Rathdrum

City Council Special Minutes

November 12, 2015

6:00 p.m.

Location: City Council Chamber
8047 W. Main Street
Rathdrum, ID 83858
(208) 687-0261

WELCOME-PLEASE TURN OFF CELL PHONES- Thank You.

1) CALL THE MEETING TO ORDER

Meeting called to order at 6:00 p.m.

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL

PRESENT:	Councilor Holmes, Councilor Laws, Councilor Meckel and Mayor Holmes.
ABSENT:	Councilor Worthen
STAFF:	City Administrator Boyer, City Engineer/Public Works Director Jump, City Clerk/Treasurer Taylor, City Planner Armes, Parks & Recreation Director Bridges, Police Chief Fuhr and City Attorney Cafferty.

4) AMENDMENTS TO THE AGENDA

Mayor Holmes added under New Business item 10d, Canvassing of the 2015 City Election Results stating that a good faith reason is that we just received the results from the County this afternoon.

Councilor Meckel made a MOTION to add item 10d under New Business, the Canvassing of the Votes for the 2015 City Election to the agenda. Motion seconded by Councilor Laws.

AYES:	Councilor Holmes
	Councilor Laws
	Councilor Meckel

NAYES:	None
ABSENT:	Councilor Worthen

Motion Passed by majority.

City Administrator Boyer stated that item 10b has two parts, one is the agreement with North Idaho College and the other is the agreement with Terry Nichols. City Attorney Cafferty stated that he would like to have them separated and approved separately. He stated that he did not make it clear to staff that it needed to be two separate agenda items.

Councilor Meckel made a MOTION to add item 10e under New Business, the Property Use Agreement with North Idaho College with a good faith reason being that it was provided to the public but not separated as an agenda item. Motion seconded by Councilor Holmes.

AYES:	Councilor Holmes
	Councilor Laws
	Councilor Meckel
NAYES:	None
ABSENT:	Councilor Worthen

Motion Passed by majority.

5) CONSENT CALENDAR APPROVAL

- **A)** Special Council Minutes of October 8, 2015
- **B)** Regular Council Minutes of October 14, 2015
- **C)** Special Council Minutes of October 29, 2015
- **D)** Special Council Minutes of October 31, 2015
- **E)** Regular and Special Bills as presented
- **F)** Declaration of Certain City Property as Surplus- Police

Councilor Laws made a MOTION to accept the consent calendar as presented. Motion seconded by Councilor Holmes.

AYES:	Councilor Holmes
	Councilor Laws
	Councilor Meckel
NAYES:	None
ABSENT:	Councilor Worthen

Motion Passed by majority.

6) CEREMONIES AND REPORTS

7) VISITORS COMMENTS – An opportunity to address concerns not on the agenda (No formal action allowed – 3 minute time limit per issue) issues may be placed on subsequent agenda. Comments regarding performance by city employees are inappropriate at this time and

should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting. Repeated comments of the same or similar topic will be considered out of order and not allowed.

8) PUBLIC HEARINGS

9) OLD BUSINESS

10) NEW BUSINESS

A) Approval of Niche Wall Project

Parks & Recreation Director Bridges stated that the current Niche Wall consists of 40 spots of which only 12 are left. The Cemetery board and staff have recommended that we start the process of constructing another niche wall. The cost is approximately $18,000 but when all the spots are sold it will pay for itself. He stated that it is made of granite and is a rose color and will be installed directly north of the existing wall.

Councilor Meckel made a MOTION to seek bids for the Cemetery Niche Wall Project. Motion seconded by Councilor Laws.

AYES:	Councilor Holmes
	Councilor Laws
	Councilor Meckel
NAYES:	None
ABSENT:	Councilor Worthen

Motion Passed by majority.

B) Approval of Farm Lease Agreement of Cities 320 Acres off of Greensferry Rd.

City Administrator Boyer gave an overview stating that the only changes in this agreement is the longer lease term going for 4 years instead of renewing annually and section 10 which adds the North Idaho College property use. Other than noted the terms of the agreement remain the same. Mr. Nichols currently has a peppermint crop but is moving back to wheat. He has been a great Stewart of the land and it has been a positive working relationship with him.

Councilor Holmes made a MOTION to approve the lease with Terry & Tana Nichols, Dba TNT Farms for a four year term. Motion seconded by Councilor Meckel.

AYES:	Councilor Holmes
	Councilor Laws
	Councilor Meckel
NAYES:	None
ABSENT:	Councilor Worthen

Motion Passed by majority.

C) Resolution for Destruction of Records – Public Works

Councilor Meckel made a MOTION to approve the Resolution for Destruction of Records-Public Works as presented. Motion seconded by Councilor Laws.

AYES:	Councilor Holmes
	Councilor Laws
	Councilor Meckel
NAYES:	None
ABSENT:	Councilor Worthen

Motion Passed by majority.

D) Approval of Canvass of Election Results

City Clerk/Treasurer Taylor gave a brief overview of the Canvass of Election results stating that state code requires that the City accept the results and affidavit from the County Elections office.

Councilor Holmes made a MOTION to accept the 2015 Canvass of Election Results as presented. Motion seconded by Councilor Meckel.

AYES:	Councilor Holmes
	Councilor Laws
	Councilor Meckel
NAYES:	None
ABSENT:	Councilor Worthen

Motion Passed by majority.

E) Approval of Agreement with North Idaho College (NIC) for spring classes to be held on City property.

City Administrator Boyer gave an overview stating that the terms have not changed that were presented previously and that this needs to be finalized quickly so they can begin spring registration. He also stated that they would like to install a porta potty and be able to park vehicles and access the property using our roads.

Councilor Holmes made a MOTION to approve the 2016 North Idaho College Property Use Agreement for the spring semester. Motion seconded by Councilor Laws.

AYES:	Councilor Holmes
	Councilor Laws
	Councilor Meckel
NAYES:	None

ABSENT: Councilor Worthen

Motion Passed by majority.

11) CITY ADMINISTRATOR REPORT/CALENDARING

- We have a new sound system in Council Chambers
- With your blessing we will send out the Holiday Letter and gift card to Employees
- A reminder that the 2015 Annual Holiday Party, December 12th @ 5:30 pm
- Congratulations to Melissa for receiving her PRIMA Certification last week
- Thank you from the Lions Club for the logs the City donated from the Mountain Harvest
- We received another check from our Mountain Harvest- $9,700
- Upcoming Mountain Meetings and report will come back to the Council
- We are in the process of hiring a Utility 1 & Utility II Worker for Public Works
- Ellen Larson- Historical Society transitioning to new leadership

12) MAYOR'S REPORT/APPOINTMENTS

A) Pancreatic Cancer Month Proclamation

Mayor Holmes proclaimed November as Pancreatic Cancer Month.

KMPO is cancelled this month

13) COUNCIL REPORTS

- Councilor Holmes- Concerned about snow plowing and emergency in Deerfield.
- Councilor Laws- Crossing lights are awesome!
- Councilor Meckel- Loves the new mic's, Great Job Brett. What is going on with the Crossing lights? The Veterans Day Ceremony went really well! Fred will be the Grinch for December D'Lights. Streets and trailers, what are we doing?

14) ADJOURN

Meeting adjourned at 6:32 p.m.

Vic Holmes, Mayor

Attest:

Melissa Taylor

Melissa Taylor, City Clerk/Treasurer

Rathdrum City Hall is an ADA accessible building. Assistance for persons with disabilities will be provided upon 24-hours' notice prior to the meeting.