), Parks and Recreation, and Police. The group did look at whether or not to drop any of them and it was recommended to continue with all three based on continued desire to maintain service levels and have growth participate in funding items due to that growth in each of the areas. The group reviewed and analyzed the existing fees, build out projections and projects. Early on in the discussion of ideas, the idea of establishing a 20-year horizon emerged as the most reasonable direction to go, rather than using a total build out number. This resulted in a population projection of 12,698 in 20 years as opposed to the original report's 69,039 projected for total build out. Our 2010 U.S. census figure has the City at a current population of 6,826. The 12,698 projected population came from applying 3% annual growth for 20 years. The 12,698 was divided into the total build out figure of 69,039 to get 18% of the total build out. The 18% was applied to the build out numbers to get a projection for the 20-year horizon. Changing the focus to a twenty (20) year horizon required some changes particularly in the circulation area. Each of the impact fees were reviewed and changes made to what is currently in the plan. Below is a brief description of the approach in each impact fee area. Each impact fee area will refer to tables that outline the computation method.

Parks and Recreation Impact Fees

Currently, the impact fee for Parks and Recreation is \$1,709.08 for single family residential and \$3,418.16 for a duplex. The plan adopted in 2005, was very specific on items that would be part of the impact fee program. The projects were listed in categories of current year projects, 2-5 year projects and 5+ year projects. Most of the projects in the current year and 2-5 year projects have been completed. The new impact fee follows the 5+ year plan projects in that the impact fee money is for Future Land Acquisitions and Future Park Improvements. An analysis of the current park inventory was made and the acreages were updated. See Table 1 for Park Acreage.

Parks and Recreation Inventory of Current Park Acreage

Table 1

Park	Acreage
City Park	2.28
Stub Myers Park	9.19
Roth Park	2.11
Thayer Park	3.99
John Brown Sports Complex (Cooper Field)	1.23
Majestic Park	11.22
Skate Park	.15
Community Garden	.12
Parks Total	30.29
**Schools	
High School	2.45
John Brown and Junior High School	.97
Betty Kiefer	1.45
Total Schools	4.87
Total Park Area	35.16

**Schools: How school land was factored- First we looked at the available time by estimating summer and after school usage and estimated we would have about ¼ of the time available for use of School acreage. We then took the total acreage available for Park type uses (practices or use of the playgrounds) and multiplied by the ¼ time to come up with the times in the table. We used 9.8 acres at the H.S., John Brown and the Junior High we used 3.88 acres (excludes city owned ball fields and tennis courts), and Betty Kiefer we used 5.8 total acres.

Parks and Recreation Impact Fee Formula-Updated to 20 Year Horizon

Table 2

(Adequacy of Existing Facilities and Future Demand and Needed Impact Fee)

Existing Population	Performance Standard	Existing Demand
6,826	5 acres/1,000 population	34.13
Existing Park Acres (with ¼ acreage for an annual number at the schools)	Current Demand	Park Surplus
35.16	34.13	1.03

Future Demand for Facilities

Existing Acreage Surplus	1.03 acres	
Net Demand at Build-Out	63.49 acres	
Future Demand for Land Acquisition – 20-year population *12,698 - 6,826 = 5,872	62.46 acres	
5,872/2.98 per household	1,970 units	
Acreage Need – (with 4 acres of school property)	27.3 acres	2,730,000
Total cost divided by number of housing units	2,730,000/2,230	1,385.22
Current Fee – New Fee	1,709.08 – 1,385.22	-\$323.86

*We used the 2010 census data that gives the city 6,826 in current population. From the current population we added a 3% growth rate from 2011 to 2031 for our 20-year projection of population growth. Subtracting the current from the estimated 20-year growth gives us the population growth for the next twenty years. Dividing the population by the census per household number of 2.98 gives us the number of new housing units expected to be built in the twenty-year horizon. The committee agreed to keep the standard of 5 acres per 1,000 population allows us to figure the future need for park acreage

The committee used the updated acreage amounts to determine existing adequacy as measured against the standard adopted of 5 acres per 1,000 population. The existing adequacy shows that the city has a surplus of 1.03 acres of park property so we are just over our level of service goal. The future demand calculations are in Table 2 and show a demand in the 20-year horizon of an additional 32.2 acres of developed park.

The cost calculations result in a new impact fee of \$1,385.22 down \$323.86 from the current impact fee. See Table 2. The cost amounts for cost of construction of parks and the cost for acquisition were kept at \$70,000 and \$30,000 per acre, respectively. The City is in the process of constructing Majestic Park and received an estimate of \$1.1 million for all the improvements on 11 acres. In bidding the project in the current economic times prices are coming in lower and the group felt keeping the \$70,000 per acre cost of construction and \$30,000 per acre land acquisition cost was reasonable. The price range could fluctuate depending on how many amenities are in the park as well.

Development Impact Fee Program Project Observations. Typically, the focus of a Capital Improvement Program is non-reoccurring high costs projects, many of which involve multi-year financing. Capital improvement projects tend to cost in excess of \$5,000 to \$10,000, have a life expectancy of more than ten (10) years, and result in additions to municipal fixed assets and/or extend the life of existing capital infrastructure.

As noted in Chapter Five, Demands and Needs Analysis, all existing parks should have an attractive on-site park name identification sign (or signs where there are multiple entry points), and use restriction signage could be affixed to the same sign structure below the identification sign. A raised planter, with seasonal flowers and the sign post therein, has been suggested as an aesthetic means of calling attention to the park's name and its operational regulations. A raised mound with the sign structure at the top of the mound and flowers planted thereon is another artful design for such signage.

Longer Range Parks and Recreation Capital Improvements. The size, timing, and design of future parks identified as being needed on **the map in Chapter Five**, Demands and Needs Analysis (page No. 46), will largely depend upon when and where annexation and development occur within Rathdrum's Area of City Impact (ACI), and upon when new developments are implemented within existing municipal boundaries. Further, the Area of City Impact boundary could be expanded or contracted which would also influence the need for future park sites. Some future sites may become a reality within the **2017-2021** CIP time period, however, most would likely be implemented in later years. At this juncture, only general areas have been identified as being in need of future neighborhood or mini-park sites. The following is a general outline which will be revisited and revised in future years. More definitive analysis in future years will generate cost estimates. At a minimum, future park sites are expected to involve the following:

**Parks and Recreation Longer Range Capital Improvement Program
2016 Through 2036**

<u>Location</u>	<u>Project Description</u>
Northeast	Neighborhood Park serving City and Area of City Impact Site preparation, irrigation, lawn, trees, parking Tables, benches, drinking fountain, playground equipment Restroom, gazebos, signs, barbecues, lights, cameras
East	Neighborhood Park serving Area of City Impact Site preparation, irrigation, lawn, trees, parking Tables, benches, drinking fountain, playground equipment Restroom, gazebos, signs, barbecues, lights, cameras
South	Neighborhood Park serving City and Area of City Impact Site preparation, irrigation, lawn, trees, parking Tables, benches, drinking fountain, playground equipment Restroom, gazebos, signs, barbecues, lights, cameras
East	Mini Park serving industrial area Site preparation, irrigation, lawn, trees, parking Tables, benches, drinking fountain, signage
Southwest	Mini Park serving industrial area Site preparation, irrigation, lawn, trees, parking Tables, benches, drinking fountain, signage
South	Mini Park serving commercial area Site preparation, irrigation, lawn, trees, parking Tables, benches, drinking fountain, signage

When each individual project over the 20-year planning horizon is designed for its specific implementation, a detailed plan and discussion of individual project components will evolve. Many anticipated projects are expected to incorporate municipal and community partnerships sharing resources and materials for the benefit of all Rathdrum’s residents and its recreational users from elsewhere.

Pedestrian and Pathways Capital Improvement Program (CIP). While it is anticipated that most future pedestrian and pathway improvements will be funded through impact fees, the following pedestrian and pathway projects are anticipated to be undertaken during the 2016-2020 CIP cycle:

**Pedestrian and Pathways Five-Year Capital Improvement Program
2016-2020**

<u>Location</u>	<u>Project Description</u>	<u>Estimated \$ Cost</u>
Boekel Rd (North Side) from Wright St. to Meyer Rd.	Pathway Extension	200,000
Montana Street (Larch St. to Hwy 41)	5' sidewalk	75,000
Meyer Road (Silverado to Park Rose Ranch)	Pathway Extension	290,000
Meyer Road (East Side) (Majestic Ave to Lancaster)	5' sidewalk	80,000
Meyer Road (West Side) Nagel to Boekel	Pathway Extension	100,000
City Park (North side of Hwy 53) Alturas to Latah	5' sidewalk	50,000

Longer Range Pedestrian and Pathway Capital Improvements. The 2005 Development Impact Fee Program prioritizes a series of 23 pathway and pedestrian improvements following the initial 5-year CIP. The list will likely be expanded as the City grows and annexes into its Area of City Impact. Hence, the following pedestrian and pathway projects are anticipated to be undertaken between 2012 and 2026 and they are listed in their order of priority as set forth in the 2005 Development Impact Fee Program. It should be cautioned that the cost estimates are those listed in the 2005 Development Impact Fee Program, and are strictly preliminary and subject to refinement once individual projects are designed for implementation.

Pedestrian and Pathways Longer Range Capital Improvement Program

<u>Location</u>	<u>Project Description</u>	<u>Estimated \$ Cost</u>
Pine from Hwy 41 to Stevens	8' asphalt path	49,500
Pine from Stevens to Wright	8' asphalt path	48,400
Winchester from Wright to Manchester	8' asphalt path	69,300
Wright from Pine to Wright North	8' asphalt path	45,100
Boekel/Tree House from Hwy 41 to Cassia Street	5' sidewalk with planting strip	23,100
Hwy 41 south side from 41/53 Intersection to Reindeer	8'-10' asphalt separated	95,700

Meyer east side from Hwy 53 to Boekel	8'-10' asphalt separated	220,000
Meyer east side from Boekel to Lancaster	8'-10' asphalt path/landscape, trees	233,200
Hwy 41 east side from Nagel to Lancaster	8'-10' asphalt separated	134,200
Boekel both sides from Meyer to City Limit	8'-10' asphalt separated	204,600
Hwy. 53 south side from Meyer to City Limit	8'-10' asphalt separated	41,800
Hwy. 53 south side from City Limit to Greensferry	8'-10' asphalt separated	83,600
Meyer west side from Pheasant Run to Lancaster	8'-10' asphalt separated	77,000

The map on page No. 28 in Chapter Five, illustrates existing and planned pathway and sidewalk improvements. The City should continuously seek additional means of expanding its existing pathway and sidewalk network to both reduce vehicular dependence and enhance opportunities for walking and bicycle enthusiasts.

Open Space Conservation. The City of Rathdrum recently obtained legal access to 556 acres of undeveloped, wooded property on Rathdrum Mountain. Historically, this property was purchased as a means of protecting the City's water source. However, the occasional selective timber harvest is the only use that has occurred on this property in recent years.

A number of organizations have advocated for recreational opportunities on the mountain in the past, but there were also groups that feared by opening up the mountain to the public it may lead to negative impacts on the mountain. The City never moved forward with any proposed plans for the mountain. Because of the history, the City of Rathdrum staff knew they would need to fully engage the community on any decisions made pertaining to the management and development of the Rathdrum Mountain property.

In the spring of 2015, the City of Rathdrum conducted an in depth public survey which gave the entire community a chance to give feedback and opinions pertaining to the development of the mountain. The City of Rathdrum held open houses, several community members were interviewed, an informational booth was made available at Rathdrum Days, and an online survey was sent out with utility bills. Every attempt was made to reach out to the varying stakeholder groups with a vested interest in the mountain, as well as the community at large.

When the results of the online survey and feedback from the community were examined, it became clear that there was widespread support for low-impact development of the Rathdrum Mountain. These low-impact activities include hiking trails, picnic areas, and open spaces. There was little or no support for intensive activities such as hunting, ATV trails, and campfires. A conceptual plan that favored low-impact activities was drawn up by Landmark Design and was passed by the City Council in June of 2016. Although the 556 acres on Rathdrum Mountain remains off limits to the public, the City is in the process to allow access to the public in the near future.

City Entry Beautification Considerations.

While not specifically addressed herein, there are programs in process that have a beneficial relationship to this Parks Plan. The City has addressed ways to beautify City entry points through combinations of open space, landscaping, and signage. Hence, the Capital Improvement Programs herein could be appended to expand to existing City entry beautification projects.



**City Entry Point
Beautification Project**

Summary

This document serves as a framework to help guide Future Park, Recreation and Conservation projects and programs serving the interests of Rathdrum’s citizens and those of surrounding areas that also recreate in Rathdrum. It is a foundation to be built upon in future years. And like all other Plans, it is a “living document” that will become more refined and defined as Rathdrum grows and evolves over time.

**CITY OF RATHDRUM
PARKS PLAN**

CHAPTER 7. APPENDICES

Appendix “A” – State Law Guidelines

Idaho Code Title 67, Chapter 65, is the State’s “Local Land Use Planning Act”. Section 67-6508 embodies guidelines for the contents of a Comprehensive Plan. Several of Section 67-6508’s components directly and/or indirectly provide guidance for this Parks Plan:

- (f) Natural Resources – An analysis of the uses of rivers and other waters, forests, range, soils, harbors, fisheries, wildlife, minerals, thermal waters, beaches, watersheds, and shorelines.
- (j) Recreation – An analysis showing a system of recreation areas, including parks, parkways, trail ways, river bank greenbelts, beaches, playgrounds, and other recreation areas and programs.
- (k) Special Areas or Sites – An analysis of areas, sites, or structures of historical, archeological, architectural, ecological, wildlife, or scenic significance.
- (n) Implementation – An analysis to determine actions, programs, budgets, ordinances, or other methods including scheduling of public expenditures to provide for the timely execution of the various components of the plan.

Idaho Code Section 67-6517 provides for the adoption of a “Future Acquisitions Map”. The map reflects a planning horizon of twenty (20) years for public agency land acquisitions and a provision therein pertains to this Parks, Recreation and Conservation Element:

- (c) Proposed parks or other open spaces;

Appendix “B” – State Recreation Plan Guidelines

Idaho’s current Statewide Comprehensive Outdoor Recreation and Tourism Plan (SCORTP), is meant to reflect the current state of outdoor recreation in Idaho, report the public’s perceived needs and give outdoor recreation providers an opportunity to respond to those needs by working toward a set of goals and objectives.

The goals and objectives of the 2013-2017 Idaho Statewide Comprehensive Outdoor Recreation and Tourism Plan (SCORTP) were created using a combination of public input and the expertise of a cross-section of outdoor recreation professionals. Our public input started with an opinion leader SWOT analysis to identify outdoor recreation issues and opportunities in Idaho. A facilitator visited each of Idaho’s six regions and worked with elected officials and local recreation professionals to identify the Strengths, Weaknesses, Opportunities and Threats of outdoor recreation in Idaho.

Using the ranked results from the SWOT analysis as a starting point IDPR developed a web based public participation tool to allow any citizen to vote up or down on ideas generated from the SWOT analysis, as well as propose ideas of their own.

Public input continued with the development of a survey to gauge the importance of outdoor recreation issues identified in the SWOT analysis and using the public web tool. That survey was sent to randomly selected Idahoans 18 or over. There were 488 respondents, giving us ranked results which appear in the Open Projects Selection Process section of this plan.

The SCORTP Steering Committee, a group of state, federal and local outdoor recreation professionals, took the rankings and developed goal and objective statements that would address the issues that at least two-thirds of survey respondents listed as important or very important.

And Funding Runs Through It

When the public identified needs, they often mentioned that funding was not adequately meeting those needs. Even when funding was not specifically mentioned, it is an implied component of meeting needs. Without adequate funding all of the goals and objectives of SCORTP will suffer. For that reason, the SCORTP Steering Committee added the funding goal at the beginning of the list. 10Idaho Outside | 2013-2017 Funding for outdoor recreation should align with demand

- Develop new opportunities for public involvement through electronic means to better identify outdoor recreation needs
 - Create a funding workgroup consisting of IRTI and IRPA representatives to explore potential funding solutions at all governmental levels
 - Work with IRPA, cities, counties, NGOs and interested constituency groups to develop a STORE funding package for presentation to the Idaho Legislature
 - Work with Idaho’s Congressional Delegation to rebuild funding for community recreation
- Recognizing the success of motorized recreationists, build consensus among non motorized recreationists to identify funding sources for development, maintenance and management of outdoor recreation opportunities on public lands to meet their needs
- Using the Idaho Department of Commerce Volunteerism website as an example, develop multi-agency volunteer recruitment vehicles to make it easier to volunteer on public lands

Quality water is key to recreation and tourism in Idaho

- Protect water quality

- Educate recreationists in water saving techniques and in how to protect the resource • Fund the renovation and construction of RV dump stations where needed • Provide marine pump-out stations and SCAT machines to address waste issues in remote areas • Design facilities to decrease runoff and leaching throughout their lifecycle • Implement water saving techniques in planning and design
- Continue to operate outdoor recreation facilities in compliance with state and federal water quality regulations
- Expand the availability of water recreation resources • Assure that agency consumptive water rights are legally protected
- Encourage minimum stream flows for recreation, aesthetics and species protection
- Encourage the acquisition of wetlands as an alternative in settling LWCF conversions

Coordinated development and delivery of environmental and outdoor recreation education enhances its effectiveness

- Recognize the importance Idahoans place on environmental and outdoor recreation education by focusing agency resources to better provide it
- Utilize IRTI as a coordinating vehicle
- Continue the effective Stay on Trails campaign
- Support the Idaho Environmental Literacy Plan
- Develop appropriate messages to promote outdoor recreation ethics
- Identify funding sources for safety and user ethics education efforts for non-motorized outdoor recreation activities
- Work with NGOs and corporations to develop joint education campaigns for the benefit of public and private land managers
- Work with health care and health information providers to promote awareness of the health benefits of outdoor recreation Outdoor recreation adds economic, health and social value to local communities

Outdoor recreation adds economic, health and social value to local communities

- Develop recreational opportunities for under-served communities such as senior citizens and ethnic minorities
- Develop access to motorized and non-motorized trails in and near communities
- Assure that communities have parks within walking distance of every citizen
- Develop connecting trails between communities
- Develop connecting trails between communities and recreation opportunities
- Develop viable human-powered transportation systems
- Encourage community gardens
- Encourage the inclusion of open space in community planning
- Promote the role of local park and recreation amenities in providing tourism opportunities
- Encourage healthy living when planning and implementing outdoor recreation programs and developing facilities
- Develop stronger partnerships between outdoor recreation providers and public health agencies
- Encourage the rehabilitation and renovation of existing outdoor facilities

Informed recreationists reduce the spread of invasive species on public lands and scenic byways

- Support the invasive species inspection program
- Support the Idaho Weed Awareness Program
- Promote the use of local or approved firewood
- Promote the use of weed-free hay
- Promote the sustainable solutions to weed control such as the use of goats and natural enemies of weeds

Public land managers should work with outdoor recreation interests to develop local solutions that protect endangered species

- There were no further objectives identified for this goal statement. The steering committee felt that it stood well enough on its own. 12Idaho Outside | 2013-2017

Assure that outdoor recreation is accessible to every citizen

- Pursue the acquisition, preservation and development of urban open space, parks, trails and corridors
- Encourage community goals that help create close-to-home, everyday recreation opportunities
- Support continued funding for Idaho Fish and Game's "Access Yes!" program
- Strengthen partnerships with the Idaho Association of Counties and the Association of Idaho Cities so that access issues are considered in comprehensive planning
- Encourage responsible behavior that will assure continued access to public lands and facilities
- Enhance access by providing appropriate signing, maps, websites and other information dissemination methods in keeping with advancing technologies
- Maintain the Trails Idaho internet tool and seek ways to enhance it with the inclusion of additional information on outdoor recreation of all types
- Recognize that there are limits on the number of recreationists and types of recreation our finite public lands can accommodate and still offer a quality experience
- Develop a web-based toolkit for elected officials, planners and community activists. Resource tools could include:
 - o How to form a recreation district
 - o How to secure conservation and recreation access easements
 - o Best practices for planner's
 - o Acquisition of development rights
 - o Developing planning and zoning ordinances
 - o Applying for grants

Annual Review and Reporting

Idaho's SCORTP plan is a method of informing outdoor recreation professionals of the needs of recreationists they serve. Those needs are continuously evolving so it is important for providers to keep abreast of the changes. It is also important for outdoor recreation providers to self-evaluate in order to gauge how well they are meeting needs.

STAFF REPORT
July/August 2016
Finance & Administration



CURRENT ACTIVITY

1. New Utility Accounts – 48 – Closed - 23
 2. Cemetery – Burials - 2
 3. Normal Monthly Activity (Utility Bills/Customer Service/Payables/Payroll/General Ledger)
 4. Quarterly Budget Publication
 5. Quarterly 941 Federal Reporting
 6. Quarterly State Sales Tax Reporting
 7. Quarterly Unemployment Tax Reporting
 8. Monthly SWT Reporting
 9. Monthly Financial Statements
 10. Monthly Bank Reconciliation
 11. Department Head Credit Card Reconciliation
 12. Website & Facebook updates
 13. Budget meeting preparation
 14. Publication of Proposed FY16-17 Budget
 15. Council meeting preparation
 16. Department Head Meeting & Staff Meeting Coordination
 17. Finish up and Completion of FY14-15 Audit
 18. Coordination of Computer and Phone System repairs
 19. Reconciliation of ICRMP Claims
 20. Reconciliation of State Insurance Fund Claims
-

**Mayor and City Council Report
For Regular Meeting on August 10, 2016**

**RATHDRUM PARKS, RECREATION, & CEMETERY DEPARTMENT
Eric Singer, Parks and Recreation Director**

Recreation Programs through August 5th, 2016

- Staff has starting taking registrations for fall sports. We will once again have fall soccer, flag football and volleyball. Fall soccer and flag football will be played at Stub Meyer Park and volleyball will be held on Saturdays at Lakeland Junior High School.
- Staff is also looking into adding an event called Trivia Night. This event will be geared toward kids in 9th thru 12th grades and will be held on Wednesday nights in September. Our department doesn't offer much for kids in this age range. This program is designed to influence kids to turn off their cell phones for the night and participate in teams. We will be trying to get kids to socialize with each other and interact verbally instead of texting and emailing.

Community Events

- Rathdrum Concert Series: The Rathdrum Concert Series has gone very well this year. We will be having our final concert this Saturday at Majestic Park for the Taste of Rathdrum. This year we had the Spokane River Band, Charlie Butts and the Filter Tips, Nu Jack City and the Kelly Hughes Band.
- On Saturday July 30th we held our annual Fun Day/ Movie night in the Park. The Mayor and city council were on hand to cook hot dogs and serve food to the community. We had a great turnout and once again this event was very well received. We showed the movie Zootopia.

Park Activities

- Staff is finishing the underground electrical in the northeast corner of Majestic Park. Staff is finalizing the concrete and pathway bids. After the concrete work is completed the irrigation will be installed and the final grading and seeding will be the last portion of the project.

Cemetery

- Staff has been keeping up with the general maintenance at the cemetery. So far this month we have had no burials or cremations. The cemetery board met on July 26th.

Parks and Recreation Commission

- There was no Park and Recreation Commission meeting in the month of July

Administration

- Staff has before you tonight a rough copy of the updated 2016 Parks Plan and is asking the mayor and council for approval to have staff move forward with finalizing and have the Plan printed.



PUBLIC WORK'S STAFF REPORT

Public Works Department

August 2, 2016

1. Public Projects

- a. **Sewer/Water Master Plans and Policy Update:** The City Council adopted the Water System Master Plan, Sanitary Sewer Master Plan and Basic Utility Policies. With legal staff input, we are in the process of reviewing and revising our city ordinances so that they better reflect our expectations. City Staff has prepared a draft water system ordinance. Legal staff has provided comments to the draft ordinance. Standard Details for water infrastructure have been drafted and have been circulated for internal staff review.
- b. **BNSF Railway - 2nd set of Tracks:** On 11.6.2014, ITD, BNSF, Kootenai County Sheriff's Department and the City of Rathdrum met to discuss BNSF Railway crossing at Mill Street and the future paralleling set of tracks through Rathdrum. BNSF has asked that Rathdrum identify our water main crossings, as BNSF will require us to extend the protective steel casing under the limits of the new proposed set of rail. We have pot-holed 4 of the 5 locations and are compiling our collection information so that we can provide it to BNSF. BNSF has informed us that any water line casing extensions need to be completed by the end of 2015. We anticipate that there is 1 water main crossing which will need to be modified.
BNSF mentioned their intentions of making improvements to SH53 (NB right-turn lane extension, SB left-turn lane extension, extension of NB travel lane). The placement of the 2nd set of tracks, thru the Mill Street intersection, should close Mill Street for 1-day (per BNSF). As recently as September 2015, BNSF advised us that they intend to start construction on the 2nd set of tracks in early 2016. However, others have indicated that BNSF's project will not take place until 2018.
- c. **New Water Production Well:** O'Keefe Drilling was awarded the bid for the new 24" water production well. We are still in the process of having the 1-acre well site appraised and processing a water rights transfer application to this new point of diversion.
We are in the process of discussing with O'Keefe Drilling about their start-date for their drilling work, as we need to coordinate such with the water rights transfer application. It is anticipated that drilling could commence by late-August, but most likely will begin in September 2016 (at the City's request).
- d. **State Highway 41 Improvements:** in the spring/summer 2016, ITD will be conducting a significant amount of work on SH41, from SH53 to Spirit Lake. The work will include: rubblize the existing asphalt, cement-treat the crushed asphalt and re-compact, incidental AC pavement widening, improving turn bays, tree removal to accommodate necessary intersection sight distance improvements and pavement resurfacing. ITD has also indicated that they intend re-striping the travel lanes as 11-ft wide travel lanes (currently 12-ft wide). Poe Asphalt is in the process of completing the work.

Public Works – Staff Projects

- a. **City-Wide Transportation Plan:** The consultant has developed the sub-network model of Rathdrum's roadway system. DEA has completed a draft of the 2010 sub-network model (existing conditions) and the development of the 2030 sub-network model. DEA has begun work on the scope of work in their recent supplemental agreement.

b. 2016 Street Rehabilitation Program:

The Rathdrum City Council awarded a construction contract to Interstate Concrete & Asphalt on June 8, 2016. We conducted a pre-construction meeting on F6.24.16. The roadways & pathways which are being rehabilitated/constructed are:

- 2nd Street - between McCartney Street and Mill Street
- McCartney Street asphalt pavement overlay - between BSNR Railway and 4th Street
- Montana Street asphalt pavement overlay - between SH41 and Cassia Street
- Boekel Road Pathway Extension - frontage of House of Prayer Church
- Meyer Road Pathway Extension - from Tombstone Street to Park Rose Estates Subdivision

Interstate anticipates starting this work in late-August/early-September.

- c. Flashing Pedestrian School Zone Signs:** The 5 sets of RRFB Solar-Powered Flashing School-Zone Crosswalk signs have been installed. We are currently wiring the systems so that they are functional.
- d. Updates to Development Impact Fee Program:** we are preparing to begin the updating process for the City's Circulation (Traffic), Parks and Police Impact Fees in April. We held our most recent committee meeting on M7.25.16. The next committee meeting has not yet been set.
- e. Barrett Road Improvements:** We've started engineering design efforts. A preliminary alignment has been selected. Based upon the magnitude of work to be completed (specifically tree clearing and earthwork removal/shaping), we publicly advertisement a right-of-way clearing project. The bid opening is slated for August 11, 2016. I met with the Post Falls Highway District and will soon be applying for a right-of-way permit.

2. Site Plans/Subdivision Development

- a. Rathdrum Bible Church Addition:** Construction ongoing.
- b. Timber Landings (McGovern Annexation):** Construction of the first phase is near completed and accepted. Final Plat was recorded on July 18, 2016 in Book L of Plats at Page 95.
- c. STEM Charter School:** Construction for site expansion is substantially complete until spring. A "Site Improvement Agreement for Provisional Certificate of Occupancy" was executed with the owners providing appropriate performance surety for the remaining site work to be completed by 6/30/15. STEM added additional parking paving and landscaping to the site in summer 2015 and requested inspection 11/5/15. A small list of items remain to be completed from both landscape plans to occur in spring 2016. Staff is currently in contact with STEM's Engineer to discuss remaining items that need to be completed. Staff also recently met with STEM representatives on 2/26/16 regarding a proposed 2016 Classroom expansion project which will add 4 classrooms on the southwest side of 2014 Admin/classroom building.
- d. Weaver Industries:** We conducted a pre-application meeting on 3/4/14 for this expansion project, which includes a new 8,800 SFT building. Plans have been submitted, a review letter and redlines to site plan have been picked up by Paul Matthews on 4/11/14. Staff is currently waiting for a response.
- e. Marks Marine:** A site plan was approved 9/2/14 for two buildings to be added on site for boat storage and is still under construction at this time. Staff completed a final site inspection on 2/23/16 for Marks Marine; a few items remain to be completed prior to issuing a Certificate of Occupancy.
- f. NIC:** Construction of site/street development is underway.

- g. Corbin Crossing South:** Construction for the 1st Phase is substantially complete and warranty bonds provided. The final plat has approved by city council on June 8, 2016 for Phase 1 and is signed by the city.
- h. Prairie Sky - Phases 2, 3, 4 & 5:** Applicant's Engineer submitted the preliminary plat for review on 9.25.15. Staff has presented this to both Planning & Zoning Commission (favorable recommendation) and City Council (approved). The Amended Development Agreement has been executed. Construction drawings were approved on 5/12/16 and construction is underway.
- i. Trading Post:** Construction has been completed and owner has begun moving in furnishings for a grand opening in August.
- j. Eagle Automotive:** The Application was received on July 12, 2016, Staff is currently reviewing the application.
- k. NKWSD:** The Application was received on July 13, 2016, Staff is currently reviewing the application.